



## PARKS ADVISORY COMMISSION CALENDAR JANUARY - FEBRUARY

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January 15	PAC Meeting 4:00 PM City Hall Council Chambers
January 22	Leslie Park Public Meeting Playground Renovations 7:00 PM Arrowwood Hills Cooperative Community Center 2566 Arrowwood Trail
January 29	Riverside Park Public Meeting Playground Renovations 7:00 PM Northside Community Center 815 Taylor Street
January 31	Public Meeting for Project Grow Community Garden at Buhr Park 7:00 PM Allen School Great Room 2560 Towner Blvd
February 19	PAC Meeting 4:00 PM City Hall Council Chambers

**PARK ADVISORY COMMISSION MEETING - TUESDAY, JANUARY 15, 2008**  
**4:00 P.M. – CITY COUNCIL CHAMBERS**  
**MEETING AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF AGENDA**

**PUBLIC COMMENTARY - (3 Minutes per Speaker)**

**A - APPROVAL OF MINUTES**

A-1 Minutes of the December 18, 2007

**SPECIAL PRESENTATIONS**

**PUBLIC HEARINGS**

Public Hearing on the Sales and Service of Alcohol (Beer and Wine) at Leslie Park Golf Course Club House

**B - UNFINISHED BUSINESS**

B-1 Land Acquisition Strategic Plan Approval

B-2 Golf Course Report

B-3 Park Security Report

B-4 Gift Policy

B-4 (2a), B-4 Final

**C - NEW BUSINESS**

**D - COMMISSION PROPOSED BUSINESS**

**E - REPORT FROM PARKS AND RECREATION MANAGER**

**F - REPORT FROM MANAGER OF FIELD OPERATIONS**

**G - REPORT FROM RECREATION ADVISORY COMMISSION**

**H - REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASK FORCES**

**I - PUBLIC COMMENTARY – GENERAL (3 Minutes per Speaker)**

**J - CLOSED SESSION TO DEAL WITH LAND ACQUISITION ISSUES (If Applicable)**

**K - TRANSMITTALS**

K-1 City Council Items Update

K-2 Park Projects Update

K-3 PAC Work Session Summary

K-4 Park and Recreation Events for January – February 2008

K-5 Park Advisory 2008 Meeting Schedule

TELEVISED ON ANN ARBOR COMMUNITY TELEVISION NETWORK CHANNEL 16

LIVE: Tuesday January 15, 2008 4:00 P.M.

*\*\*\*Persons with disabilities are encouraged to participate. Accommodations, including sign language interpreters, may be arranged by contacting the City Clerk's Office at 994-2700 (V/TDD) at least 24 hours in advance.\*\*\**



**DRAFT**

**CITY OF ANN ARBOR – PARKS ADVISORY COMMISSION  
MEETING MINUTES  
December 18, 2007**

The regular meeting of the Park Advisory Commission was held on Tuesday, December 18, 2007 at 4:00 p.m. in the Council Chambers located in City Hall, 100 N. Fifth Avenue, Ann Arbor, Michigan.

I. The meeting was called to order at 4:10 p.m. by Chair, L. Berauer.

II. Roll Call:

Members Present: (9) L. Berauer, B. Macomber (arrived at 4:11 p.m.), D. Barrett, J. Grand, J. Lawter, S. Offen (arrived at 4:25 p.m.), G. Nystuen (arrived at 4:14 p.m.), S. Rosencrans (arrived at 4:18 p.m.), T. Berla

Ex-Officio Members Present: (1) S. Kunselman

Ex- Officio Members Absent: (0) None.

Members Absent: (0) None.

Staff Present: (9) C. Smith, J. Miller, A. Kuras, D. Borneman, K.C. Bemish, J. Dehring M. Warba, R. Millet, L. Bowen, K. Henderson, J. Davis, G. Trocchio

Guests: (0) None.

**APPROVAL OF AGENDA – Commissioner Berauer** requested that discussion of item C-1 be moved to follow approval of the minutes.

**PUBLIC COMMENTARY - AGENDA ITEMS** (3 Minutes per Speaker)

**Glen Thompson** spoke on the Farmer’s Market renovation. Thompson expressed concerns with the improvements that are included in the renovation plans. Thompson inquired about the funding sources for the Market renovation project. Mr. Thompson also indicated that he is not supportive of closing a City Golf Course.

**A - APPROVAL OF MINUTES**

**A-1** The Parks Advisory Commission approved the minutes of May 15, 2007 as written. The minutes were approved unanimously.

**Commissioner Berla** moved, supported by **Commissioner Grand** to approve the minutes of November 20, 2007 as written. The minutes of November 20, 2007 were approved unanimously.

**SPECIAL PRESENTATIONS**

**Skate Park Facility**

**Trevor Staples** and **Doug Song** indicated their interest in development of a skate park facility in Ann Arbor. Local skate park enthusiasts have circulated petitions in support of a skate park in Ann Arbor and approximately 365 on-paper signatures and 569 on-line signatures have been gathered. Staples and Song presented a conceptual drawing of a proposed skate park facility that would be

62 approximately 30,000 square feet in size and cost approximately \$800,000 to construct. The skate  
 63 park group expects to get the facility development funding through fundraising in the community.  
 64 They expect that the City will contribute 15% (\$120,000) of the development costs. Fundraising by the  
 65 skate park support group will begin in 2008. Staples indicated that the group would like to be able to  
 66 tell potential donors that a site has been selected for the future skate park. **Song** stated that at this  
 67 time the group is looking for a commitment from the City for a site for a skate park.

68  
 69 The anticipated annual maintenance costs for a skate park facility, based on research for maintenance  
 70 costs at existing facilities in southeast Michigan, are expected to range from \$1,000 - \$5,000. **Staples**  
 71 and **Song** have organized a group of youth who have agreed to assist with the maintenance of the  
 72 skate park. Most public skate parks are not operated with on-site staffing. On-site signage provides  
 73 notice of facility rules and required safety equipment.

74  
 75 **Staples** asked for a PAC resolution to support the development of a skate park facility.

76  
 77 **S. Offen** asked for clarification of site requirements for a skate park. **Staples** stated that the group  
 78 would like to have the skate park in an existing park with other recreational facilities.

79  
 80 **D. Barrett** suggested that the skate park group prepare a report for PAC that would provide basic  
 81 information about the skate park group's proposal such as the number of skate park supporters in the  
 82 community, the number of skaters in Ann Arbor, maintenance requirement for a skate park, and  
 83 similar information.

84  
 85 **S. Rosencrans** asked about the dimensions of the proposed facility, specifically, the depth of the  
 86 proposed bowl areas.

87  
 88 **B. Macomber** asked about the operations of other area skate parks and the sale of passes for  
 89 entrance into the facility.

90  
 91 **D. Barrett** and **J. Dehring** discussed risk management and liability and Dehring indicated that the City  
 92 Attorney's office has reviewed skate parks liability because the City has had skate park equipment at  
 93 Buhr Park for a number of years.

94  
 95 **S. Kunselman** commented on the popularity of skate boarding and indicated his support for a skate  
 96 park in Ann Arbor. He indicated that identifying a location is very important so fund raising can begin.  
 97 He encouraged PAC to do everything possible to move this skate park project forward. **L. Berauer**  
 98 stated the next step would be for Commission to discuss the skate park proposal with staff. **T. Berla**  
 99 proposed that PAC approve a resolution by February 26, 2008 and asked whether a site could be  
 100 identified by the summer (2008). **C. Smith** stated that the process for consideration of development  
 101 of a new park facility begins with a series of public meetings. She stated that the staff will begin  
 102 working with the community this winter and organize public meetings that address a skate park  
 103 facility.

## 104 PUBLIC HEARINGS

### 105 B - UNFINISHED BUSINESS

#### 106 B-1 Land Acquisition Strategic Plan Approval

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 108  
 109 **L. Berauer moved, supported by S. Offen** to consider the Land Acquisition Strategic Plan  
 110 Resolution.

111  
 112  
 113 **G. Trocchio** reviewed the land acquisition strategic planning process.

114  
 115  
 116 **G. Nystuen** expressed concern with action on the resolution at today's meeting because new  
 117 Commissioners may not be aware of the planning process. She also inquired about whether the  
 118 strategic planning document includes not only the GIS information, but also other analysis that have  
 119 been used with recent properties that LAC has considered. **T. Berla** reviewed the two means by  
 120 which parcels are identified for consideration for acquisition as parks: either the owner of a property  
 121 approaches the City and indicates their interest in selling the property to the City as a park, or the GIS  
 122 program is used to generate a list of vacant parcels that the City may investigate for purchase as

123 parkland. **G. Trocchio** confirmed that the strategic plan provides for review of GIS system data, as  
 124 well as a broad scope of other data, as parcels are considered for acquisition as parkland. **G.**  
 125 **Nystuen** agreed that the GIS would be useful information. She indicated that she continues to have  
 126 concerns with the approval of the strategic plan at this time.  
 127

128 **L. Berauer** asked the Commission whether they would like to discuss the strategic plan at an open  
 129 session before the next Land Acquisition meeting. She also asked whether the Commission could  
 130 address their concerns with an amendment to the resolution to be discussed at the January LAC  
 131 meeting. **G. Nystuen** voiced her support for discussion of the strategic plan at an open meeting prior  
 132 to the next Land Acquisition meeting.  
 133

## 134 B-2 Golf Course Report

135  
 136 **L. Berauer** asked Commissioner **J. Lawter** and the Golf Course Study task force group to lead the  
 137 discussion of the golf course report. She indicated that one of the important recommendations will be  
 138 to discuss maintaining the golf course operations in the enterprise fund or to move the golf operations  
 139 to the City General Fund. **J. Lawter** reviewed a number of questions that the task force has been  
 140 discussing: Is it appropriate for the General Fund to subsidize the golf course operations? Is PAC  
 141 supportive of obtaining a liquor license for the Leslie Park Golf Course and selling liquor at a park? Is  
 142 PAC supportive of the Golf Course Business Plan as presented by Keegan? Should the PAC  
 143 Resolution for the golf course report be broad-based with the recommendation that staff address  
 144 immediate operational details with further study of long-range decisions?  
 145

146 **D. Barrett** asked for Lawter's impression of Keegan's recommendations in the golf course report. He  
 147 also expressed concerns with the significant costs for irrigation improvements at Huron Hills Golf  
 148 Course. **M. Warba** stated the irrigation system is in need of replacement. The repairs have been  
 149 deferred for a number of years. A new irrigation pump station was installed in July 2007.  
 150

151 **J. Lawter** indicated that a fundamental question is whether the private sector is meeting the need for  
 152 golf?  
 153

154 **L. Berauer** commended the staff for operating the golf courses on a limited budget in recent years. **G.**  
 155 **Nystuen** agreed and indicated that staff have done a tremendous job with operation of the golf course  
 156 facilities with limited funding resources.  
 157

158 **S. Kunselman** asked for clarification of revenues at Huron Hills and inquired specifically about  
 159 positive cash flow at Huron Hills Golf Course. **M. Warba** stated that during the past two years Huron  
 160 Hills has not maintained a positive cash flow. **S. Kunselman** asked if the decreased revenues are due  
 161 to the economy. **J. Lawter** mentioned that continued construction of the Huron Parkway road and  
 162 bridge may be impacting golf participation at Huron Hills.  
 163

164 **L. Berauer** asked if there was a comparable golf course that provided for play by beginning golfers in  
 165 the immediate Ann Arbor area. She inquired about the travel that would be required by beginners to  
 166 get to a course that is similar to Huron Hills. **S. Rosencrans** requested that staff provide a listing of  
 167 beginning golf courses in the Ann Arbor area. **M. Warba** stated that staff will provide information on  
 168 area golf courses that are similar to Huron Hills.  
 169

170 **T. Berla** asked if staff would be making a recommendation on the golf course report. **J. Miller**  
 171 indicated that staff is providing information to the golf course task force and PAC.  
 172

173 **T. Berla** asked about the estimated costs to operate the golf courses as open space parks. **J. Miller**  
 174 indicated that the costs would vary based on the level of maintenance and the facilities that were  
 175 developed. **L. Berauer** asked whether a range of costs could be provided to the Commission. **S.**  
 176 **Offen** stated the Commission should consider focusing on the 2008 season. He recommended  
 177 focusing the discussions on rates, staffing and other topics that need immediate attention for the 2008  
 178 season.  
 179

180 **L. Berauer** suggested that PAC hold a public hearing regarding the sale of alcohol at the Leslie Park  
 181 Golf Course. **S. Rosencrans** suggested the public hearing should be publicly noticed regarding  
 182 alcohol. **J. Miller** reviewed the current policy that allows patrons to request an alcohol permit and  
 183 bring/consume beer and wine at the golf course or one of the other parks. She indicated that the

184 liquor license is an urgent issue that should be addressed. **T. Berla** suggested that PAC request  
 185 public input and make a recommendation on an alcohol permit at the January PAC meeting. **J.**  
 186 **Miller** stated that the Golf Course has applied for a license and there are two other businesses that  
 187 are also under consideration for this license.  
 188

189 **B-3** Park Security Pilot Program Report

190  
 191 **C. Smith** provided a brief overview of the park security pilot program and reviewed the report that was  
 192 distributed in the packets. **L. Berauer** asked for clarification of the projected costs for three full time  
 193 Park Rangers.  
 194

195 **B. Macomber** asked about the target date for the recommendation on the pilot program. **C. Smith**  
 196 stated that City Council had requested an October recommendation from PAC. **B. Macomber** asked  
 197 if the February 2008 recommendation would be appropriate. **C. Smith** stated that this pilot program  
 198 was originally intended to continue for 3 months (July – September 2007). **L. Berauer** asked whether  
 199 Commissioners would like any additional information for further discussion of the program at the  
 200 January 2008 meeting. **B. Macomber** requested a survey of park patrons prior to implementation of  
 201 the pilot to determine whether the pilot is making a difference or not. She also asked for a copy of a  
 202 contract between the City and the DDA for similar services, with costs and hours of service. **S. Offen**  
 203 asked for 2007 statistics for park incidents.  
 204

205 **J. Lawter** asked if Safety Services would be agreeable to a more flexible “services as-needed” type  
 206 contract. He also asked for clarification of the source of funding for current security services. **Smith**  
 207 stated that Safety Services is funding current services.  
 208

209 **B-4** Gift Policy

210  
 211 Discussion was deferred due to time constrains.  
 212

213 **C - NEW BUSINESS**

214  
 215 **C-1** Resolution to Recommend Approval of a Partnership Agreement Between the City of Ann  
 216 Arbor and the Community Action Network for Operation of Bryant Community Center and  
 217 the Northside Community Center  
 218

219 **C. Smith** reviewed the proposed contract for operation of the Bryant Community Center and  
 220 Northside Community Center and indicated that this agreement is similar to the partnership with the  
 221 Leslie Science and Nature Center.  
 222

223 **L. Berauer** asked about the impact of the partnership on current staffing at the community centers.  
 224 **C. Smith** stated that currently there are no permanent staff assigned to the site. The temporary staff  
 225 will continue to provide exiting programming through spring 2008. At that time the staff may apply for  
 226 positions at other City parks facilities. The Community Action Network (CAN) may have positions  
 227 available for the community centers and the temporary staff may wish to apply to work for CAN.  
 228

229 **S. Offen** asked if there were programs in place at both Community Centers at this time.  
 230

231 **S. Rosencrans** asked how the services would be enhanced under the contract agreement with CAN.  
 232

233 **C. Smith** stated that current programming at Norhside is limited to food distribution. Programming at  
 234 Bryant includes food distribution, WIC, after school homework help, day camp on no-school days,  
 235 and social services. City programming will continue through spring 2008. New programming would  
 236 be added immediately by CAN with a full program of services planned beginning summer 2008.  
 237 Some new programs that may be added at Bryant immediately include a children’s reading program,  
 238 a toy library, a youth fitness program, and family trips.  
 239

240 **S. Kunselman** stated that it is his understanding the Community Action Network has done a very good  
 241 job with working with other non-profit and community organizations.  
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L. **Berauer** moved, supported by **D. Barrett** to vote on the Resolution to Recommend Approval of a Partnership Agreement between the City of Ann Arbor and the Community Action Network for Operation of Bryant Community Center and the Northside Community Center.

L. **Berauer** stated she would not read the entire Resolution and asked the Commission and call for a voice vote to recommend approval of the resolution.

*On a voice vote – **Motion Passed** – Unanimous*

**D - COMMISSION PROPOSED BUSINESS**

**D-1** Athletic Field Lighting

**E - REPORT FROM PARKS AND RECREATION MANAGER**

**C Smith** mentioned that a number of the parks facilities were selected as recipients of the Reader Choice Awards by the Ann Arbor News. She commended staff at the facilities for their extra efforts to provide outstanding services.

**F - REPORT FROM MANAGER OF FIELD OPERATIONS**

**G - REPORT FROM RECREATION ADVISORY COMMISSION**

**H - REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASK FORCES**

**I - PUBLIC COMMENTARY – GENERAL** (3 Minutes per Speaker)

**J - CLOSED SESSION TO DEAL WITH LAND ACQUISITION ISSUES** (If Applicable)

**K - TRANSMITTALS**

- K-1** City Council Items Update
- K-2** General Fund Allocation Plan
- K-3** Parks Projects Update
- K-4** Ann Arbor News Reader’s Choice Awards
- K-5** PAC Work Session Summary
- K-6** Parks and Recreation Events for December – January 2007/2008
- K-7** Parks Advisory Commission 2008 Meeting Schedule

There being no further business to come before the Commission, **S. Rosencrans** moved supported by **T. Berla** that the meeting be adjourned. The regular meeting was adjourned at 6:37 p.m.

Respectfully submitted,  
*Lynn Bowen*  
Lynn Bowen  
Administrative Support Specialist V

## MEMORANDUM

TO: Mayor and Council

FROM: Parks Advisory Commission

DATE: January 22, 2007

SUBJECT: Resolution Regarding Golf Course Recommendations

The City's golf operations are conducted within the Golf Enterprise Fund, a fund that operates solely from fees collected from the golf course operations. Since the early 1990s, the fund has experienced mixed success due to a number of variables. Michigan's current recession has decreased the discretionary dollars that are available for golf and other recreational activities resulting in decreased numbers of golf rounds played at golf courses in Michigan, including Ann Arbor courses. Over the past decade the number of golf courses in the Ann Arbor area has continued to grow which has resulted in an ultra-competitive market. Finally, weather has a profound effect on golf operations and Southeast Michigan experienced above-average rainfall during the 2000 through 2004 golf seasons and has been a factor in decreased participation in the spring of 2007. Each lost day of golf activities at the golf courses results in up to \$12,000 in lost revenue.

Given the most recent history of the local, regional and national golf industry and the status of the City's Golf Fund, Golf Convergence, Inc. (GCI) was hired in July 2007 to evaluate the City golf operations, provide an overview of the current market, evaluate the City golf operations' future viability and profitability, and provide a recommended course of action for the golf properties by December 2007. A golf steering committee was charged with overseeing the consultant's work during this process. The committee included Stephen Rapundalo, representing City Council; John Lawter, representing the Parks Advisory Commission; Doug Davis, of Miles of Golf, representing the private golf industry; and City staff. Throughout the contract period, the consultant met with the Golf Course Steering Committee providing progress updates and to gain input from the committee.

Over the course of its contract, GCI held public meetings to gather input from citizens and golfers about Leslie Park and Huron Hills Golf Courses as well as completing a macroeconomic analysis of the golf industry and microeconomic analysis of golf in the Ann Arbor market. The consultant completed an operational assessment of both City courses, evaluating the course conditioning; capital, technology, and marketing investments; conducting a land use study; and financial analysis of both golf courses. As a result of this work, a business plan for Leslie Park and Huron Hills Golf Courses was presented to the Parks Advisory Commission and City Council in November and December 2007. The Parks Advisory Commission (PAC) committed to providing City Council with a recommendation on the golf courses based on the study and recommendations provided by CGI.

Since receiving this business plan, PAC created a Golf Task Force to review and discuss

the report and the options for both courses. PAC and Task Force held numerous meetings to discuss the financial and operational implications associated with the future of the golf course operations as well as alternative options for use of the land, in particular the Huron Hills Golf Course property. PAC also conducted a public hearing on January 14<sup>th</sup> regarding the sales and service of alcohol (beer and wine) at Leslie Park Golf Course clubhouse.

## **Recommendations**

The Parks Advisory Commission is making a number of significant recommendations on the future of the City's golf operations. PAC feels strongly that the golf courses need to be evaluated separately, not collectively, because the issues and associated implications are distinct to each golf course.

The recommendations from PAC are in the attached "2008 Parks Advisory Commission Golf Course Recommendations". A number of the recommendations need to be enacted by February 2008 in order to positively impact the 2008 season. The items requiring immediate action are noted in the recommendations.

Below we have identified the basis for the attached recommendations for each course.

### Leslie Park Golf Course

The Parks Advisory Commission believes that Leslie Park Golf Course has the capacity to regain its competitive edge in the golf industry in southeast Michigan; however, short term assistance is needed to position the golf course for future self sustainability. Fundamental to the attached recommendations are the following:

- Leslie Park should remain an 18-hole golf course that remains within the golf enterprise fund.
- The City should provide Leslie Park with a significant financial boost for the 2008 golf season from the City's general fund reserve for needed capital investments, equipment purchases, and operational assistance.
- The City should provide assistance to Leslie Park for the 2009 and 2010 golf seasons from the City's general fund reserve for operations.
- The City should award the available liquor license to Leslie Park Golf Course. Our recommendation on this issue is based solely on what is best for the golf course. It is clear to us that providing for the sale of alcohol at a golf course is part of the game of golf and in order for Leslie to be competitive with other courses, an alcohol permit is essential.

### Huron Hills Golf Course

PAC has considerable concerns about the sustainability of Huron Hills Golf Course, but the overall consensus of PAC is that the City needs to give the golf course an opportunity to see if it can survive long term as an entry level golf course in the area. To be able to appropriately assess the ability of Huron Hills to operate as a golf course, PAC feels that it is necessary for the City to provide Huron Hills with initial investments and some ongoing annual financial support. However, PAC recognizes that the following caveats need to be considered in providing this opportunity:

- ❑ Ensuring that the necessary initial investments be made at Huron Hills. In other words, not over-investing, but providing the essential investments to truly give Huron Hills a chance to compete in the marketplace as a golf course.
- ❑ Determining a reasonable period of time to evaluate the golf course's ability to survive.
- ❑ Determining what is the reasonable level of ongoing general fund support to the golf course.
- ❑ If Huron Hills is not successful as a golf course, determining the alternative uses for the property, how those alternative uses will be determined, and how the alternative uses will be funded.

Given this, PAC's recommendations for Huron Hills Golf Course are based on the following

- Huron Hills should remain an 18-hole golf course at this time.
- Huron Hills should be moved to the City's General Fund effective July 1, 2008.
- The City should provide Huron Hills with a significant financial boost for the 2008 golf season from the City's general fund reserve for needed capital investments, equipment purchases and operational assistance, with acknowledgment of the following:
  - The biggest single investment at Huron Hills is the replacement of the irrigation system. PAC is recommending that staff complete all of the due diligence associated with replacing the irrigation system during the spring and early summer of 2008, however, prior to recommending approval of the purchase that staff provide status reports to PAC to see if efforts initiated for the 2008 season are having a positive impact on the golf operation. Based on those status reports, PAC will make a recommendation to Council regarding moving forward with the purchase for installation in the fall of 2008. Additionally, PAC recommends that as part of the due diligence efforts, staff explore options in the design of the irrigation system that would allow for potential alternative future uses of the system.
  - Given the age of the equipment at both courses, PAC feels the equipment investment, while substantial, is important to make. If Huron does not continue as a golf course, the equipment can be moved to Leslie as appropriate or sold, thereby recouping some, if not all, of the investments made.
  - The City should allow up to a 3 to 5 year period of time to evaluate its ability to sustain itself as a golf course, assuming reasonable ongoing annual general fund support.
  - That a process be undertaken beginning in 2008 to evaluate use options for the Huron Hills property in the event operating the property as a golf course is not successful.

Prepared by: Jayne Miller, Community Services Administrator  
 Attachments: 2008 Parks Advisory Commission Golf Course Recommendations

## GOLF COURSE RECOMMENDATIONS

Whereas, The City of Ann Arbor owns and operates the Huron Hills Golf Course and Leslie Park Golf Course;

Whereas, Michigan's recession has decreased discretionary dollars that are available for golf and other recreational activities;

Whereas, The large number of golf courses in Ann Arbor, and throughout Michigan, create a highly competitive market place;

Whereas, Golf Convergence, Inc. was hired in July 2007 to evaluate the City golf operations, provide an overview of the current market, evaluate the City golf operations' future viability and profitability, and provide a recommended course of action for the golf properties by December 2007;

Whereas, Golf Convergence, Inc. developed a business plan for Leslie Park and Huron Hills Golf Courses that was presented to the Parks Advisory Commission and City Council in November and December 2007; and

Whereas, The Parks Advisory Commission has been charged with making recommendations on the future of the City's golf operations;

RESOLVED, That the Parks Advisory Commission feels strongly that the golf courses need to be evaluated separately, not collectively, because the issues and associated implications are distinct to each golf course;

RESOLVED, That the Parks Advisory Commission's recommendations for Leslie Park Golf Course are based on their belief that Leslie Park Golf Course has the capacity to regain its competitive edge in the golf industry in southeast Michigan, however, short term assistance is needed to position the golf course for future self sustainability and that as a result,

- It should remain an 18-hole golf course that remains within the golf enterprise fund
- The City should provide Leslie Park Golf Course with a significant financial boost for the 2008 golf season from the City's general fund reserve for needed capital investments, equipment purchases and operational assistance that the golf course will not be expected to repay
- The City should provide assistance to Leslie Park Golf Course for the 2009 and 2010 golf seasons from the City's general fund reserve for operations;

RESOLVED, That the Parks Advisory Commission's recommendation for Huron Hills Golf Course is that the City needs to give the golf course an opportunity to see if it can survive long term as an entry level golf course in the area, and as a result,

- It should remain an 18-hole golf course at this time
- Huron Hills Golf Course should be moved to the City's General Fund effective July 1, 2008
- The City should provide a significant financial boost for the 2008 golf season from

the City's general fund reserve for needed capital investments, equipment purchases and operational assistance that the golf course will not be expected to repay, with the following caveats

- Staff complete all of the due diligence, including exploring options in the design of the system that would allow for potential alternative future uses of the system, associated with replacing the irrigation system, however, prior to approval of the purchase that status reports be provided to PAC to see if efforts initiated for the 2008 season are having a positive impact on the golf operation. Based on those status reports, PAC will make a recommendation to Council regarding moving forward with the purchase for installation in the fall of 2008.
- The City should allow for up to a 3 to 5 year period of time to evaluate its ability to sustain itself as a golf course, assuming reasonable ongoing annual general fund support
- That a process be undertaken beginning in 2008 to evaluate use options for the Huron Hills property in the event operating the property as a golf course is not successful; and

RESOLVED, That the Parks Advisory Commission recommend that Council approve the attached 2008 Parks Advisory Commission Golf Course Recommendations for Leslie Park Golf Course and Huron Hills Golf Course.

RESOLUTION REGARDING AWARD OF LIQUOR LICENSE  
TO LESLIE PARK GOLF COURSE

Whereas, The City of Ann Arbor owns and operates the Huron Hills Golf Course and Leslie Park Golf Course;

Whereas, Michigan's recession has decreased discretionary dollars that are available for golf and other recreational activities;

Whereas, The large number of golf courses in Ann Arbor, and throughout Michigan, create a highly competitive market place;

Whereas, Golf Convergence, Inc. was hired in July 2007 to evaluate the City golf operations, provide an overview of the current market, evaluate the City golf operations' future viability and profitability, and provide a recommended course of action for the golf properties by December 2007;

Whereas, Golf Convergence, Inc. developed a business plan for Leslie Park and Huron Hills Golf Courses that was presented to the Parks Advisory Commission and City Council in November and December 2007; and

Whereas, The Parks Advisory Commission has been charged with making recommendations on the future of the City's golf operations, including the issuance of a liquor license for Leslie Park Golf Course;

Whereas, The Parks Advisory Commission's recommendations for Leslie Park Golf Course are based on their belief that Leslie Park Golf Course has the capacity to regain its competitive edge in the golf industry in southeast Michigan; and

Whereas, The Parks Advisory Commission recognizes that providing for the sale of alcohol at Leslie Park Golf Course is a key element for the golf course to be competitive and thereby regain and retain golf customers;

RESOLVED, That the Parks Advisory Commission recommends that City Council award the available liquor license to Leslie Park Golf Course and this recommendation is based solely on what is best for the golf course to regain its competitive status in the local golf market.

**2008 PARKS ADVISORY COMMISSION GOLF COURSE  
RECOMMENDATIONS**

**Timeframe for Recommendations**

1. Approve Items Highlighted in Yellow by February 2008 for implementation by opening day of 2008 season
2. Approve All Other Remaining Items by April 2008 to allow for implementation during 2008 season

**RETAIN LESLIE PARK GOLF COURSE IN ENTERPRISE FUND  
MOVE HURON HILLS GOLF COURSE TO GENERAL FUND**

<b>REVENUE INIATIVES</b>	<b>AMOUNT</b>
*Adjust 2008 Greens Fees	see attached
*Eliminate Resident/NonResident Differential	
*Narrow differential between senior and regular rates	
*Raise senior age to 56 for 2008 & 1 year each year until age for senior rates is 62	

**FORGIVE DUE TO OTHER FUNDS DEBT** **1,300,000**

**OPERATIONAL INVESTMENTS**

**Information Technology Initiatives**

- \*Integrate Tee Time Reservations with Point of Sale
- \*Utilize broadcast email technology
- \*Install Customer service kiosk at Huron Hills
- \*Obtain huron-hills.com
- \*City self-host huron-hills.com and leslie-park.com
- \*Continue to provide high quality content for websites
- \*Offer online tee times

Subtotal 13,400

**Marketing Initiatives**

- \*Huron Hills - The Home for Affordable Golf 10,000
- \*Leslie Park - Ann Arbor's Home for Championship Golf 20,000
- \*Develop comprehensive marketing programs for both courses  
(including advertising, directional signs to courses, improved signage,  
utilizing CTN, aggressive public relations)

Subtotal 30,000

**Changing Culture and Restructuring Organizational Leadership**

(includes addition of Director of Golf position to oversee entire golf operation)

**Huron Hills changes**

- \*Additional staffing for Huron Hills maintenance 31,000
- \*Additional staffing for Huron Hills pro shop and administration 12,000
- \*Additional Supplies and Operating Expenses for Huron Hills maintenance 15,000

Subtotal	58,000
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### Leslie Park changes

*Additional staffing for Leslie Park maintenance	12,000
*Additional staffing for Leslie Park pro shop and administration	70,000
*Additional Supplies and Operating Expenses for Leslie Park maintenance	23,000
Subtotal	105,000

### Facility Upgrades

#### Huron Hills clubhouse improvements

*upgrade pro shop fixtures and station by transferring Leslie amenities to Huron	0
*replace flooring	9,500
*replace spike cleaners	500
*enhance food and beverage services	0
Subtotal	10,000

#### Huron Hills other improvements

*Improve exterior of maintenance building to improve impression of golf course	7,000
*Improve entrance with flower beds and exterior clubhouse painting	3,000
*Increase investment in Gooseworks to address goose problems	2,000
Subtotal	12,000

#### Leslie Park clubhouse improvements

*upgrade pro shop station and fixtures	9,000
*replace flooring	9,500
*enhance food and beverage services	0
*purchase liquor license	3,100
Subtotal	21,600

#### Leslie Park other improvements

*Improve entrance and exit signage to improve first impression of golf course	3,000
*Improve entrance with flower beds, bench repairs, and exterior clubhouse painting	8,000
*Repair, seal coat and restripe parking lot to improve appearance	5,000
Subtotal	16,000

<b>TOTAL INFORMATION TECHNOLOGY INVESTMENTS FOR BOTH COURSES</b>	<b>13,400</b>
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<b>TOTAL OPERATIONAL INVESTMENTS FOR HURON*</b>	<b>90,000</b>
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<b>TOTAL OPERATIONAL INVESTMENTS FOR LESLIE*</b>	<b>162,600</b>
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\*marketing, changing culture, clubhouse & other improvements

**CAPITAL INVESTMENTS****Huron Hills on course improvements**

*Tree plantings to replace lost trees and improve course playability	12,500
*Replace irrigation and piping control to replace 40 year old system	425,000
*Dredge detention basin on #14 to remove algae, improve flow & reduce algae formation	5,000
*Create buffer between golf course and walkway along #8, 9, & 18 to improve safety	500
*Replace bunker sand to improve course playability	16,500
Subtotal	459,500

**Huron Hills Equipment**

*2 Triplex putting green mowers with grooming attachments	42,000
*Walk-behind core aerifiers for greens	20,000
*Spiker or spiker attachments for a triplex greens mower	4,000
*Light-duty, cyclone topdressing machine for greens	10,000
*Triplex tee mower	21,000
*Lightweight, self-contained 5-gang fairway mowers	45,000
*Tractor pulled 5-gang reel unit for rough	18,000
*Riding rotary deck mowers (52" - 72") for rough	18,000
*Triplex trim mowers for banks and intermediate cut	28,000
*2 Heavy-duty utility vehicles	34,000
*2 Light-duty transportation vehicle(s)	13,000
*Pickup truck	15,000
*Computerized sprayer (150-200 gallon size for greens)	30,000
*2 Back pack sprayers	150
*2 Hand-held, pump-type sprayers	50
*3 Rotary fertilizer spreaders	350
*Riding bunker rake	12,000
*Tractor-mounted blower	4,000
*Dump trailer	6,000
*Chain saw	350
Subtotal	320,900

**Leslie Park on course improvements**

*Dredge pond on #17 to remove algae buildup	30,000
*Study alternative for railroad crossing for carts with bonnets	2,500
*Remove tree NW of #15 green; rebuild greenside bunker	8,000
*Tree plantings to replace lost trees and improve course playability	11,250
*Remove cart path left of #18 green, restore area to improve course playability & safety	5,000
*Improve course signage to improve course presentation	9,500
*Install fountain on #17 pond to improve flow and reduce algae formation	2,000

*Improve drainage on #10 fairway to improve course playability	10,000
*Improve drainage on #13 fairway to improve course playability	28,000
*Improve drainage on #3, 6, 15, 18 green to improve course playability	12,000
*Renovate existing cart paths to improve safety	30,000
*Improve drainage on #11 to improve course playability	28,000
*Replace 4 footbridges to improve safety	8,000
*Replace 3 cart bridges to improve safety	75,000
*On-course restrooms and safety shelters to meet players needs & improve safety	220,000
Subtotal	479,250

### Leslie Park clubhouse improvements

*Replace 20 year old leaking roof	50,000
Subtotal	50,000

### Leslie Park Equipment

*2 Triplex putting green mowers with grooming attachments	42,000
*2 Sets of vertical mowing reels for triplex greens mowers	4,000
*Walk-behind core aerifier for greens	20,000
*Tow-behind, heavy-duty topdressing machine	6,000
*Plug pusher or core harvester for greens	16,000
*Spiker or spiker attachments for a triplex greens mower	4,000
*Light-duty, cyclone topdressing machine for greens	10,000
*2 Triplex tee mowers	42,000
*w Lightweight, self-contained 5-gang mowers for fairways	90,000
*Cam-driven fairway aerifier	35,000
*Multi-deck rotary rough mower(s) or Tractor pulled 5-gang reel unit(s)	46,000
*Tractor pulled 5-gang reel unit(s) for rough	18,000
*2 Riding rotary deck mowers (52" - 72") for rough	36,000
*Triplex trim mowers for banks and intermediate cut	28,000
*2 Heavy-duty utility vehicles	34,000
*2 Light-duty transportation vehicles	13,000
*Pickup truck	15,000
*Computerized sprayer (150-200 gallon size for greens)	30,000
*Riding bunker rake	12,000
*Tractor-mounted blower	4,000
*Tractor-mounted slicer/seeder	8,000
Subtotal	513,000

**TOTAL HURON HILLS CAPITAL INVESTMENT\*\*** **780,400**

**TOTAL LESLIE PARK CAPITAL INVESTMENT\*\*** **1,042,250**

\*\*includes on-course & clubhouse improvements & equipment

**TOTAL 2008 OPERATIONAL & CAPITAL INVESTMENT FOR HURON** **877,100**

**TOTAL 2008 OPERATIONAL & CAPITAL INVESTMENT FOR LESLIE** **1,211,550**

Huron Hills Golf Course

	2007 Fees	2007 Fees Resident	2008 Fees Golf Conv.	2008 Proposed Fees
<b>IN SEASON</b>				
18 HOLE WEEKEND	25.00	23.00	20.00	20.00
18 HOLE WEEKDAY	23.00	21.00	19.00	19.00
18 HOLE TWILIGHT	N/A	N/A	17.00	17.00
9 HOLE WEEKEND	16.00	14.00	14.00	14.00
9 HOLE WEEKDAY	15.50	13.50	13.50	13.00
9 HOLE TWILIGHT	14.00	12.00	12.00	12.00
SR/JR 18 HOLE RATE	14.00	12.00	14.00	14.00
SR/JR 9 HOLE RATE	10.00	8.00	11.00	11.00
LEAGUE 9	14.00	12.00	12.00	12.00
SR/JR LEAGUE 9	10.00	8.00	N/A	N/A
<b>OUT OF SEASON</b>				
18 HOLE WEEKEND	N/A	N/A	19.00	19.00
18 HOLE WEEKDAY	N/A	N/A	18.00	18.00
18 HOLE TWILIGHT	N/A	N/A	16.00	16.00
9 HOLE WEEKEND	N/A	N/A	13.00	13.00
9 HOLE WEEKDAY	N/A	N/A	12.50	12.50
9 HOLE TWILIGHT	N/A	N/A	11.00	11.00
SR/JR 18 HOLE RATE	N/A	N/A	13.00	13.00
SR/JR 9 HOLE RATE	N/A	N/A	10.00	10.00
<b>GOLF PULL CART RENTALS</b>				
18 HOLE	4.00	N/A	5.00	5.00
9 HOLE	2.50	N/A	3.00	3.00
<b>MOTORIZED GOLF CART RENTALS</b>				
18 HOLE	13.00	N/A	N/A	N/A
9 HOLE	6.50	N/A	N/A	N/A
SR 18 HOLE	10.00	N/A	N/A	N/A
SR 9 HOLE	5.00	N/A	N/A	N/A
<b>SEASONS PASSES - CAPPED 70 ROUNDS</b>				
WEEKDAY	806.00	N/A	595.00	695.00
SENIOR WEEKDAY	483.00	N/A	595.00	595.00
JUNIOR WEEKDAY	652.00	N/A	495.00	495.00
FULL	887.00	N/A	995.00	795.00

Season Pass Calculations	\$/Round	Savings (\$)	% Discount
WEEKDAY	9.93	635.00	47.7
SENIOR WEEKDAY	8.50	385.00	39.3
JUNIOR WEEKDAY	7.07	485.00	49.5
FULL	11.36	605.00	43.2

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Leslie Park Golf Course

	2007 Fees	2007 Fees Resident	2008 Fees Golf Conv.	2008 Proposed Fees
<b>IN SEASON</b>				
18 HOLE WEEKEND	38.00	34.00	29.00	29.00
18 HOLE WEEKDAY	34.00	30.00	25.00	25.00
18 HOLE TWILIGHT	N/A	N/A	20.00	20.00
9 HOLE WEEKEND	24.00	20.00	18.00	18.00
9 HOLE WEEKDAY	22.00	18.00	16.00	16.00
9 HOLE TWILIGHT	20.00	16.00	14.00	14.00
SR/JR 18 HOLE RATE	21.50	17.50	17.00	17.00
SR/JR 9 HOLE RATE	17.00	13.00	13.00	13.00
LEAGUE 9	18.00	14.00	18.00	16.00
SR/JR LEAGUE 9	13.00	9.00	N/A	N/A
<b>OUT OF SEASON</b>				
18 HOLE WEEKEND	N/A	N/A	25.00	25.00
18 HOLE WEEKDAY	N/A	N/A	21.00	21.00
18 HOLE TWILIGHT	N/A	N/A	16.00	16.00
9 HOLE WEEKEND	N/A	N/A	14.00	14.00
9 HOLE WEEKDAY	N/A	N/A	12.00	12.00
9 HOLE TWILIGHT	N/A	N/A	10.00	10.00
SR/JR 18 HOLE RATE	N/A	N/A	18.00	17.00
SR/JR 9 HOLE RATE	N/A	N/A	13.00	13.00
<b>GOLF PULL CART RENTALS</b>				
18 HOLE	4.00	N/A	5.00	5.00
9 HOLE	2.50	N/A	3.00	3.00
<b>MOTORIZED GOLF CART RENTALS</b>				
18 HOLE	13.00	N/A	13.00	13.00
9 HOLE	6.50	N/A	7.00	7.00
SR 18 HOLE	10.00	N/A	N/A	N/A
SR 9 HOLE	5.00	N/A	N/A	N/A
<b>SEASONS PASSES - CAPPED 60 ROUNDS</b>				
WEEKDAY	1,129.00	N/A	795.00	795.00
SENIOR WEEKDAY	594.00	N/A	695.00	695.00
JUNIOR WEEKDAY	594.00	N/A	595.00	595.00
FULL	1,290.00	N/A	995.00	995.00

Season Pass Calculations	\$/Round	Savings (\$)	% Discount
WEEKDAY	13.25	705.00	47.0
SENIOR WEEKDAY	11.58	325.00	31.9
JUNIOR WEEKDAY	9.92	425.00	41.7
FULL	16.58	745.00	42.8

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## Rankings Sorted by Weekend 18 Greens Fees

	Weekday		Weekend		Cart Included
	Regular	Senior Rates	Regular	Senior Rates	
Georgetown	15.00	13.00	17.00	13.00	
Brookside	19.00	12.00	19.00	N/A	
<b>Huron Hills</b>	<b>19.00</b>	<b>14.00</b>	<b>20.00</b>	<b>N/A</b>	
Whispering Pines	25.00	22.00	25.00	N/A	
Huron Meadows	22.00	15.00	27.00	N/A	
Tyrone Hills	22.00	18.00	27.00	N/A	
Hudson Mills	22.00	15.00	28.00	N/A	
<b>Leslie Park</b>	<b>25.00</b>	<b>17.00</b>	<b>29.00</b>	<b>N/A</b>	
Green Oaks	20.00	20.00	30.00	N/A	
Pine View	25.00	20.00	32.00	20.00	
Reddeman Farms	25.00	20.00	32.00	N/A	
Hickory Creek	29.00	20.00	34.00	N/A	Yes
Pierce Lake	30.00	19.00	35.00	N/A	
Stone Bridge	36.00	28.00	36.00	N/A	Yes
Lake Forest	24.00	15.00	43.00	N/A	Yes
Timber Trace	45.00	25.00	58.00	N/A	Yes
EagleCrest	35.00	15.00	59.00	45.00	No
Coyote Preserve	40.00	35.00	65.00	35.00	Yes
Pheasant Run	45.00	29.00	65.00	N/A	No
Fox Hills	63.00	31.00	67.00	N/A	Yes
Moose Ridge	58.00	48.00	69.00	N/A	Yes

Rankings Sorted by Weekday 18 Greens Fees

B-2

	Weekday		Weekend		Cart Included
	Regular	Senior Rates	Regular	Senior Rates	
Georgetown	15.00	13.00	17.00	13.00	
Brookside	19.00	12.00	19.00	N/A	
<b>Huron Hills</b>	<b>19.00</b>	<b>14.00</b>	<b>20.00</b>	<b>N/A</b>	
Green Oaks	20.00	20.00	30.00	N/A	
Huron Meadows	22.00	15.00	27.00	N/A	
Tyrone Hills	22.00	18.00	27.00	N/A	
Hudson Mills	22.00	15.00	28.00	N/A	
Lake Forest	24.00	15.00	43.00	N/A	Yes
Whispering Pines	25.00	22.00	25.00	N/A	
<b>Leslie Park</b>	<b>25.00</b>	<b>17.00</b>	<b>29.00</b>	<b>N/A</b>	
Pine View	25.00	20.00	32.00	20.00	
Reddeman Farms	25.00	20.00	32.00	N/A	
Hickory Creek	29.00	20.00	34.00	N/A	Yes
Pierce Lake	30.00	19.00	35.00	N/A	
EagleCrest	35.00	15.00	59.00	45.00	No
Stone Bridge	36.00	28.00	36.00	N/A	Yes
Coyote Preserve	40.00	35.00	65.00	35.00	Yes
Timber Trace	45.00	25.00	58.00	N/A	Yes
Pheasant Run	45.00	29.00	65.00	N/A	No
Moose Ridge	58.00	48.00	69.00	N/A	Yes
Fox Hills	63.00	31.00	67.00	N/A	Yes



**Parks and Recreation Services Policies and Procedures**

Policy Title: <b>Parks and Recreation Gift Policy</b>	Policy Number:
Effective:	
Supersedes: NA	
Approval:	Page 1 of 6

**1.0 INTRODUCTION**

The City of Ann Arbor gratefully accepts and encourages gifts and donations from private individuals, businesses, community organizations, and public entities that are given to support the parks and recreation system. The gift program will offer opportunities for gifting at all levels of support.

**2.0 PURPOSE**

The purpose of the parks and recreation gift policy is to establish a common philosophy and to establish guidelines and standards for acceptance of gifts to the parks and recreation system.

**3.0 POLICY**

It is the policy of the City of Ann Arbor:

- 3.1 To encourage and facilitate public and private gifts, bequests, and such contributions that enhance, beautify, improve, supplement, support, or otherwise benefit the park and recreation system.

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- 3.2 To accept public and private gifts that are consistent with the following terms:
- 3.2.1 To accept gifts that are consistent with the mission, policies, and goals of the parks system, existing facilities and amenities, current park master plans, the current Comprehensive Parks and Recreation Open Space Plan, and recreation facility programs.
  - 3.2.2 To accept gifts given with the full understanding that they become the property of the City of Ann Arbor and are subject to the laws, policies, and procedures that govern the City parks, recreation facilities, and recreation programming.
  - 3.2.3 To accept gifts that are given with no contingencies other than that they be used to benefit a park or to support a specified program activity. Gifts may also be made with no specific purpose designation other than to benefit the parks system.
  - 3.2.4 To accept gifts that are given with the understanding that the City is not obligated to maintain or replace a gift if the gift is stolen, vandalized, worn out, weathered, in disrepair, irreparably damaged or destroyed unless the donor wishes to provide funds for replacement.
  - 3.2.5 Gifts shall not be made conditional on the City of Ann Arbor's performance.
  - 3.2.6 Operating/administrative costs associated with acceptance, design and installation of the gift shall not exceed 15% of the total gift value.
  - 3.2.7 In acceptance of a gift, consideration shall be given to the gifting organization's expectations of the City of Ann Arbor Parks and Recreation Services Unit and the City of Ann Arbor.
  - 3.2.8 In acceptance of a gift, consideration shall be given to the gifting organization's timeliness in offering a gift, and the City of Ann Arbor's readiness to accept a gift.
- 3.3 Gifts may be declined by the City of Ann Arbor. The reasons listed below are included as examples and are not exhaustive:
- 3.3.1 Gifts limited by special restrictions, conditions or covenants.
  - 3.3.2 Gifts which pose extreme budgetary obligations on the City.
  - 3.3.3 Gifts which may not be in the best interest of the park and recreation

system.

3.3.4 Gifts which are not compatible with the park location, other park and recreation uses, or park and recreation users.

3.3.5 Other reasons deemed necessary by the Parks and Recreation Manager.

3.4 Existing gifts shall fall under the guidelines of this policy and supercedes any previous policies.

#### 4.0 RECOGNITION OF GIFTS

4.1 The City of Ann Arbor appreciates all gifts that support the mission of the parks system.

4.2 In recognition of a gift, preference will be given to providing a form of recognition that is not displayed within the parks.

4.3 The form of any on-site recognition shall be of an appropriate size and color and shall not detract from the park surroundings or any interpretive message.

4.4 Any physical form of on-site recognition shall not interfere with park patron use, or routine recreation facility or park operations.

4.5 Recognition of a gift shall not suggest in any way the endorsement of the donor's goods or services by the City of Ann Arbor of the Parks System.

4.6 Recognition of a gift shall not suggest any proprietary interest of the organization in the City of Ann Arbor Parks System.

4.8 On-site recognition for memorial gifts will not be permitted.

#### 5.0 TYPES OF RECOGNITION

Gifting organizations or individuals may be provided with a level of recognition that is commensurate with the dollar amount of their gift. In acknowledging a gifting organization, preference will be given to an off-site form of recognition that may include one or more of the following:

5.1 A thank you letter.

5.2 Publicity through The City of Ann Arbor website, flyers, media releases, and/or CTN, and through the sponsorship organization's newsletter, annual report, and website, or in the public media including, but not limited to, newspapers, radio, and television.

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- 5.3 Events such as a press conference, photo opportunity, grand opening, ground breaking or ribbon cutting ceremony.
  - 5.4 Mayoral, City Council, or Commission acknowledgement at civic meetings and functions.
  - 5.5 Commemorative items such as a framed picture or a plaque.
  - 5.6 Register of gifts that is accessible to the public either on-line or at the City's administrative offices and recreation facility(s).
  - 5.7 Acknowledgement on printed materials such as recreational program brochures and flyers.
  - 5.8 Inclusion of the gifting organization's company name and logo on a gift recognition wall at a recreation facility or the administrative offices of the City of Ann Arbor.
  - 5.9 Where on-site recognition is to be provided, types of recognition may include:
    - 5.9.1 Temporary signs acknowledging a gifting organization during the construction or restoration of a particular facility, park, or an event. (Temporary is limited to six (6) months.)
    - 5.9.2 Permanent plaques or signs acknowledging a gifting organization or individual. Permanency is limited to the life of the asset .
    - 5.9.3 Naming of a recreation facility or a park as defined in the naming policy.

1 6.0 DEFINITIONS

- 6.1 Gifts - all gifts, bequests, or donations to include, but not limited to, endowments, structures or portions of structures; money or negotiable securities; materials; equipment, flora, or fauna; improvements to facilities or land; statues, monuments, sculptures, murals and other works of art; plaques, graphics and/or signs; or recreation and cultural arts programming, equipment, and supplies.
- 6.2 Donor Recognition Object - a physical object placed in a park to acknowledge a gift donor or in remembrance of an individual or event.
- 6.3 Donor - a private individual, for-profit company, non-profit organization, or public agency wishing to donate funds or objects to the Ann Arbor Parks System.

- 6.4 Gift Needs Inventory - a list of identified operational and capital needs for the parks and recreation system, which would make appropriate gifts.
- 6.5 Park Improvement Proposal - may include a funded, partially funded or unfunded capital project(s), structures, or portions of structures; materials; equipment; flora or fauna; improvements to facilities or land and other non-art items.

## 7.0 RESPONSIBILITY

- 7.1. The parks and recreation services manager, or designee, is responsible as follows:

- 7.1.1. Generating a Gift Needs Inventory and reviewing it for currency and making updates to the Gifts Needs Inventory on a regular basis as needed.
- 7.1.2. Determining the life expectancy of gifts and the anticipated costs associated with on-going maintenance of gifts.
- 7.1.3. Determining the appropriateness and compatibility of all details of the proposed gift, park improvement and/or donor recognition object, including but not limited to the location, impact on other park uses or users, the size, scale, color, design, materials, contractor, construction schedule, and program of activities.
- 7.1.4. Making the final decision on acceptance of all gift proposals, unless determining it appropriate for the Parks Advisory Commission consideration or City Council consideration.

- 7.2. The individual, business, not-for-profit, community organization, or public entity interested in giving a gift to the City of Ann Arbor parks and recreation system is responsible for all, or a portion of the financial costs of gift and the installation, as well as a portion of all, of the financial costs associated with on-going maintenance of gift.

- 7.3. The Parks Advisory Commission is responsible as follows:

- 7.3.1 Reviewing proposals for gifts referred to the Park Advisory Commission by the parks and recreation services manager and for making a final acceptance decision, rejection decision, recommendation to City Council, or other action as deemed appropriate by the Parks Advisory Commission.

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7.4 The City Council is responsible as follows:

7.4.1. Reviewing proposals for gifts referred to the City Council by the Parks Advisory Commission or the parks and recreation services manager and for making a final acceptance decision, rejection decision, or other action as deemed appropriate by City Council.



**Parks and Recreation Services Policies and Procedures**

Policy Title: <b>Parks and Recreation Gift Policy</b>	Policy Number:
Effective:	
Supersedes: NA	
Approval:	Page 1 of 6

**1.0 INTRODUCTION**

The City of Ann Arbor gratefully accepts and encourages gifts and donations from private individuals, businesses, community organizations, and public entities that are given to support the parks and recreation system. The gift program will offer opportunities for gifting at all levels of support.

**2.0 PURPOSE**

The purpose of the parks and recreation gift policy is to establish a common philosophy and to establish guidelines and standards for acceptance of gifts to the parks and recreation system.

**3.0 POLICY**

It is the policy of the City of Ann Arbor:

- 3.1 To encourage and facilitate public and private gifts, bequests, and such contributions that enhance, beautify, improve, supplement, support, or otherwise benefit the park and recreation system.

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- 3.2 To accept public and private gifts that are consistent with the following terms:
- 3.2.1 To accept gifts that are consistent with the mission, policies, and goals of the parks system, existing facilities and amenities, current park master plans, the current Comprehensive Parks and Recreation Open Space Plan, and recreation facility programs.
  - 3.2.2 To accept gifts given with the full understanding that they become the property of the City of Ann Arbor and are subject to the laws, policies, and procedures that govern the City parks, recreation facilities, and recreation programming.
  - 3.2.3 To accept gifts that are given with no contingencies other than that they be used to benefit a park or to support a specified program activity. Gifts may also be made with no specific purpose designation other than to benefit the parks system.
  - 3.2.4 To accept gifts that are given with the understanding that the City is not obligated to maintain or replace a gift if the gift is stolen, vandalized, worn out, weathered, in disrepair, irreparably damaged or destroyed unless the donor wishes to provide funds for replacement.
  - 3.2.5 Gifts shall not be made conditional on the City of Ann Arbor's performance.
  - 3.2.6 Operating/administrative costs associated with acceptance, design and installation of the gift shall not exceed 15% of the total gift value.
  - 3.2.7 In acceptance of a gift, consideration shall be given to the gifting organization's expectations of the City of Ann Arbor Parks and Recreation Services Unit and the City of Ann Arbor.
  - 3.2.8 In acceptance of a gift, consideration shall be given to the gifting organization's timeliness in offering a gift, and the City of Ann Arbor's readiness to accept a gift.
- 3.3 Gifts may be declined by the City of Ann Arbor. The reasons listed below are included as examples and are not exhaustive:
- 3.3.1 Gifts limited by special restrictions, conditions or covenants.
  - 3.3.2 Gifts which pose extreme budgetary obligations on the City.
  - 3.3.3 Gifts which may not be in the best interest of the park and recreation

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system.

3.3.4 Gifts which are not compatible with the park location, other park and recreation uses, or park and recreation users.

3.3.5 Other reasons deemed necessary by the Parks and Recreation Manager.

3.4 Existing gifts shall fall under the guidelines of this policy and supercedes any previous policies.

#### 4.0 RECOGNITION OF GIFTS

4.1 The City of Ann Arbor appreciates all gifts that support the mission of the parks system.

4.2 In recognition of a gift, preference will be given to providing a form of recognition that is not displayed within the parks.

4.3 The form of any on-site recognition shall be of an appropriate size and color and shall not detract from the park surroundings or any interpretive message.

4.4 Any physical form of on-site recognition shall not interfere with park patron use, or routine recreation facility or park operations.

4.5 Recognition of a gift shall not suggest in any way the endorsement of the donor's goods or services by the City of Ann Arbor of the Parks System.

4.6 Recognition of a gift shall not suggest any proprietary interest of the organization in the City of Ann Arbor Parks System.

4.8 On-site recognition for memorial gifts will not be permitted.

#### 5.0 TYPES OF RECOGNITION

Gifting organizations or individuals may be provided with a level of recognition that is commensurate with the dollar amount of their gift. In acknowledging a gifting organization, preference will be given to an off-site form of recognition that may include one or more of the following:

5.1 A thank you letter.

5.2 Publicity through The City of Ann Arbor website, flyers, media releases, and/or CTN, and through the sponsorship organization's newsletter, annual report, and website, or in the public media including, but not limited to, newspapers, radio, and television.

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- 5.3 Events such as a press conference, photo opportunity, grand opening, ground breaking or ribbon cutting ceremony.
  - 5.4 Mayoral, City Council, or Commission acknowledgement at civic meetings and functions.
  - 5.5 Commemorative items such as a framed picture or a plaque.
  - 5.6 Register of gifts that is accessible to the public either on-line or at the City's administrative offices and recreation facility(s).
  - 5.7 Acknowledgement on printed materials such as recreational program brochures and flyers.
  - 5.8 Inclusion of the gifting organization's company name and logo on a gift recognition wall at a recreation facility or the administrative offices of the City of Ann Arbor.
  - 5.9 Where on-site recognition is to be provided, types of recognition may include:
    - 5.9.1 Temporary signs acknowledging a gifting organization during the construction or restoration of a particular facility, park, or an event. (Temporary is limited to six (6) months.)
    - 5.9.2 Permanent plaques or signs acknowledging a gifting organization or individual. Permanency is limited to the life of the asset .
    - 5.9.3 Naming of a recreation facility or a park as defined in the naming policy.

1 6.0 DEFINITIONS

- 6.1 Gifts - all gifts, bequests, or donations to include, but not limited to, endowments, structures or portions of structures; money or negotiable securities; materials; equipment, flora, or fauna; improvements to facilities or land; statues, monuments, sculptures, murals and other works of art; plaques, graphics and/or signs; or recreation and cultural arts programming, equipment, and supplies.
- 6.2 Donor Recognition Object - a physical object placed in a park to acknowledge a gift donor or in remembrance of an individual or event.
- 6.3 Donor - a private individual, for-profit company, non-profit organization, or public agency wishing to donate funds or objects to the Ann Arbor Parks System.

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- 6.4 Gift Needs Inventory - a list of identified operational and capital needs for the parks and recreation system, which would make appropriate gifts.
  - 6.5 Park Improvement Proposal - may include a funded, partially funded or unfunded capital project(s), structures, or portions of structures; materials; equipment; flora or fauna; improvements to facilities or land and other non-art items.

## 7.0 RESPONSIBILITY

- 7.1. The parks and recreation services manager, or designee, is responsible as follows:

- 7.1.1. Generating a Gift Needs Inventory and reviewing it for currency and making updates to the Gifts Needs Inventory on a regular basis as needed.
- 7.1.2. Determining the life expectancy of gifts and the anticipated costs associated with on-going maintenance of gifts.
- 7.1.3. Determining the appropriateness and compatibility of all details of the proposed gift, park improvement and/or donor recognition object, including but not limited to the location, impact on other park uses or users, the size, scale, color, design, materials, contractor, construction schedule, and program of activities.
- 7.1.4. Making the final decision on acceptance of all gift proposals, unless determining it appropriate for the Parks Advisory Commission consideration or City Council consideration.

- 7.2. The individual, business, not-for-profit, community organization, or public entity interested in giving a gift to the City of Ann Arbor parks and recreation system is responsible for all, or a portion of the financial costs of gift and the installation, as well as a portion of all, of the financial costs associated with on-going maintenance of gift.

- 7.3. The Parks Advisory Commission is responsible as follows:

- 7.3.1 Reviewing proposals for gifts referred to the Park Advisory Commission by the parks and recreation services manager and for making a final acceptance decision, rejection decision, recommendation to City Council, or other action as deemed appropriate by the Parks Advisory Commission.

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7.4 The City Council is responsible as follows:

7.4.1. Reviewing proposals for gifts referred to the City Council by the Parks Advisory Commission or the parks and recreation services manager and for making a final acceptance decision, rejection decision, or other action as deemed appropriate by City Council.

City Council Items Update List

January 2008					
	Cost	Staff	Council Date	Council Action	Source of Funding
Resolution to Approve a Partnership Agreement with Community Action Network for Operation of Bryant and Northside Community Centers	\$59,088.00	CS	1/7/2008	approved	General Fund
Resolution To Approve Purchase of Two Zamboni Units for the Total Purchase Amount of \$144,300	\$144,300	DS	11/19/2007	approved	Fleet Fund & Fund 0071
Resolution to Approve a Construction Contract for Bandemer Park Site Renovations including Native Landscaping, Reconfiguration of the Parking Area, and Construction of a Dirt Bike Course	\$149,415	AK	10/1/2007	approved	Fund 0025
Resolution To Approve A Construction Contract for the Swift Run Dog Park Construction	\$143,698	JD	9/4/2007	approved	Fund 0018
Resolution to Approve a Partnership Agreement between the City of Ann Arbor Parks and Recreation Services Unit and Washtenaw County Parks and Recreation Commission for the Development, Maintenance and Operation of a Dog Park at Swift Run Park	NA	CS	8/6/2007	approved	NA
Resolution to Approve Off-Leash Dog Play Areas at Swift Run Park, Southeast Area Park, Olson Park and Leslie Park and Establish User Fees for Off-Leash Dog Permits	NA	CS	8/6/2007	approved	NA
Resolution to Approve a Professional Services Contract with Golf Convergence, Inc. for a Golf Course Operations Analysis	\$39,050	MW	7/18/2007	approved	General Fund
Resolution to Approve a Construction Contract with Cameron Contracting Company for Bandemer Park Disc Golf Course Construction	\$46,070	AK	7/16/2007	approved	Fund 0025
Resolution to Approve a Contract for improvements at Sylvan Park and Redwood Park	\$48,350	JD	7/2/2007	approved	Fund 0018
Resolution to Approve a Contract for Improvements at South Maple Park and Garden Homes Park and to Appropriate \$26,000.00 from the Parks Memorials and Contributions Fund to the South Maple Park and Garden Homes Park	\$72,328	AK	6/18/2007	approved	Fund 0018 Fund 0034
Resolution to Approve a Contract for the Leslie Science Center Critter House Renovation	\$42,735	AK	6/18/2007	approved	Fund 0018
An Ordinance to amend Section 9:45 and 9:47(Animals) of Chapter 107 of Title IX of the Code of the City of Ann Arbor and provide for off-leash dog play areas	NA	CS	7/16/2007 8/6/2007	approved	NA

## Park Planning Capital Project Update January, 2008

### Bandemer Park

- Phase II: Bids were received and Council approved site renovations, including parking, storm water retention, landscaping, and a dirt bike course. Work will take place in spring, 2008.
- Phase III: The disc golf course construction is complete. Fairway signs have been installed. A bid to remove dead trees in the fairways is due January 8th. The entry sign is being manufactured, and should be complete by the end of January. Volunteers have been doing some work in the park, including construction of a small pedestrian bridge, brush trimming and trash cleanup.
- Bids for vault-style restrooms are due January 3rd for Spring, 2008 installation.

### Bluffs Park

- NAP will address trail signage, trail modifications, and removal of debris at the Bluffs Park site.

### Bridge Repairs/Renovations

- A park bridge assessment evaluated the condition of Bandemer Park Vehicle Bridge, Island Park pedestrian bridge and Gallup Park Vehicle Bridge. Repair work for the Bandemer Park bridge is expected to include installing riprap, replacing broken/damaged deck boards, and painting the infrastructure of the Bridge. An engineering firm will be hired in winter 2008 to prepare construction documents for repair work.

### Buhr Park Pool/Ice Arena

- Bids for renovations to the pool liner are due Friday January 11<sup>th</sup>. Repairs will be completed in early spring for the 2008 pool season.

### Cobblestone Farm Barn

- The lower level office area will be reconfigured to accommodate customer service operations with additional staffing at the site. This project will rebid as the bids were higher than expected. Architect is currently making revisions to the plan, and the project will be rebid late January.
- Renovations and upgrades are planned for the kitchen area to better accommodate facility rental amenities and services.

### Mary Beth Doyle Park (Brown Park)

- Portions of the park remain closed. A full opening is anticipated late May 2008.
- The installation of newly constructed wetland areas, native plant materials, and several varieties of seed stock has been completed. Temporary fencing is currently protecting much of this area.
- The disc golf course will be upgraded and reconfigured in some areas.
- A new play structure will be installed in spring 2008 along with other play area upgrades.

### Farmers Market

- Beckett & Raeder, Inc. has developed preliminary design schematics for the Market with updated cost estimates.

- A phased implementation plan has been developed. First phase elements will focus on upgrading the existing shed structures and coordination of the Solar Panel project components. This work is expected to begin in Spring 2008.

#### Game Court and Pathway Paving Projects

- Bids were received for color seal coat surfaces at Churchill Downs, Glacier Highlands, Lansdowne, and Northside parks. Color coating work on these and several other game courts will take place in the spring 2008.
- Renovations to Gallup, Allmendinger, Scheffler and part of Garden Homes Park pathways are complete.
- The Burns Park tennis courts, Ellsworth, Leslie, and Southeast Area basketball courts will be renovated in the Spring 2008. Bids for this work are due mid-January.

#### Garden Homes Park

- Renovations including a new play area, park furniture, bird/bat houses, and replacement of existing asphalt pathway, are complete. Additional restoration work will be completed in the spring.

#### Greenview Park

- No further action has occurred on this site pending Ann Arbor Public Schools approval to proceed with playground design and installation.

#### Leslie Park

- A public meeting to discuss replacement of the play area in the park will be held on January 22nd for work in the summer of 2008.

#### Leslie Science Center

- Improvements at the Critter House began December 4th and will include an addition for a larger classroom-like space with a window for wildlife viewing. Work should be complete by the end of January.

#### Olson Park

- Additional phases of improvements at Olson Park are scheduled spring 2008. Elements currently planned include the addition of a restroom building, parking lot final paving, and additional landscape plant materials.
- The Rotary Club hosted a volunteer tree-planting project on November 9th of over 100 trees.
- A contract has been awarded for the installation of additional naturalized planting areas in several locations in the park over a three-year period. This same contractor will be working with County Drain Office staff to modify the constructed wetland areas in the park to comply with MDEQ requirements. This is a continuation of the original project construction scope.

#### Project Grow

- A public meeting to discuss a potential Project Grow Community Garden in Buhr Park near Allen School will take place on January 31st.

#### Redwood Park

- Nearly all of the proposed improvements which included a bench, landscaping, and sidewalk through the park are complete. Restoration work will be completed in the spring.

#### Riverside Park

- A public meeting to discuss replacement of the playground will be held on January 29th. Construction will be planned for summer, 2008.

#### South Maple Park

- Replacement of the walkway connection to the housing units adjacent to the park will be completed in the spring of 2008 using developer contributions.

#### Sculpture Plaza

- Sculpture restoration, which CAPP is coordinating, should be returned to the site in April.

#### Sylvan Park

- Park renovations, including a new play structure, concrete walkway, picnic tables, benches and new safety surfacing, have been completed.

#### Trail and pathway repairs

- Bids are being prepared for renovations to pathways at Buhr, Sugarbush, Huron Highlands, Leslie Park frontage on Pontiac Trail, and South Maple Park will be completed in Spring, 2008.

**2007 PAC Work Plan**  
(updated June 20, 2007)

Priority based on Feb. retreat	Project	Team
***** *****	Financial information that provides for “user-friendly” transparency <ul style="list-style-type: none"> <li>• Business Intelligence; “Dash boards”</li> <li>• Understanding of different resources for the parks system (millage, General Fund; enterprise funds, acquisition millage)</li> <li>• Include financial data on website, millage financial information on website</li> <li>• Transparency in financial information</li> </ul>	Sam Brigit (John as backup) Christen Tom Crawford
*****	Athletic Field conditions <ul style="list-style-type: none"> <li>• Measure quality of fields</li> <li>• user input for perceived quality</li> <li>• Checklists/assessment of fields</li> </ul>	David Tim John
*****	Allen Creek Greenway <ul style="list-style-type: none"> <li>• Linkages</li> </ul>	Linda
****	Planning Commission Interface <ul style="list-style-type: none"> <li>• Developer-initiated projects</li> <li>• Getting early information from Planning</li> <li>• Staff-initiated projects</li> </ul>	Linda Gwen Sam
***	Ballot Initiative for Charter Amendment Placing Limits on Sale of a City Park	Bob J
***	Clear definition of Natural Area <ul style="list-style-type: none"> <li>• Definition of appropriate activities in Natural Area</li> <li>• Guidelines for Natural Areas</li> <li>• Lower quality Natural areas</li> </ul>	Gwen Bob J Scott
**	Regional Park System Feasibility	???

**	<p>Notice of Public Meetings re Park Development Plans</p> <ul style="list-style-type: none"> <li>• PAC members in attendance</li> <li>• Notice in PAC packet</li> <li>• Notice by email</li> </ul>	Staff
**	<p>Acquisition of a large parcel to provide for development of a regional park Partnerships with other agencies, Washtenaw County, Townships</p>	LAC
**	<p>User fees/revenue policy and sponsorships</p>	???
*	<p>Develop Process for park development</p> <ul style="list-style-type: none"> <li>• Flowcharts and timelines with specific points for PAC input</li> <li>• How are project identified</li> <li>• Document the process for park projects development/redevelopment</li> </ul>	Brigit Sam
*	<p>Adopt – A – Park</p>	Staff
*	<p>Records of customer concerns Gather input, comment cards, follow-up</p>	Staff
*	<p>Clarify roles of Dean Fund Committee, Cobblestone Farm Association, Kempf House Board</p>	Staff
	<p>Staff overview – Who does what</p>	Staff
	<p>Signage on-site to designated Millage-funded projects Develop a special logo for Millage Projects</p>	Staff
	<p>Parking space lease agreement</p>	Staff



CITY OF ANN ARBOR, MICHIGAN  
**Parks and Recreation Services Administration Office**  
 809 Taylor St.  
 Ann Arbor, MI 48105  
 Phone: 734-994-2780  
 Web: [www.a2gov.org/parks](http://www.a2gov.org/parks)

**For Immediate Release**  
**January 2008**

**CONTACT: Christen Smith**  
**734.994.1303**  
**e-mail: [ChSmith@a2gov.org](mailto:ChSmith@a2gov.org)**

### **ANN ARBOR PARKS AND RECREATION EVENTS FOR JANUARY 2008**

**Find complete details at [www.a2gov.org/parks](http://www.a2gov.org/parks) or by calling the individual facility.**

**Farmers' Market** [www.a2gov.org/market](http://www.a2gov.org/market). 315 Detroit Street, 734.994.FARM (3276).

One of Michigan's longest running open air Farmers' Markets offering locally grown and produced products located in the Kerrytown District. Farmers Market Hours of Operation: **Saturday only, January to April**, 8 a.m. to 3 p.m. Please remember no dogs are allowed on market days. Did you know you can also rent the Farmers' Market? The open-air locale is great for any number of events including parties, fundraisers and more. Call 734.994.3276 and we'll help you plan your event. Call the

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**Leslie Science & Nature Center**, [www.a2gov.org/lsc](http://www.a2gov.org/lsc), [www.lesliesnc.org](http://www.lesliesnc.org). 1831 Traver Road, 734.997.1553. E-mail [lsc@a2gov.org](mailto:lsc@a2gov.org). Call to register for the following events: Days-Off Outdoors Nov. 6 (CODE: LS101), Jan. 21 (CODE: LS102), Feb. 18 (CODE: LS103) and March 10 (CODE: LS104). 8:30 a.m. to 5:30 p.m. pizza lunch is provided. \$65/\$53 resident discount per day, ages K-5th grade. When schools are closed, come discover the wonderful world of nature. A different adventure awaits you each day.

Winter Break Camp Feb. 25 to 29, 9 a.m. to 4 p.m. \$250/\$208 resident discount. Session A: 1st/2nd grade (CODE: LS121); Session B: 3rd-5th grade (CODE: LS122). Winter is wild and wonderful! Children are invited to camp for scientific exploration, sledding, hiking, discovering animals and building shelters. So, don't hibernate over break. Winter is full of adventures waiting for you.

#### **Tyke Programs for ages 4-5:**

Dr. Seuss on the Loose Thursdays, January 10, 17, 24, 31; 1 to 2:30 p.m. \$43/36 resident discount (CODE: LS306). Take part in our Dr. Seuss extravaganza full of silly stories with real life nature twists. Hikes, games and crafts will help bring the stories to life.

Snug in the Snow Wednesday, Feb. 6, 13, 20; 9:30 to 11 a.m. \$36/\$27 resident discount (CODE: LS307). Through short winter days and long winter nights, animals migrate or hide out of site. Wear winter clothes, for outside we go to explore the life under the snow.

#### **Tiny Tot Programs:**

Sept. 14, 28; Oct. 12, 26; Nov. 9, 30; Dec. 14; Jan. 11; Feb. 8; March 7, 21; April 4, 18; May 9, 23. 9:30 to 11:30 a.m. \$6 per child, Age 1 to 3 years old with a caregiver. Pre registration not required. Special deal! We are offering a Tiny Tot Pass. \$75 for 15 programs from September to May. Passes are available during scheduled Tiny Tot Times.

Join us for a carnival of indoor and outdoor hands-on activities: explore the forests, fields and fauna through hikes, songs, stories, puppets, games and crafts. Stop in to the Critter House to visit Frieda the iguana and her animal friends or meander past our Resident Raptors to spy on owls, hawks and other raptors. Each week is different so visit our Web site for themes [www.lesliesnc.org](http://www.lesliesnc.org).

**Special events:**

Owl Prowl Saturday Feb. 16, (CODE: LS044) 7 to 9 p.m. \$6 per person. Join us for an enchanting evening with the owls of Black Pond Woods. Visits with live owls and night hikes will fill the evening with wonder as we discover how ears, eyes and feathers help owls survive the night.

**Birthday parties:**

For a special and unique way to celebrate a child's birthday... Come to the Leslie Science and Nature Center! Parties are two hours long and are for a maximum of 15 children unless otherwise indicated. The party includes an LSNC T-shirt for the birthday child. Cost: \$150/\$125 resident discount. Call 734.997.1553 to schedule a party or visit [www.a2gov.org/lsc](http://www.a2gov.org/lsc) or [www.lesliesnc.org](http://www.lesliesnc.org).

**Gallup Canoe Livery**, [www.a2gov.org/canoe](http://www.a2gov.org/canoe), 3000 Fuller Road, 734.662.9319; Cheryl Saam, Facility Supervisor, 734.994.2778; Fax, 734.997.1565; [csaam@a2gov.org](mailto:csaam@a2gov.org)

Join us for a River Day Camp full of snow, ice, wintery wonders and springtime adventures to fill your school break week with fun and games exploring Gallup Park. Sled down wintery slopes, ice fish in shallow ponds, muck about in the mud and build a roaring fire to keep out the cold. Field trips to an ice rink and a swimming pool plus art and games will make our week complete with plenty of indoor warmth in the cozy Gallup Park Meeting Room. Pre-registration is required.

Winter River Camp (CODE: GP172) 8:30 a.m. to 5:30 p.m., Feb. 25 to 29. Fee: Resident, \$260; non-resident \$320. Appropriate for first through fifth grade students.

**Parks and Recreation Adult Programs**, 1320 Baldwin, 734.769.5911. [www.a2gov.org/senior](http://www.a2gov.org/senior)  
Pilates. A mat-based workout to strengthen the body's core muscles, and firm the upper body. Mats are available or bring your own. Tuesdays, 5:30 to 6:20 p.m. Cost: \$60. Session Three (CODE: SC722) Jan. 7 to Feb. 19.

**Parks and Recreation Senior Programs**, 1320 Baldwin, 734.769.5911.

Past Masters For age 60+ or goalies of any age, at **Veterans Memorial** Park Ice Arena. Informal play on Thursday afternoons. No body checking is allowed. First 24 players and two goalies per session may attend. Thursdays, now through May 8, 2:05 to 3:05 p.m.; Mondays, now to May 5, 8:40 to 9:40 a.m. Fees: \$10 per visit or \$273 season. Goalies are free.

Bridge, Duplicate. The same bridge hand (arrangement of cards) is duplicated at all of the tables playing, in order to allow a fair competition of playing skills. Second and fourth Mondays at the A2 Senior Center 12:45 p.m. Margaret Creger, instructor. Cost: \$1.

French Lessons Beginner. The first step in learning to speak French. Wednesdays, 12:30 p.m. instructor, Jim McMurtrie. Cost: resident, \$39; non-resident, \$48. Session Three (CODE: SC613) Feb. 20 to April 9.

Investing Basics. Learn about different investments, read statements and examine your portfolio. Every Tuesday, 2:30 to 3:30 p.m. Jeff Crause of Edward Jones, instructor. Cost: Free.

Table Game Day. Play old favorites like euchre or rummy cube and exciting new games including Wii...an electronic new-age game that brings bowling and other similar games to interactive life. All skill levels welcome. Refreshments served by Ann Arbor's premier retirement residences. The first Monday of the month, 1 to 3 p.m. June Lynch, instructor. Cost: Free.

**Buhr Park Outdoor Ice Rink**, [www.a2gov.org/buhr](http://www.a2gov.org/buhr). 2751 Packard Road, 734.971.3228.

The rink has a cooled subfloor that allows us to maintain ice even when it is over 50 degrees outside! Activities include public ice skating, drop-in hockey and rental hours. The facility has a heated lobby, vending, restrooms and four separate locker rooms for hockey. Skate rentals available (we meet ADA requirements). Skate sharpening available: Immediate service, \$6; overnight,\$5.

Resident Skating Fees

Public Skating Fees

Adult	\$5	\$6
Youth (17 & under)	\$3.75	\$5
Senior (60+)	\$3.75	\$5
Skate rental	\$3	\$3

Skate learners are **free**

Skating Season Passes (valid at Buhr Park only)

	Resident	Non-resident
Adult	\$65	\$85
Youth/Senior	\$50	\$65
Family	\$125	\$160

**Public Skating now to March 16, 2008**

Sunday	General skate, 3:15 to 5:30 p.m. ( <b>new time</b> )
Monday	Drop-in Hockey, 7:30 to 8:30 p.m. ( <b>women only</b> )
Tuesday	Sticks & Pucks, 5:15 to 6:15 p.m. ( <b>youth only</b> ) General skate, 7:45 to 8:45 p.m. ( <b>half price</b> ) Drop-in Hockey, 9 to 10 p.m. ( <b>men only</b> )
Wednesday	Broom Ball & General Skate, 4 to 5:45 p.m. General Skate 7:15 to 8:45 p.m.
Thursday	General Skate, 7:15 to 8:45 p.m.
Friday	Drop-in Hockey, 4:45 to 5:45 p.m. ( <b>all ages</b> ) General Skate, 7:15 to 8:45 p.m.
Saturday	General Skate, 2:30 to 4:30 p.m. and 7:15 to 8:45 p.m.

**School Break Skating.** Additional public skating sessions will be held the following days.

Jan. 21, noon to 2 p.m.	Feb. 18, noon to 2 p.m.
Feb. 25-29, noon to 2 p.m.	March 10, noon to 2 p.m.

**Buhr Blitz Days - 4th Saturday of the month from 2:30 to 4:30 p.m.**

Jan. 26: Into the Wild – Games and activities themed after winter animals and Artic climates.  
Feb. 23 Buhrrr Blast – Lots of fun winter themed games and an ice cream eating contest.

**Funky Frosty Friday's - 1st and 3rd Friday of every month from 7:15 to 8:45 p.m.**

Come skate to the music on these special theme nights. Dress up...prizes awarded for best costumes. Regular admission rates apply.

Jan. 18: Celebrity Skate – Dress up like your favorite celebrity and skate to pop music.  
Feb. 1: Wild Wild West – Cowboy hats and country music.  
Feb. 16: 80's Prom Skate – Skate to the greatest hits of the 80's.  
March 7: Pre-St. Patrick's Day Skate – Skate to Irish music.  
Feb. 14: Valentine's skate – Skate to a selection of romantic music.

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**Veterans Memorial Park Sports Complex**, [www.a2gov.org/veterans](http://www.a2gov.org/veterans). 2150 Jackson Road, 734.761.7240.

Skating Schedule: Now to March 16, 2008

	Resident Skating Fees	Public Skating Fees
Adult	\$5	\$6
Youth/Senior	\$4	\$5
Skate rental	\$3	\$3

**Veteran's Memorial Public Ice Skating Schedule:**

SUN, Family Skate, 1 to 2:30 p.m. (17 years & under accompanied by an adult)  
 M, Instructional Skating Practice/General Skate, 9:50 to 10:50 a.m.  
 M, adults only, 11 a.m. to 1 p.m. W, 11 a.m. to 1 p.m.  
 T, adults only, 11 a.m. to 1 p.m. T, general skate: 1:15 to 2:45 p.m.  
 TH, general skate, 11 a.m. to 12:50 p.m. F, patch, 9:15 to 10 a.m.  
 F, freestyle, 10 to 10:45 a.m. F, adults only, 11 a.m. to 1 p.m.  
 SAT, General skate, 1 to 2:30 p.m.

Past Masters For age 60+ or goalies of any age, at Veterans Memorial Park Ice Arena. Informal play on Thursday afternoons. No body checking is allowed. First 24 players and two goalies per session may attend. Thursdays, now to May 8, 2:05 to 3:05 p.m.; Mondays, now to May 5, 8:40 to 9:40 a.m. Fees: \$10 per visit or \$273 season. Goalies are free.

**Veteran's Memorial Instructional Skating Schedule:****Session III, Jan. 26 to March 29 (8 classes). \$90/\$72 res. discount. No classes March 1 & 8.**

Kinderskate, ages 3 1/2 to 6: M, 1:30 to 2:30 p.m. (CODE: VP311) class ends March 17; TH, 9:45 to 10:45 a.m. (CODE: VP313) & 1 to 1:55 p.m. (CODE: VP314) class ends March 20; SAT 9 to 10 a.m. (CODE: VP315).

Beginner & Intermediate, ages 6 (or first grade) to 15: F, 5 to 5:45 p.m. (VP334) class ends March 21; SAT, 10:10 to 10:55 a.m. (CODE: VP335); SAT, 11:05 to 11:50 a.m. (CODE: VP336).

Beginning Hockey Skills ages 6 (or first grade) to 12: SAT 11:05 to 11:50 a.m. (CODE: VP340).

Advanced, ages 6 to 15: F, 6 to 6:45 p.m. (CODE: VP352); SAT, 12 to 12:45 p.m. (CODE: VP353).

Adult, ages 16 and older: W, 9:30 to 10:30 a.m. (CODE: VP362); F, 6:55 to 7:40 p.m. (CODE: VP363) class ends March 21.

**Super Saturday Skates - 1st Saturday of the month from 1 to 2:30 p.m.**

Feb. 2 Super Bowl Football Skate – Mini footballs given to all who wear their favorite football apparel

March 1 DJ Skate – Skate to your requests and the latest hits

April 5 Rock-N-Skate – Elvis music and prizes for the best Elvis costumes

May 3 Veterans Skate – Wear red/white/blue to show support for Armed Forces Day. American flags for everyone

**Kid Skates – Starting in January Thursdays from 11 a.m. – 12:50 p.m.**

Preschoolers and their caregivers join us for this special playtime skate on the ice! Enjoy Michigan winters by having fun skating with kids music and toys on the ice. All sizes of skate rentals and yummy snacks are available for purchase.

Coffee Club Skates – Starting in January Fridays from 11 a.m. to 1:00 p.m.

Adult recreational skaters are invited to enjoy coffee & pastries rinkside while grooving to music.

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**Mack Indoor Pool**, [www.a2gov.org/mack](http://www.a2gov.org/mack). 715 Brooks Street, 734.994.2898.

**Season Passes** are valid now through May 30, 2008. Adult: Resident, \$115; non-resident, \$145; Youth/Senior: Resident, \$90; non-resident, \$110; \*Family: Resident, \$200; non-resident, \$250. \*Rate for up to five family members (two adults and three children). Each additional child is \$5.

Public swim ongoing. Adult: Resident \$4; non-resident \$5. Youth (17 & under) and Senior (55+): Resident, \$4.50; non-resident \$3.50.

LAP SWIM  
Tot pool all ages

SATURDAY A.M. LAP  
Jan. 12 to May 3

OPEN SWIM  
Two lap lanes open for lap swim

M-F, 11 a.m. to noon  
T & TH, 6 to 7:30 p.m.

SAT, 9 a.m. to 1 p.m.

M-F, 7:30 to 9 p.m.  
SAT, 1 to 5 p.m.  
SUN 11: 30 a.m. to 3 p.m.

**DAWN DUCKS** is for swimmers of all ages to get up early and enjoy the pool. Open space and lap lanes are available Monday through Friday from 7:15 a.m. to 8:15 a.m. Season passes are not valid during DD times. Daily cost: Seniors (55+) & Youth: Resident \$3; non-resident, \$3.75. Adults: \$4; non-resident, \$5; Term passes available.

**A.M. & P.M. MASTER SWIMMING** provides group training, planned workouts and coaching for all levels of adult swimmers, from recreational exercisers to triathletes. Minimum requirement to join the program is a swimming ability finishing one mile per workout. Registration is accepted directly by the coach for A.M. Masters and at the admission counter for P.M. Masters. For Morning Masters registration, please use the program codes listed below. Evening Masters will use a membership pass punch card for participation that can be purchased at Mack Indoor Pool. Please note: Evening Masters is offered three days a week, passes will be valid on Tuesdays and Thursday evenings if you'd like to catch up on a missed workout.

Times: Mornings, M-F, 5:45 to 7:15 a.m. & Evenings, MWF, 6 to 7:30 p.m.

<b>Days</b>	<b>Session 3</b>
	1/21 - 3/28
	CODE
2-days	MP632
3-days	MP633
5-days	MP635

<b>Mornings/Evenings</b>	<b>Fee</b>	<b>Resident discount</b>
2 days (each week)	\$82	\$70
3 days (each week)	\$98	\$80
5 days (each week)	\$128	\$105

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**JANUARY 2008 – DECEMBER 2008**  
**LAC Meeting Dates - (All meetings held in the 6<sup>th</sup> Floor Conference Room\***  
**On the first Tuesday of each Month)**

January 8, 2008  
February 5, 2008 – 2<sup>nd</sup> Floor, Council Workroom\*  
March 4, 2008  
April 1, 2008  
May 6, 2008  
June 3, 2008  
July 1, 2008  
August 5, 2008  
September 2, 2008  
October 7, 2008  
November 4, 2008  
December 2, 2008

**JANUARY 2008 – DECEMBER 2008**

**PAC Meeting Dates (All meetings will be held in Council Chambers**  
**on the third Tuesday of each month, with the exception of the**  
**February\* meeting)**

January 15, 2008  
\*February 26, 2008 (Meeting date changed due to City Council and the Presidents Day Holiday)  
March 18, 2008  
April 15, 2008  
May 20, 2008  
June 17, 2008  
July 15, 2008  
August 19, 2008  
September 16, 2008  
October 21, 2008  
November 18, 2008  
December 16, 2008