



**CITY OF ANN ARBOR, MICHIGAN**  
Planning & Development Services  
(734) 794-6267

**OVER THE COUNTER  
BUILDING PERMITS**

The City of Ann Arbor Planning and Development Services Unit is providing over the counter building permits for simple building projects.

Over the counter permits are available on Tuesday afternoons only, from 1:30 PM to 3:30 PM at 2000 S Industrial Hwy, Ann Arbor.

Permits that can be issued over the counter include:

- Small residential decks (with prior zoning approval)
- Single basement wall replacement
- Egress window installation
- Residential kitchen / bathroom remodeling
- Residential basement remodeling
- Minor repairs/replacement.

Permits that require Grading, Zoning or Historic Preservation review and approval, are not eligible to be issued over the counter.

Also, some permits for rental housing may require Housing review. If that is the case, they are also not eligible to be issued over the counter.

In all cases, it will be at the discretion of the Building Official whether a permit is eligible to be issued over the counter.

Permits will continue to be offered over the counter, during regular hours, for the following:

- Residential reroofing
- Window replacement
- Non-structural interior demolition
- Siding