



## PARK ADVISORY COMMISSION CALENDAR DECEMBER - JANUARY

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December 19	PAC Meeting 4:00 PM City Hall Council Chambers
December 22	City Offices Closed Noon – 5:00 PM Christmas Eve Holiday
December 25	City Offices Closed Christmas Holiday
December 29	City Offices Closed Noon – 5:00 PM New Years Eve Holiday
January 1	City Offices Closed New Years Day Holiday
January 16	PAC Meeting & LAC Meeting 4:00 PM City Hall Council Chambers

**PARK ADVISORY COMMISSION MEETING - TUESDAY, DECEMBER 19, 2006**

**4:00 P.M. – CITY COUNCIL CHAMBERS**

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF AGENDA**

**PUBLIC COMMENTARY - AGENDA ITEMS (3 Minutes per Speaker)**

**SPECIAL PRESENTATIONS**

**A - APPROVAL OF MINUTES**

**A-1** Minutes of the November 21, 2006 Regular Session

**B - UNFINISHED BUSINESS**

**B-1** Update for Athletic Field Maintenance Agreement

**B-2** Dog Park Update

**C - NEW BUSINESS**

**C-1** Leslie Science Center Strategic Planning Update

**D - COMMISSION PROPOSED BUSINESS**

**D-1** PAC Annual Work Plan Timeline for Completion (Schedule Work Session)

**E - REPORT FROM PARKS AND RECREATION MANAGER**

**F - REPORT FROM MANAGER OF FIELD OPERATIONS**

**G - REPORT FROM RECREATION ADVISORY COMMISSION**

**H - REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASK FORCES**

**H-1** Update for Gift Policy – C. Rising & T. Burla

**I - PUBLIC COMMENTARY – GENERAL (3 Minutes per Speaker)**

**J - CLOSED SESSION TO DEAL WITH LAND ACQUISITION ISSUES (If Applicable)**

**K - TRANSMITTALS**

**K-1** City Council Items Update (Information in Packet)

**K-2** Park Project Update (Information in Packet)

**K-3** Park and Recreation Events for December 2006

TELEvised ON ANN ARBOR COMMUNITY TELEVISION NETWORK CHANNEL 16

LIVE: TUESDAY December 19, 2006, 4:00 P.M.

REPLAYS: FRIDAY December 22, 10:00 A.M. AND MONDAY, December 26, 2006, 4:00 P.M.

*\*\*\*Persons with disabilities are encouraged to participate. Accommodations, including sign language interpreters, may be arranged by contacting the City Clerk's Office at 994-2700 (V/TDD) at least 24 hours in advance.\*\*\**



**DRAFT**

**CITY OF ANN ARBOR – PARKS ADVISORY COMMISSION  
MEETING MINUTES  
November 21, 2006**

The regular meeting of the Park Advisory Commission was held on Tuesday, November 21, 2006 at 4:00 p.m. in the Council Chambers located in City Hall, 100 N. Fifth Avenue, Ann Arbor, Michigan.

I. The meeting was called to order at 4:18 p.m. by Chair L. Berauer

II. Roll Call:

- Members Present: (6) L. Berauer, B. Macomber, J. Satarino, D. Barrett, S. Offen, John Lawter,
- Ex-Officio Members Present (0) None.
- Ex- Officio Members Absent (2) R. Johnson, W. Woods
- Members Absent: (3) C. Riseng, G, Nystuen, T. Berla
- Staff Present: (4) C. Smith, J. Dehring, D. Borneman, L. Bowen
- Guests:  
Matt Philson & John Wesner, Huron High School Students

**APPROVAL OF AGENDA – L. Berauer stated that there would be a change in the agenda. The discussion of the Metroparks Canoe Livery will be rescheduled for December 5, 2006 (Unfinished Business under B-1).**

**L. Berauer stated the second change to the agenda, Commissioned Proposed Business (item D-1) will be moved to the end of the meeting.**

**PUBLIC COMMENTARY - AGENDA ITEMS (3 Minutes per Speaker)**

**SPECIAL PRESENTATIONS - None**

**A - APPROVAL OF MINUTES**

**A-1 Commissioner Satarino moved, supported by Commissioner Offen to approve the minutes of October 17, 2006 as written. The minutes were approved unanimously.**

**B - UNFINISHED BUSINESS**

**B-1 Proposal to operate a canoe livery on Huron-Clinton Metropark Authority property at Hudson Mills, Dexter Huron and Delhi Metroparks**

**L. Berauer** stated the discussion for the Metropark Canoe Livery contract will be postponed until December 5, 2006. The business plan will be distributed to PAC by Wednesday, November 29, 2006.

**S. Offen** asked whether the postponement would meet the schedule as set forth by the Metroparks.

**C. Smith** stated that the Metroparks have been notified and the schedule is understood and acceptable to the Metroparks.

**B-2** Park Planning Process Task Force Project

**L. Berauer** stated that PAC and Staff will begin working on development of a park planning process that will define the review and approval process for park capital projects.

**S. Offen** indicated support for the proposed project and was supportive of PAC member involvement in the park planning process. Offen encouraged that, when developed, the planning process be communicated to the public.

**L. Berauer** stated that the park planning process should be a clear and transparent process. The public should understand how the monies from the Millage are being used and how decisions are being made. J. Satarino and S. Offen and B. Macomber (alternate) will work on a task force to develop the planning process.

**L. Berauer** encouraged PAC to be more attentive in attending Community Park planning meetings to hear the public input. She suggested providing email addresses for PAC to facilitate public comments to PAC members. Staff will investigate email accounts for PAC members. **S. Offen** asked if the email for the Park Advisory Commission be forwarded to the Commissioners personal email.

**C - NEW BUSINESS**

**Project Updates**

Swift Run Park – No updates presented.

Brookside Park – C. Smith provided an update on the project.

Greenview Park – Jeff Dehring provided an update on the project.

Farmer’s Market Master Plan Implementation Update – No updates presented.

Bluff’s Park – J. Frenzel and J. Dehring provided updates on the project.

**D - COMMISSION PROPOSED BUSINESS**

**D-1** PAC Annual Work Plan

**L. Berauer** asked PAC to brainstorm ideas for an annual work plan for the commission.

**J. Satarino** stated there were items that go back approximately ten months that were not completed, one of which was the designing a flow chart in terms of the process for land acquisitions and it should be brought back to take another look or determined that it is not needed.

**B. Macomber** stated as part of an annual work plan it would be a good idea to refer to the PROS plan and look at the objectives that were included in the five-year plan. B. Macomber also expressed concerns with the Commission being reactive, rather than proactive in addressing community needs.

**J. Satarino** stated there is still confusion with the scoring sheets that are used for land acquisition.

**S. Offen** suggested reorientation of the Commissioners for understanding of parks operations, staffing and organizational structure, financial reports, financial goals, and facility specific information.

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127 **L. Berauer** suggested that meetings could include presentations from other commissions  
128 and Rec & Ed.  
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130 **L. Berauer** requested a follow up report on the Adopt a Park Project. **D. Borneman** stated  
131 the Adopt a Park has been implemented. He reminded PAC that Adopt-a-Park is for park  
132 areas as well as natural area and he cited examples of adopted parks including West Park,  
133 Burns Park and Lansdowne Park.  
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135 **B. Macomber** suggested that additional ideas should be gathered from commissioners  
136 who are not in attendance at today's meeting. The consensus of the commission was not  
137 to involve a facilitator in the work plan development process at this time.  
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140 **E - REPORT FROM PARKS AND RECREATION MANAGER – None.**  
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143 **F - REPORT FROM MANAGER OF FIELD OPERATIONS – None.**  
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146 **G - REPORT FROM RECREATION ADVISORY COMMISSION – None.**  
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149 **H - REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASK**  
150 **FORCES**

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152 **L. Berauer** stated the Greenway Task Force report should be released before Christmas and it is  
153 important that everyone on PAC read the report and make a recommendation to the task  
154 force.  
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157 **I - PUBLIC COMMENTARY – GENERAL (3 Minutes per Speaker) – None.**  
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160 **J - CLOSED SESSION TO DEAL WITH LAND ACQUISITION ISSUES (If Applicable) – No Action**  
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163 **K - TRANSMITTALS**  
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165 **K-1** City Council Items Update – (Information in Packet)

166 **K-2** Parks and Recreation Events for October 2006 – (Information in Packet)

167 **K-3** Parks and Recreation System – (Information in Packet)

168 **K-4** Park and Recreation Events for November 2006 – (Information in Packet)  
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174 There being no further business to come before the Commission, Commissioner Satarino moved that  
175 the meeting be adjourned at 5:40 p.m.  
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177  
178 Respectfully submitted,

179 *Lynn Bowen*

180 Lynn Bowen

181 Administrative Support Specialist V  
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# City Council Items Update List

DECEMBER , 2006					
	Cost	Staff	Council Date	Council Action	Source of Funding
Resolution to approve a Raptor Specialist Contract for Leslie Science Center	\$24,000.00	KL	12/18/06		GF
Resolution to approve a contract agreeemnt to enter into an agreement with the Huron-Clinton Metropark Authority to operate a canoe Livery at Delhi Metropark and watercraft launch facilities at Hudson Mills and Dexter Huron Metroparks	NA	CS	12/18/06		Enterprise Fund
Resolution to approve a construction contract for the Kempf House Window Restoration Project,	\$29,000.00	AK	11/9/06	approved	Fund 18 & Kempf House Museum Board
Resolution to approve a construction contract for improvements at Brookside Park.	\$50,000.00	AK	10/16/06	approved	Fund 18
Resolution to approve a contract to provide engineering services for the design of a pedestrian underpass to connect Bandemer Park to Barton Park.	\$203,424	AK	Deferred	NA	NA
Resolution to approve a construction contract to complete playground improvements at Gallup Park	\$103,538	AK	9/5/2006	approved	Fund 18
Resolution to Approve a New Park Maintenance and Capital Improvements Millage Proposal for Submission to the Voters at the November 2006 Election	NA	JM	8/21/2006	approved	NA
Resolution of Intent on the Administration of Park Maintenance and Capital Improvements Millage	NA	JM	8/21/2006	approved	NA
Approve a construction contract for improvements at Wellington Park	\$45,400.00	AK	8/10/2006	approved	Fund 18
Paving project at five neighborhood park locations.	\$137,000.00	JD	8/17/2006	approved	Fund 18
Approve A Caretaker Contract For Maintenance Of Leslie Science Center	NA	KL	7/3/2006	approved	General Fund
Approve A Construction Contract for Improvements At Evergreen Park	\$61,429.00	JD	6/5/2006	approved	Fund 18
Replacement of Ice Rink Compressor Units at Buhr Park and Veterans Memorial Ice Arenas	\$136,400	JD	7/19/2006	approved	Fund 18
Approval of Revised Market Master Plan	NA	JD	1/23/2006	approved	Fund 18
Approval of the Parks and Recreation Open Space Plan, 2006-2011	NA	AK	1/23/2006	approved	Fund 18

**Park Rehabilitation and Development Millage  
Project Update  
December, 2006**

**Bandemer Park**

- Work continues on the park master plan including design of the parking layout, plantings and park amenities.
- Environmental Mitigation Company has been hired to abandon monitoring wells on site.
- Testing firm completed soil borings on site.
- Detroit Edison has been contracted to remove overhead service on the site and a separate electrical company has been hired to install new wiring.

**Bluffs Park**

- The neighboring business on Main Street is encroaching into the park. Legal action will be taken.
- An additional meeting with the neighborhood will be conducted to gather more resident input on design of the trail network.
- The construction of a parking area off Main St. is being considered. However, the acquisition of a northern access point remains the preferred option.

**Brookside Park**

- New play equipment has been installed. The finish-grading, seeding, fencing, and the sidewalk work will be completed next spring.

**Mary Beth Doyle Park (Brown Park)**

- The majority of construction work will be suspended during the winter months. However, frozen sediment materials will be hauled from the site throughout the winter. The park remains closed.
- Planning for improvement of the park recreational amenities continues.

**Dog Park – Swift Run**

- MDEQ has approved proposed plans for a dog park at the site.
- Construction bid documents will be prepared in the next month. Site construction work should begin in the spring.
- Preparation of a partnership agreement between the City and County is in process.

**Farmers Market**

- A schedule for implementation of renovations and improvements at the market will be prepared in the coming weeks.
- A design consultant will be hired to design and manage the renovation project.

**Game Court and Pathway Paving Projects**

- Wet site conditions have caused the project would to be delayed. The sites have been stabilized for the winter without asphalt surfacing. The work should be resumed in the spring.
- Small signs will be posted at each site explaining the project status and our delay.

### Garden Homes Park

- A public meeting was held October 5<sup>th</sup> at Abbott Elementary School to discuss improvements to Garden Homes Park. Improvements will include a new play area, park furniture, bird/bat houses, and additional asphalt pathway.

### Gallup Park Improvements

- Redevelopment of the play area at Gallup Park is complete for this year, and the remaining improvements will be completed in the spring.
- Park signage is being replaced in Gallup Park to provide uniformity in signage.

### Greenview Park

- Conversations with Ann Arbor Public School staff continue regarding use of portion of the site for a play area.

### Interpretive Signs

- A graphic artist is assisting with the design of signage for several parks including wayfinding signs at Black Pond, Marshall, Bird Hills, Mary Beth Doyle, Dolph, Cedar Bend, and Scarlet Mitchell Nature Areas. Interpretive signs are being designed for the Leslie Science Center, Gallup Park and Cobblestone Farm.

### Kempf House

- Window replacement will be completed at Kempf House. The Kempf House Museum Board of Directors is contributing up to \$3,000 for the project. Work will begin in February.

### Lansdowne Park

- The playground improvements at the site are complete.

### Leslie Science Center

- Construction on the Raptor Center enclosures is complete except for punch list items.
- Preliminary discussions have begun with staff concerning future improvements. Ideas include installing a bay window in the critter house, insulation, and renovating office space.

### Redwood Park

- A public meeting was held on December 7<sup>th</sup> at Mitchell Elementary School. Improvements will include benches, landscaping and a walk through the park.

### South Maple Park

- A public meeting was held October 24<sup>th</sup> to review improvements to South Maple Park. Improvements will include replacement of the playground equipment and renovation of the existing walk.

### Sculpture Plaza

- The proposed design will be posted on the City and DDA website in the coming weeks for final comments from the input received last summer. A presentation will be made to PAC in the coming months to share public input.

### Sylvan Park

- Design work for park improvements is in process. Improvements will include a new play structure, asphalt path, picnic tables and benches.
- Repairs to the existing tennis court and fence will also be included in the park renovation project.

### Wellington Park

- Installation of a new play structure, swings, barrier free access pathway, park furniture and landscaping is complete. A climbing structure will be installed when the ground freezes this winter.



CITY OF ANN ARBOR, MICHIGAN  
Parks and Recreation Services Administration Office  
2150 Jackson Road  
Ann Arbor, MI 48103  
Phone: 734-994-2780  
Web: [www.a2gov.org/parks](http://www.a2gov.org/parks)

K-3

## For Immediate Release

Nov. 6, 2006

CONTACT: Christen Smith  
734.994.1303  
e-mail: [ChSmith@a2gov.org](mailto:ChSmith@a2gov.org)

### ANN ARBOR PARKS AND RECREATION EVENTS FOR DECEMBER 2006

**Friday, December 1, 9:30 – 11 a.m. — Tiny Tot Times** — Leslie Science Center, 1831 Traver Road, 734.997.1553. Join us for stimulating indoor and outdoor activities with songs, games, live animals, and a short hike. Ages 1 – 3 with a caregiver; fee: \$6 per child. Pre-registration not required.

**Friday, December 1, 7 p.m. — Christmas Caroling Party** — Kempf House Museum, 312 S. Division St. Gather around the piano to practice traditional carols before heading downtown to sing during midnight madness. Return afterward for goodies at the house. This is always a popular family event! Call for details: 734.994.4898.

**Saturday, December 2, 1 – 4 p.m. — German Family Christmas** — Kempf House Museum, 312 S. Division St. Enjoy the house in all its traditional holiday finery. Help decorate our Christmas tree with traditional German cookies. Call for details: 734.994.4898.

**Saturday, December 2, 5 – 7 p.m. — Honor our Elders Night!** — Bryant Community Center, 3 West Eden, 734.994.2722. Community Outreach Youth will be planning a special event for their elders. Mark your calendar. For details, call the center.

**Sunday, December 3, noon – 4 p.m. — Country Holiday at Cobblestone Farm!** — Cobblestone Farm Center, 2781 Packard Road, 734. 994.2928. Transport yourself back to the nineteenth century and enjoy the sights and sounds of holiday past. Live music will fill the barn in addition to gift-making activities and storytelling for children. Costumed interpreters will provide tours of the farmhouse and invite you to visit the gift shop and the animals in the barnyard. Warm yourself by the fire in the log cabin as you enjoy hot cider and baked goods. Admission: \$5/person, \$15/family, 3 and under free. Call for more information.

**Sunday, December 3, 1 – 4 p.m. — German Family Christmas** — Kempf House Museum, 312 S. Division St. Enjoy the house in all its traditional holiday finery. Help decorate our Christmas tree with traditional German cookies. Call for details: 734.994.4898.

**Mondays, December 4, 11, 18; 1 – 2:30 p.m. — Tyke Program: Early Native American Life** — Leslie Science Center, 1831 Traver Road, 734.997.1553. Slip on your moccasins and journey along rolling hills as you experience nature through the eyes of early Native Americans. Listen to magical stories and learn fascinating traditions. Together, we'll find out why the bat can't see and how opossum ended up with a naked tail. Fee: \$36/\$27 residents. Pre-registration is required.

(more)

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**Saturday, December 9, 10 a.m. – 2 p.m. — Saturday Fling** — Leslie Science Center, 1831 Traver Road, 734.997.1553. While parents shop for the holidays, children can join us for a day of winter fun. Depending on the weather, we may sled, roast marshmallows on the fire, play games and/or build shelters. We will even enjoy a pizza lunch. Dress for the weather, as we will be exploring the great outdoors. Grades K – Fifth. Fee: \$30/\$24 residents.

**Saturday, December 9, 1 – 4 p.m. — German Family Christmas** — Kempf House Museum, 312 S. Division St. Enjoy the house in all its traditional holiday finery. Help decorate our Christmas tree with traditional German cookies. Call for details: 734.994.4898.

**Sunday, December 10, 1 – 4 p.m. — German Family Christmas** — Kempf House Museum, 312 S. Division St. Enjoy the house in all its traditional holiday finery. Help decorate our Christmas tree with traditional German cookies. Call for details: 734.994.4898.

**Friday, December 15, 5 – 7 p.m. — Community Potluck** — Bryant Community Center, 3 West Eden. Enjoy a holiday celebration for our community and our volunteers. RSVP by Dec. 8 to 734.994.2722.

**Friday, December 15, 7 – 9:30 p.m. — Teen Time Night Out** — Join us for a trip to Dominos Farm to see the lights, and then back to the center for cocoa and treats. Ages 11 –14. Permission slip required. Fee: \$5. Register by Dec. 8 by calling 734.994.2722.

**Sunday, December 17, 1 – 2:30 p.m. — Frosty on Ice** — Veterans Memorial Park Ice Arena, 2150 Jackson Road, 734.761.7240. Join Frosty for a skating afternoon. Free candy canes, pictures and lovable conversation with Frosty in the lobby. All ages. General admission (skater only need pay): Adults \$6/\$5 residents; youth/seniors \$5/\$4 residents; skate rental \$3.

**Holiday Vacation Ice Skating — Veterans Memorial Park Ice Arena**, Veterans Memorial Park Ice Arena, 2150 Jackson Road, 734.761.7240. Adults \$6/\$5 residents; youth/seniors \$5/\$4 residents; skate rental \$3

December 23, 26-30, January 2-5 — 11 a.m. – 2:45 p.m.  
December 24 — 1:15 – 5 p.m.  
December 26 — 11 a.m. – 2:45 p.m. & 6:30 – 8 p.m.  
December 31 — 1:15 – 5 p.m.  
January 6 — 1 – 2:30 p.m.

**Mondays, December 24 and 31, 1:15 – 5 p.m. — Marathon Skate** — Veterans Memorial Park Ice Arena, Veterans Memorial Park Ice Arena, 2150 Jackson Road, 734.761.7240. This is a great escape from the holiday rush. Come and go as you wish for just one price. All ages. Adults \$6/\$5 residents; youth/seniors \$5/\$4 residents; skate rental \$3

**December 25-29, January 1-5, noon – 2 p.m. — School Break Ice Skating** — Buhr Park, 2751 Packard, 971.3228. Adults \$6/\$5 residents; youth and seniors \$5/\$3.75; skate rental \$3.

**Note: It is the intent of the city of Ann Arbor to provide equal opportunities and access to all programs and facilities. For special assistance or accommodation, call the individual facility.**

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