



**CITY OF ANN ARBOR – PARKS ADVISORY COMMISSION
MEETING MINUTES
April 17, 2007**

The regular meeting of the Park Advisory Commission was held on Tuesday, April 17, 2007 at 4:10 p.m. in the Council Chambers located in City Hall, 100 N. Fifth Avenue, Ann Arbor, Michigan.

I. The meeting was called to order at 4:10 p.m. by Vice-Chair B. Macomber.

II. Roll Call:

Members Present:	(7)	B. Macomber (Chair for this meeting), J. Satarino, S. Offen, D. Barrett C. Riseng (arrived at 4:19 p.m.), T. Berla, J. Lawter
Ex-Officio Members Present	(1)	R. Johnson
Ex- Officio Members Absent	(1)	S. Kunselman
Members Absent:	(2)	L. Berauer, G. Nystuen
Staff Present:	(10)	C. Smith, K. Henderson, Colin Smith, A. Kuras, Chief Jones, Deputy Chief Bazick, Deputy Chief O'Dell, T. Crawford, D. Thompson, L. Bowen

APPROVAL OF AGENDA – Commissioner Satarino requested that discussion regarding Bandemer Park be added to the agenda. B. Macomber stated that discussion would be added to unfinished business.

PUBLIC COMMENTARY - AGENDA ITEMS (3 Minutes per Speaker)

Dan Pugh expressed frustration with the absence of an off Leash Dog Park in Ann Arbor.

A - APPROVAL OF MINUTES

A-1 Commissioner Satarino moved, supported by Commissioner Berla to approve the minutes of March 20, 2007 as written. The minutes were approved unanimously.

SPECIAL PRESENTATIONS

B - UNFINISHED BUSINESS

B-1 Park Security

Chief Jones spoke regarding Public Safety patrolling the Parks and providing park security. The Chief noted that other communities are currently using police services to provide park security.

Deputy Chief O'Dell provided an overview of park security services that are planned including hours of service and staffing options.

T. Berla requested further information about the Officers shift assignments for patrolling the Parks.

Deputy Chief O'Dell stated that, depending on the time of day and season of the year, one or more officers would be assigned specifically in the Parks. The contract agreement will enable the parks staff to designate the number of officers to be assigned.

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64 **T. Berla** indicated that Police are currently patrolling the parks at no cost to the parks budget.

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66 **Deputy Chief O'Dell** stated that the police provide patrol as their workload allows. The police
67 respond to calls for assistance in the parks and that level of service will continue. However, the
68 contract agreement will provide for an increase in the level of patrol in the park and the patrol will be
69 present, at minimum, during the hours that are designated by the contract and requested by park
70 staff.

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72 **S. Offen** inquired as to whether the contract could be effective on a trial basis for 3 months

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74 **Deputy Chief O'Dell** stated that the contract is a month-to-month agreement that will be reviewed
75 on a monthly basis and adapted to meet the needs in the parks. The intent is to work cooperatively
76 under the contract agreement to provide park security services that meet current needs in the park
77 system. If the partnership is not successful, parks will continue to have the option to end the
78 agreement on a month-to-month basis.

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80 **S. Offen** asked how this agreement would be budgeted.

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82 **Deputy Chief Bazick** explained the hourly service unit cost for police services. The estimated
83 \$250,000 budget for FY 2007/2008 for park security is based on anticipated hours of services that
84 will be requested under the contract. He indicated that the monthly contract reviews would include
85 financial reviews to monitor and evaluate service costs.

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87 **Chief Jones** indicated that parks will have the ability to define the hours of service and can request
88 increased and decreased services to accommodate variable needs for patrols in the Parks based
89 on time of day, special events, weather conditions, or other factors.

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91 **Robert Johnson** expressed concerns with hiring additional employees (Community Standards
92 officers) to patrol the parks.

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94 **B. Macomber** expressed concern that the Police would enforce the leash ordinance in the parks
95 when residents have no options for running dogs off leash until the dog park facility is complete.

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97 **Deputy Chief Bazick** indicated that warning could be issued in situations such as off-leash
98 violations. Public Safety and parks will work together to manage park security.

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100 B-2 FY 2007/2008 and FY 2008/2009 Financial Plan

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102 Activity Fee Proposal

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104 The commissioners indicated that maintaining lower fees for residents is desirable.

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106 **Colin Smith** explained that staff is recommending a single rate for residents and non-residents for
107 general admission to recreational swimming sessions due to the challenges in determining
108 residency when swimmers do not bring identification to the pool.

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110 **S. Offen** expressed concern that the pools frequently reach capacity, which may result in
111 residents being turned away from the pools.

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113 **Colin Smith** stated that the pools do not reach capacity.

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115 **S. Offen** suggested creating an alternative identification system for residents and expressed
116 support for maintaining a lower general swim admission rate for residents.

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T. Berla moved, supported by **J. Satarino** to approve the fee schedule.

*On a voice vote – **Motion Passed** – Unanimous*

(Friendly Amendment) Resolve staff will investigate a new system to identify resident status.

*On a voice vote – **Motion Passed** – Unanimous*

Resolution to approve changes to various fees for Parks and Recreation services

Whereas, Parks and Recreation Fees for FY 2006/2007 were approved on February 21, 2006;

Whereas, Parks & Recreation Services has reviewed park shelter rentals; swimming pool daily admissions; Cobblestone Farm rentals; canoe livery boat rentals, bicycle rentals, meeting room rentals, and trips; Senior Center newsletter subscriptions; and golf course championships, instruction and season passes;

Whereas, Approved fees were found to be low considering benchmark data; and

Whereas, PAC recommends approval of these revised fees for FY 2007/2008 and FY 2008/2009 and maintaining resident fees and non-resident fees for daily admission for recreational swimming, river trips, boat rentals and bicycle rentals and;

RESOLVED, to recommend that fees in Parks & Recreation Services be adjusted according to the attached schedule and become effective as noted herein.

Submitted by: Parks and Recreation Services

Date: April 17, 2007

On a voice vote:

The Commission voted:

**Ayes: (7) B. Macomber, S. Offen, C. Riseng,
T. Berla, J. Satarino, D. Barrett, J. Lawter**

Nays: (0) None.

Absent: (2) L. Berauer, G. Nystuen

C. Smith stated that Tom Crawford was in attendance at the meeting to discuss the service unit targets for the FY 2007/2008 and FY 2008/2009 budget.

T. Crawford explained the calculations used to determine service unit budget targets.

C. Riseng asked for clarification about park revenues and how revenues impact the service unit targets.

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R. Johnson expressed concern regarding implementation of the Resolution of Intent on the Administration of Park Maintenance and Capital Improvements Millage that was approved by City Council.

J. Satarino expressed concern regarding Commissioner's Berauer and Nystuen not being present at this meeting to discuss these issues and would like to defer further discussions of the budget until they are in attendance.

B. Macomber suggested the Commission finish the budget discussion and vote at the May 15, 2007 meeting.

K. Henderson reviewed the proposed mowing schedule and cost to the general fund.

After a lengthy discussion;

R. Johnson expressed concerns regarding the proposed plan to provide park security through Safety Services.

B-3 Draft Off Leash Ordinance Changes

*On a voice vote – **Motion Passed** – Unanimous*

T. Berla moved, supported by **C. Riseng** to recommend to amend Section 9:45 and 9:47(Animals) of Chapter 107 of Title IX of the Code of the City of Ann Arbor and provide for off-leash dog play areas

*On a voice vote – **Motion Passed** – (6) Ayes; (1) Nay – S. Offen*

C - NEW BUSINESS

D - COMMISSION PROPOSED BUSINESS

E - REPORT FROM PARKS AND RECREATION MANAGER

F - REPORT FROM MANAGER OF FIELD OPERATIONS – None.

G - REPORT FROM RECREATION ADVISORY COMMISSION – None.

H - REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASK FORCES

H-1 Greenway Task Force

I - PUBLIC COMMENTARY – GENERAL (3 Minutes per Speaker)

Dan Pugh expressed frustration that Ann Arbor does not provide a Dog Park facility.

J - CLOSED SESSION TO DEAL WITH LAND ACQUISITION ISSUES (If Applicable)

The Commission voted by Roll Call vote to go into a closed session at 6:50 pm

Ayes: (8) L. Berauer, B. Macomber, C. Riseng, G. Nystuen, T. Berla, J. Satarino, J. Lawter, S. Offen

Absent: (1) D. Barrett

The commission discussed a property.

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K - TRANSMITTALS

- K-1** City Council Items Update – (Information in Packet)
- K-2** Parks Project Update (Information in Packet)
- K-3** Parks and Recreation Events for April 2007 – (Information in Packet)
- K-4** McKinley Sculpture Update – (Information in Packet)
- K-5** Resident Comment – (Information in Packet)
- K-6** February PAC Work Session – (Information in Packet)

There being no further business to come before the Commission, **Commissioner Riseng** moved that the meeting be adjourned at 6:52 p.m.

Respectfully submitted,
Lynn Bowen
Lynn Bowen
Administrative Support Specialist V