

MEMORANDUM

TO: Mayor and Council

FROM: Tom Crawford, Chief Financial Officer

DATE: September 24, 2007

SUBJECT: Resolution to Approve Grant Agreements for Awarded Grants \$25,000 or Less and to Appropriate Funds (8 Votes Required)

Throughout each fiscal year, the City is awarded many small grants for various service area initiatives. Previously, each service area has prepared a separate resolution for each grant award. In an effort to streamline this process, this resolution asks for the approval to accept the grant award and appropriate the monies as they are received for any grant awarded to the City in the amount of \$25,000 or less.

The City of Ann Arbor is requesting that City Council authorize the City Administrator to accept the grant and appropriate the grant funds to the applicable service area budget for the life of the grant without regard to fiscal year.

Prepared by: Karen Lancaster, Accounting Manager
Reviewed by: Tom Crawford, Chief Financial Officer
Approved by: Roger Fraser, City Administrator

RESOLUTION TO APPROVE GRANT AGREEMENTS FOR AWARDED GRANTS
\$25,000 OR LESS AND TO APPROPRIATE FUNDS (8 VOTES REQUIRED)

Whereas, The City is the recipient of many small grants that are individually approved by Council;

Whereas, The City desires to streamline this process for grants under \$25,000;

Whereas, The City Administration recommends acceptance by City Council, to the extent allowed by the terms of the grant award, of any grants awarded to the City from federal, state or any other agency where the specific grant award amount will not exceed \$25, 000,

Whereas, The Agreement may or may not require matching funds; and

Whereas, The Service Area awarded the grant will provide grant management services for this grant;

RESOLVED, That City Council approve the acceptance, to the extent allowed by the terms of the grant award, and subject to approval as to substance by the City Administrator and approval as to form by the City Attorney of the terms and conditions of the grant award, of any grants awarded to the City from a federal, state or other agency where the specific grant award amount will not exceed \$25,000;

RESOLVED, That any grant awards of \$25,000 or less be appropriated when received to the applicable service area budget for expenditure in accordance with the terms of the grant award for the life of the grant without regard to fiscal year; and

RESOLVED, That the City Administrator is authorized to take the necessary administrative actions, including execution of any grant agreements, to implement this Resolution.

Submitted by: Financial and Administrative Services

Date: September 24, 2007

Approved by: City Attorney