



City of Ann Arbor

CUSTOMER SERVICE

301 E. Huron | P.O. Box 8647 | Ann Arbor, Michigan 48107-8647
 p. 734.794.6320 | f. 734.994.8991 | customerservice@a2gov.org

PERMIT No. ROW _____ - _____

RIGHT-OF-WAY APPLICATION

Permission is requested by the Contractor to perform work as described below and as shown on the attached plans, within the City of Ann Arbor's right-of-way. A copy of the permit shall be at the work site at all times.

ADDRESS OF PROPOSED WORK/ACTIVITY: _____

PROPOSED DATES OF WORK/ACTIVITY: START _____ COMPLETION _____

TYPE OF WORK & ROW IMPACTS (Check and complete **ALL** that apply):

- Drive Approach:** New or Remove/Replace; Residential or Commercial; No. of Approaches _____
 Width: 10'-24' (Single- or Two-Family); 24'-30' (all other); Turning Radius: 5'-15'; Curb Cut Max: 60'; Or variance required.
- Utility Poles:** Remove/Replace (Same Location) or Remove and/or New; Total No. of Poles Impacted _____
- Cable (Aerial or Through Existing Conduit):** Length in Feet _____
- Underground Utility:** Water (size ____") Sewer Gas Electric Telecomm Other _____
 Service Lead: Under Street and/or Behind Curb; Trenched and/or Bore; Total Length in Feet _____
 Utility Main Line: Under Street and/or Behind Curb; Trenched and/or Bore; Total Length in Feet _____
- Soil Borings:** No. of Borings _____ **Monitoring Wells:** No. of Well Heads _____
- Sidewalk** or **Bikepath:** Area _____ S.F. (Remove/Replace individual slabs – use Sidewalk Replacement Application)
- Tree Impacts – Forestry Permit Required**

DESCRIPTION OF WORK:

Contractor, acting through the undersigned, agrees to comply with all terms and conditions of permit as it may be issued and agree to pay all fees and costs that may come due as a result of any activity under the permit.

SIGNATURE: **x** _____

Print Name of Signature and Title:

Company Name : _____

Address: _____

Phone: _____

OFFICE USE ONLY:

Date of Application Submittal: _____

Contractor's Insurance Expiration Date: _____

- 3 Sets of Plans Attached
- Special Permit Conditions Attached
- Street-cut Moratorium List Checked?

<i>Reviewing Dept. / Div.</i>	<i>Approved By</i>	<i>Date</i>
Project Management		
Planning & Development		
Other:		
FEE: \$		

**RIGHT-OF-WAY PERMIT
TERMS, CONDITIONS AND REQUIREMENTS**

1. The Contractor shall perform all its work and activities in accordance with the **City of Ann Arbor Public Services Standard Specifications (STANDARD SPECIFICATIONS)**. Contractors shall acquaint themselves with the STANDARD SPECIFICATIONS prior to undertaking any work or activities within the right-of-way.
2. The Contractor shall **schedule the inspection** of each work activity with the applicable service unit(s) a minimum of 24 hours, or as otherwise required prior to the time of inspection.
3. The Contractor shall submit its request for the dates and times of any necessary **Lane Closure Permits** to the Public Services – Project Management Unit for review and approval a minimum of 48 hours prior to the work being performed. Project Management must approve all lane closures in advance of the start of any work.
4. The Contractor shall submit its valid, current **certificate of insurance** to Customer Service for review and approval prior to permit approval. Contractor's insurance shall comply with City Code Chapter 47, and shall remain in effect throughout the work. City Code is available at City Clerk's Office or at <http://www.a2gov.org>.
5. The Contractor shall satisfy the requirements of the State of Michigan **MISS-Dig Law** as set forth in MCL 460.701 through MCL 460.718, Public Act 248.
6. The Contractor shall place a **hard surface over all disturbed pavement areas** at the end of each day, in accordance with the STANDARD SPECIFICATIONS, or as otherwise directed by the Public Services Area.
7. The Contractor shall install and maintain all **detours, lane closures, signing, traffic control devices, etc.**, in conformance with the Michigan Manual of Uniform Traffic Control Devices, and in accordance with City Code Chapter 47, Section 4:23, and as directed by the Public Services Area.
8. The Contractor shall take, provide and maintain all **necessary precautions to prevent injury or damage** to persons and property from operations covered by this permit, and shall satisfy the requirements of the State of Michigan Department of Labor Construction Safety Standards, particularly Parts 1, 9 and 21.
9. The Contractor shall submit **three sets of construction plans** with any permit application for proposed utility main-line construction.
10. When required by the City, the Contractor shall **submit detailed construction plans** of all proposed work.
11. The Contractor shall submit a permit application for **emergency utility work** no later than the business day following the start of the work. Project Management shall be notified at 734 794-6410 prior to beginning any work.
12. The Contractor shall coordinate all **tree (and/or root) trimming and/or removal** within the right-of-way with the City Field Operations at 734 794-6364, as required by City Code Section 3:12. A separate Forestry Permit may be required.
13. The **Contractor and Owner shall indemnify and reimburse the City** for any and all restorative costs resulting from the Contractor's work not complying with the terms and conditions of the permit as it may be issued.
14. The Contractor shall obtain an **MDOT permit** for all proposed work/activity on **State Trunklines** (North Main Street, Jackson Road, West Huron Street, East Huron Street and Washtenaw Avenue), prior to and in addition to, obtaining City of Ann Arbor Right-Of-Way and Lane Closure permits.
15. The Contractor shall maintain a **copy of all City and State required permits at the work site**.



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PAYMENT COVER SHEET

NAME: _____

COMPANY/PROPERTY NAME: _____

ADDRESS: _____

CITY: _____ **ZIP CODE:** _____

CREDIT CARD NUMBER: _____

EXPIRATION DATE: _____

SIGNATURE: _____