



**CITY OF ANN ARBOR BLOCK PARTY PERMIT**  
(Residential Area Only)

APPLICATION MUST BE RECEIVED 5 BUSINESS DAYS BEFORE THE PERMIT IS NEEDED

Return Permit Application to:  
City Clerk's Office (734-794-6140)  
301 E. Huron St.  
Ann Arbor MI 48104

Date: \_\_\_\_\_

Permission is requested to close off (Name of Street) \_\_\_\_\_

From Intersection of \_\_\_\_\_ to Intersection of \_\_\_\_\_

Date of Event: \_\_\_\_\_ Rain Date: \_\_\_\_\_

Time of Event: \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

Barricades to block off the street are available at the City's Sign Shop located at the W.R. Wheeler Service Center, 4251 Stone School Rd., 794-6361. If barricades are desired, the applicant may pick them up between the hours of **7:00 AM and 2:00 PM**, Monday - Friday and **return them prior to 2:00 PM the next working day after the block party**. *Vehicles may not be used to barricade the street.* Please take your approved permit with you when picking up barricades.

**Are tents or other obstructions being used? YES NO**

If YES, please provide with this application detailed diagrams for Fire Marshal approval, including the location of obstructions, proposed fire lane and hydrant locations.

**Do you plan to cook or barbeque in the street? YES NO**

If YES, please include this information on your plans/diagrams for review by the Fire Marshal. Propane tanks must be fastened to the grill and only chefs and servers may be allowed in the vicinity of the grill.

**Party Regulations:** It is agreed that the block party participants will comply with the following responsibilities of sponsoring a block party:

1. The party will be conducted in a manner which does not disturb nonparticipating residents
2. Use of a tent must have the signed approval of the Fire Marshal
3. No liquor will be consumed on city streets
4. All fire hydrants must be easily accessible to the Fire Department – a 20' fire lane must be maintained for the duration of the block party
5. Block parties must end by dusk and no later than **9:00 PM on any day** for safety precautions due to limited sight.
6. The street must be cleared of all debris at the conclusion of the party

The Ann Arbor Police Department has the authority to halt the party if repeated complaints are received for inappropriate activity or unnecessary noise on the part of the participants. **All affected residents must be notified of the Block Party and at least 70% of those residents must sign to approve the block party permit.**

Applicant (Name): \_\_\_\_\_

Address of Applicant: \_\_\_\_\_ Zip \_\_\_\_\_ Phone # \_\_\_\_\_

Applicant Email: \_\_\_\_\_

POLICE DEPARTMENT APPROVAL: \_\_\_\_\_

FIRE DEPARTMENT APPROVAL: \_\_\_\_\_

TRANSPORTATION APPROVAL: \_\_\_\_\_

CITY CLERK APPROVAL: \_\_\_\_\_ Date: \_\_\_\_\_

