

Community Events Fund Application Schedule
Fiscal Year July 1, 2011 – June 30, 2012

August 1, 2011

Applications due to City Administrator's Office by 5:00 pm. **No late applications will be accepted.**

August 15, 2011

Applications reviewed and award selections made by Council Committee.

September 6, 2011

Resolution to allocate awarded monies submitted to Council agenda for approval.

By September 16, 2011

Notification to applicants of Council action.

October 14, 2011

Signed Public Service Agreements returned to City Administrator's Office by 5:00 pm. **Late returned agreements will forfeit awarded monies.**

October 28, 2011

Public Service Agreements routing for City signatures complete.

By December 3, 2010

Events that have occurred by this date will receive awarded monies for reimbursement of invoices paid OR awarded monies will be transferred into the appropriate city account for reimbursement. The sooner the signed agreements are returned to the City, the sooner the funds can be disbursed.

****All other awarded monies will be disbursed accordingly as events occur.****