

**ANN ARBOR CITY COUNCIL MINUTES
REGULAR SESSION - MONDAY, APRIL 7, 1997**

The regular session of the Ann Arbor City Council was called to order at 7:37 p.m. in the City Hall Council Chamber by Mayor Pro Tem Christopher Kolb.

Council stood for a moment of silence.

Mayor Pro Tem Kolb led Council in the recitation of the Pledge of Allegiance.

ROLL CALL OF COUNCIL

PRESENT : Councilmembers Tobi Hanna-Davies, Patricia Vereen-Dixon, Jane Lumm, David Kwan, Jean Carlberg, Heidi Cowing Herrell, Patrick A. Putman, Christopher Kolb, Elisabeth L. Daley, 9.

ABSENT : Councilmember Stephen C. Hartwell, Mayor Ingrid B. Sheldon, 2.

INTRODUCTIONS

ANN ARBOR ART FAIRS PRESENTATION

Susan Froelich, Ann Arbor Street Art Fair Director, Sherry Brown, Ann Arbor Summer Art Fair Director, and Kathy Krick, State Street Area Art Fair Director, presented a videotape of the annual art fair which was cooperatively produced by the three fairs.

AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS AWARD PRESENTATION

Parks and Recreation Superintendent Ron Olson introduced Jen Seraki, representing the American Society of Landscape Architects, who presented an honor award to the Ann Arbor Parks and Recreation Department and Pollack Design Associates for the design and management of Furstenberg Park. Parks and Recreation Landscape Architect Amy Kuras, project manager, accepted the award on behalf of the City of Ann Arbor. Ms. Seraki stated that the award recognizes outstanding park design through the creation, preservation and restoration of natural areas.

PUBLIC COMMENTARY - RESERVED TIME**PHARES WINNEY - BARTON DR./M-14 EXIT**

Phares Winney, 690 Barton Dr., commended Public Services Director William Wheeler for applying for Highway Trust Fund grant money to build a connector road from Whitmore Lake Road to Pontiac Trail. Mr. Winney voiced concern with the hazardous traffic conditions on Barton Drive between M-14 and Plymouth Road, and stated that the road should no longer be used as an exit from M-14. He expressed hope that the grant can be acquired to build a new interchange.

ANTHONY SCOTT - HOMELESS RIGHTS

Anthony Scott, 420 W. Huron St., objected to the proposal of the Washtenaw County Task Force on Homelessness to build a homeless shelter on Platt Road. Mr. Scott stated that a Platt Road shelter would be inaccessible to buses and would create a hardship for shelter residents who have jobs. He further stated that shelter residents are willing to help upgrade and improve the current shelter facility, which is inadequate for the number of homeless people in need.

LUKE MASSEY - HOMELESS RIGHTS

Luke Massey, 420 W. Huron St., representing the National Women=s Rights Organizing Coalition, objected to the recent proposals and conclusions of the Washtenaw County Task Force on Homelessness. He further objected to the Downtown Development Authority=s efforts to use parking revenues for parking structure maintenance and repair, rather than for people in need.

CHUCK FRANCISCO - CORRECTION IN FLYER ON HOMELESSNESS

Chuck Francisco, 2350 W. Stadium Blvd., stated that a flyer concerning homelessness in Ann Arbor contained wrong information, including inaccurate details about a homeless man who was living under a bridge. Mr. Francisco requested an investigation of the shelter administration and policies that were in place at the time this homeless person was not allowed in the shelter.

ANYA WISLOCKI - HOMELESSNESS

Anya Wislocki, 900 S. Forest Ave., representing the National Women=s Rights Organizing Coalition, spoke in opposition to the findings of the Washtenaw County Task Force on Homelessness. She stated that moving the homeless shelter from downtown Ann Arbor to Platt Road is not a reasonable solution to the problem of inadequate shelter space. Ms. Wislocki further objected to more money going into parking structures instead of a homeless shelter, and spoke in support of the

homeless running the shelter.

KEN CLARK - BARTON DR./M-14 EXIT

Ken Clark, 497 Larkspur St., objected to the proposed move of the M-14 interchange from Barton Drive to the former Huron Parkway easement. Mr. Clark stated that the move ignores recommendations and conclusions of the 1990 Ann Arbor Transportation Plan Update and would increase traffic problems on the north side. He further stated that there are more pedestrians and bicycle commuters on Pontiac Trail than on Barton Drive. (Excerpts of Ann Arbor Transportation Plan Update on file in the City Clerk's Office)

STEPHEN RAPUNDALO - BARCLAY PARK ANNEXATION

Stephen Rapundalo, 3106 Bluett Dr., representing the Orchard Hills/Maplewood Homeowners Association, expressed concern that no identifiable plan is associated with the proposed Barclay Park annexation. He requested that the annexation, zoning and area/site plans go through the approval process as a package, and that the annexation be denied until further information is available. Mr. Rapundalo stated that the developer's original proposal is in conflict with City's Master Plan and the 1989 Northeast Area Plan, and that significant wetlands and natural features on the site would be disturb.

TERRY BIVENS - HOMELESSNESS

Terry Bivens, 420 W. Huron St., spoke in support of the Homeless Power Union, which is currently campaigning for the housing is a right and keep the people in the shelter movements. He stated that the Union has been successful in shelter cleanup efforts and returning people to the shelter who were previously kicked out. Mr. Bivens further stated that the Union is involved in finding a new site for a shelter and renovating the current shelter. He expressed concern that a shelter staff member has threatened to kick him out of the shelter if he continues with his political action movements.

PUBLIC HEARINGS**BONDIE ZONING (ORDINANCE NO. 7-97)**

A public hearing was conducted on the proposed amendment to Chapter 55, rezoning of 1.0 acre from TWP (Township District) to R1A (Single-Family Dwelling District), Bondie Property, 2274 Newport Road. Notice of public hearing was published March 17, 1997.

There being no one to speak, the Mayor Pro Tem declared the hearing closed.

ARBOR LANDINGS PHASE II REVISED SITE PLAN

A public hearing was conducted on the proposed Arbor Landings Phase II Revised Site Plan, 39.2 acres, 545 Landings Boulevard. Notice of public hearing was published March 30, 1997.

There being no one to speak, the Mayor Pro Tem declared the hearing closed.

1997-2003 CAPITAL IMPROVEMENTS PROGRAM

A public hearing was conducted on the proposed 1997-2003 Capital Improvements Program. Notice of public hearing was published March 30, 1997.

There being no one to speak, the Mayor Pro Tem declared the hearing recessed until the May 19, 1997 regular session of Council.

ENVIRONMENTAL PROTECTION AGENCY LAND DIVISION

A public hearing was conducted on the proposed Environmental Protection Agency Land Division, 5.8 acres, east side of Traverwood Drive north of Plymouth Road. Notice of public hearing was published March 30, 1997.

There being no one to speak, the Mayor Pro Tem declared the hearing closed.

MITSUBISHI MOTORS REVISED SITE PLAN

A public hearing was conducted on the proposed Mitsubishi Motors Revised Site Plan, 4.6 acres, 3735 Varsity Drive. Notice of public hearing was published March 30, 1997.

The following person appeared:

Bharat Bhatt, of Sws Engineering, Inc., representing the petitioner,

stated that the petitioner has worked closely with the Planning staff to resolve all concerns with the project. He further stated that the proposed expansion shows Mitsubishi's commitment to invest in the local community and will create more employment in the technical sector.

There being no one else to speak, the Mayor Pro Tem declared the hearing closed.

STUDIOPLUS HOTEL REVISED SITE PLAN

A public hearing was conducted on the proposed StudioPLUS Hotel Revised Site Plan, 2.02 acres, 3265 Boardwalk Drive. Notice of public hearing was published March 30, 1997.

The following person appeared:

Chris Howard, representing the petitioner, stated that he would be available for questions.

There being no one else to speak, the Mayor Pro Tem declared the hearing closed.

APPROVAL OF AGENDA

AGENDA APPROVED WITH CHANGES

Councilmember Daley moved that the agenda be approved with the following changes:

CONSENT AGENDA

Move: Resolution to Accept Board of Insurance Administration Minutes of March 13, 1997 and to Authorize Payments (Finance) (Move to beginning of Motions and Resolutions)

Move: Resolution to Amend City of Ann Arbor Fiscal year 1996/97 Agreements with Housing, Human Services, and Economic Development Nonprofit Agencies (Community Development) (Move to beginning of Motions and Resolutions)

MOTIONS AND RESOLUTIONS

Add: Resolution to Designate the City Administrator as Freedom of Information Act Coordinator for the City of Ann Arbor (Attorney)

On a voice vote the Mayor declared the motion carried.

APPROVAL OF COUNCIL MINUTES

MINUTES OF MARCH 17 APPROVED

Councilmember Carlberg moved that the regular session minutes of March 17, 1997 be approved with the following correction:

COMMUNICATIONS FROM THE MAYOR

National League of Cities Meeting

~~<Mayor Sheldon presented a brief report on her attendance at the National League of Cities meeting.>~~ BASED ON HER EXPERIENCE AT PREVIOUS NATIONAL LEAGUE OF CITIES MEETINGS, MAYOR SHELDON SAID THAT SHE WAS PLEASED THAT COUNCILMEMBERS DALEY, HERRELL AND CARLBERG HAD ELECTED TO ATTEND THE MOST RECENT ONE.

On a voice vote the Mayor Pro Tem declared the motion carried.

CONSENT AGENDA

CONSENT AGENDA ITEMS APPROVED

Councilmember Daley moved that the following Consent Agenda items be approved as presented:

R-113-4-97 APPROVED

RESOLUTION TO AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE A RENEWAL OF HEALTH CARE CONTRACTS

Whereas, The City provides health care insurance coverages to City employees in accordance with Personnel Rules and Regulations and various labor contracts at an estimated annual cost of approximately \$6,191,078;

Whereas, The contracts with Blue Cross Blue Shield, Blue Care Network, Care Choices and M-Care are due for renewal on July 1, 1997;

Whereas, The renewal rate for Blue Cross Blue Shield of Michigan increased approximately 8%, Blue Care Network increased 4.5%, Care Choices increased 3% over last year=s rates, and M-Care retained the same rates; and

Whereas, Blue Cross Blue Shield, Blue Care Network, Care Choices and M-Care received Human Rights approval as of March 25, 1997;

RESOLVED, That the City Administrator be authorized to execute the renewal contracts with Blue Cross Blue Shield, Blue Care Network, M-Care and Care Choices for a one-year period beginning July 1, 1996, at the monthly rates as quoted in Attachment "B" (on file in the City Clerk=s Office).

R-114-4-97 APPROVED

RESOLUTION TO AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE A RENEWAL OF EMPLOYEE DENTAL CARE CONTRACT

Whereas, The City provides dental care insurance to City employees in accordance with Personnel Rules and Regulations and various labor contracts at an estimated annual cost of approximately \$340,587.00, and the contract with Delta Dental of Michigan is due for renewal on July 1, 1997;

Whereas, Southeast Michigan Council of Governments (SEMCOG), through the Greater Detroit Area Health Council (GDAC), has established a health care purchasing alliance that allows the City to purchase dental insurance through Delta Dental of Michigan at lower rates;

Whereas, Purchasing dental insurance through the SEMCOG Health Care purchasing alliance will save the City approximately \$8,900.00 per year off of regular City renewal rates; and

Whereas, Delta Dental received Human Rights approval on March 11, 1997;

RESOLVED, That the City Administrator be authorized to execute the renewal contract with Delta Dental of Michigan for a one-year period beginning July 1, 1997 at the following SEMCOG monthly quoted rates:

| <u>Suffix</u> | <u>SEMCOG</u> <u>1997 Rates</u> | <u>SEMCOG</u> <u>1996 Rates</u> | |
|------------------------------|------------------------------------|------------------------------------|------|
| <u>Increased/(Decreased)</u> | | | |
| 0003 | \$28.40 | \$20.53 | 38% |
| 0004 | \$30.33 | \$32.77 | (8%) |
| 0006 | \$30.33 | \$32.77 | (8%) |
| 0008 | \$30.33 | \$32.77 | (8%) |
| 0030 | \$30.33 | \$32.77 | (8%) |
| 0020 | \$31.62 | \$29.51 | 7% |
| 0001 | \$31.62 | \$29.51 | 7% |
| 0002 | \$31.62 | \$29.51 | 7% |
| 0005 | \$31.62 | \$29.51 | 7% |

R-115-4-97 APPROVED

**RESOLUTION TO RENEW PROFESSIONAL SERVICES AGREEMENT
WITH ADJUSTING SERVICES UNLIMITED - ASU**

Whereas, ASU has served as the City=s third party administrator on liability claims since August 15, 1993;

Whereas, The City=s liability insurer requires the City to retain a third party administrator;

Whereas, ASU has met the requirement of our liability insurer and is acceptable to them;

Whereas, Not renewing the liability contract with ASU will lead to additional expense and a strain on limited staff resources;

Whereas, ASU received Human Rights Approval on March 3, 1997; and

Whereas, The Board of Insurance Administration agrees with staff=s recommendation to renew the ASU contract;

RESOLVED, That the City of Ann Arbor execute a professional services agreement with Adjusting Services Unlimited;

RESOLVED, That the ASU contract be approved for one year for an amount of \$32,100.00 based on a maximum of 150 claims per year, with two one-year options at rates not to increase more than 3% per year; and

RESOLVED, That a contingency amount of \$3,000.00 be established to pay for claims in excess of 150 per year.

R-116-4-97 APPROVED

**RESOLUTION TO APPROVE A CONTRACT WITH
THOMPSON MC CULLY COMPANY AND ESTABLISH
A PROJECT BUDGET FOR THE 1997 ANNUAL
STREET
RESURFACING PROJECT - BID NO. 2995**

Whereas, The 1996-2002 Capital Improvements Program includes the Annual Resurfacing Program in its Capital Program Summary of Street Construction;

Whereas, Competitive bids were received by the Purchasing Division on March 13, 1997, and the Thompson McCully Company was the lowest responsible bidder at \$2,629,900.00;

Whereas, The Thompson McCully Company has received approval from the Human Resources Department on January 16, 1997; and

Whereas, Funding for this project is available from Fund 062 (1991 Street Millage Fund) and the Utilities Department=s proposed 1997/98 budget as detailed below;

RESOLVED, That City Council approve a contract, per Bid No. 2995, with the Thompson McCully Co. in the amount of \$2,629,000.00 for the construction of the 1997 Annual Street Resurfacing Project, and that the Mayor and the City Clerk be authorized to sign the agreement substantially in the form on file with the City Clerk;

RESOLVED, That City Council adopt the following budget for the life of the project, to be available until expended without regard to fiscal year;

Section I, Revenue

| | | |
|------|----------------|---|
| | \$3,035,000 | Fund 062, The 1991 Street Millage Fund |
| | 90,000 | Proposed 1997/98 Utilities Dept. budget (Water O/M) |
| | 75,000 | Proposed 1997/98 Utilities Dept. budget (Sanitary System O/M) |
| | <u>100,000</u> | Proposed 1997/98 Utilities Dept. budget (Storm Water |
| O/M) | | |
| | \$3,300,000 | TOTAL |

Section II, Expense

| | |
|----------------|--|
| \$2,629,000 | Construction |
| 75,000 | Design Engineering |
| 175,000 | Construction Engineering |
| 70,000 | Testing, Consulting and Professional Services |
| 141,000 | Contingencies approved by the City Administrator |
| 25,000 | Miscellaneous Costs |
| <u>185,000</u> | Overhead Charges |
| \$3,300,000 | TOTAL; |

RESOLVED, That Council authorize the City Administrator to delete streets from the Project Street List to keep the project cost within the available funds; and

RESOLVED, That Council authorize the City Administrator to take the necessary administrative actions to implement this resolution.

R-117-4-97 APPROVED

**RESOLUTION TO AUTHORIZE A CONTRACT WITH
SALADINO CONSTRUCTION FOR CONCRETE REPAIRS ON
SURFACE SEAL STREETS CITY WIDE - BID NO. 3023**

Whereas, Twenty-six concrete contractors were solicited for bids pertaining to Concrete Repairs in March, 1997, and Saladino Construction was the lowest responsible bidder;

Whereas, Sufficient funds have been allocated in the FY 1996-97 Public Services Department, Major and Local Street Budgets and are anticipated to be allocated in the FY 1997-98 and 1998-99 Major and Local Street Budgets; and

Whereas, Saladino Construction has received Human Rights approval from the Human Resources Department;

RESOLVED, That City Council approve a contract, per Bid No. 3023, with Saladino Construction in an amount not to exceed \$381,405.00 over three years for concrete repairs on City streets;

RESOLVED, That pending funds availability Purchase Orders not to exceed \$381,405.00 (average of \$127,135.00 per year) be issued from the Major and Local Street Budgets over a three year period for the life of the project, to be available until expended without regard to fiscal year;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said contract after approval as to form by the City Attorney, and approval as to substance by the City Administrator; and

RESOLVED, That the City Administrator be authorized to take necessary administrative actions to implement this resolution, and be authorized to obtain the concrete repair services from the next lowest responsible bidder (Gilbert Company) for the balance of this contract, if Saladino Construction is not able to furnish adequate services or does not perform in accordance with Bid #3023.

R-118-4-97 APPROVED

**RESOLUTION TO APPROVE ACC REVISION TO
THE SECTION 8 MOD REHAB PROGRAM TO
EXTEND
PROGRAM TERM AND BUDGET AUTHORITY**

Whereas, The City of Ann Arbor, acting by and through the Housing Commission, has an Annual Contributions Contract (ACC) with HUD in support of nine units of subsidized housing under its Section 8 Mod Rehab program; and

Whereas, HUD has issued a revised ACC to correct errors in the programs contract term and budget authority, extending the program to 12/31/98 with a budget increase of \$55,254.00 to \$717,834.00; and

Whereas, The Board of the Housing Commission approved said revised ACC at its regular meeting on March 19, 1997 and authorized the Executive Director to execute all required HUD forms;

RESOLVED, That City Council approve the Section 8 Mod Rehab ACC revision, extending the contract term to 12/31/98 and increasing the program budget authority to \$717,834.00, and further authorize the Housing Commission Executive Director to execute all necessary forms with HUD.

R-119-4-97 APPROVED

**RESOLUTION TO AUTHORIZE EXECUTION OF
FOUR SECTION 8 ACC AMENDMENTS TO EXTEND
PROGRAM FUNDING AND OPERATIONS**

Whereas, The City of Ann Arbor, acting by and through the Housing Commission, has a consolidated Annual Contributions Contract (ACC) in support of 675 subsidized units within Section 8 Certificate and Voucher programs;

Whereas, Four of fourteen funding increments in the Certificate and Voucher Programs have already expired, and HUD is issuing amendments to extend program operations and funding for one to two years, depending on date of expiration;

Whereas, Funding for said extensions comes from each program=s Project Reserve of previously appropriated but unutilized funding; and

Whereas, The Board of the Housing Commission approved the amendments and authorized their execution by its Executive Director at its regular meeting on March 19, 1997;

RESOLVED, That City Council approve the amendments to the Consolidated Annual Contributions Contract (ACC) for the Section 8 Certificate and Voucher Program, extending Certificate Increment 004 for two years to November 30, 1997, Increment 005 for one year to December 31, 1997, Increment 012 for one year to December 31, 1997, and Voucher Program Increment 008 for two years to June 30, 1998, and further authorize the Executive Director of the Housing Commission to execute said amendments with HUD.

R-120-4-97 APPROVED**RESOLUTION TO APPROVE A CONSTRUCTION
CONTRACT FOR ASPHALT PAVING WORK IN TWELVE
NEIGHBORHOOD PARKS - BID NO. 3007**

Whereas, Several parks are in need of repair, replacement or installation of asphalt walks and game court surfacing;

Whereas, Competitive bids were received by the Purchasing Division on February 25, 1997, and D & H Asphalt Company was the lowest responsible bidder at \$176,012.18;

Whereas, Funds for the project are available from the 1995-2001 Park Rehabilitation and Development Millage in FY 1996/97 and 1997/98 budgets and from the Maintenance and Repair Millage;

Whereas, The twelve parks included in this bid are Bromley Park, Brown Park, Clinton Park, Gallup Park, Hunt Park, Leslie Park, Maryfield Wildwood Park, Sugarbush Park, Waymarket Park, Winewood Thaler Park, West Park, and Wurster Park; and

Whereas, The Human Rights Department approval was received on March 3, 1997 for D & H Asphalt Company;

RESOLVED, That the Mayor and Council approve a construction contract, per Bid #3007, with D & H Asphalt Company, in the amount of \$176,012.18 for improvements to twelve City parks, and that the Mayor and City Clerk be authorized to sign the agreement substantially in the form on file with the City Clerk; and

RESOLVED, That the Mayor and City Council approve a construction contingency in the amount of \$17,601.00 (10%) to cover potential contract change orders to be approved by the City Administrator, and establish a total project budget of \$193,613.18 for the life of the project.

R-121-4-97 APPROVED

**RESOLUTION TO APPROVE HOUSING AFFORDABILITY
AGREEMENT WITH AVALON HOUSING INC. REGARDING
115 AND 119 GLENDALE DRIVE**

Whereas, An application was received in December, 1996 from Avalon Housing Inc. for financial assistance to be used for the acquisition of property located at 115 and 119 Glendale Drive to be used as affordable housing for very low-income families;

Whereas, From the total estimated project cost of \$285,000.00, Avalon will be leveraging funds from Washtenaw County, the Federal Home Loan Bank (FHLB) through Great Lakes Bancorp, and the Michigan State Housing Development Authority (MSHDA);

Whereas, The Housing Policy Board, at its meeting on December 18, 1996, recommended City Council approval of HOME funds for the project;

Whereas, Avalon agrees to resolve conditions relating to obtaining a contractor=s inspection and appraisal which support the asking price, seeking but not requiring the securing of the City funds in a first or shared first position and working with the City on any relocation issues;

Whereas, Human Rights approval was received for the contractor on March 17, 1997; and

Whereas, City Council approved the allocation of \$124,000.00 for the project at its meeting on February 3, 1997;

RESOLVED, That City Council approve the Housing Affordability Agreement in the amount of \$124,000.00 of HOME funds as a 0% interest deferred payment loan with no repayment of principal or interest until the sale of the property; and

RESOLVED, That City Council authorize the Mayor and City Clerk to execute the Housing Affordability Agreement, the Inter-Creditor Agreement and all other documents necessary to implement this agreement substantially in the form on file in the office of the City Clerk with funds to be available until expended without regard to fiscal year.

R-122-4-97 APPROVED

**RESOLUTION TO APPROVE HOUSING AFFORDABILITY
AGREEMENT WITH WASHTENAW AFFORDABLE HOUSING
CORPORATION REGARDING 10 W. EDEN COURT**

Whereas, An application was received in January, 1997 from Washtenaw Affordable Housing Corporation for financial assistance to be used for the acquisition of property located at 10 W. Eden Ct. to be used as affordable housing for a low income family;

Whereas, From the total estimated project cost of \$67,500, WAHC will be leveraging funds from Local Initiatives Support Corporation and a private lender;

Whereas, The Housing Policy Board at its meetings on February 19, 1997 and March 19, 1997 recommended City Council approval of \$32,500 of City funds for the project;

Whereas, WAHC agrees to resolve conditions relating to obtaining an appraisal and contractor=s inspection which support the asking price, seeking but not requiring the securing of the City funds in a first or shared first position, pursuing homeownership options with tenants in order to sell the property within 5 years to a qualified family; and

Whereas, Human Rights approval was received for the contractor in March 17, 1997;

RESOLVED, That City Council approve the Housing Affordability Agreement in the amount of \$32,500.00 of General Fund Housing Trust Funds as a 0% interest, recoverable grant to be repaid within five years when the property is converted to homeownership; and

RESOLVED, That City Council authorize the Mayor and City Clerk to execute the Housing Affordability Agreement and all other documents necessary to implement this agreement, substantially in the form on file in the office of the City Clerk, with funds to be available until expended without regard to fiscal year.

R-123-4-97 APPROVED

RESOLUTION TO APPROVE STREET CLOSINGS FOR
THE 1997 ANN ARBOR ART FAIR

Whereas, The 1997 Ann Arbor Art Fair dates are July 16 through 19, 1997; and

Whereas, The three Art Fair organizations, the Main Street Area Association and the Washtenaw Non-Profits have requested street closings and related services from the City to permit a successful event;

RESOLVED, That the City Council approve the following streets be closed and barricaded and that parking be prohibited from Tuesday, July 15 at 6:00 a.m. through Sunday, July 20 at 2:00 p.m. for the 1997 Ann Arbor Art Fair:

LIBERTY STREET from South State Street to Ashley Street. Ashley Street, Fourth Avenue, Fifth Avenue, and Division Street will remain open to through traffic. The Washtenaw Non-Profits will occupy Liberty Street between Fifth Avenue and 200 feet west of Division Street.

NORTH UNIVERSITY AVENUE from Thayer Street to State Street.

WILLIAM STREET from State Street to Thompson Street. The barricade at Thompson Street will be staffed by Art Fair members at all times.

JEFFERSON STREET from Maynard Street to Thompson Street. The barricade at Thompson Street will be staffed by Art Fair members to allow authorized vehicles access to the University of Michigan facilities along Jefferson and Maynard Streets.

SOUTH UNIVERSITY AVENUE from Washtenaw Avenue to Tappan Avenue. Forest Street will remain open to through traffic.

MAIN STREET from the south side of Huron Street to the north side of William Street. Huron, Washington, and William Streets will remain open to through traffic.

THOMPSON STREET from Liberty Street to the parking structure entrance/exit. Two Art Fair staff will be stationed on Thompson Street to assist with traffic flow.

MAYNARD STREET from Liberty Street to Jefferson Street. In regard to this area:

1. The Maynard Street exit/entrance to the parking structure will be closed in order to relieve vehicle congestion in the area and to ensure pedestrian safety;

2. A barricade will be located at the north edge of the parking lot entrance to the Betsey Barber Dormitory and will be manned by Art Fair staff.

SOUTH STATE STREET from Washington Street to South University Avenue. State Street will be closed to general traffic from South University to Madison, however, local traffic and service vehicles will be permitted to enter/exit.

EAST UNIVERSITY AVENUE from the construction area to Willard Street. Booth sections will be stored on the sidewalk at the intersection of East and South University. Set up for the information booth will occur Monday night (July 14) at this intersection.

CHURCH STREET from the entrance to the City parking lot on the south to the University of Michigan parking lot on the north.

RESOLVED, That parking be prohibited on both sides of Tappan between South University and Monroe and on Monroe between Tappan and East University to facilitate AATA shuttle bus service and operations;

RESOLVED, That the City comply with the other requests of the Art Fair organizations (as outlined in the communications to the Mayor and City Council), the Main Street Area Association and the Washtenaw Non-Profits; and

RESOLVED, That the City Council reduce the street occupancy fees to \$300.00 for the portion of Liberty Street occupied by the Washtenaw Non-Profits for the reasons outlined in the letter to Mayor and City Council dated March 10, 1997.

R-124-4-97 APPROVED

**RESOLUTION RECOGNIZING THE MICHIGAN
PSYCHOANALYTIC COUNCIL AS A
NONPROFIT ORGANIZATION IN THE CITY OF ANN ARBOR**

Whereas, The Michigan Psychoanalytic Council is a nonprofit organization;

Whereas, The United States Department of Treasury-Internal Revenue Service recognizes The Michigan Psychoanalytic Council as a tax exempt, nonprofit organization; and

Whereas, The Michigan Psychoanalytic Council needs the City to recognize it as a nonprofit organization in the community in order to conduct fundraising activities with State approval;

RESOLVED, That the Mayor and City Council recognize The Michigan Psychoanalytic Council as a nonprofit organization in the City of Ann Arbor.

R-125-4-97 APPROVED

**RESOLUTION TO APPROVE CONTRACT AMENDMENT
NO. 1 WITH TITUS WELDING COMPANY FOR REPAIR
OF SEWAGE SLUDGE THICKENER NO. 1**

Whereas, In February 1997, Titus Welding Company was awarded a contract for \$15,341.00 to perform necessary repairs to Sewage Sludge Thickener No. 2 located at the Wastewater Treatment Plant;

Whereas, After this contract was awarded, Sewage Sludge Thickener No. 1 suffered a similar failure, and Titus Welding Company provided a quotation to repair this unit for \$14,341.00, or \$1000.00 less than the cost to repair Sewage Sludge Thickener No. 2, provided it could repair both thickeners simultaneously;

Whereas, Funds for this project are available in the approved Fiscal Year 1996/97 WWTP Operations and Maintenance budget; and

Whereas, On January 6, 1997, the Human Resources Department approved Titus Welding Company to perform this work for the City;

RESOLVED, That Council approve Amendment No. 1 to the Repair Services Contract with Titus Welding Company in the amount of \$14,341.00, and a total contract amount of \$29,682.00, and authorize the Mayor and City Clerk to sign the amendment approved as to form by the City Attorney; and

RESOLVED, That Council approve a total project budget of \$32,000.00, consisting of \$29,682.00 for repair services, and a contingency in the amount of \$2,318.00 to finance change orders to be approved by the City Administrator.

R-126-4-97 APPROVED

**RESOLUTION TO APPROVE TRANSFER OF LOCATION
OF A 1994 CLASS C LIQUOR LICENSE (IN ESCROW)
WITH DANCE PERMIT AND ISSUE NEW ENTERTAINMENT
PERMIT TO CROW BAR AT 309 SOUTH MAIN STREET**

RESOLVED, That the request from Andrei Gulvezan, proprietor, 115 W. Washington, Inc., dba: Crow Bar, to transfer the location of a 1994 Class C license (in escrow) with Dance Permit from 115 West Washington Street to 309 South Main Street, and for issue of a new Entertainment Permit at 309 South Main Street, be approved.

The question being the foregoing Consent Agenda items as presented, on a voice vote the Mayor Pro Tem declared the motion carried.

ORDINANCES - SECOND READING

7-97 APPROVED

BONDIE ZONING

**An Ordinance to Amend the Zoning Map Being a Part of
Chapter 55 of Title V of the Code of the City of Ann Arbor**

This ordinance would change the zoning of 1.0 acre, located at 2274 Newport Road, from TWP (Township District) to R1A (Single-Family Dwelling District).

Councilmember Carlberg moved that the ordinance be adopted at second reading.

On a voice vote, the Mayor Pro Tem declared the motion carried.

13-97 APPROVED

**PRORATION OF BIENNIAL POST-PENSION
BENEFIT INCREASES**

**An Ordinance to Amend Section 1:573 of Chapter 18
of Title I of the Code of the City of Ann Arbor**

This ordinance would provide for the proration of post-pension benefit increases and would allow the Pension Board to implement proration increases incrementally each month.

Councilmember Lumm moved that the ordinance be adopted at second reading.

On a voice vote the Mayor Pro Tem declared the motion carried.

ORDINANCES - FIRST READING

14-97 APPROVED

AGOPIAN ZONING

**An Ordinance to Amend the Zoning Map Being a Part of
Chapter 55 of Title V of the Code of the City of Ann Arbor**

This ordinance would change the zoning of 0.28 acre, located at 3137 Cherry Tree Lane, from TWP (Township District) to R1D (Single-Family Dwelling District).

Councilmember Carlberg moved that the ordinance be approved at first reading.

On a voice vote the Mayor Pro Tem declared the motion carried.

15-97 APPROVED

KNECHT ZONING

**An Ordinance to Amend the Zoning Map Being a Part of
Chapter 55 of Title V of the Code of the City of Ann Arbor**

This ordinance would change the zoning of 0.17 acre, located at 2571 West Liberty Street, from TWP (Township District) to R1C (Single-Family Dwelling District).

Councilmember Daley moved that the ordinance be approved at first reading.

On a voice vote the Mayor Pro Tem declared the motion carried.

16-97 APPROVED

WHITE ZONING

**An Ordinance to Amend the Zoning Map Being a Part of
Chapter 55 of Title V of the Code of the City of Ann Arbor**

This ordinance would change the zoning of 0.17 acre, located at east side of Wagner Road south of Porter Avenue, from TWP (Township District) to R1D (Single-Family Dwelling District).

Councilmember Kwan moved that the ordinance be approved at first reading.

On a voice vote the Mayor Pro Tem declared the motion carried.

17-97 APPROVED

**ALLOW DEFERRAL OF TAXABLE PORTION OF
RETIREMENT CONTRIBUTIONS INTO ANOTHER
QUALIFIED RETIREMENT PLAN OR IRA**

**An Ordinance to Amend Section 1:566 of Chapter 18
of Title I of the Code of the City of Ann Arbor**

This ordinance would allow deferral of the taxable (interest) portion of employees' retirement contributions into another qualified retirement plan or IRA.

Councilmember Kwan moved that the ordinance be approved at first reading.

On a voice vote the Mayor Pro Tem declared the motion carried.

MOTIONS AND RESOLUTIONS

R-127-4-97 APPROVED AS AMENDED

**RESOLUTION TO AMEND CITY OF ANN ARBOR FISCAL
YEAR 1996-97 AGREEMENTS WITH HOUSING, HUMAN SERVICES
AND ECONOMIC DEVELOPMENT NONPROFIT**

AGENCIES

A resolution to amend the City of Ann Arbor fiscal year 1996-97 agreements with housing, human services and economic development nonprofit agencies was considered.

Councilmember Putman moved that the resolution be adopted.

Council unanimously agreed with Councilmember Daley's request that she be allowed to abstain from the vote.

Councilmember Kwan moved that the following paragraphs be added to the resolution:

RESOLVED, That the Community Development Department equitably distribute the computers to nonprofit agencies serving Ann Arbor residents, with preference to those agencies currently under contract with the City;

RESOLVED, That those agencies that do not have current contracts with the City of Ann Arbor enter into an agreement identifying the proposed services to be provided through receipt of the awarded computers;

On a voice vote the Mayor Pro Tem declared the motion carried, with Councilmember Daley abstaining.

Councilmember Lumm moved that the following paragraph be added to the resolution:

RESOLVED, That Arrowwood Cooperative be excluded from the distribution of surplus computer equipment.

On a voice vote the Mayor Pro Tem declared the motion carried, with Councilmember Daley abstaining.

The question being the resolution as amended, on a voice vote the Mayor Pro Tem declared the motion carried, with Councilmember Daley abstaining.

The resolution as adopted reads as follows:

R-127-4-97

**RESOLUTION TO AMEND CITY OF ANN ARBOR FISCAL
YEAR 1996-97 AGREEMENTS WITH HOUSING, HUMAN SERVICES
AND ECONOMIC DEVELOPMENT NONPROFIT
AGENCIES**

Whereas, The City of Ann Arbor has existing agreements with nonprofit agencies for services to very low income individuals and families;

Whereas, The City of Ann Arbor has surplus computer equipment with no book value;

Whereas, Nonprofit agencies have requested surplus computer equipment in order to improve services to very low income individuals and families;

RESOLVED, That City Council authorize the amendment to City of Ann Arbor agreements with nonprofit agencies currently under contract to provide services to very low income individuals and families in order to provide the surplus computer equipment as partial compensation for services;

RESOLVED, That City Council authorize the City Administrator or designee to sign the appropriate documents amending the contracts after approval as to form by the City Attorney;

RESOLVED, That the Community Development Department equitably distribute the computers to the nonprofit agencies currently under contract with the City; and

RESOLVED, That Arrowwood Cooperative be excluded from the distribution of surplus computer equipment.

R-128-4-97 APPROVED

RESOLUTION TO ACCEPT BOARD OF INSURANCE ADMINISTRATION MINUTES OF MARCH 13, 1997 AND TO AUTHORIZE PAYMENTS

RESOLVED, That the attached Board of Insurance Administration Minutes of March 13, 1997 be accepted and that the payments therein be authorized.

MINUTES CITY OF ANN ARBOR BOARD OF INSURANCE ADMINISTRATION MARCH 13, 1997

- Present: David Kwan, Councilperson Brenda Smith, City Treasurer 2
Absent: Christopher Kolb, Councilperson 1.
Also Present: Daniel J. Cullen, Risk Manager Bob West, Assistant City Attorney Neal Berlin, City Administrator Dean Moore, Finance Director 4.

CITIZENS' CLAIMS APPROVED (and check issued):

Table with 3 columns: CASE NO., CLAIMANT, AMOUNT. Row 1: CC 115-96, Property damage claim of Patrick Putman, \$203.98. Row 2: TOTAL, \$203.98.

LEGAL EXPENSES AND/OR CASE RELATED EXPENSES:

Table with 3 columns: CASE NO., CLAIMANT, AMOUNT. Row 1: CC 100-95, Lawsuit of Melanie Morrison by David Cahill, Atty., \$172.85. Row 2: TOTAL, \$172.85.

MISCELLANEOUS:

REIMBURSEMENTS RECEIVED --

| | | |
|--------------------------------------|---|-------------------|
| PD 128-96 | Reimbursement from AAA for Jim Grueber accident involving Vehicle 4129 | \$498.85 |
| PD 147-96 | Reimbursement from Rex Anderson for accident involving Police Vehicle 72 | \$500.00 |
| PD 70-96 | Reimbursement from AAA for Anthony Walker for accident involving Police Vehicle 53 | \$2,830.00 |
| TOTAL DEPOSITED SINCE 2-13-97 | | \$3,828.85 |

CITIZEN'S CLAIMS DENIED:**CASE NO.**

| | |
|-----------|--|
| CC 21-97 | Property damage claim of Curtis Grayer Discussed by Daniel J. Cullen, Risk Manager and the Board denied the claim. |
| CC 131-96 | Property damage claim of Karen Tyree Discussed by Daniel J. Cullen, Risk Manager and the Board denied the claim. |
| CC 19-97 | Vehicle damage claim of Mark Morgan Discussed by Daniel J. Cullen, Risk Manager and the Board denied the claim. |

OTHER BUSINESS:

CASE NO.

Discussion of procedures for Department Small Claims

Discussed by Allen D. Moore, Finance Director and the Board tabled pending further investigation.

- CC 110-95** **Lawsuit of Dean Bowerbank by Don Ferris, Attorney**
Discussed by Bob West, Assistant City Attorney and the Board was given a status report on this case.
- CC 100-95** **Lawsuit of Melanie Morrison by David Cahill, Attorney**
Discussed by Bob West, Assistant City Attorney and the Board authorized settlement.
- CC 17-97** **Property damage claim of Thomas Middlemiss**
Discussed by Daniel J. Cullen, Risk Manager and the Board authorized settlement.
- CC 2-97** **Property damage claim of Miriam Garber**
Discussed by Daniel J. Cullen, Risk Manager and the Board authorized settlement.
- CC 8-97** **Property damage claim of Donna Mallett**
Discussed by Daniel J. Cullen, Risk Manager and the Board authorized settlement.
- CC 22-97** **Vehicle damage claim of Bing Wu**
Discussed by Daniel J. Cullen, Risk Manager and the Board authorized settlement.
- PD 29-97** **Vehicle damage claim of Solid Waste Vehicle 8201**
Discussed by Daniel J. Cullen, Risk Manager and the Board authorized settlement.
- PD 13-97** **Vehicle damage claim of Police Vehicle 71**
Discussed by Daniel J. Cullen, Risk Manager and the Board authorized settlement.

- PD 23-97 Vehicle damage claim of Police Vehicle 89
Discussed by Daniel J. Cullen, Risk Manager and the Board authorized settlement.
- CC 18-97 Sewer back-up claim of Maxine O'Neill (1134 Granger)
Discussed by Daniel J. Cullen, Risk Manager and the Board authorized settlement.
- CC 23-97 Sewer back-up claim of Evan Damast (1036 Oakland)
Discussed by Daniel J. Cullen, Risk Manager and the Board authorized settlement.
- CC 6-97 Bodily injury claim of Dan Wiitala by Pam Wiitala, Mother
Discussed by Daniel J. Cullen, Risk Manager and the Board authorized settlement.

**REQUESTS FOR INFORMATION ON PENDING CLAIMS
AWAITING MORE INFORMATION:**

| <u>CASE NO.</u> | <u>NAME</u> | <u>INCIDENT DATE</u> | <u>CLAIM RECEIVED</u> | <u>CLAIM NEEDED</u> | <u>MORE INFO CORRES.</u> | <u>DATE OF</u> | <u>ND. RPT. FROM</u> | <u>DATE TO CLM.SER.</u> |
|-----------------|-------------|----------------------|-----------------------|---------------------|--------------------------|----------------|----------------------|-------------------------|
| 31-97 | Reilly | 2-27-97 | 3-10-97 | | | 3-11-97 | Forestry | 3-11-97 |

**ADDITIONAL CLAIMS RECEIVED SINCE LAST MEETING
(awaiting further investigation and/or information):**

CASE NO.

- CC 19-97 Vehicle damage claim of Mark Morgan
- CC 21-97 Vehicle damage claim of Curtis Grayer, Sr.
- CC 22-97 Vehicle damage claim of Bing Wu
- CC 23-97 Sewer Back-Up Claim of Evan Damast (1036 Oakland)
- CC 24-97 Property damage claim of Lloyd Vogel
- CC 25-97 Sewer Back-up claim of Leroy & Catherine Baker (448 S. Seventh St.)
- CC 26-97 Lawsuit of Van Porter for Estate of Willie Porter by Jonathan Rose
- CC 27-97 Property damage claim of Reginald Tooson
- CC 28-97 Property damage claim of Kappa Alpha Theta by Susan Palisin
- CC 29-97 Sewer Back-up Claim of Darin L. Miller (2317 Parkwood)
- CC 30-97 Vehicle damage claim of State Farm Ins. Co. for R.J. Weintraub
- CC 31-97 Vehicle damage claim of Patricia Reilly

Councilmember Kwan moved that the resolution be adopted.

Council unanimously agreed with Councilmember Putman's request that he be allowed to abstain from the vote.

The question being the resolution as presented, on a voice vote the Mayor Pro Tem declared the motion carried, with Councilmember Putman abstaining.

R-129-4-97 APPROVED AS AMENDED

**RESOLUTION APPROVING A LONG-TERM
FINANCIAL PLAN FOR 1997-2001**

A resolution approving a long-term financial plan for the City of Ann Arbor was considered.

Councilmember Lumm moved that the resolution be adopted.

Councilmember Carlberg moved that the following amendments be made to the proposed financial plan:

Mission Statement

To <insure> **ENSURE** the City=s financial strength....

Introduction

First paragraph, fifth sentence: ...Because of restrictions on the growth of property tax rates and assessed value, the Committee predicts it will be improbable to assume that revenue will increase at an adequate rate **TO MAINTAIN CURRENT LEVELS OF SERVICE.**

First paragraph, last sentence: ~~<These fiscal factors will then affect provision of services to the City residents.>~~

Third paragraph, ...These financial planning sessions will work to
last sentence: integrate capital planning and financing into the
City=s long-term plans to <insure> **ENSURE** the
City meets service and infrastructure needs.

Items That Can Be Controlled

Third bullet: Efficiency <and costs> of the services we provide.

Items That Cannot Be Controlled

First bullet: Property taxes contribute 39% of the General Fund
revenue and without a tax rate increase,
<collections in the> future **COLLECTIONS OF
PROPERTY TAX** will rise at a rate below inflation.

Financial Health Objectives To Set For The Future

First bullet: Maintaining a balance of <current> revenues and
expenditures.

Immediate Objectives

Third bullet: **COMMUNITY, REGIONAL AND
INTERGOVERN-MENTAL
PARTNERSHIPS CAN BE BUILT AND
UTILIZED TO INCREASE EFFICIENCY.**

Fourth bullet: **TO EVALUATE REVENUE SOURCES.**

Short-Term Objectives

Third bullet: Develop a long-term financial operating and capital
financial plan by 1998/99. <The City does not have
a long-term financial plan. Prior Capital
Improvement Plans (CIP) have not integrated
capital needs into current budgets nor adequately
identified financing for those needs.>...

Fourth bullet: **DEVELOP A FISCAL PLAN FOR STABLE
REVENUES.**

Long-Term Objectives

Second bullet: Maintain the City's high bond rating. ~~<Although this is listed as a long term goal it may actually be classified as an ongoing plan.>~~

Third bullet: **MAINTAIN A BALANCE OF REVENUES AND EXPENDITURES.**

Budget Strategies

Seventh bullet: **EXPLORE NEW INTER-GOVERNMENTAL AND PUBLIC-PRIVATE PARTNERSHIPS AND STRENGTHEN EXISTING RELATIONSHIPS WITH THE UNIVERSITY OF MICHIGAN.**

Eighth bullet: **EXPLORE REVENUE SOURCES.**

On a voice vote the Mayor Pro Tem declared the motion carried.

Council unanimously agreed that the proposed financial plan be further amended as follows:

Short-Term Objectives

Second bullet, second sentence: ...The acceptable fund balance is to be designated by the policy makers; however, this recommendation is based on the consideration that stable fund balance activity indicates fiscal health because ~~<excess>~~ funds **FROM REVENUES IN EXCESS OF EXPENDITURES** are not relied upon to provide for current operating expenditures....

Second bullet, last sentence: ...Because the General Fund ~~<relies>~~ **HAS HISTORICALLY RELIED ON AND CONTINUES TO RELY** primarily on very stable property tax revenues, less of a balance is needed.

Items That Can Be Controlled

Fourth bullet: General Fund capital equipment replacements have not kept pace with wear or technology advancements.

Assessment of Condition

Last bullet: Health care costs for employees and retirees continue~~s~~ to rise at rates higher than the rate of inflation.

The question being the resolution and the amended ACity of Ann Arbor Long-Term Financial Plan,≡ on a voice vote the Mayor Pro Tem declared the motion carried.

The resolution and the financial plan as adopted read as follows:

R-129-4-97

**RESOLUTION ADOPTING A LONG-TERM
FINANCIAL PLAN FOR 1997-2001**

Whereas, The Strategic Financial Planning Team has developed an initial long-term financial plan with objectives and budget strategies for the coming year;

Whereas, The City=s Special Budget Review Committee and the Strategic Financial Planning Team recommended adoption of a long-term financial plan for the City;

Whereas, The Mayor and City Council desire to insure the City=s financial strength while retaining the ability to maintain desired service levels and meet infrastructure needs;

RESOLVED, That the Mayor and City Clerk hereby adopt the attached long-term financial plan document entitled, ACity of Ann Arbor Long Term Financial Plan.≡

**CITY OF ANN ARBOR
LONG TERM FINANCIAL PLAN**

Mission

To ensure the City's financial strength while retaining the ability to maintain desired service levels and meet infrastructure needs.

I. Introduction

The Strategic Financial Planning Team (SFPT) continues an ongoing diagnosis of the financial health of the City begun last year by a special committee appointed by the Mayor and City Council. The Special Budget Review Committee (SBRC) after nearly ten months of study reported its findings to Mayor and City Council on April 15,1996. They found that a structural deficit will occur in the coming years. The Committee attributed the structural deficit to present limitations placed on the growth of our primary revenue source, property taxes. Because of restrictions on the growth of property tax rates and assessed value, the Committee predicts it will be improbable to assume that revenue will increase at an adequate rate to maintain current levels of service.

The SFPT continued by reviewing eleven years of historical data on several key financial indicators, reviewing and updating the deficit projections contained in the SBRC report and discussing our overall observations about the general financial health of the City. These observations then became the basis for objectives about future directions for the City.

In order to get to our long-term objectives, immediate budget strategies (FY 1997-98 budget cycle) will be developed, and quarterly financial planning sessions to review and analyze updated financial data and trends will be conducted. These financial planning sessions will work to integrate capital planning and financing into the City's long-term plans to ensure the City meets service and infrastructure needs.

II. General Observations of the Strategic Financial Planning Team

Assessment of condition

Although Ann Arbor is in good financial condition overall, currently some trends are not good. Those trends indicate that revenues are not growing as rapidly as expenditures. Previously investments in capital repairs and technology have been postponed. While some capital planning has occurred, there has been little emphasis in making long term financing plans that are tied to identified capital needs.

- * The overall financial health of the City is currently good.
- * The City currently has a healthy Fund Balance.
- * The City has an Aa bond rating.
- * Ann Arbor's economy is linked to the University of Michigan.
- * Residents seem satisfied with current level of services.
- * Voters have appeared willing to support service specific tax levies.
- * The growth rate of expenditures exceeds the growth rate of revenues in the General Fund.

- * The City has a high debt capacity, currently at 1.6% of a 10% limit on debt to State Equalized Value.
- * Health care costs for employees and retirees continue to rise at rates higher than the rate of inflation.

Items that can be controlled

- * Expenditures per capita are increasing at a rate greater than inflation.
- * General Fund infrastructure expenditures have been held at or near zero.
- * Efficiency of the services we provide.
- * General Fund capital equipment replacements have not kept pace with wear or technology advancements.
- * The Capital Improvements Program has not been completely tied to a financing plan.

Items that cannot be controlled

- * Property taxes contribute 39% of the General Fund revenue and without a tax rate increase future collections of property tax will rise at a rate below inflation.
- * Population will continue to rise at or below current rates.
- * Intergovernmental transfer payments into the City are decreasing.
- * New construction has been declining in the City while increasing in surrounding areas.

III Financial Health Objectives to set for the future

- * Maintaining a balance of revenues and expenditures.
- * Maintaining a stable unobligated fund balance within a range equal to 5% to 15% of operating expenditures.
- * Maintaining the City's current high bond rating.
- * Providing necessary and timely capital improvement for government equipment and the City as a whole.
- * Provide desired services in an efficient manner.

Immediate Objectives (FY 1997-98):

- * Develop an annual budgeting process that establishes priorities for services provided to citizens. The objective is to establish a budget process that allows input from citizens, businesses, and the City Council about service levels and priorities. This will allow adequate City Council deliberation with Administration to establish long-term objectives and strategies for the coming years.
- * Develop appropriate measures that integrate City Council goals to improve customer service and evaluate service efficiencies and costs. City Council has established customer service improvement as an

important goal. The desire is to have a comprehensive program of efficiency enhancement and cost containment. This will integrate performance indicators that will assist City Council and staff in evaluating efforts to improve customer service and cost efficiency.

- * Community, regional and intergovernmental partnerships can be built and utilized to increase efficiency.
- * Evaluate revenue sources.

Short-term Objectives (FY 1998-1999 and FY 1999-2000)

- * **Maintain a balance of revenues and expenditures. This goal states that decisions concerning the provision of services should always be within the framework of maintaining a balance of revenues and expenditures.**
- * **Maintain a stable unobligated fund balance within a range equal to 5% to 15% of operating expenditures (total expenditures less transfers). The acceptable fund balance is to be designated by the policy makers however, this recommendation is based on the consideration that stable fund balance activity indicates fiscal health because funds from revenues in excess of expenditures are not relied upon to provide for current operating expenditures. A balance should be maintained sufficient to meet unforeseen emergency expenditures. The correct amount is that which provides the appropriate level of comfort to policy makers.**
Note: The Special Budget Review Committee recommended 5% to 10% and the City's auditors have recommended an amount equal to three to four months= expenditures (24% to 33%). The 5% to 15% range generally equates to one to two months= operating expenditures. Because the General Fund has historically relied on and continues to rely primarily on very stable property tax revenues, less of a balance is needed.
- * **Develop a long-term financial operating and capital financial plan by 1998/99. The financial plan will include CIP and the programs listed above with the provision of strategies for successfully meeting the City's goals within the City's means.**
- * **Develop a fiscal plan for stable revenues.**

Long-term objectives (FY 2001 and beyond)

- * To substantially increase investment in equipment and technology to improve efficiency and service to our customers. This objective addresses a Special Budget Review Committee (SBRC) recommendation that the City make a considerable investment in improving and updating technology and equipment. This objective directs our efforts to allocate funds to important capital needs for the betterment of future governmental services.
- * Maintain the City's high bond rating.
- * Maintain a balance of revenues and expenditures.

Budget Strategies

The following strategies will be applied in the next year to work toward the long term objectives identified above.

- < Review position vacancies to determine potential reductions.
- < Explore service areas for potential merger with Washtenaw County.
- < Assist and initiate internal reorganizations.
- < Initiate work process analysis.
- < Review early retirement buy out proposals / pension changes.
- < Review Municipal Service Charge / cost allocation.
- < Explore new inter-governmental and public-private partnerships and strengthen existing relationships with the University of Michigan.
- < Explore revenue sources.

Conclusions

This plan sets some priorities for what the City needs to do over the next few years. It does not define all the details of how this plan will be implemented and take shape. The financial assessments conducted by the Strategic Financial Planning Team are the beginnings of meaningful future financial planning for the City. This planning will be an ongoing process of analysis, policy formation and re-analysis. The current objectives are not the total answer to addressing the potential financial strain the city may soon feel. However they provide a framework for planning financial health into the future.

R-130-4-97 APPROVED

**RESOLUTION TO APPROVE ARBOR LANDINGS
PHASE II REVISED SITE PLAN AND AMENDMENT
TO SITE DEVELOPMENT AGREEMENT**

A communication was received from the City Planning Commission transmitting its recommendation of approval of the proposed Arbor Landings Phase II Revised Site Plan and Amendment to Site Development Agreement, 39.2 acres, 545 Landings Boulevard.

Whereas, Associated Estates Realty Corporation has requested site plan approval in order to construct 160 multiple-family dwelling units as Phase II of Arbor Landings at 545 Landings Boulevard;

Whereas, An amendment to the site development agreement has been prepared to address a five-foot wide public sidewalk along the north side of the property, a center left-turn lane on Dexter Road, a cash contribution for improvements to the Dexter/Wagner Road intersection, and a future special assessment project for public street and walkway improvements to Rose Drive; and

Whereas, The Ann Arbor City Planning Commission, on March 18, 1997, recommended approval of said request;

RESOLVED, That City Council approve the Amendment to the Site Development Agreement, substantially in the form of that attached, dated March 12, 1997;

RESOLVED, That City Council approve the Arbor Landings Phase II Revised Site Plan, upon the conditions that: (1) the Amendment to the Site Development Agreement is signed by all necessary parties; (2) all terms of the Amendment to the Site Development Agreement are satisfied; and (3) no certificates of occupancy may be issued prior to completion of the sidewalk and left turn lane adjacent to Dexter Road; and

RESOLVED, That the Building Department shall not issue certificates of occupancy until the sidewalk and left turn lane adjacent to Dexter Road have been completed.

Councilmember Hanna-Davies moved that the resolution be adopted.

On a voice vote the Mayor Pro Tem declared the motion carried.

R-131-4-97 APPROVED

RESOLUTION TO APPROVE BARCLAY PARK ANNEXATION

A communication was received from the City Planning Commission transmitting its recommendation of approval of the proposed Barclay Park Annexation, 40.3 acres, east side of Nixon Road north of Green Road.

Whereas, The territory hereinafter described is located in the Township of Ann Arbor and is adjacent to the corporate limits of the City of Ann Arbor;

Whereas, Thomas L. Arnow is the owner and Biltmore Properties Corporation is the purchaser of said property; and

Whereas, It is the desire of Thomas L. Arnow and Biltmore Properties Corporation to annex said territory to the City of Ann Arbor, pursuant to the provisions of Act 279 of the Public Acts of the State of Michigan for the year 1909, as amended;

RESOLVED, That the following described lands and premises situated and being in the Township of Ann Arbor, Washtenaw County, Michigan, be detached from said Township of Ann Arbor and annexed to the City of Ann Arbor, to-wit:

Commencing at the S 1/4 corner of Section 10, T2S, R6E, Ann Arbor Township, Washtenaw County, Michigan, thence N 89°56'13" E 1316.52 feet along the south line of said Section 10, thence N 00°11'20" W 661.18 feet along the centerline of Nixon Road (66.00 feet wide), and along the west line of the E 1/2 of the S.E. 1/4 of said Section 10 to the POINT OF BEGINNING, thence N 00°11'20" W 656.43 feet along the centerline of said Nixon Road and along the west line of the E 1/2 of the S.E. 1/4 of said Section 10, thence N 89°29'37" E 1319.16 feet along the north line of the north 1/2 of the S.E. 1/4 of the S.E. 1/4 of said Section 10, thence S 89°44'53" E 1321.96 feet along the north line of the north 1/2 of the S.W. 1/4 of the S.W. 1/4 of Section 11, T2S, R6E, thence S 00°02'40" W 670.42 feet along the east line of the north 1/2 of the S.W. 1/4 of the S.W. 1/4 of said Section 11, thence N 89°36'10" W 1320.33 feet, thence N 00°04'50" E 0.85 feet, thence S 89°55'10" W 1318.08 feet to the POINT OF BEGINNING, being a part of the E 1/2 of the S.E. 1/4 of Section 10, T2S, R6E, and a part of the W 1/2 of the S.W. 1/4 of said Section 11, T2S, R6E, Ann Arbor Township, Washtenaw County, Michigan, containing 40.30 acres of land more or less, being subject to the right of the public over the west 33.00 feet thereof as occupied by Nixon Road, subject to easements or restrictions of record, if any.

Councilmember Carlberg moved that the resolution be adopted.

Council unanimously agreed with Councilmember Kwan=s request that he be allow to abstain from the vote.

The question being the resolution as presented, on a voice vote the Mayor Pro Tem declared the motion carried.

POSTPONED

**RESOLUTION TO APPROVE 1997-2003
CAPITAL IMPROVEMENTS PROGRAM**

A communication was received from the City Planning Commission transmitting its recommendation of approval of the proposed 1997-2003 Capital Improvements Program.

Whereas, Section 1:185 of the Ann Arbor City Code requires that the City Planning Commission annually prepare a Capital Improvements Program (CIP) for the ensuing six years;

Whereas, The Capital Improvements Program consists of a Capital Improvements Plan and Budget;

Whereas, The 1997-2003 Capital Improvements Program, which was prepared through a CIP Review Committee and by joint effort of the Planning Department and City administration, has been submitted to the Ann Arbor City Planning Commission for consideration;

Whereas, A duly-noticed public hearing was held by the City Planning Commission on February 20, 1997; and

Whereas, The City Planning Commission adopted the CIP at its meeting of February 20, 1997, and also recommended that Council approve the document and use it as a guide in funding priority capital projects consistent with the plan;

RESOLVED, That City Council hereby approve the 1997-2003 Capital Improvements Program.

Councilmember Daley moved that the resolution be adopted.

Councilmember Carlberg moved that the resolution be postponed until the May 19, 1997 regular session of Council, to allow a working session on the proposed CIP to be scheduled for May 12, 1997.

On a voice vote the Mayor Pro Tem declared the motion carried.

**RESOLUTION TO APPROVE ENVIRONMENTAL
PROTECTION AGENCY LAND DIVISION**

A communication was received from the City Planning Commission transmitting its recommendation of approval of the proposed Environmental Protection Agency Land Division, 18.87 acres, east side of Traverwood Drive north of Plymouth Road.

Whereas, First Martin Corporation has requested the division of an 18.87-acre parcel of property on the east side of Traverwood Drive, north of Plymouth Road (Assessor Code No. 09-15-300-003) into two separate parcels; and

Whereas, The Ann Arbor City Planning Commission recommended approval of said request on March 18, 1997;

RESOLVED, That City Council approve the Environmental Protection Agency Land Division, as described below:

Parcel A

Commencing at the South 1/4 corner of Section 15, T2S, R6E, City of Ann Arbor, Washtenaw County, Michigan; thence the following three courses along the northeast right-of-way line of Traverwood Drive (70 feet wide): N 26°47'51" W 151.37 feet, 281.21 feet along the arc of a 635.00 foot radius curve to the left with a chord bearing N 39°29'03" W 278.92 feet, and N 52°10'15" W 397.18 feet for a PLACE OF BEGINNING; thence the following five courses along the east right-of-way line of said Traverwood Drive: N 52°10'15" W 23.80 feet, 892.12 feet along the arc of a 672.98 foot radius circular curve to the right with a chord bearing N 14°11'39" W 828.22 feet, N 23°47'10" E 347.36 feet, 129.14 feet along the arc of a 538.00 foot radius circular curve to the right with a chord bearing N 30°39'46" E 128.83 feet, and N 37°32'08" E 307.25 feet; thence S 51°49'25" E 446.69 feet along the south line of Huron Parkway (variable width); thence S 01°10'27" E 133.66 feet along the North-South 1/4 line of said Section 15; thence S 46°23'52" W 609.65 feet; thence S 01°10'27" E 383.12 feet; thence N 88°49'33" E 124.59 feet; thence S 37°43'10" W 352.95 feet to the Place of Beginning, containing 13.07 acres of land, more or less, being a part of the Southwest 1/4 of said Section 15 and being subject to easements and restrictions of record, if any.

Parcel C

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Councilmember Putman moved that the resolution be adopted.

On a voice vote the Mayor Pro Tem declared the motion carried.

R-133-4-97 APPROVED

**RESOLUTION TO APPROVE MITSUBISHI MOTORS
REVISED SITE PLAN**

A communication was received from the City Planning Commission transmitting its recommendation of approval of the proposed Mitsubishi Motors Revised Site Plan, 4.6 acres, 3735 Varsity Drive.

Whereas, MMC Property Corporation has requested site plan approval in order to construct a 19,503-square foot addition to the existing office/light industrial facility at 3735 Varsity Drive; and

Whereas, The Ann Arbor City Planning Commission, on March 18, 1997, recommended approval of said request;

RESOLVED, That City Council approve the Mitsubishi Motors Revised Site Plan, subject to the recording of a utility easement being granted to the City prior to the issuance of a grading permit; and

RESOLVED, That the Building Department shall not issue grading permits until the utility easement has been recorded.

Councilmember Putman moved that the resolution be adopted.

On a voice vote the Mayor Pro Tem declared the motion carried.

R-134-4-97 APPROVED

**RESOLUTION TO APPROVE STUDIOPLUS HOTEL REVISED
SITE PLAN AND SITE DEVELOPMENT AGREEMENT**

A communication was received from the City Planning Commission transmitting its recommendation of approval of the proposed StudioPLUS Hotel Revised Site Plan and Site Development Agreement, 2.02 acres, 3265 Boardwalk Drive.

Whereas, StudioPLUS Properties, Inc. has requested site plan approval in

order to construct a 71-unit extended stay hotel at 3265 Boardwalk Drive;

Whereas, A site development agreement has been prepared to address storm water detention and traffic mitigation improvements; and

Whereas, The Ann Arbor City Planning Commission, on March 18, 1997, recommended approval of said request;

RESOLVED, That City Council approve the Site Development Agreement, substantially in the form of that attached, dated March 12, 1997; and

RESOLVED, That City Council approve the StudioPLUS Hotel Revised Site Plan, upon the conditions that (1) the Site Development Agreement is signed by all necessary parties; and (2) all terms of the Site Development Agreement are satisfied.

Councilmember Putman moved that the resolution be adopted.

On a voice vote the Mayor Pro Tem declared the motion carried.

R-135-4-97 APPROVED

RESOLUTION TO APPROVE REVISIONS TO THE HOUSING TRUST FUND

Whereas, The Housing Policy of the City of Ann Arbor, adopted in July, 1989, called for the establishment of a Trust Fund which could be used to finance elements of the Housing Policy;

Whereas, City Council initially approved the Ann Arbor Housing Trust Fund on April 15, 1991;

Whereas, The Housing Trust Fund has been used to finance a number of affordable housing projects submitted by nonprofit organizations;

Whereas, Several changes have been proposed to the Housing Trust Fund to reflect changes in policy and direction in the administration of local housing programs; and

Whereas, The Housing Policy Board has reviewed and recommended approval of the revisions to the Housing Trust Fund at its meeting on March 19, 1997;

RESOLVED, The Mayor and City Council approve the revisions to the Ann Arbor Housing Trust Fund substantially in the form on file in the office of the City Clerk.

Councilmember Hanna-Davies moved that the resolution be adopted.

On a voice vote the Mayor Pro Tem declared the motion carried.

R-136-4-97 APPROVED

RESOLUTION TO APPROVE A CONTRACT AND APPROPRIATE FUNDS FOR A CONSULTANT TO PLAN THE CITY/COUNTY MAINTENANCE AND OPERATIONS FACILITY - RFP #399

Whereas, The two primary city maintenance facilities at 415 W. Washington St. and 721 N. Main St. are outdated and in poor condition;

Whereas, Washtenaw County and the city have considered combining their fleet maintenance needs;

Whereas, Various City/County Employee/Management Team meetings have been held over the past three months to develop a process to plan for a replacement facility to potentially consolidate the county and city facilities;

Whereas, The city and county are seeking to improve efficiency and reduce costs by joining together and developing a modern maintenance and operation facility;

Whereas, RFP #399 was drafted by the City/County team and sent out to 57 firms nation-wide;

Whereas, Five firms responded, with one dropping out due to work load problems;

Whereas, Four firms were interviewed by the City/County Employee Management Team and the Hobbs and Black team was unanimously rated the highest, with a total cost of \$126,000.00 to perform the planning requirements in RFP #399; and

Whereas, Hobbs and Black Associates, Inc. received human rights approval on April 1, 1997;

RESOLVED, That the Mayor and City Council approve a contract with Hobbs and Black Associates, Inc. Planning Team in the amount of \$126,000.00, and

authorize the Mayor and Clerk to sign the agreement substantially in the form on file with the City Clerk;

RESOLVED, That the Mayor and Council approve working cooperatively with the Washtenaw County government to plan a joint facility and fund the plan on an 80% (\$100,800.00) city share and 20% (\$25,200.00) county share of the project;

RESOLVED, That the Mayor and Council approve the following budget for the life of the project without regard to fiscal year, including a 10% contingency for potential change orders:

| | <u>City Share (80%)</u> | <u>County Share (20%)</u> |
|---------------------|-------------------------|---------------------------|
| Consultant Contract | \$100,800 | \$25,200 |
| 10% Contingency | <u>\$ 10,080</u> | <u>\$ 2,520</u> |
| | \$110,880 | \$27,720; |

and

RESOLVED, That the Mayor and Council appropriate \$77,616.00 from the Fleet Services fund balance and \$33,264.00 from the Park Services Headquarters fund balance and approve a city share project budget of \$110,880.00.

Councilmember Daley moved that the resolution be adopted.

With unanimous consent of Council, John Hinkley, representing Hobbs and Black Associates, Inc., project architect, answered questions.

The question being the resolution as presented, on a voice vote the Mayor Pro Tem declared the motion carried.

R-137-4-97 APPROVED

RESOLUTION TO APPROVE STANDING PURCHASE ORDER WITH DELTA TEMP, INC. FOR ICE RINK REFRIGERATION EQUIPMENT MAINTENANCE AND REPAIR

Whereas, The City of Ann Arbor has relied on delta Temp, Inc. for on-going maintenance and repair of the refrigeration equipment at Veterans Memorial Ice Arena and Buhr Park Ice Rink;

Whereas, Emergency repairs have been necessary at both rinks;

Whereas, Delta Temp, Inc. has supplied and will continue to supply refrigeration equipment maintenance in accordance with City purchasing requirements; and

Whereas, Delta Temp, Inc. received City of Ann Arbor Human Rights approval on November 14, 1996;

RESOLVED, That the Mayor and City Council approve a standing purchase order for Delta Temp, Inc. in the amount of \$45,000.00 for fiscal year 1996-97.

Councilmember Putman moved that the resolution be adopted.

On a voice vote the Mayor Pro Tem declared the motion carried.

R-138-4-97 APPROVED

**RESOLUTION TO APPROVE FIRST AMENDMENT TO
CONTRACT WITH DEVELOPMENT STRATEGIES PLUS
FOR SUPERVISORY SKILLS TRAINING**

Whereas, Comprehensive supervisory training for all City of Ann Arbor supervisors is appropriate to improve the efficiency, effectiveness and morale of the supervisors and their respective staffs;

Whereas, A consulting agreement was executed between the City of Ann Arbor and Development Strategies Plus in the amount of \$21,750.00 to provide training in basic supervisory skills;

Whereas, Under the agreement the consultant met with six employee focus groups to assess current skills and training needs which resulted in the recommendation from the focus groups that consulting services be expanded to include training sessions (basic and train-the-trainer);

Whereas, The recommended expansion of services would increase the cost of services under the agreement by an additional \$18,850.00 to a total amended amount of \$40,600.00 for developing, delivering, and documenting training for all City of Ann Arbor employees having supervisory responsibilities;

Whereas, Funding for this training will be provided through the Human Resources Department 1996/1997 training budget and such funds will be carried over, as necessary, into the 1997/1998 training budget until expended; and

Whereas, Development Strategies Plus received Human Rights approval on March 26, 1997;

RESOLVED, That City Council approve amendment of the consulting agreement with Development Strategies Plus for expanded services in the amended amount of \$40,600.00 in developing, delivering, and documenting training to be provided to all City of Ann Arbor employees having supervisory responsibilities;

RESOLVED, That City Council approve a contingency of \$4,350.00 (10.7%) to cover additional amendment of the agreement relating to this training, such amendments to be approved by the City Administrator;

RESOLVED, That funding under this contract be expended until completed, regardless of fiscal year;

RESOLVED, That the Mayor and City Clerk are authorized to sign the agreement substantially in the form on file with the City Clerk.

Councilmember Putman moved that the resolution be adopted.

On a voice vote the Mayor Pro Tem declared the motion carried.

R-139-4-97 APPROVED

RESOLUTION TO APPROVE EMPLOYEE ASSISTANCE ASSOCIATES, INC. AS THE PROVIDER OF EMPLOYEE ASSISTANCE PROGRAM SERVICES FOR THE CITY OF ANN ARBOR EMPLOYEES

Whereas, Employee Assistance Associates, Inc. (EAA) will be contracted for one year to provide Employee Assistance Program (EAP) services to the permanent employees of the City of Ann Arbor at a cost of \$28,445.00;

Whereas, EAA will provide 24 hours per day, 7 days a week assessment services;

Whereas, EAA will provide consultation for Managers and Supervisors;

Whereas, EAA will provide quarterly utilization reports;

Whereas, EAA will provide EAP start-up services which include training and promotional materials; and

Whereas, EAA received Human Rights approval on April 1, 1997;

RESOLVED, That City Council approve a contract with Employee Assistance Associates, Inc. to provide Employee Assistance Program (EAP) services for one year in the amount of \$28,455.00 with two, one-year options not to exceed 3 percent per year;

RESOLVED, That exercise of the one-year option(s) be approved at the discretion of the City Administrator;

RESOLVED, That the Mayor and City Clerk be authorized to sign the contract substantially in form on file with the City Clerk; and

RESOLVED, That the City Administrator be authorized to sign any documentation necessary to exercise the renewal option(s) on approval of the City Attorney as to form.

Councilmember Putman moved that the resolution be adopted.

On a voice vote the Mayor Pro Tem declared the motion carried.

R-140-4-97 APPROVED

**RESOLUTION TO APPROVE STREET CLOSINGS FOR
THE MIDWEST COLLEGIATE CONFERENCE REGIONAL
ROAD CHAMPIONSHIPS**

Whereas, The City has received a request to hold the Midwest Collegiate Conference Regional (Bicycle) Road Race on Sunday, April, 27, 1997;

Whereas, The sponsor is requesting that the city provide the following services:

- 1) Closing the following streets from 7:30 a.m. to 5:30 p.m.:**
 - *N. University - westbound lane from Church to Thayer**
 - *Thayer - from N. University to E. Washington**
 - *E. Washington - from Fletcher to State**
 - *Fletcher - from E. Huron to N. University;**
- 2) Provide barricades (picked up and returned by sponsor);**
- 3) Provide parking meter bags for the sponsor to place on the meters on the closed streets Saturday night and removed immediately after the event;**
- 4) Clean and patch pot holes on the route as needed;**

Whereas, The sponsor will obtain the necessary permits and provide evidence of proper liability insurance;

Whereas, The sponsor has agreed to pay the costs associated with the event for Police and Transportation Department services, respectively;

Whereas, The sponsor agrees to defend and indemnify and save the city harmless against any claim arising from their sponsorship of this event;

Whereas, The State Street Area Association supports the event; and

Whereas, The sponsor requests the city waive the meter bag deposit fees;

RESOLVED, That the City Council approve the street closings as requested;

RESOLVED, That the sponsor reimburse the City for the estimated cost of the following services:

| | |
|----------------|---------------|
| Police | \$1,400.00 |
| Transportation | <u>375.00</u> |
| TOTAL | \$1,775.00; |

and

RESOLVED, That City Council agree to waive the meter bag deposit fees of \$820.00.

Councilmember Lumm moved that the resolution be adopted.

On a voice vote the Mayor Pro Tem declared the motion carried.

R-141-4-97 APPROVED

**RESOLUTION AUTHORIZING INSTALLATION OF
GROUNDWATER MONITORING WELLS - MARATHON
OIL COMPANY, 1300 NORTH MAPLE ROAD**

Whereas, Marathon Oil Company has requested that it be permitted to install two monitoring wells in the east right-of-way of Maple Road in order to comply with the Michigan Department of Environmental Quality request for delineation of the extent of contamination at the site; and

Whereas, Marathon Oil Company has executed the standard permit form and provided satisfactory evidence of self-insurance;

RESOLVED, That Marathon Oil Company be authorized to install two groundwater

monitoring wells below the surface of the east right-of-way of Maple Road upon the condition that the owner of the property served by the wells executes and complies with all terms and conditions of a right-of-way permit in the form on file with the Clerk=s Office.

Councilmember Lumm moved that the resolution be adopted.

On a voice vote the Mayor Pro Tem declared the motion carried.

R-142-4-97 APPROVED

**RESOLUTION TO DESIGNATE THE CITY ADMINISTRATOR
AS FREEDOM OF INFORMATION ACT COORDINATOR
FOR THE CITY OF ANN ARBOR**

Whereas, Public Act 553 of 1996 requires that the City of Ann Arbor designate an individual as the public body=s Freedom of Information Act (FOIA) coordinator responsible for accepting and processing requests for the public body=s public records and for approving denials under the Act;

Whereas, Public Act 553 of 1996 became effective on March 31, 1997; and

Whereas, It is recommended that City Council designate the City Administrator as FOIA coordinator with all powers and duties specified under the Act;

RESOLVED, That the City Council hereby designate the City Administrator as FOIA coordinator for the City of Ann Arbor with all powers and duties specified under the Michigan Freedom of Information Act, as amended.

Councilmember Lumm moved that the resolution be adopted.

On a voice vote the Mayor Pro Tem declared the motion carried.

REPORTS FROM COUNCIL COMMITTEES

COUNCILMEMBER VEREEN-DIXON

Councilmember Vereen-Dixon reported that the Mayor=s Task Force on Increasing Safety for Women has been moving ahead with cards to place in downtown areas regarding Sexual Assault Awareness Month.

COUNCIL PROPOSED BUSINESS

None.

COMMUNICATIONS FROM THE MAYOR

SEXUAL ASSAULT AWARENESS MONTH

Mayor Pro Tem Kolb announced that April is designated as Sexual Assault Awareness Month in Michigan, and that the following community events are scheduled: 1) Locking Our Doors is Not Enough, sponsored by the Assault Crisis Center, April 10, 6:00-8:30 p.m., at the Washtenaw County Library; and 2) 18th Annual Take Back the Night Rally and March, April 12, 7:00 p.m., at the Top of the Park.

APPOINTMENTS APPROVED / POSTPONED

Mayor Sheldon recommended the following appointments at the January 6, January 21, February 3, February 18, March 3 and March 17, 1997 regular sessions of Council:

EMPLOYEES RETIREMENT SYSTEM BOARD (POSTPONED)

Larry Hahn (reappointment)
1524 Brookfield Dr. 48103
Term: 1/20/97 to 12/3/2000

**DOWNTOWN DEVELOPMENT AUTHORITY CITIZENS
ADVISORY COUNCIL**

Elias T. Xenos
5205 Couzens Hall 48109

BICYCLE COORDINATING COMMITTEE

Matt S. Curin (to fill vacancy)
610 S. Division St. 48104
Term: 4/7/97 to 4/6/2000

**COMMUNITY DEVELOPMENT CITIZEN PARTICIPATION
EXECUTIVE COMMITTEE**

Howard King (to fill vacancy)
2106 Overlook Ct. 48103
Term: 4/7/97 to 6/30/2000

MAYOR-S TASK FORCE ON INCREASING SAFETY FOR WOMEN

Julie E. Cmerjek
1503 Washington Hts. 48109

STREET ADVISORY COMMITTEE

Tom Keast (to fill vacancy)
2876 Eisenhower Pkwy. 48108
Term: 4/7/97 to 7/31/98

HOUSING BOARD OF APPEALS

Harvey P. Schuckman (to fill vacancy)
819 Third St., Apt. 2 48103
Term: 4/7/97 to 6/30/99

HIV/AIDS TASK FORCE

Charity H. Bracy
310 N. First St., #3 48103

HURON RIVER WATERSHED COUNCIL

Carolyn E. Schmitz (to fill alternate vacancy)
604 E. Washington St. 48104
Term: 4/7/97 to 10/31/99

DOMESTIC VIOLENCE COORDINATING BOARD

Colette Baisch Stevenson (to fill citizen vacancy)
217 N. Division St., Apt. 3 48104
Term: 4/7/97 to 4/6/2000

Councilmember Putman moved that Council concur with the recommendations of the Mayor.

Councilmember Carlberg moved that the question be divided and that the appointment of Larry Hahn to the Employees Retirement System Board be postponed until two nominations for the Board are presented for consideration.

On a voice vote the Mayor Pro Tem declared the motion carried.

The question being the Mayor=s recommendations for appointment, with the exception of Larry Hahn to the Employees Retirement System Board, on a voice vote the Mayor Pro Tem declared the motion carried.

NOMINATIONS PLACED ON TABLE

Mayor Sheldon placed the following nominations on the table for approval at a later date:

ANN ARBOR COMMISSION ON DISABILITY ISSUES

Helen Meador (reappointment)
P.O. Box 7488 48107
Term: 4/21/97 to 4/20/2000

DarlysVanderBeek (reappointment)
1720 Hatcher Crescent 48103

HOUSING POLICY BOARD

Sinclair Powell (reappointment)
8 Ruthven 48104
Term: 4/21/97 to 4/20/200

TAXICAB BOARD

Robert Snider (reappointment)
P.O. Box 7894 48107
Term: 4/21/97 to 4/2000

Ronald Naylor (reappointment)
2716 Maitland Dr. 48105
Term: 4/21/97 to 4/2000

HISTORIC DISTRICT COMMISSION

Karen L. Simpson (reappointment)
2260 Garden Homes 48103
Term: 4/21/97 to 4/20/2000

INDIVIDUAL HISTORIC PROPERTIES STUDY COMMITTEE

Marc Rueter (reappointment)
515 Fifth St. 48103
Term: 5/1/97 to 5/1/2000

H. Mark Hildebrandt (reappointment)
1930 Cambridge Rd. 48104
Term: 5/1/97 to 5/1/2000

CITY MARKET COMMISSION

Denise DeGarmo (replacing Cynthia Olcott as Artisan Assoc. representative)
213 1/2 N. Main St. 48104
Term: 4/21/97 to 12/31/98

HOUSING COMMISSION

Larry French (to fill vacancy)
2410 Geddes Ave. 48104
Term: 5/1/97 to 4/30/2002

SOLID WASTE COMMISSION

Timothy Brownell (reappointment - recycling industry representative)
Recycle Ann Arbor
2420 S. Industrial Hwy. 48104
Term: 5/1/97 to 4/30/99

Erica Spiegel (reappointment - U of M representative)
1383 Bemidji Dr. 48103
Term: 5/1/97 to 4/30/99

Robert Tidmore (at-large citizen representative)
432 Sumark Way 48104
Term: 5/1/97 to 4/30/99

Larry Zahn (reappointment - Chamber of Commerce representative)
ReMax Community Associates
2699 Oak Valley Dr. 48103
Term: 5/1/97 to 4/30/99

COMMUNICATIONS FROM THE CITY ADMINISTRATOR

REPORTS SUBMITTED

City Administrator Neal G. Berlin submitted the following reports for information of Council:

1. Six-Month Follow-Up Report on Enforcement of Solicitation and Graffiti Ordinances (Follow Up Item #8/5-4)
2. Annual Report of the Deferred Compensation Plan
3. Annual Report of Potential Lien Assessments for Delinquent Water Utility Accounts
4. Pre-funding of Retiree Health Care Survey

(Reports on file in the City Clerk's Office)

COMMUNICATIONS FROM THE CITY ATTORNEY

REPORT ON COMPLETED ANNEXATIONS

City Attorney Abigail Elias submitted reports on the following completed annexations:

- X Agopian property, 0.28 acre, 3137 Cherry Tree Lane, from Pittsfield Township;
- X Knecht property, 0.17 acre, 2571 W. Liberty St., from Scio Township; and
- X White property, 0.17 acre, east side of Wagner Rd. south of Porter Ave., from Scio Township.

(Reports on file in the City Clerk's Office)

COMMUNICATIONS FROM COUNCIL

COUNCILMEMBER DALEY

Councilmember Daley congratulated WAAM reporter Chris Karas and WEMU reporter Leonida Inge for receiving Associated Press awards for best reporting.

Ms. Daley emphasized the importance of Sexual Assault Awareness Month. She reported that women are most endangered by people they know, and encouraged women to seek help through such programs as Domestic Violence Project/Safe House.

COUNCILMEMBER VEREEN-DIXON

Councilmember Vereen-Dixon made the following announcements:

- X Thank you to the people who participated in the Martin Luther King Unity March on April 5;
- X African American women are encouraged to participate in the Take Back the Night Rally/March, April 12, 7:00 p.m;
- X African American Health Day will be held on June 21;

- X Juneteenth Picnic in the Park, sponsored by the Ann Arbor NAACP, will be held on June 14;
- X Downtown African American Celebration will be held on June 7; and
- X The Women=s Initiative of Self-Employment (WISE) program awards, recognizing women who are self-employed, will be held on May 2, at the Marriott Hotel in Ypsilanti.

COUNCILMEMBER HANNA-DAVIES

Councilmember Hanna-Davies announced that a public forum on a city income tax will be held at 7:00 p.m., on April 14, 1997, in the Council Chamber, and encouraged input from the public. Ms. Hanna-Davies stated that she is interested in exploring the impact of higher exemptions and lower tax rates.

Councilmember Hanna-Davies reported on the SEMCOG workshop on alternative-fueled vehicles. She stated that a whole range of alternative-fueled vehicles are currently available for purchase, and that SEMCOG is encouraging municipalities to seriously consider changing their fleets because of the Clean Cities legislation.

COUNCILMEMBER LUMM

Councilmember Lumm stated that alternative-fueled vehicles are not immediately feasible, and that she would not want this issue tied to the parking structure repairs.

MAYOR PRO TEM KOLB

Mayor Pro Tem Kolb reported that he and the Mayor participated in the A Safety Walk= at the University of Michigan and the surrounding neighborhoods. Mr. Kolb stated that the City should be receiving a report on the issues to be addressed, such as the need for more lighting in certain areas.

COUNCILMEMBER HERRELL

Councilmember Herrell encouraged those who oppose and favor a city income tax to come forward at next week=s public forum, and further encouraged those who oppose an income tax to offer suggestions for alternative sources of revenue.

COUNCILMEMBER VEREEN-DIXON

Councilmember Vereen-Dixon announced that a meeting of northside residents regarding the M-14 interchange issue is scheduled for April 10, 1997, at the Northside Community Center.

COUNCILMEMBER DALEY

Councilmember Daley stated that her agency, Trailblazers, has benefited from the City=s surplus computer equipment, and thanked Information Services staff

members for their help.

CLERK'S REPORT OF COMMUNICATIONS, PETITIONS AND REFERRALS

The following communications were referred as indicated:

1. Communication from Johanna Asztalos, representing East Liberty Historic Block Merchants, regarding King=s Chosen Artists= Fair - File.
2. Communication from U.S. Representative Lynn N. Rivers regarding a town hall meeting - File.
3. Communication from George D. Goodman, Executive Director of the Michigan Municipal League, announcing the 1997 MML Regional Meeting - File.
4. Communication from SEMCOG regarding SEMCOG Spring Workshop for Washtenaw County - File.

The following minutes were received for file:

1. Ann Arbor Commission on Disability Issues - February 19, 1997
2. Building Board of Appeals - January 21, 1997
3. Zoning Board of Appeals - January 22, 1997
4. Ann Arbor Transportation Authority Board - February 19, 1997
5. Historic District Commission - February 13, 1997
6. Housing Policy Board - March 19, 1997
7. Community Development Block Grant Executive Committee - February 18, and March 17, 1997
8. Human Rights Commission - February 19, 1997
9. Employees= Retirement System Board - February 13, 1997
10. Airport Advisory Committee - February 19, 1997
11. Planning Commission - February 4 and February 20, 1997
12. Cable Communications Commission - December 7, 1996 and January 28, 1997

13. Housing Board of Appeals - March 4, 1997

Councilmember Lumm moved that the Clerk's Report be accepted.

On a voice vote the Mayor declared the motion carried.

PUBLIC COMMENTARY - GENERAL

None.

ADJOURNMENT

There being no further business to come before Council, it was moved by Councilmember Vereen-Dixon that the meeting be adjourned.

On a voice vote the Mayor Pro Tem declared the motion carried and the meeting adjourned at 11:14 p.m.

**W. Northcross
Clerk of the Council**

**Janet L. Chapin
Recording Secretary**