



City of Ann Arbor

PLANNING & DEVELOPMENT SERVICES — CONSTRUCTION SERVICES

Mailing: 100 North Fifth Avenue | P.O. Box 8647 | Ann Arbor, Michigan 48107-8647

Location: 2000 South Industrial Highway | Ann Arbor, Michigan 48104-6120

p. 734.794.6263 | f. 734.994.8460 | building@a2gov.org

GRADING/SOIL EROSION AND SEDIMENTATION CONTROL PERMIT APPLICATION

Part 91 of Act No. 451 of Public Acts of 1994 as amended, being Section 324.9101 - 324.9123 of Michigan Compiled Laws and Title V, Chapter 63, City of Ann Arbor Ordinance Code

Permission is requested by the Property Owner and designated agent to perform work as described below and on the reverse side, and as shown on the attached plans.

YOU **MUST** FILL IN ALL FIELDS

PROPERTY	<i>Address</i> _____ <i>Tax ID No.</i> _____ <i>Lot #</i> _____	
	<i>Between</i> _____ <i>And</i> _____	
PROPERTY OWNER	<i>Name</i> _____ <i>Ph</i> _____ <i>Fax</i> _____	
	<i>Address</i> _____	
CONTRACTOR/ DESIGNATED AGENT	<i>Last Name/Business</i> _____ <i>Ph</i> _____ <i>Fax</i> _____	
	<i>Address</i> _____ <i>City</i> _____ <i>License No.</i> _____ <i>Exp.</i> _____	
ARCHITECT/ ENGINEER	<i>Name</i> _____ <i>Ph</i> _____ <i>Fax</i> _____	
	<i>Address</i> _____ <i>License No.</i> _____	
PROJECT INFORMATION/NAME:		
TYPE OF WORK		
<input type="checkbox"/> Build/Finish <input type="checkbox"/> Addition(s) to <input type="checkbox"/> Alteration(s) to <input type="checkbox"/> Demolition/Cleaning <input type="checkbox"/> Move <input type="checkbox"/> Repair(s) to <input type="checkbox"/> Replacement of <input type="checkbox"/> Other _____	<input type="checkbox"/> New <input type="checkbox"/> Existing <input type="checkbox"/> Portion(s) of existing <input type="checkbox"/> Foundation only <input type="checkbox"/> Other _____ _____ _____	<input type="checkbox"/> Single Family Residence <input type="checkbox"/> Garage <input type="checkbox"/> Driveway <input type="checkbox"/> Multiple Structure Development <input type="checkbox"/> Commercial <input type="checkbox"/> Utility <input type="checkbox"/> Public Facility <input type="checkbox"/> Other _____

You **MUST** submit **TWO (2)** copies of plans.

Please provide payment information to process the application using the payment cover sheet.
Any application received without payment information included cannot be processed.

FLOODPLAIN/WETLAND

Name of and distance to nearest lake, stream or drain: _____

Does project require MDEQ Permit? Yes No DEQ Permit # _____

DESCRIPTION OF WORK _____

ON-SITE CONTACT:

NAME: _____ Company Name _____

ADDRESS: _____ PHONE: (_____) _____

Total Area of Parcel (In Acres): _____ E-MAIL: _____

Total Area of Proposed Earth Disruption (Nearest 1/10th of an acre): _____

Anticipated Earth Disruption Starting Date* MONTH _____ YEAR _____

* Soil erosion and sedimentation controls must be established prior to any earth disruption, and then maintained through the duration of the project until all soils are permanently stabilized.

Anticipated Final Inspection Date** MONTH _____ YEAR _____

* Vegetation (sod, seed and mulch, landscaping, etc.) of all disturbed areas must be established before requesting final inspection.

** All site improvements must be in place per the approved plan before requesting Certificate of Occupancy.

2 COPIES OF THE GRADING PLAN MUST ACCOMPANY THIS APPLICATION.
Please verify that all of the following information required is included on the grading plan:

For Projects on One Single Family Parcel or Lot:

- The scale of the grading plan. (Not to exceed 1"= 50'.)
- A description of the soil types of the exposed land area contemplated for the earth change.
- All natural features (landmark trees, wetlands, floodplains, woodlands, steep slopes, etc.) within 50 feet of proposed disturbance; and watercourses or lakes within 500 feet of the proposed disturbance.
- All existing and proposed structures are shown on the plan (differentiate between the two).
- The physical limits of each proposed earth change including any areas that will be disturbed.
- Existing and proposed grade changes (differentiate between the two) using contour lines or **accurate** slope descriptions.
- Arrows indicating existing and proposed (differentiate between the two) water runoff patterns.
- A description and the location of all proposed temporary and permanent soil erosion and sediment control measures necessary to prevent offsite sedimentation.
- The timing and construction sequence of each proposed earth change.

FOR NEW HOUSE CONSTRUCTION ONLY, the following relative spot elevations are shown:

- First floor elevation.
- Lowest floor (basement) elevation for a walkout.
- A spot elevation of the street in front of the structure.
- High and low spot elevations on the lot (existing and proposed).

For multiple structure developments or on land zoned other than single family residential:

Is Site Plan Approval from the City Planning Department required for this project?

- Yes Approval Date _____ Site Plan File # _____
- No

**2 COPIES OF THE APPROVED SITE PLAN AND GRADING PLAN
IN COMPLIANCE WITH CHAPTER 63 MUST ACCOMPANY THIS APPLICATION.**

NOTE:

1. Earth disruption may not commence prior to issuance of Grading/Soil Erosion and Sedimentation Control permit.
2. If project involves work within a floodplain, wetland, or cross section of a lake or stream, you must obtain an MDEQ permit prior to issuance of this permit.
3. Permittee is cautioned that grade changes resulting in the impoundment of water or increased runoff onto adjacent property is subject to civil damage litigation.

The Property Owner's signature is required either as the sole permit holder or to authorize the contractor to be the designated agent.

Permit holder will be:

- Property Owner
- Contractor / Designated Agent

(NOTE: Contractor is NOT allowed to act as a designated agent if Contractor is in non-compliance status on other permits.)

I (we), the Property Owner, authorize the Contractor identified on this application to be my Designated Agent and to secure a grading permit on my behalf.

Property Owner's Signature

Print Name

Date

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, Chapter 63 of the Ann Arbor Ordinance Code, the documents accompanying this application, and with all terms and conditions of the permit as it may be issued, and agree to pay all fees and costs that may come due as a result of any activity under the permit.

Property Owner's Signature

Print Name

Date

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, Chapter 63 of the Ann Arbor Ordinance Code, the documents accompanying this application, and with all terms and conditions of the permit as it may be issued, and agree to pay all fees and costs that may come due as a result of any activity under the permit.

Designated Agent's Signature

Print Name

Date

OFFICE USE ONLY

GRADING NOTES: _____

Approved By: _____ Approval Date: _____

FEES

Grading Permit \$ _____

Cash Bond: \$ _____



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PAYMENT COVER SHEET

NAME: _____

COMPANY/PROPERTY NAME: _____

ADDRESS: _____

CITY: _____ ZIP CODE: _____

CREDIT CARD NUMBER: _____

EXPIRATION DATE: _____

SIGNATURE: _____