

## Chapter 8

### ORGANIZATION OF BOARDS AND COMMISSIONS

#### **1:171. General provisions.**

Such of the boards and commissions provided for in this chapter, as are in existence at the time of the adoption of this Code, shall be continued and the members serving thereon shall remain in office for the duration of the term for which they were appointed. Except as otherwise provided for by law, Charter or this Code, the following provisions shall be applicable to all boards and commissions of the city.

- (1) *Vacancies.* Any vacancy occurring in the membership of any board or commission shall be filled for the remainder of the unexpired term in the manner provided for original appointment to such board or commission.
  - (2) *Notice of appointment.* The mayor shall notify council at least 30 days prior to the expiration date of the term of office of any person serving on a board or commission. The mayor shall place on the table the name of all reappointments no later than 60 days after the expiration date of the term of office.
  - (3) *Removal.* The appointing authority may remove any member of any board or commission for cause.
  - (4) *Rules.* Each board and commission shall have the power to make rules and regulations concerning the administration of its affairs as shall not be inconsistent with laws, the City Charter and this Code.
  - (5) *Compensation.* All members of boards and commissions shall serve without compensation as members thereof.
  - (6) *Tenure of office.* No member of any board or commission shall be allowed to hold over for more than 60 days beyond the term of office fixed by ordinance whether or not a successor has been appointed except that council may extend the term for periods of 90 days upon the recommendation of the mayor and vote of at least 6 members of council.
- (Ord. No. 30-94, § 1, 4-18-94)

#### **1:195. City Market Commission.**

(1) The Public Market Advisory Commission shall consist of 5 members to be appointed by the mayor, subject to the approval of the City Council. All appointments shall be for 3-year terms. One member of the Public Market Advisory Commission shall be an annual vendor at the market, 1 member shall be a daily vendor at the market, 1

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member shall be a representative of the surrounding Kerrytown neighborhood, and 2 members shall be regular customers of the market. Members shall serve staggered 3-year terms. Members shall serve without compensation.

(2) The Public Market Advisory Commission serves in an advisory capacity to the City Council, the Park Advisory Commission, and the Market Manager. The Public Market Advisory Commission shall carry out the following functions and perform the following duties:

- (a) It shall provide recommendations concerning the Public Market to the Park Advisory Commission and City Council regarding policies and actions requiring City Council approval.
- (b) It shall periodically review the Market Operating Rules and Chapter 31 (Public Market) of City Code and recommend changes to the Community Services Administrator for review.
- (c) It shall advise the Market Manager regarding the promotion and advertising of the market and the various activities which take place there.
- (d) It shall advise the Market Manager regarding outreach education activities as they pertain to farmers markets and sustainable agriculture.
- (e) It shall advise the Market Manager regarding vendor recruitment.

(3) The commission shall hold meetings in compliance with the Open Meetings Act and prepare notices of its meetings in accordance with that act.

(4) The Public Market Advisory Commission shall meet at the call of the City Market Manager in January of each year for an organizational meeting at which 1 of the members of the Commission shall be selected by the members to serve as Chairperson, and a schedule of meeting dates and times will be drawn up for publication, and such other business shall be transacted as shall properly come before it.

(5) At each meeting the Commission shall receive a written report from the Market Manager, covering the operations of the Market for a period since the last meeting of the Commission and to transact other business.

(Ord. No. 47-70, 7-13-70; Ord. No. 43-76, 8-16-76; Ord. No. 13-78, 5-1-78; Ord. No. 50-81, 7-6-81; Ord. No. 45-94, § 1, 9-19-94; Ord. No. 42-98, § 1, 10-5-98; Ord. No. 26-04, § 1, 8-16-04)