

MEMORANDUM

TO: Mayor and City Council

FROM: Jayne Miller, Community Services Administrator

DATE: June 4, 2007

SUBJECT: Resolution to Close Maynard Street for the Stanford Lipsey Student Publications Building Dedication – Friday, October 26, 2007

Attached for your consideration is a resolution to approve a request from the University Board of Student Publications to close Maynard Street between Jefferson and William Streets to facilitate the Stanford Lipsey Student Publications Building dedication ceremony on Friday, October 26, 2007 from 1:30 P.M. to 8:00 P.M. The dedication ceremony itself will be conducted from 6:00 P.M. to 6:45 P.M. The extended time for the requested street closure will facilitate set up and take down activities related to the event.

The sponsor will provide written notice to all affected businesses and area residents not less than 15 days prior to the event. The street closures will be signed, barricaded and properly supervised.

The sponsor will obtain all required permits and comply with procedures and regulations for staging such an event.

This event is being coordinated with all relevant City Service Areas for purposes of control and for the protection of the health and safety of the participants and the general public.

Prepared by: Jan Barber, Management Assistant
Reviewed by: Jayne Miller, Community Services Administrator
Approved by: Roger W. Fraser, City Administrator

RESOLUTION TO CLOSE MAYNARD STREET FOR THE
STANFORD LIPSEY STUDENT PUBLICATIONS BUILDING DEDICATION –
FRIDAY, OCTOBER 26, 2007

Whereas, The University Board of Student Publications has scheduled a dedication ceremony for the Stanford Lipsey Student Publications Building on Friday, October 26, 2007 from 6:00 P.M. to 6:45 P.M.;

Whereas, It is necessary to close Maynard Street between Jefferson and William Streets from 1:30 P.M. to 8:00 P.M. for set-up and take down to facilitate a successful event;

Whereas, The sponsor will provide written notice to all affected businesses and area residents not less than 15 days prior to the event;

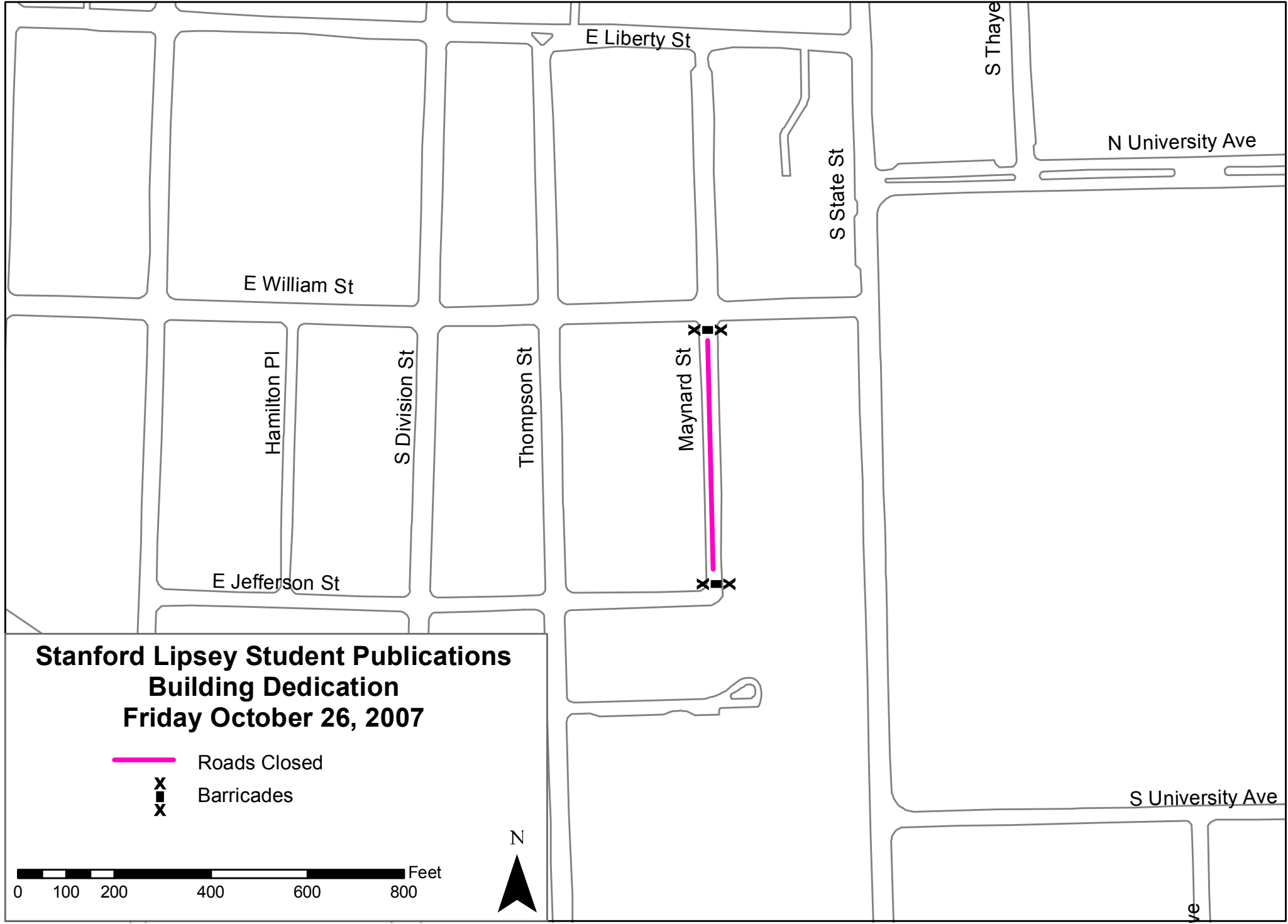
Whereas, The street closures will be signed, barricaded and properly supervised; and

Whereas, The sponsor will obtain all required permits and comply with procedures and regulations for staging such an event;



RESOLVED, That City Council approve the closing of Maynard Street between Jefferson and William Streets on Friday, October 26, 2007 from 1:30 P.M. to 8:00 P.M.

Submitted by: Community Services

Date: June 4, 2007



**Stanford Lipsey Student Publications
Building Dedication
Friday October 26, 2007**

-  Roads Closed
-  Barricades

0 100 200 400 600 800 Feet

