



**CITY OF ANN ARBOR – PARKS ADVISORY COMMISSION  
MEETING MINUTES  
October 17, 2006**

The regular meeting of the Park Advisory Commission was held on Tuesday, October 17, 2006 at 4:00 p.m. in the Council Chambers located in City Hall, 100 N. Fifth Avenue, Ann Arbor, Michigan.

I. The meeting was called to order at 4:11: p.m. by Chair L. Berauer

II. Roll Call:

Members Present:	(9)	L. Berauer, B. Macomber, J. Satarino, C. Riseng, D. Barrett, S. Offen, G. Nystuen, John Lawter, T. Berla (arrived at the meeting at 4:12 p.m.)
Ex-Officio Members Present	(1)	W. Woods
Ex- Officio Members Absent	(1)	R. Johnson
Members Absent:	(0)	None.
Staff Present:	(6)	C. Smith, C. Saams, A. Kuras, J. Dehring, L. Bowen, J Frenzel

**APPROVAL OF AGENDA – No Action**

**PUBLIC COMMENTARY - AGENDA ITEMS (3 Minutes per Speaker)**

**SPECIAL PRESENTATIONS - None**

**A - APPROVAL OF MINUTES**

**A-1 Commissioner Riseng moved, supported by Commissioner Offen to approve the minutes of September 19, 2006 as written. The minutes were approved unanimously.**

**B - UNFINISHED BUSINESS – None.**

**C - NEW BUSINESS**

**C-1 Park Millage Update**

**Commissioner Berauer** stated there will be four more public informational meeting regarding the upcoming Park Millage, they will be held on October 24, 25, 30 and November 2, 2006. All meetings will be held at 7:00 p.m. **Commissioner Berauer** encouraged the public to attend. Further information about the millage and the meetings is available on the City website.

**C-2 Canoe Livery at Hudson Mills, Dexter Huron and Delhi Metroparks**

**C. Smith** indicated that the City has responded to an invitation to bid and submitted a proposal to operate a canoe livery on Huron-Clinton Metropark Authority property.

**C. Saam** responded to questions about the project proposal.

PAC requested that staff provide a business plan for operation of the Huron-Clinton Metropark Authority canoe livery. C Smith indicated that a business plan will be presented to PAC for the November meeting.

63  
64  
65 **Project Updates**  
66

67 Swift Run Park – No updates presented.

68  
69 Brookside Park – C. Smith provided an update on the project.

70  
71 Greenview Park – Jeff Dehring provided an update on the project.

72  
73 Farmer's Market Master Plan Implementation Update – No updates presented.

74  
75 Bluff's Park – J. Frenzel and J. Dehring provided updates on the project.  
76  
77

78 **D - COMMISSION PROPOSED BUSINESS**  
79

80 **L. Berauer** stated the Land Acquisition Commission has been working on a two-year contract with  
81 the Conservation Fund that is scheduled to expire in January, 2007. Commissioner Berauer stated  
82 that the new contract for services will be consider by City Council and bidder's will be interviewed in  
83 late November.  
84

85  
86 **E - REPORT FROM PARKS AND RECREATION MANAGER**  
87

88 **E-1** City Council Items Update – (Information in Packet)

89  
90 **E-2** Park Project Update – (Information in Packet)  
91

92 **Project Updates**  
93

94 **A. Kuras** stated there will be a public is scheduled at South Maple Community Center, located at  
95 880 S. Maple Park, Ann Arbor MI. on Oct. 24, 2006, to get neighborhood comments for  
96 improvements at the South Maple Park.  
97

98 **B. Macomber** spoke on the issue of the Dog Park, **C. Smith** stated that MDEQ has approved  
99 use of the site at Swift Run for site as a dog park.  
100

101 **C. Riseng** asked **C. Smith** if there has been any new information regarding a Project Grow site  
102 in a park as discussed in September.  
103

104 **C. Smith** stated that Project Grow is developing a list of specifications for a garden site. Staff  
105 will work with Project Grow to identify a pilot community garden site based on the specification.  
106 The expected date for opening a new garden site is spring 2007.  
107  
108

109 **F - REPORT FROM MANAGER OF FIELD OPERATIONS – None.**  
110

111  
112 **G - REPORT FROM RECREATION ADVISORY COMMISSION**  
113

114 **T. Berla** mentioned that RAC has discussed field maintenance agreement between Rec & Ed and the  
115 City. spoke on the issue of Recreation & Education and suggested documentation presented from  
116 City Government employees come to our meetings and explain the new policy.  
117

118 **C. Smith** stated the contract has been under review and expects there will be information coming  
119 forward.  
120

121  
122 **H - REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASK**  
123 **FORCES**

124  
125  
126  
127  
128  
129  
130  
131  
132  
133  
134  
135  
136  
137  
138  
139  
140  
141  
142  
143  
144  
145  
146  
147  
148  
149  
150  
151  
152  
153  
154  
155  
156  
157  
158  
159  
160  
161  
162  
163  
164  
165  
166  
167  
168  
169  
170

**H-1** Update for Gift Policy – **T. Berla** spoke on the issue of gifts and donor recognition (plaques, etc) and **T. Berla** also asked how this situation would be handled if the park bench needs to be replaced and plaques are currently on that particular bench.

**G. Nystuen** asked if we have looked at the way other Parks handle this situation.

**T. Berla** stated, information was received from other municipalities that stated memorials or donor recognition objects in one particular memorial park.

**I - PUBLIC COMMENTARY – GENERAL** (3 Minutes per Speaker) – **None.**

**J - CLOSED SESSION TO DEAL WITH LAND ACQUISITION ISSUES** (If Applicable) – **No Action**

**K - TRANSMITTALS**

**K-1** 1<sup>st</sup> Quarter Financial Reports

**B. Macomber**, asked for several questions for clarification of the Financial Report that was included in the packet.

**S. Offen** requested assistance with understating the format of the financial report.

**L. Berauer** suggested training for PAC in reading and understanding the Financial Report.

**C. Smith** indicated that she would invite a staff from the Financial Service area to attend a meeting and explain the financial statements and assist members of PAC with reading the statements.

**K- 2** Parks and Recreation Events for October 2006 – (Information in Packet)

There being no further business to come before the Commission, Commissioner Offen moved that the meeting be adjourned at 5:33 p.m.

Respectfully submitted,  
*Lynn Bowen*  
Lynn Bowen  
Administrative Support Specialist V