



# City of Ann Arbor

## PLANNING & DEVELOPMENT SERVICES — CONSTRUCTION SERVICES

Mailing: | P.O. Box 8647 | Ann Arbor, Michigan 48107-8647

Location: 301 East Huron Street | Ann Arbor, Michigan 48104-6120

p. 734.794.6263 | f. 734.994.8460 | [building@a2gov.org](mailto:building@a2gov.org)

PERMIT # \_\_\_\_\_

### TRADE PERMIT APPLICATION

Date Submitted \_\_\_\_\_

Please provide payment information to process the application using the payment cover sheet.

**Any application received without payment information included cannot be processed.**

#### I. JOB LOCATION

Name of Owner/Agent \_\_\_\_\_

Street Address & Job Location (Street No. & Name) \_\_\_\_\_ Suite/Apt No. \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_  
Ann Arbor

Has a building permit been obtained for this project?  Yes  No  Not Required

#### II. CONTRACTOR/HOMEOWNER INFORMATION

Contractor Name \_\_\_\_\_ State License No. \_\_\_\_\_ Exp. Date \_\_\_\_\_  
 Homeowner

Address (Street No. and Name) \_\_\_\_\_ Telephone Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Email \_\_\_\_\_

#### III. TYPE OF JOB

\*\*Maximum 1 permit per application\*\*  MECHANICAL  PLUMBING  ELECTRICAL

Single Family  New  Tenant Finish  Addition Rental Property?  Yes

Other  Existing  Special Inspection  Alteration  No

# of Units \_\_\_\_\_

DESCRIPTION OF WORK \_\_\_\_\_  
\_\_\_\_\_

#### IV. APPLICANT SIGNATURE

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

Signature of Licensee or Homeowner \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

(Homeowner signature indicates compliance with Section VI, Homeowner Affidavit)

#### V. HOMEOWNER AFFIDAVIT

I hereby certify the work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Code and **shall not be enclosed, covered up**, or put into operation until it has been **inspected** and **approved** by the City Inspector. I will cooperate with the City Inspector and assume the responsibility to arrange for necessary inspections.

INITIAL HERE (homeowner only) \_\_\_\_\_

#### VI. PERMIT REQUIREMENTS

GENERAL: Work shall not be started until the application for permit has been filed with Planning & Development Services. All installations shall be in conformance with the applicable State Code. No work shall be concealed until it has been inspected. The telephone number for inspections will be provided on the permit form. When ready for inspection, visit [www.a2gov.org/permits](http://www.a2gov.org/permits) or automated phone at (734) 994-2674 providing as much advance notice as possible. The contractor will need the job location and permit number to schedule an inspection.

**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested & conducted. A permit will be closed when no inspections are requested and conducted within 180 days of the date of issuance or the date of a previous inspection. Closed permits cannot be refunded. The charge to re-open a closed permit is \$35.00.

#### VII. FEES

(R) Residential, (C) = Commercial

Trades Plan Examination Fee is 25% of Building Plan Examination Fee

Expired Permit Reactivation Fee \$35 ----- Industrial & Commercial Inspections, Annual Inspection Fee \$500

ELECTRICAL				MECHANICAL			
Qty	Item	Fee	Amt	Qty	Item	Fee	Amt
1	<b>Base fee – includes one inspection</b>	<b>\$50</b>	<b>\$50</b>	1	<b>Base fee – includes one</b>	<b>\$50</b>	<b>\$50</b>
	Each additional inspection	\$35			Each additional inspection	\$35	
	Onsite Consultation with Inspector	\$35			Onsite Consultation with	\$35	
	Special or Overtime Inspection \$65/hr	\$130			Special or Overtime Inspection	\$130	
	Branch Circuits, less than 220 volts	\$7			Air handlers	\$40	
	Circuit Branch, over 200 volts	\$20			Chimney Liner	\$20	
	Emergency Generator	\$40			Dryer, Bathroom, or Kitchen	\$15	
	Interruptible Air Conditioning Panel	\$35			Emergency Generator	\$40	
	Low Voltage HVAC Wiring	\$25			Factory-built Fireplace	\$50	
	Outdoor Meter Service	\$20			Fan or Exhaust Hood (C)	\$40	
	Power Feeders - 220 Volts	\$10			Fire and/or Smoke Damper	\$30	
	Service Panels Up to 400 am per panel	\$45			Distribution System – Duct (R)	\$40	
	Service Panels Over 400 amp per panel	\$65			Distribution System – Duct (C)	\$50	
	Service Panels/Sub-service panels (each)	\$45			Gas Distribution lines – includes pressure test (R)	\$50	
	Solar Panel, per set of three panels	\$20			Gas Distribution lines – includes pressure test (C)	\$70	
	Temporary Service	\$45			Gas Pressure Test Only (R)	\$45	
	Other miscellaneous wiring or code repairs	\$25			Gas Pressure Test Only (C)	\$65	
	<b>TOTAL</b>						
	<b>PLUMBING</b>						
1	<b>Base fee – includes one inspection</b>	<b>\$50</b>	<b>\$50</b>				
	Each additional inspection	\$35					
	Chimney Liner	\$20					
	Back Flow Preventers				Heat Recovery Unit, Variable Air Volume (VAV) Unit, Perimeter Terminal Air Conditioner (PTAC)	\$10	
	Laundry Standpipe	\$15					
	Dental Chair						
	Lavatory/Sink	\$15					
	Dishwashers						
	Sump pumps	\$15					
	Drinking Fountain				Heating Units up to 200,000 BTU/hr	\$50	
	Tub/Shower	\$15					
	Floor Drain						
	Urinal	\$15					
	Grease Trap				Humidifiers with furnace installation	\$10	
	Water Closet	\$15					
	Indirect Drain				Refrigeration or AC: 2 HP or less	\$40	
	Water Heater	\$15					
	Drain Waste –Vent Replacement (R) Sin Fl	\$35			Refrigeration or AC: 2 ¼ – 5 HP	\$55	
	Drain Waste –Vent Replacement (R) Two St	\$45			Refrigeration or AC: 5 ¼ – 50 HP	\$75	
	Drain Waste –Vent Replacement (R) Tri-Quad Level	\$55			Refrigeration or AC: Over 50 HP	\$120	
	Drain Waste –Vent Replacement (C)/ room or fix	\$25			Heating-Rooftop Unit including A/C	\$135	
	Drain Waste – Vent Replacement (C) Per Story	\$15			Solar Panel per set of three panels	\$20	
	Sewers – Up to 4 inches	\$50			Water Heater	\$15	
	Sewers – Over 4 inches	\$65			Variable Air Volume (VAV) Bxs	\$10	
	Water Distribution Replacement (R) Single F	\$25			Other Miscellaneous items/code repairs determined by Code Official	\$25	
	Water Distribution Replacement (R) Two St	\$35					
	Water Distribution Replacement (R) T-Q Lev	\$50			<b>TOTAL</b>		
	Water Distribution Replacement (C) / room or fix	\$25					
	Water Distribution Replacement (C) Per Lev	\$15					
	Water Service – up to 2" copper	\$15					
	Water Service – over 2" copper	\$25					
	Water Service – ductile iron	\$100					
	Other plumbing items or code repairs, as	\$25					
	<b>TOTAL</b>						

Revised 12/7/2011



## City of Ann Arbor

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*Location:* 2000 South Industrial Highway | Ann Arbor, Michigan 48104-6120

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### PAYMENT COVER SHEET

NAME: \_\_\_\_\_

COMPANY/PROPERTY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

CREDIT CARD NUMBER: \_\_\_\_\_

EXPIRATION DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_