

MEMORANDUM

TO: Mayor and City Council

FROM: Jayne Miller, Community Services Administrator

DATE: August 6, 2007

SUBJECT: Resolution To Close Detroit Street for the 2007 Kerrytown Bookfest -
Sunday, September 9, 2007

Attached for your consideration is a resolution to approve the closing of Detroit Street between Catherine Street and N. Fifth Avenue from 7:00 A.M. to 7:00 P.M. on Sunday, September 9, 2007 for the 2007 Kerrytown Bookfest. This event is supported by the Kerrytown District Association and focuses on binding, illustration, writing and printing. Additional activities include demonstrations, hands-on activities, songwriters, storytellers, and poets. Food will also be available from the Kerrytown restaurants.

This event has been coordinated with all relevant City Service Areas for the purposes of control and for the protection of the health and safety of the participants and the general public. In addition, the sponsor will notify all affected religious institutions, residents and businesses in writing not less than 15 days before the event.

Prepared by: Jan Barber, Management Assistant
Reviewed by: Jayne Miller, Community Services Administrator
Approved by: Roger W. Fraser, City Administrator

RESOLUTION TO CLOSE DETROIT STREET FOR THE
2007 KERRYTOWN BOOKFEST - SUNDAY, SEPTEMBER 9, 2007

Whereas, The City has received a request from the Kerrytown Bookfest to close Detroit Street between Catherine Street and N. Fifth Avenue from 8:00 A.M. to 7:00 P.M. on Sunday, September 10, 2006;

Whereas, The closing is requested for events associated with the Kerrytown Bookfest;

Whereas, The sponsor will notify all affected religious institutions, residents and businesses in writing not less than 15 days prior to the event, and

Whereas, The sponsors of the event will obtain all necessary permits, provide evidence of proper liability insurance and comply with all procedures, rules and regulations for closing the street including payment of all fees associated with their sponsorship of this event;

RESOLVED, That City Council approve the closing of Detroit Street between Catherine Street and N. Fifth Avenue from 7:00 A.M. to 7:00 P.M. on Sunday, September 9, 2007.

Submitted by: Community Services

Date: August 6, 2007

