

## MEMORANDUM

TO: Mayor and City Council

FROM: Jayne Miller, Community Services Administrator

DATE: June 4, 2007

SUBJECT: Resolution to Approve Street Closings for the Tortoise & Hare 5K Run/Walk and Kid's Dash - Wednesday, July 4, 2007

Attached for your consideration is a resolution to approve the closing of certain streets for the Tortoise & Hare 5K Run/Walk and Kid's Dash on July 4, 2007 from 5:30 A.M. to 9:30 A.M. The following streets will be closed from 8:00 to 9:30 A.M. for the race itself:

- E. Liberty Street from S. State Street to S. Main Street
- E. William Street from S. State Street to S. Ashley Street
- S. Main Street from E. Liberty Street to E. William Street
- S. Fourth Avenue From E. Washington Street to Packard Street
- S. Fifth Avenue from E Washington Street to E William Street
- S. Division Street from E. Washington Street to E. Jefferson Street
- Thompson Street from E. Liberty Street to E. William Street
- Maynard Street from E. Liberty Street to E. Jefferson Street
- E. Jefferson Street from Maynard Street to Thompson Street
- S. State Street from E. Washington Street to E. Madison Street
- S. University Avenue from S. State Street to Church Street
- Tappan Avenue from S. University Avenue to Monroe Street
- E. University Avenue from S. University Avenue to Willard Street
- Church Street from Willard Street to Washtenaw Court
- N. University Avenue from Washtenaw Court to S. State Street
- Fletcher Street from N. University Avenue to E. Huron Street
- E. Washington Street from Fletcher Street to S. State Street
- S. Thayer Street from E Washington Street to N. University Avenue

The following street will be closed from 5:30 A.M. to 9:30 A.M. for the staging of the race participants: E. Liberty Street from S. Fifth Avenue to S. Fourth Avenue.

The sponsor agrees to obtain all necessary permits, to provide evidence of proper liability insurance as required and to comply with all City and state regulations governing these streets.

Traffic plans have been coordinated with the Safety and Public Service Areas. The sponsor has agreed to pay the cost of services provided by Safety and Public Services for this event.

Prepared by: Jan Barber, Management Assistant  
Reviewed by: Jayne Miller, Community Services Administrator  
Approved by: Roger W. Fraser, City Administrator

RESOLUTION TO APPROVE STREET CLOSINGS FOR THE  
TORTOISE & HARE 5K RUN/WALK AND KID'S DASH –  
WEDNESDAY, JULY 4, 2007

Whereas, The City has received a request to approve the closing of certain streets for the Tortoise and Hare 5K Run/Walk and Kid's Dash on Wednesday, July 4, 2007 from 5:30 A.M. to 9:30 A.M.;

Whereas, the Sponsor is requesting the City provide the following services:

- 1) Closing the following streets from 8:00 to 9:30 A.M.
  - E. Liberty Street from S. State Street to S. Main Street
  - E. William Street from S. State Street to S. Ashley Street
  - S. Main Street from E. Liberty Street to E. William Street
  - S. Fourth Avenue From E. Washington Street to Packard Street
  - S. Fifth Avenue from E Washington Street to E William Street
  - S. Division Street from E. Washington Street to E. Jefferson Street
  - Thompson Street from E. Liberty Street to E. William Street
  - Maynard Street from E. Liberty Street to E. Jefferson Street
  - E. Jefferson Street from Maynard Street to Thompson Street
  - S. State Street from E. Washington Street to E. Madison Street
  - S. University Avenue from S. State Street to Church Street
  - Tappan Avenue from S. University Avenue to Monroe Street
  - E. University Avenue from S. University Avenue to Willard Street
  - Church Street from Willard Street to Washtenaw Court
  - N. University Avenue from Washtenaw Court to S. State Street
  - Fletcher Street from N. University Avenue to E. Huron Street
  - E. Washington Street from Fletcher Street to S. State Street
  - S. Thayer Street from E Washington Street to N. University Avenue
- 2) Closing of E. Liberty Street from S. Fifth Avenue to S. Fourth Avenue from 5:30 A.M. to 9:30 A.M. to provide a staging area for the participants;
- 3) Provide directional cones and barricades;
- 4) Clean the streets prior to the race;

Whereas, The sponsor has agreed to pay the cost of services provided by Safety and Public Services for this event;

Whereas, The sponsor will provide written notice to all affected businesses and area residents not less than 15 days prior to the event;

Whereas, The sponsor agrees to defend and indemnify and save the City harmless against any claim arising from their sponsorship of this event;

Whereas, The sponsor will obtain the necessary permits and provide evidence of proper liability insurance; and

Whereas, The Main Street Area Association supports the event;

RESOLVED, That City Council approve the closing of:

E. Liberty Street from S. State Street to S. Main Street  
E. William Street from S. State Street to S. Ashley Street  
S. Main Street from E. Liberty Street to E. William Street  
S. Fourth Avenue From E. Washington Street to Packard Street  
S. Fifth Avenue from E Washington Street to E William Street  
S. Division Street from E. Washington Street to E. Jefferson Street  
Thompson Street from E. Liberty Street to E. William Street  
Maynard Street from E. Liberty Street to E. Jefferson Street  
E. Jefferson Street from Maynard Street to Thompson Street  
S. State Street from E. Washington Street to E. Madison Street  
S. University Avenue from S. State Street to Church Street  
Tappan Avenue from S. University Avenue to Monroe Street  
E. University Avenue from S. University Avenue to Willard Street  
Church Street from Willard Street to Washtenaw Court  
N. University Avenue from Washtenaw Court to S. State Street  
Fletcher Street from N. University Avenue to E. Huron Street  
E. Washington Street from Fletcher Street to S. State Street  
S. Thayer Street from E Washington Street to N. University Avenue

from 8:00 A.M. to 9:30 A.M. on Wednesday, July 4, 2007 for the event; and the closing of E. Liberty Street from S. Fifth Avenue to S. Fourth Avenue from 5:30 A.M. to 9:30 A.M. on Wednesday, July 4, 2007 for the staging of the event; and

RESOLVED, That the sponsor reimburse the City for Safety and Public Services.

Submitted by: Community Services

Date: June 4, 2007

