

# **PUBLIC IMPROVEMENT REQUEST FOR PROPOSAL**

**RFP# 24-15**

## **VETERANS PARK SHELTER DEMOLITION**

City of Ann Arbor  
PARKS AND RECREATION SERVICES  
COMMUNITY SERVICES UNIT



**Due Date: March 26, 2024 by 3:00 p.m. (local time)**

Issued By:

City of Ann Arbor  
Procurement Unit  
301 E. Huron Street  
Ann Arbor, MI 48104

**TABLE OF CONTENTS**

SECTION I: GENERAL INFORMATION .....3

SECTION II: SCOPE OF WORK..... 11

SECTION III: MINIMUM INFORMATION REQUIRED ..... 11

SECTION IV: ATTACHMENTS ..... 18

## **SECTION I - GENERAL INFORMATION**

### **A. OBJECTIVE**

The purpose of this Request for Proposal (RFP) is to select a contractor to demolish the Veteran's Park Shelter and restore the related site elements.

### **B. BID SECURITY**

Each bid must be accompanied by a certified check or Bid Bond by a surety licensed and authorized to do business within the State of Michigan, in the amount of 5% of the total of the bid price.

***Proposals that fail to provide a bid security upon proposal opening will be deemed non-responsive and will not be considered for award.***

### **C. QUESTIONS AND CLARIFICATIONS / DESIGNATED CITY CONTACTS**

All questions regarding this Request for Proposal (RFP) shall be submitted via e-mail. Questions will be accepted and answered in accordance with the terms and conditions of this RFP.

**All questions shall be submitted on or before March 12, 2024 at 1:00 p.m. (local time)**, and should be addressed as follows:

Scope of Work/Proposal Content questions shall be e-mailed to **Rachel Jackson, Project Manager**, Rachel.Jackson@ohm-advisors.com

RFP Process and Compliance questions shall be e-mailed to Colin Spencer, Buyer - CSpencer@a2gov.org

Should any prospective bidder be in doubt as to the true meaning of any portion of this RFP, or should the prospective bidder find any ambiguity, inconsistency, or omission therein, the prospective bidder shall make a written request for an official interpretation or correction by the due date for questions above.

All interpretations, corrections, or additions to this RFP will be made only as an official addendum that will be posted to a2gov.org and MITN.info and it shall be the prospective bidder's responsibility to ensure they have received all addenda before submitting a proposal. Any addendum issued by the City shall become part of the RFP, and must be incorporated in the proposal where applicable.

### **D. PRE-PROPOSAL MEETING**

No pre-proposal meeting will be held for this RFP. Please contact staff indicated above with general questions regarding the RFP.

## E. PROPOSAL FORMAT

To be considered, each firm must submit a response to this RFP using the format provided in Section III. No other distribution of proposals is to be made by the prospective bidder. An official authorized to bind the bidder to its provisions must sign the proposal. Each proposal must remain valid for at least one hundred and twenty (120) days from the due date of this RFP.

Proposals should be prepared simply and economically providing a straightforward, concise description of the bidder's ability to meet the requirements of the RFP. No erasures are permitted. Mistakes may be crossed out and corrected and must be initialed in ink by the person signing the proposal.

## F. SELECTION CRITERIA

Responses to this RFP will be evaluated using a point system as shown in Section III. A selection committee comprised primarily of staff from the City will complete the evaluation.

If interviews are desired by the City, the selected firms will be given the opportunity to discuss their proposal, qualifications, past experience, and their fee proposal in more detail. The City further reserves the right to interview the key personnel assigned by the selected bidder to this project.

All proposals submitted may be subject to clarifications and further negotiation. All agreements resulting from negotiations that differ from what is represented within the RFP or in the proposal response shall be documented and included as part of the final contract.

## G. SEALED PROPOSAL SUBMISSION

**All proposals are due and must be delivered to the City on or before March 26, 2024 by 3:00 p.m. (local time).** Proposals submitted late or via oral, telephonic, telegraphic, electronic mail or facsimile **will not** be considered or accepted.

**Each respondent should submit in a sealed envelope**

- **one (1) original proposal**
- **two (2) additional proposal copies**
- **one (1) digital copy of the proposal preferably on a USB/flash drive as one file in PDF format**

Proposals submitted should be clearly marked: **“RFP No. 24-15 – Veterans Park Shelter Demolition”** and list the bidder's name and address.

Proposals must be addressed and delivered to:  
City of Ann Arbor  
c/o Customer Service  
301 East Huron Street  
Ann Arbor, MI 48107

All proposals received on or before the due date will be publicly opened and recorded on the due date. No immediate decisions will be rendered.

Hand delivered proposals may be dropped off in the Purchasing drop box located in the Ann Street (north) vestibule/entrance of City Hall which is open to the public Monday through Friday from 8am to 5pm (except holidays). The City will not be liable to any prospective bidder for any unforeseen circumstances, delivery, or postal delays. Postmarking on the due date will not substitute for receipt of the proposal.

Bidders are responsible for submission of their proposal. Additional time will not be granted to a single prospective bidder. However, additional time may be granted to all prospective bidders at the discretion of the City.

**A proposal may be disqualified if the following required forms are not included with the proposal:**

- **Attachment D - Prevailing Wage Declaration of Compliance**
- **Attachment E - Living Wage Declaration of Compliance**
- **Attachment G - Vendor Conflict of Interest Disclosure Form**
- **Attachment H - Non-Discrimination Declaration of Compliance**

***Proposals that fail to provide these forms listed above upon proposal opening may be deemed non-responsive and may not be considered for award.***

## **H. DISCLOSURES**

Under the Freedom of Information Act (Public Act 442), the City is obligated to permit review of its files, if requested by others. All information in a proposal is subject to disclosure under this provision. This act also provides for a complete disclosure of contracts and attachments thereto.

## **I. TYPE OF CONTRACT**

A sample of the Construction Agreement is included as Attachment A. Those who wish to submit a proposal to the City are required to review this sample agreement carefully. **The City will not entertain changes to its Construction Agreement.**

For all construction work, the respondent must further adhere to the City of Ann Arbor General Conditions. The General Conditions are included herein. Retainage will be

held as necessary based on individual tasks and not on the total contract value. The Contractor shall provide the required bonds included in the Contract Documents for the duration of the Contract.

The City reserves the right to award the total proposal, to reject any or all proposals in whole or in part, and to waive any informality or technical defects if, in the City's sole judgment, the best interests of the City will be so served.

This RFP and the selected bidder's response thereto, shall constitute the basis of the scope of services in the contract by reference.

## **J. NONDISCRIMINATION**

All bidders proposing to do business with the City shall satisfy the contract compliance administrative policy adopted by the City Administrator in accordance with the Section 9:158 of the Ann Arbor City Code. Breach of the obligation not to discriminate as outlined in Attachment G shall be a material breach of the contract. Contractors are required to post a copy of Ann Arbor's Non-Discrimination Ordinance attached at all work locations where its employees provide services under a contract with the City.

## **K. WAGE REQUIREMENTS**

The Attachments provided herein outline the requirements for payment of prevailing wages or of a "living wage" to employees providing service to the City under this contract. The successful bidder must comply with all applicable requirements and provide documentary proof of compliance when requested.

Pursuant to Resolution R-16-469 all public improvement contractors are subject to prevailing wage and will be required to provide to the City payroll records sufficient to demonstrate compliance with the prevailing wage requirements. Use of Michigan Department of Transportation Prevailing Wage Forms (sample attached hereto) or a City-approved equivalent will be required along with wage rate interviews.

For laborers whose wage level are subject to federal, state and/or local prevailing wage law the appropriate Davis-Bacon wage rate classification is identified based upon the work including within this contract. **The wage determination(s) current on the date 10 days before proposals are due shall apply to this contract.** The U.S. Department of Labor (DOL) has provided explanations to assist with classification in the following resource link: [www.wdol.gov](http://www.wdol.gov).

For the purposes of this RFP the Construction Type of "Building" will apply.

## **L. CONFLICT OF INTEREST DISCLOSURE**

The City of Ann Arbor Purchasing Policy requires that the consultant complete a Conflict of Interest Disclosure form. A contract may not be awarded to the selected

bidder unless and until the Procurement Unit and the City Administrator have reviewed the Disclosure form and determined that no conflict exists under applicable federal, state, or local law or administrative regulation. Not every relationship or situation disclosed on the Disclosure Form may be a disqualifying conflict. Depending on applicable law and regulations, some contracts may awarded on the recommendation of the City Administrator after full disclosure, where such action is allowed by law, if demonstrated competitive pricing exists and/or it is determined the award is in the best interest of the City. A copy of the Conflict of Interest Disclosure Form is attached.

#### **M. COST LIABILITY**

The City of Ann Arbor assumes no responsibility or liability for costs incurred by the bidder prior to the execution of an Agreement. The liability of the City is limited to the terms and conditions outlined in the Agreement. By submitting a proposal, bidder agrees to bear all costs incurred or related to the preparation, submission, and selection process for the proposal.

#### **N. DEBARMENT**

Submission of a proposal in response to this RFP is certification that the Respondent is not currently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from participation in this transaction by any State or Federal departments or agency. Submission is also agreement that the City will be notified of any changes in this status.

#### **O. PROPOSAL PROTEST**

All proposal protests must be in writing and filed with the Purchasing Manager within five (5) business days of any notices of intent, including, but not exclusively, divisions on prequalification of bidders, shortlisting of bidders, or a notice of intent to award. Only bidders who responded to the solicitation may file a bid protest. The bidder must clearly state the reasons for the protest. If any bidder contacts a City Service Area/Unit and indicates a desire to protest an award, the Service Area/Unit shall refer the bidder to the Purchasing Manager. The Purchasing Manager will provide the bidder with the appropriate instructions for filing the protest. The protest shall be reviewed by the City Administrator or designee, whose decision shall be final.

Any inquiries or requests regarding this procurement should be only submitted in writing to the Designated City Contacts provided herein. Attempts by the bidder to initiate contact with anyone other than the Designated City Contacts provided herein that the bidder believes can influence the procurement decision, e.g., Elected Officials, City Administrator, Selection Committee Members, Appointed Committee Members, etc., may lead to immediate elimination from further consideration.

**P. SCHEDULE**

The following is the schedule for this RFP process.

<b>Activity/Event</b>	<b>Anticipated Date</b>
Pre-Proposal Conference	None
Written Question Deadline	March 12, 2024, 1:00 p.m. (Local Time)
Addenda Published (if needed)	March 15, 2024
Proposal Due Date	March 26, 2024, 3:00 p.m. (Local Time)
Selection/Negotiations	April 2024
Expected City Council Authorizations	June 2024

The above schedule is for information purposes only and is subject to change at the City’s discretion.

**Q. IRS FORM W-9**

The selected bidder will be required to provide the City of Ann Arbor an IRS form W-9.

**R. RESERVATION OF RIGHTS**

1. The City reserves the right in its sole and absolute discretion to accept or reject any or all proposals, or alternative proposals, in whole or in part, with or without cause.
2. The City reserves the right to waive, or not waive, informalities or irregularities in terms or conditions of any proposal if determined by the City to be in its best interest.
3. The City reserves the right to request additional information from any or all bidders.
4. The City reserves the right to reject any proposal that it determines to be unresponsive and deficient in any of the information requested within RFP.
5. The City reserves the right to determine whether the scope of the project will be entirely as described in the RFP, a portion of the scope, or a revised scope be implemented.
6. The City reserves the right to select one or more contractors or service providers to perform services.
7. The City reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this RFP, unless clearly and specifically noted in the proposal submitted.
8. The City reserves the right to disqualify proposals that fail to respond to any requirements outlined in the RFP, or failure to enclose copies of the required documents outlined within the RFP.



## **S. IDLEFREE ORDINANCE**

The City of Ann Arbor adopted an idling reduction Ordinance that went into effect July 1, 2017. The full text of the ordinance (including exemptions) can be found at: [www.a2gov.org/idlefree](http://www.a2gov.org/idlefree).

Under the ordinance, No Operator of a Commercial Vehicle shall cause or permit the Commercial Vehicle to Idle:

- (a) For any period of time while the Commercial Vehicle is unoccupied; or
- (b) For more than 5 minutes in any 60-minute period while the Commercial Vehicle is occupied.

In addition, generators and other internal combustion engines are covered

- (1) Excluding Motor Vehicle engines, no internal combustion engine shall be operated except when it is providing power or electrical energy to equipment or a tool that is actively in use.

## **T. ENVIRONMENTAL COMMITMENT**

The City of Ann Arbor recognizes its responsibility to minimize negative impacts on human health and the environment while supporting a vibrant community and economy. The City further recognizes that the products and services the City buys have inherent environmental and economic impacts and that the City should make procurement decisions that embody, promote, and encourage the City's commitment to the environment.

The City encourages potential vendors to bring forward emerging and progressive products and services that are best suited to the City's environmental principles.

## **U. MAJOR SUBCONTRACTORS**

The Bidder shall identify each major subcontractor it expects to engage for this Contract if the work to be subcontracted is 15% or more of the bid sum or over \$50,000, whichever is less. The Bidder also shall identify the work to be subcontracted to each major subcontractor. The Bidder shall not change or replace a subcontractor without approval by the City.

## **N. LIQUIDATED DAMAGES**

A liquidated damages clause, as given on page C-2, Article III of the Contract, provides that the Contractor shall pay the City as liquidated damages, and not as a penalty, a sum certain per day for each and every day that the Contractor may be in default of completion of the specified work, within the time(s) stated in the Contract, or written extensions.

Liquidated damages clauses, as given in the General Conditions, provide further that the City shall be entitled to impose and recover liquidated damages for breach of the obligations under Chapter 112 of the City Code.

The liquidated damages are for the non-quantifiable aspects of any of the previously identified events and do not cover actual damages that can be shown or quantified nor are they intended to preclude recovery of actual damages in addition to the recovery of liquidated damages.

## **SECTION II - SCOPE OF WORK**

Please see the plan set for more details.

## **SECTION III - MINIMUM INFORMATION REQUIRED**

### **PROPOSAL FORMAT**

The following describes the elements that should be included in each of the proposal sections and the weighted point system that will be used for evaluation of the proposals.

Bidders should organize Proposals into the following Sections:

- A. Qualifications, Experience and Accountability
- B. Workplace Safety
- C. Workforce Development
- D. Social Equity and Sustainability
- E. Schedule of Pricing/Cost
- F. Authorized Negotiator
- G. Attachments

*Bidders are strongly encouraged to provide details for all of the information requested below within initial proposals. Backup documentation may be requested at the sole discretion of the City to validate all of the responses provided herein by bidders. False statements by bidders to any of the criteria provided herein will result in the proposal being considered non-responsive and will not be considered for award.*

Pursuant to Sec 1:325 of the City Code which sets forth requirements for evaluating public improvement bids, Bidders should submit the following:

#### **A. Qualifications, Experience and Accountability - 20 Points**

1. Qualifications and experience of the bidder and of key persons, management, and supervisory personnel to be assigned by the bidder.
2. References from individuals or entities the bidder has worked for within the last five (5) years including information regarding records of performance and job site cooperation.
3. Evidence of any quality control program used by the bidder and the results of any such program on the bidder's previous projects.

4. A statement from the bidder as to any major subcontractors it expects to engage including the name, work, and amount.

**B. Workplace Safety – 20 Points**

1. Provide a copy of the bidder's safety program, and evidence of a safety-training program for employees addressing potential hazards of the proposed job site. Bidder must identify a designated qualified safety representative responsible for bidder's safety program who serves as a contact for safety related matters.
2. Provide the bidder's Experience Modification Rating ("EMR") for the last three consecutive years. Preference within this criterion will be given to an EMR of 1.0 or less based on a three-year average.
3. Evidence that all craft labor that will be employed by the bidder for the project has, or will have prior to project commencement, completed at least an authorized 10-hour OSHA Construction Safety Course.
4. For the last three years provide a copy of any documented violations and the bidder's corrective actions as a result of inspections conducted by the Michigan Occupational Safety & Health Administration (MIOSHA), U.S. Department of Labor – Occupational Safety and Health Administration (OSHA), or any other applicable safety agency.

**C. Workforce Development – 20 Points**

1. Documentation as to bidder's pay rates, health insurance, pension or other retirement benefits, paid leave, or other fringe benefits to its employees.
- 2.. Documentation that the bidder participates in a Registered Apprenticeship Program that is registered with the United States Department of Labor Office of Apprenticeship or by a State Apprenticeship Agency recognized by the USDOL Office of Apprenticeship. USDOL apprenticeship agreements shall be disclosed to the City in the solicitation response.
3. Bidders shall disclose the number of non-craft employees who will work on the project on a 1099 basis, and the bidders shall be awarded points based on their relative reliance on 1099 work arrangements with more points assigned to companies with fewer 1099 arrangements. Bidders will acknowledge that the City may ask them to produce payroll records at points during the project to verify compliance with this section.

**D. Social Equity and Sustainability – 20 Points**

1. A statement from the bidder as to what percentage of its workforce resides in the City of Ann Arbor and in Washtenaw County, Michigan. The City will consider in evaluating which bids best serve its interests, the extent to which responsible and qualified bidders employ individuals in either the city or the county. Washtenaw County jurisdiction is prioritized for evaluation purposes for this solicitation.
2. Evidence of Equal Employment Opportunity Programs for minorities, women, veterans, returning citizens, and small businesses.
3. Evidence that the bidder is an equal opportunity employer and does not discriminate on the basis of race, sex, pregnancy, age, religion, national origin, marital status, sexual orientation, gender identity or expression, height, weight, or disability.
4. The bidder's proposed use of sustainable products, technologies, or practices for the project, which reduce the impact on human health and the environment, including raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, and waste management.
5. The bidder's environmental record, including findings of violations and penalties imposed by government agencies.

**E. Schedule of Pricing/Cost – 20 Points**

Company: \_\_\_\_\_

**Base Unit Price Bid**

<u>Item Description</u>	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Price</u>
1. Mobilization, Max 5%	1	LSum	\$ _____	\$ _____
2. Soil Erosion and Sedimentation Control (incl. permit fees)	1	LSum	\$ _____	\$ _____
3. Demolition and Disposal of Building	4,630	Sft	\$ _____	\$ _____
4. Asbestos Abatement and Disposal	1	LSum	\$ _____	\$ _____
5. Retaining Wall, Wood, Rem	90	Lft	\$ _____	\$ _____
6. Path, Stamped Conc, Rem	60	Syd	\$ _____	\$ _____
7. Construction Fencing and Pedestrian Traffic Control	1	LSum	\$ _____	\$ _____
8. Site Grading	1	LSum	\$ _____	\$ _____
9. Restoration of Construction Area	1	LSum	\$ _____	\$ _____
10. Ball Diamond New Irrigation Piping and System Updates	1	LSum	\$ _____	\$ _____
11. Ball Diamond New Irrigation System Controls and Electrical	1	LSum	\$ _____	\$ _____

**ESTIMATED BASE BID TOTAL** \$ \_\_\_\_\_

*See next page for alternate bid items.*

**Alternate Unit Price Bid**

<u>Item Description</u>	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Price</u>
1. Abandon Sanitary Service Line with Flowable Fill	410	Lft	\$ _____	\$ _____
2. Wearing Course (1.5 inch), HMA, 5E03	80	Syd	\$ _____	\$ _____
3. Base Course (2.5 Inch), HMA, 4E03	80	Syd	\$ _____	\$ _____
4. Aggregate Base (6 inch), CIP, 21AA Crushed Limestone	80	Syd	\$ _____	\$ _____

**ESTIMATED ALTERNATE BID ITEM TOTAL**

\$ \_\_\_\_\_

## **F. AUTHORIZED NEGOTIATOR / NEGOTIATIBLE ELEMENTS (ALTERNATES)**

Include the name, phone number, and e-mail address of persons(s) in your organization authorized to negotiate the agreement with the City.

The proposal price shall include materials and equipment selected from the designated items and manufacturers listed in the bidding documents. This is done to establish uniformity in bidding and to establish standards of quality for the items named.

If the bidder wishes to quote alternate items for consideration by the City, it may do so under this Section. A complete description of the item and the proposed price differential must be provided. Unless approved at the time of award, substitutions where items are specifically named will be considered only as a negotiated change in Contract Sum.

If the Bidder takes exception to the time stipulated in Article III of the Contract, Time of Completion, page C-2, it is requested to stipulate its proposed time for performance of the work.

Consideration for any proposed alternative items or time may be negotiated at the discretion of the City.

## **G. ATTACHMENTS**

General Declaration, Legal Status of Bidder, Conflict of Interest Form, Living Wage Compliance Form, Prevailing Wage Compliance Form and the Non-Discrimination Form should be completed and returned with the proposal. These elements should be included as attachments to the proposal submission.

## **PROPOSAL EVALUATION**

1. The selection committee will evaluate each proposal by the above-described criteria and point system. The City reserves the right to reject any proposal that it determines to be unresponsive and deficient in any of the information requested for evaluation. A proposal with all the requested information does not guarantee the proposing firm to be a candidate for an interview if interviews are selected to be held by the City. The committee may contact references to verify material submitted by the bidder.
2. The committee then will schedule interviews with the selected firms if necessary. The selected firms will be given the opportunity to discuss in more detail their qualifications, past experience, proposed work plan (if applicable) and pricing.
3. The interview should include the project team members expected to work on the project, but no more than six members total. The interview shall consist of a



presentation of up to thirty minutes (or the length provided by the committee) by the bidder, including the person who will be the project manager on this contract, followed by approximately thirty minutes of questions and answers. Audiovisual aids may be used during the oral interviews. The committee may record the oral interviews.

4. The firms interviewed will then be re-evaluated by the above criteria and adjustments to scoring will be made as appropriate. After evaluation of the proposals, further negotiation with the selected firm may be pursued leading to the award of a contract by City Council, if suitable proposals are received.

The City reserves the right to waive the interview process and evaluate the bidder based on their proposal and pricing schedules alone.

The City will determine whether the final scope of the project to be negotiated will be entirely as described in this RFP, a portion of the scope, or a revised scope.

Work to be done under this contract is generally described through the detailed specifications and must be completed fully in accordance with the contract documents.

Any proposal that does not conform fully to these instructions may be rejected.

## **PREPARATION OF PROPOSALS**

Proposals should have no plastic bindings but will not be rejected as non-responsive for being bound. Staples or binder clips are acceptable. Proposals should be printed double sided on recycled paper.

Each person signing the proposal certifies that they are a person in the bidder's firm/organization responsible for the decisions regarding the fees being offered in the Proposal and has not and will not participate in any action contrary to the terms of this provision.

## **ADDENDA**

If it becomes necessary to revise any part of the RFP, notice of the addendum will be posted to Michigan Inter-governmental Trade Network (MITN) [www.mitn.info](http://www.mitn.info) and/or the City of Ann Arbor web site [www.A2gov.org](http://www.A2gov.org) for all parties to download.

Each bidder should acknowledge in its proposal all addenda it has received on the General Declarations form provided in the Attachments section herein. The failure of a bidder to receive or acknowledge receipt of any addenda shall not relieve the bidder of the responsibility for complying with the terms thereof. The City will not be bound by oral responses to inquiries or written responses other than official written addenda.

## **SECTION IV - ATTACHMENTS**

Attachment A – Sample Standard Contract

Attachment B – General Declarations

Attachment C - Legal Status of Bidder

Attachment D – Prevailing Wage Declaration of Compliance Form

Attachment E – Living Wage Declaration of Compliance Form

Attachment F – Living Wage Ordinance Poster

Attachment G – Vendor Conflict of Interest Disclosure Form

Attachment H – Non-Discrimination Ordinance Declaration of Compliance Form

Attachment I – Non-Discrimination Ordinance Poster

Sample Certified Payroll Report Template

# ATTACHMENT A SAMPLE STANDARD CONTRACT

*If a contract is awarded, the selected contractor will be required to adhere to a set of general contract provisions which will become a part of any formal agreement. These provisions are general principles which apply to all contractors of service to the City of Ann Arbor such as the following:*

**Administrative Use Only**  
Contract Date: \_\_\_\_\_

## CONTRACT

THIS CONTRACT is between the CITY OF ANN ARBOR, a Michigan Municipal Corporation, 301 East Huron Street, Ann Arbor, Michigan 48104 ("City") and \_\_\_\_\_  
\_\_\_\_\_  
("Contractor")

\_\_\_\_\_  
(An individual/partnership/corporation, include state of incorporation) (Address)

Based upon the mutual promises below, the Contractor and the City agree as follows:

### ARTICLE I - Scope of Work

The Contractor agrees to furnish all of the materials, equipment and labor necessary; and to abide by all the duties and responsibilities applicable to it for the project titled **Veterans Park Shelter Demolition, RFP# 24-15** in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, all of which are incorporated as part of this Contract:

- |  |                         |
|--|-------------------------|
| Non-discrimination and Living Wage Declaration of Compliance Forms (if applicable) | General Conditions      |
| Vendor Conflict of Interest Form   | Standard Specifications |
| Prevailing Wage Declaration of Compliance Form (if applicable)                     | Detailed Specifications |
| Bid Forms  | Plans                   |
| Contract and Exhibits  | Addenda                 |
| Bonds  |                         |

### ARTICLE II - Definitions

**Administering Service Area/Unit** means **Parks and Recreation Services, Community Services Unit**

**Project** means **Veterans Park Shelter Demolition, RFP# 24-15**

**Supervising Professional** means the person acting under the authorization of the manager of the Administering Service Area/Unit. At the time this Contract is executed,

the Supervising Professional is: **Adam Fercho** whose job title is **Park Planner / Landscape Architect**. If there is any question concerning who the Supervising Professional is, Contractor shall confirm with the manager of the Administering Service Area/Unit.

**Contractor's Representative** means \_\_\_\_\_ **[Insert name]** whose job title is **[Insert job title]**.

### **ARTICLE III - Time of Completion**

- (A) The work to be completed under this Contract shall begin immediately on the date specified in the Notice to Proceed issued by the City.
- (B) The entire work for this Contract shall be completed within sixty (60) consecutive calendar days.
- (C) Failure to complete all the work within the time specified above, including any extension granted in writing by the Supervising Professional, shall obligate the Contractor to pay the City, as liquidated damages and not as a penalty, an amount equal to \$500 for each calendar day of delay in the completion of all the work. If any liquidated damages are unpaid by the Contractor, the City shall be entitled to deduct these unpaid liquidated damages from the monies due the Contractor.

The liquidated damages are for the non-quantifiable aspects of any of the previously identified events and do not cover actual damages that can be shown or quantified nor are they intended to preclude recovery of actual damages in addition to the recovery of liquidated damages.

### **ARTICLE IV - The Contract Sum**

- (A) The City shall pay to the Contractor for the performance of the Contract, the unit prices as given in the Bid Form for the estimated bid total of:  
  
\_\_\_\_\_ Dollars (\$\_\_\_\_\_)
- (B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the Supervising Professional but not required by the Contract Documents. Increases or decreases shall be determined only by written agreement between the City and Contractor.

### **ARTICLE V - Assignment**

This Contract may not be assigned or subcontracted any portion of any right or obligation under this contract without the written consent of the City. Notwithstanding any consent by the City to any assignment, Contractor shall at all times remain bound to all warranties, certifications, indemnifications, promises and performances, however described, as are required of it under this contract unless specifically released from the requirement, in writing, by the City.

## **ARTICLE VI - Choice of Law**

This Contract shall be construed, governed, and enforced in accordance with the laws of the State of Michigan. By executing this Contract, the Contractor and the City agree to venue in a court of appropriate jurisdiction sitting within Washtenaw County for purposes of any action arising under this Contract. The parties stipulate that the venue referenced in this Contract is for convenience and waive any claim of non-convenience.

Whenever possible, each provision of the Contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the Contract.

## **ARTICLE VII - Relationship of the Parties**

The parties of the Contract agree that it is not a Contract of employment but is a Contract to accomplish a specific result. Contractor is an independent Contractor performing services for the City. Nothing contained in this Contract shall be deemed to constitute any other relationship between the City and the Contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the Contract. Contractor certifies that it is not, and shall not become, overdue or in default to the City for any Contract, debt, or any other obligation to the City including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this Contract.

## **ARTICLE VIII - Notice**

All notices given under this Contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the Contract Documents or other address the Contractor may specify in writing. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; or (2) three days after mailing certified U.S. mail.

## **ARTICLE IX - Indemnification**

To the fullest extent permitted by law, Contractor shall indemnify, defend and hold the City, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this Contract, by the Contractor or anyone acting on the Contractor's behalf under this Contract. Contractor shall not be responsible to indemnify the City for losses or damages caused by or resulting from the City's sole negligence. The provisions of this Article shall survive the expiration or earlier termination of this contract for any reason.

## **ARTICLE X - Entire Agreement**

This Contract represents the entire understanding between the City and the Contractor and it supersedes all prior representations, negotiations, agreements, or understandings whether written or oral. Neither party has relied on any prior representations in entering into this Contract. No terms or conditions of either party's invoice, purchase order or other administrative document shall modify the terms and conditions of this Contract, regardless of the other party's failure to object to such form. This Contract shall be binding on and shall inure to the benefit of the parties

to this Contract and their permitted successors and permitted assigns and nothing in this Contract, express or implied, is intended to or shall confer on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Contract. This Contract may be altered, amended or modified only by written amendment signed by the City and the Contractor.

**ARTICLE XI – Electronic Transactions**

The City and Contractor agree that signatures on this Contract may be delivered electronically in lieu of an original signature and agree to treat electronic signatures as original signatures that bind them to this Contract. This Contract may be executed and delivered by facsimile and upon such delivery, the facsimile signature will be deemed to have the same effect as if the original signature had been delivered to the other party.

**FOR CONTRACTOR**

By \_\_\_\_\_

Its: \_\_\_\_\_

**FOR THE CITY OF ANN ARBOR**

By \_\_\_\_\_  
Christopher Taylor, Mayor

By \_\_\_\_\_  
Jacqueline Beaudry, City Clerk

**Approved as to substance**

By \_\_\_\_\_  
Milton Dohoney Jr.  
City Administrator

By \_\_\_\_\_  
Derek Delacourt  
Community Services Area Administrator

**Approved as to form and content**

\_\_\_\_\_  
Atleen Kaur, City Attorney

**PERFORMANCE BOND**

- (1) \_\_\_\_\_ of \_\_\_\_\_ (referred to as "Principal"), and \_\_\_\_\_, a corporation duly authorized to do business in the State of Michigan (referred to as "Surety"), are bound to the City of Ann Arbor, Michigan (referred to as "City"), for \$ \_\_\_\_\_, the payment of which Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, by this bond.
- (2) The Principal has entered a written Contract with the City entitled \_\_\_\_\_, for RFP No. \_\_\_\_\_ and this bond is given for that Contract in compliance with Act No. 213 of the Michigan Public Acts of 1963, as amended, being MCL 129.201 et seq.
- (3) Whenever the Principal is declared by the City to be in default under the Contract, the Surety may promptly remedy the default or shall promptly:
- (a) complete the Contract in accordance with its terms and conditions; or
  - (b) obtain a bid or bids for submission to the City for completing the Contract in accordance with its terms and conditions, and upon determination by Surety of the lowest responsible bidder, arrange for a Contract between such bidder and the City, and make available, as work progresses, sufficient funds to pay the cost of completion less the balance of the Contract price; but not exceeding, including other costs and damages for which Surety may be liable hereunder, the amount set forth in paragraph 1.
- (4) Surety shall have no obligation to the City if the Principal fully and promptly performs under the Contract.
- (5) Surety agrees that no change, extension of time, alteration or addition to the terms of the Contract or to the work to be performed thereunder, or the specifications accompanying it shall in any way affect its obligations on this bond, and waives notice of any such change, extension of time, alteration or addition to the terms of the Contract or to the work, or to the specifications.
- (6) Principal, Surety, and the City agree that signatures on this bond may be delivered electronically in lieu of an original signature and agree to treat electronic signatures as original signatures that bind them to this bond. This bond may be executed and delivered by facsimile and upon such delivery, the facsimile signature will be deemed to have the same effect as if the original signature had been delivered to the other party.

**SIGNED AND SEALED** this \_\_\_\_\_ day of \_\_\_\_\_, 202\_.

\_\_\_\_\_  
(Name of Surety Company)  
By \_\_\_\_\_  
(Signature)

Its \_\_\_\_\_  
(Title of Office)

Approved as to form:

\_\_\_\_\_  
Atleen Kaur, City Attorney

\_\_\_\_\_  
(Name of Principal)  
By \_\_\_\_\_  
(Signature)

Its \_\_\_\_\_  
(Title of Office)

Name and address of agent:

\_\_\_\_\_

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## LABOR AND MATERIAL BOND

- (1) \_\_\_\_\_  
of \_\_\_\_\_ (referred to as "Principal"), and \_\_\_\_\_, a corporation duly authorized to do business in the State of Michigan, (referred to as "Surety"), are bound to the City of Ann Arbor, Michigan (referred to as "City"), for the use and benefit of claimants as defined in Act 213 of Michigan Public Acts of 1963, as amended, being MCL 129.201 et seq., in the amount of \$ \_\_\_\_\_, for the payment of which Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, by this bond.
- (2) The Principal has entered a written Contract with the City entitled \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_, for RFP No. \_\_\_\_\_; and this bond is given for that Contract in compliance with Act No. 213 of the Michigan Public Acts of 1963 as amended;
- (3) If the Principal fails to promptly and fully repay claimants for labor and material reasonably required under the Contract, the Surety shall pay those claimants.
- (4) Surety's obligations shall not exceed the amount stated in paragraph 1, and Surety shall have no obligation if the Principal promptly and fully pays the claimants.
- (5) Principal, Surety, and the City agree that signatures on this bond may be delivered electronically in lieu of an original signature and agree to treat electronic signatures as original signatures that bind them to this bond. This bond may be executed and delivered by facsimile and upon such delivery, the facsimile signature will be deemed to have the same effect as if the original signature had been delivered to the other party.

**SIGNED AND SEALED** this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_

\_\_\_\_\_  
(Name of Surety Company)  
By \_\_\_\_\_  
(Signature)  
Its \_\_\_\_\_  
(Title of Office)

\_\_\_\_\_  
(Name of Principal)  
By \_\_\_\_\_  
(Signature)  
Its \_\_\_\_\_  
(Title of Office)

Approved as to form:

\_\_\_\_\_  
Atleen Kaur, City Attorney

Name and address of agent:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **GENERAL CONDITIONS**

### **Section 1 - Execution, Correlation and Intent of Documents**

The contract documents shall be signed in 2 copies by the City and the Contractor.

The contract documents are complementary and what is called for by any one shall be binding. The intention of the documents is to include all labor and materials, equipment and transportation necessary for the proper execution of the work. Materials or work described in words which so applied have a well-known technical or trade meaning have the meaning of those recognized standards.

In case of a conflict among the contract documents listed below in any requirement(s), the requirement(s) of the document listed first shall prevail over any conflicting requirement(s) of a document listed later.

(1) Addenda in reverse chronological order; (2) Detailed Specifications; (3) Standard Specifications; (4) Plans; (5) General Conditions; (6) Contract; (7) Bid Forms; (8) Bond Forms; (9) Bid.

### **Section 2 - Order of Completion**

The Contractor shall submit with each invoice, and at other times reasonably requested by the Supervising Professional, schedules showing the order in which the Contractor proposes to carry on the work. They shall include the dates at which the Contractor will start the several parts of the work, the estimated dates of completion of the several parts, and important milestones within the several parts.

### **Section 3 - Familiarity with Work**

The Bidder or its representative shall make personal investigations of the site of the work and of existing structures and shall determine to its own satisfaction the conditions to be encountered, the nature of the ground, the difficulties involved, and all other factors affecting the work proposed under this Contract. The Bidder to whom this Contract is awarded will not be entitled to any additional compensation unless conditions are clearly different from those which could reasonably have been anticipated by a person making diligent and thorough investigation of the site.

The Bidder shall immediately notify the City upon discovery, and in every case prior to submitting its Bid, of every error or omission in the bidding documents that would be identified by a reasonably competent, diligent Bidder. In no case will a Bidder be allowed the benefit of extra compensation or time to complete the work under this Contract for extra expenses or time spent as a result of the error or omission.

### **Section 4 - Wage Requirements**

Under this Contract, the Contractor shall conform to Chapter 14 of Title I of the Code of the City of Ann Arbor as amended; which in part states "...that all craftsmen, mechanics and laborers employed directly on the site in connection with said improvements, including said employees of

subcontractors, shall receive the prevailing wage for the corresponding classes of craftsmen, mechanics and laborers, as determined by statistics for the Ann Arbor area compiled by the United States Department of Labor. At the request of the City, any contractor or subcontractor shall provide satisfactory proof of compliance with the contract provisions required by the Section.

Pursuant to Resolution R-16-469 all public improvement contractors are subject to prevailing wage and will be required to provide to the City payroll records sufficient to demonstrate compliance with the prevailing wage requirements. A sample Prevailing Wage Form is provided in the Appendix herein for reference as to what will be expected from contractors. Use of the Prevailing Wage Form provided in the Appendix section or a City-approved equivalent will be required along with wage rate interviews.

Where the Contract and the Ann Arbor City Ordinance are silent as to definitions of terms required in determining contract compliance with regard to prevailing wages, the definitions provided in the Davis-Bacon Act as amended (40 U.S.C. 278-a to 276-a-7) for the terms shall be used.

If the Contractor is a "covered employer" as defined in Chapter 23 of the Ann Arbor City Code, the Contractor agrees to comply with the living wage provisions of Chapter 23 of the Ann Arbor City Code. The Contractor agrees to pay those employees providing Services to the City under this Contract a "living wage," as defined in Section 1:815 of the Ann Arbor City Code, as adjusted in accordance with Section 1:815(3); to post a notice approved by the City of the applicability of Chapter 23 in every location in which regular or contract employees providing services under this Contract are working; to maintain records of compliance; if requested by the City, to provide documentation to verify compliance; to take no action that would reduce the compensation, wages, fringe benefits, or leave available to any employee or person contracted for employment in order to pay the living wage required by Section 1:815; and otherwise to comply with the requirements of Chapter 23.

Contractor agrees that all subcontracts entered into by the Contractor shall contain similar wage provision covering subcontractor's employees who perform work on this contract.

## **Section 5 - Non-Discrimination**

The Contractor agrees to comply, and to require its subcontractor(s) to comply, with the nondiscrimination provisions of MCL 37.2209. The Contractor further agrees to comply with the provisions of Section 9:158 of Chapter 112 of Title IX of the Ann Arbor City Code, and to assure that applicants are employed and that employees are treated during employment in a manner which provides equal employment opportunity.

## **Section 6 - Materials, Appliances, Employees**

Unless otherwise stipulated, the Contractor shall provide and pay for all materials, labor, water, tools, equipment, light, power, transportation, and other facilities necessary or used for the execution and completion of the work. Unless otherwise specified, all materials incorporated in the permanent work shall be new, and both workmanship and materials shall be of the highest quality. The Contractor shall, if required, furnish satisfactory evidence as to the kind and quality of materials.

The Contractor shall at all times enforce strict discipline and good order among its employees, and shall seek to avoid employing on the work any unfit person or anyone not skilled in the work assigned.

Adequate sanitary facilities shall be provided by the Contractor.

## **Section 7 - Qualifications for Employment**

The Contractor shall employ competent laborers and mechanics for the work under this Contract. For work performed under this Contract, employment preference shall be given to qualified local residents.

## **Section 8 - Royalties and Patents**

The Contractor shall pay all royalties and license fees. It shall defend all suits or claims for infringements of any patent rights and shall hold the City harmless from loss on account of infringement except that the City shall be responsible for all infringement loss when a particular process or the product of a particular manufacturer or manufacturers is specified, unless the City has notified the Contractor prior to the signing of the Contract that the particular process or product is patented or is believed to be patented.

## **Section 9 - Permits and Regulations**

The Contractor must secure and pay for all permits, permit or plan review fees and licenses necessary for the prosecution of the work. These include but are not limited to City building permits, right-of-way permits, lane closure permits, right-of-way occupancy permits, and the like. The City shall secure and pay for easements shown on the plans unless otherwise specified.

The Contractor shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the work as drawn and specified. If the Contractor observes that the contract documents are at variance with those requirements, it shall promptly notify the Supervising Professional in writing, and any necessary changes shall be adjusted as provided in the Contract for changes in the work.

## **Section 10 - Protection of the Public and of Work and Property**

The Contractor is responsible for the means, methods, sequences, techniques and procedures of construction and safety programs associated with the work contemplated by this contract. The Contractor, its agents or sub-contractors, shall comply with the "General Rules and Regulations for the Construction Industry" as published by the Construction Safety Commission of the State of Michigan and to all other local, State and National laws, ordinances, rules and regulations pertaining to safety of persons and property.

The Contractor shall take all necessary and reasonable precautions to protect the safety of the public. It shall continuously maintain adequate protection of all work from damage, and shall take all necessary and reasonable precautions to adequately protect all public and private property from injury or loss arising in connection with this Contract. It shall make good any damage, injury or loss to its work and to public and private property resulting from lack of reasonable protective precautions, except as may be due to errors in the contract documents, or caused by agents or

employees of the City. The Contractor shall obtain and maintain sufficient insurance to cover damage to any City property at the site by any cause.

In an emergency affecting the safety of life, or the work, or of adjoining property, the Contractor is, without special instructions or authorization from the Supervising Professional, permitted to act at its discretion to prevent the threatened loss or injury. It shall also so act, without appeal, if authorized or instructed by the Supervising Professional.

Any compensation claimed by the Contractor for emergency work shall be determined by agreement or in accordance with the terms of Claims for Extra Cost - Section 15.

## **Section 11 - Inspection of Work**

The City shall provide sufficient competent personnel for the inspection of the work.

The Supervising Professional shall at all times have access to the work whenever it is in preparation or progress, and the Contractor shall provide proper facilities for access and for inspection.

If the specifications, the Supervising Professional's instructions, laws, ordinances, or any public authority require any work to be specially tested or approved, the Contractor shall give the Supervising Professional timely notice of its readiness for inspection, and if the inspection is by an authority other than the Supervising Professional, of the date fixed for the inspection. Inspections by the Supervising Professional shall be made promptly, and where practicable at the source of supply. If any work should be covered up without approval or consent of the Supervising Professional, it must, if required by the Supervising Professional, be uncovered for examination and properly restored at the Contractor's expense.

Re-examination of any work may be ordered by the Supervising Professional, and, if so ordered, the work must be uncovered by the Contractor. If the work is found to be in accordance with the contract documents, the City shall pay the cost of re-examination and replacement. If the work is not in accordance with the contract documents, the Contractor shall pay the cost.

## **Section 12 - Superintendence**

The Contractor shall keep on the work site, during its progress, a competent superintendent and any necessary assistants, all satisfactory to the Supervising Professional. The superintendent will be responsible to perform all on-site project management for the Contractor. The superintendent shall be experienced in the work required for this Contract. The superintendent shall represent the Contractor and all direction given to the superintendent shall be binding as if given to the Contractor. Important directions shall immediately be confirmed in writing to the Contractor. Other directions will be confirmed on written request. The Contractor shall give efficient superintendence to the work, using its best skill and attention.

## **Section 13 - Changes in the Work**

The City may make changes to the quantities of work within the general scope of the Contract at any time by a written order and without notice to the sureties. If the changes add to or deduct from the extent of the work, the Contract Sum shall be adjusted accordingly. All the changes shall be

executed under the conditions of the original Contract except that any claim for extension of time caused by the change shall be adjusted at the time of ordering the change.

In giving instructions, the Supervising Professional shall have authority to make minor changes in the work not involving extra cost and not inconsistent with the purposes of the work, but otherwise, except in an emergency endangering life or property, no extra work or change shall be made unless in pursuance of a written order by the Supervising Professional, and no claim for an addition to the Contract Sum shall be valid unless the additional work was ordered in writing.

The Contractor shall proceed with the work as changed and the value of the work shall be determined as provided in Claims for Extra Cost - Section 15.

### **Section 14 - Extension of Time**

Extension of time stipulated in the Contract for completion of the work will be made if and as the Supervising Professional may deem proper under any of the following circumstances:

- (1) When work under an extra work order is added to the work under this Contract;
- (2) When the work is suspended as provided in Section 20;
- (3) When the work of the Contractor is delayed on account of conditions which could not have been foreseen, or which were beyond the control of the Contractor, and which were not the result of its fault or negligence;
- (4) Delays in the progress of the work caused by any act or neglect of the City or of its employees or by other Contractors employed by the City;
- (5) Delay due to an act of Government;
- (6) Delay by the Supervising Professional in the furnishing of plans and necessary information;
- (7) Other cause which in the opinion of the Supervising Professional entitles the Contractor to an extension of time.

The Contractor shall notify the Supervising Professional within 7 days of an occurrence or conditions which, in the Contractor's opinion, entitle it to an extension of time. The notice shall be in writing and submitted in ample time to permit full investigation and evaluation of the Contractor's claim. The Supervising Professional shall acknowledge receipt of the Contractor's notice within 7 days of its receipt. Failure to timely provide the written notice shall constitute a waiver by the Contractor of any claim.

In situations where an extension of time in contract completion is appropriate under this or any other section of the contract, the Contractor understands and agrees that the only available adjustment for events that cause any delays in contract completion shall be extension of the required time for contract completion and that there shall be no adjustments in the money due the Contractor on account of the delay.

## **Section 15 - Claims for Extra Cost**

If the Contractor claims that any instructions by drawings or other media issued after the date of the Contract involved extra cost under this Contract, it shall give the Supervising Professional written notice within 7 days after the receipt of the instructions, and in any event before proceeding to execute the work, except in emergency endangering life or property. The procedure shall then be as provided for Changes in the Work-Section I3. No claim shall be valid unless so made.

If the Supervising Professional orders, in writing, the performance of any work not covered by the contract documents, and for which no item of work is provided in the Contract, and for which no unit price or lump sum basis can be agreed upon, then the extra work shall be done on a Cost-Plus-Percentage basis of payment as follows:

- (1) The Contractor shall be reimbursed for all reasonable costs incurred in doing the work, and shall receive an additional payment of 15% of all the reasonable costs to cover both its indirect overhead costs and profit;
- (2) The term "Cost" shall cover all payroll charges for employees and supervision required under the specific order, together with all worker's compensation, Social Security, pension and retirement allowances and social insurance, or other regular payroll charges on same; the cost of all material and supplies required of either temporary or permanent character; rental of all power-driven equipment at agreed upon rates, together with cost of fuel and supply charges for the equipment; and any costs incurred by the Contractor as a direct result of executing the order, if approved by the Supervising Professional;
- (3) If the extra is performed under subcontract, the subcontractor shall be allowed to compute its charges as described above. The Contractor shall be permitted to add an additional charge of 5% percent to that of the subcontractor for the Contractor's supervision and contractual responsibility;
- (4) The quantities and items of work done each day shall be submitted to the Supervising Professional in a satisfactory form on the succeeding day, and shall be approved by the Supervising Professional and the Contractor or adjusted at once;
- (5) Payments of all charges for work under this Section in any one month shall be made along with normal progress payments. Retainage shall be in accordance with Progress Payments-Section 16.

No additional compensation will be provided for additional equipment, materials, personnel, overtime or special charges required to perform the work within the time requirements of the Contract.

When extra work is required and no suitable price for machinery and equipment can be determined in accordance with this Section, the hourly rate paid shall be 1/40 of the basic weekly rate listed in the Rental Rate Blue Book published by Dataquest Incorporated and applicable to the time period the equipment was first used for the extra work. The hourly rate will be deemed to include all costs of operation such as bucket or blade, fuel, maintenance, "regional factors", insurance, taxes, and the like, but not the costs of the operator.



## **Section 16 - Progress Payments**

The Contractor shall submit each month, or at longer intervals, if it so desires, an invoice covering work performed for which it believes payment, under the Contract terms, is due. The submission shall be to the City's Finance Department - Accounting Division. The Supervising Professional will, within 10 days following submission of the invoice, prepare a certificate for payment for the work in an amount to be determined by the Supervising Professional as fairly representing the acceptable work performed during the period covered by the Contractor's invoice. To insure the proper performance of this Contract, the City will retain a percentage of the estimate in accordance with Act 524, Public Acts of 1980. The City will then, following the receipt of the Supervising Professional's Certificate, make payment to the Contractor as soon as feasible, which is anticipated will be within 15 days.

An allowance may be made in progress payments if substantial quantities of permanent material have been delivered to the site but not incorporated in the completed work if the Contractor, in the opinion of the Supervising Professional, is diligently pursuing the work under this Contract. Such materials shall be properly stored and adequately protected. Allowance in the estimate shall be at the invoice price value of the items. Notwithstanding any payment of any allowance, all risk of loss due to vandalism or any damages to the stored materials remains with the Contractor.

In the case of Contracts which include only the Furnishing and Delivering of Equipment, the payments shall be; 60% of the Contract Sum upon the delivery of all equipment to be furnished, or in the case of delivery of a usable portion of the equipment in advance of the total equipment delivery, 60% of the estimated value of the portion of the equipment may be paid upon its delivery in advance of the time of the remainder of the equipment to be furnished; 30% of the Contract Sum upon completion of erection of all equipment furnished, but not later than 60 days after the date of delivery of all of the equipment to be furnished; and payment of the final 10% on final completion of erection, testing and acceptance of all the equipment to be furnished; but not later than 180 days after the date of delivery of all of the equipment to be furnished, unless testing has been completed and shows the equipment to be unacceptable.

With each invoice for periodic payment, the Contractor shall enclose a Contractor's Declaration - Section 43, and an updated project schedule per Order of Completion - Section 2.

## **Section 17 - Deductions for Uncorrected Work**

If the Supervising Professional decides it is inexpedient to correct work that has been damaged or that was not done in accordance with the Contract, an equitable deduction from the Contract price shall be made.

## **Section 18 - Correction of Work Before Final Payment**

The Contractor shall promptly remove from the premises all materials condemned by the Supervising Professional as failing to meet Contract requirements, whether incorporated in the work or not, and the Contractor shall promptly replace and re-execute the work in accordance with the Contract and without expense to the City and shall bear the expense of making good all work of other contractors destroyed or damaged by the removal or replacement.

If the Contractor does not remove the condemned work and materials within 10 days after written notice, the City may remove them and, if the removed material has value, may store the material

at the expense of the Contractor. If the Contractor does not pay the expense of the removal within 10 days thereafter, the City may, upon 10 days written notice, sell the removed materials at auction or private sale and shall pay to the Contractor the net proceeds, after deducting all costs and expenses that should have been borne by the Contractor. If the removed material has no value, the Contractor must pay the City the expenses for disposal within 10 days of invoice for the disposal costs.

The inspection or lack of inspection of any material or work pertaining to this Contract shall not relieve the Contractor of its obligation to fulfill this Contract and defective work shall be made good. Unsuitable materials may be rejected by the Supervising Professional notwithstanding that the work and materials have been previously overlooked by the Supervising Professional and accepted or estimated for payment or paid for. If the work or any part shall be found defective at any time before the final acceptance of the whole work, the Contractor shall forthwith make good the defect in a manner satisfactory to the Supervising Professional. The judgment and the decision of the Supervising Professional as to whether the materials supplied and the work done under this Contract comply with the requirements of the Contract shall be conclusive and final.

## **Section 19 - Acceptance and Final Payment**

Upon receipt of written notice that the work is ready for final inspection and acceptance, the Supervising Professional will promptly make the inspection. When the Supervising Professional finds the work acceptable under the Contract and the Contract fully performed, the Supervising Professional will promptly sign and issue a final certificate stating that the work required by this Contract has been completed and is accepted by the City under the terms and conditions of the Contract. The entire balance found to be due the Contractor, including the retained percentage, shall be paid to the Contractor by the City within 30 days after the date of the final certificate.

Before issuance of final certificates, the Contractor shall file with the City:

- (1) The consent of the surety to payment of the final estimate;
- (2) The Contractor's Affidavit in the form required by Section 44.

In case the Affidavit or consent is not furnished, the City may retain out of any amount due the Contractor, sums sufficient to cover all lienable claims.

The making and acceptance of the final payment shall constitute a waiver of all claims by the City except those arising from:

- (1) unsettled liens;
- (2) faulty work appearing within 12 months after final payment;
- (3) hidden defects in meeting the requirements of the plans and specifications;
- (4) manufacturer's guarantees.

It shall also constitute a waiver of all claims by the Contractor, except those previously made and still unsettled.

## **Section 20 - Suspension of Work**

The City may at any time suspend the work, or any part by giving 5 days notice to the Contractor in writing. The work shall be resumed by the Contractor within 10 days after the date fixed in the

written notice from the City to the Contractor to do so. The City shall reimburse the Contractor for expense incurred by the Contractor in connection with the work under this Contract as a result of the suspension.

If the work, or any part, shall be stopped by the notice in writing, and if the City does not give notice in writing to the Contractor to resume work at a date within 90 days of the date fixed in the written notice to suspend, then the Contractor may abandon that portion of the work suspended and will be entitled to the estimates and payments for all work done on the portions abandoned, if any, plus 10% of the value of the work abandoned, to compensate for loss of overhead, plant expense, and anticipated profit.

## **Section 21 - Delays and the City's Right to Terminate Contract**

If the Contractor refuses or fails to prosecute the work, or any separate part of it, with the diligence required to insure completion, ready for operation, within the allowable number of consecutive calendar days specified plus extensions, or fails to complete the work within the required time, the City may, by written notice to the Contractor, terminate its right to proceed with the work or any part of the work as to which there has been delay. After providing the notice the City may take over the work and prosecute it to completion, by contract or otherwise, and the Contractor and its sureties shall be liable to the City for any excess cost to the City. If the Contractor's right to proceed is terminated, the City may take possession of and utilize in completing the work, any materials, appliances and plant as may be on the site of the work and useful for completing the work. The right of the Contractor to proceed shall not be terminated or the Contractor charged with liquidated damages where an extension of time is granted under Extension of Time - Section 14.

If the Contractor is adjudged a bankrupt, or if it makes a general assignment for the benefit of creditors, or if a receiver is appointed on account of its insolvency, or if it persistently or repeatedly refuses or fails except in cases for which extension of time is provided, to supply enough properly skilled workers or proper materials, or if it fails to make prompt payments to subcontractors or for material or labor, or persistently disregards laws, ordinances or the instructions of the Supervising Professional, or otherwise is guilty of a substantial violation of any provision of the Contract, then the City, upon the certificate of the Supervising Professional that sufficient cause exists to justify such action, may, without prejudice to any other right or remedy and after giving the Contractor 3 days written notice, terminate this Contract. The City may then take possession of the premises and of all materials, tools and appliances thereon and without prejudice to any other remedy it may have, make good the deficiencies or finish the work by whatever method it may deem expedient, and deduct the cost from the payment due the Contractor. The Contractor shall not be entitled to receive any further payment until the work is finished. If the expense of finishing the work, including compensation for additional managerial and administrative services exceeds the unpaid balance of the Contract Sum, the Contractor and its surety are liable to the City for any excess cost incurred. The expense incurred by the City, and the damage incurred through the Contractor's default, shall be certified by the Supervising Professional.

## **Section 22 - Contractor's Right to Terminate Contract**

If the work should be stopped under an order of any court, or other public authority, for a period of 3 months, through no act or fault of the Contractor or of anyone employed by it, then the Contractor may, upon 7 days written notice to the City, terminate this Contract and recover from the City payment for all acceptable work executed plus reasonable profit.

## **Section 23 - City's Right To Do Work**

If the Contractor should neglect to prosecute the work properly or fail to perform any provision of this Contract, the City, 3 days after giving written notice to the Contractor and its surety may, without prejudice to any other remedy the City may have, make good the deficiencies and may deduct the cost from the payment due to the Contractor.

## **Section 24 - Removal of Equipment and Supplies**

In case of termination of this Contract before completion, from any or no cause, the Contractor, if notified to do so by the City, shall promptly remove any part or all of its equipment and supplies from the property of the City, failing which the City shall have the right to remove the equipment and supplies at the expense of the Contractor.

The removed equipment and supplies may be stored by the City and, if all costs of removal and storage are not paid by the Contractor within 10 days of invoicing, the City upon 10 days written notice may sell the equipment and supplies at auction or private sale, and shall pay the Contractor the net proceeds after deducting all costs and expenses that should have been borne by the Contractor and after deducting all amounts claimed due by any lien holder of the equipment or supplies.

## **Section 25 - Responsibility for Work and Warranties**

The Contractor assumes full responsibility for any and all materials and equipment used in the construction of the work and may not make claims against the City for damages to materials and equipment from any cause except negligence or willful act of the City. Until its final acceptance, the Contractor shall be responsible for damage to or destruction of the project (except for any part covered by Partial Completion and Acceptance - Section 26). The Contractor shall make good all work damaged or destroyed before acceptance. All risk of loss remains with the Contractor until final acceptance of the work (Section 19) or partial acceptance (Section 26). The Contractor is advised to investigate obtaining its own builders risk insurance.

The Contractor shall guarantee the quality of the work for a period of one year. The Contractor shall also unconditionally guarantee the quality of all equipment and materials that are furnished and installed under the contract for a period of one year. At the end of one year after the Contractor's receipt of final payment, the complete work, including equipment and materials furnished and installed under the contract, shall be inspected by the Contractor and the Supervising Professional. Any defects shall be corrected by the Contractor at its expense as soon as practicable but in all cases within 60 days. Any defects that are identified prior to the end of one year shall also be inspected by the Contractor and the Supervising Professional and shall be corrected by the Contractor at its expense as soon as practicable but in all cases within 60 days. The Contractor shall assign all manufacturer or material supplier warranties to the City prior to final payment. The assignment shall not relieve the Contractor of its obligations under this paragraph to correct defects.

## **Section 26 - Partial Completion and Acceptance**

If at any time prior to the issuance of the final certificate referred to in Acceptance and Final Payment - Section 19, any portion of the permanent construction has been satisfactorily completed, and if the Supervising Professional determines that portion of the permanent construction is not required for the operations of the Contractor but is needed by the City, the Supervising Professional shall issue to the Contractor a certificate of partial completion, and immediately the City may take over and use the portion of the permanent construction described in the certificate, and exclude the Contractor from that portion.

The issuance of a certificate of partial completion shall not constitute an extension of the Contractor's time to complete the portion of the permanent construction to which it relates if the Contractor has failed to complete it in accordance with the terms of this Contract. The issuance of the certificate shall not release the Contractor or its sureties from any obligations under this Contract including bonds.

If prior use increases the cost of, or delays the work, the Contractor shall be entitled to extra compensation, or extension of time, or both, as the Supervising Professional may determine.

## **Section 27 - Payments Withheld Prior to Final Acceptance of Work**

The City may withhold or, on account of subsequently discovered evidence, nullify the whole or part of any certificate to the extent reasonably appropriate to protect the City from loss on account of:

- (1) Defective work not remedied;
- (2) Claims filed or reasonable evidence indicating probable filing of claims by other parties against the Contractor;
- (3) Failure of the Contractor to make payments properly to subcontractors or for material or labor;
- (4) Damage to another Contractor.

When the above grounds are removed or the Contractor provides a Surety Bond satisfactory to the City which will protect the City in the amount withheld, payment shall be made for amounts withheld under this section.

## **Section 28 - Contractor's Insurance**

- (1) The Contractor shall procure and maintain during the life of this Contract, including the guarantee period and during any warranty work, such insurance policies, including those set forth below, as will protect itself and the City from all claims for bodily injuries, death or property damage that may arise under this Contract; whether the act(s) or omission(s) giving rise to the claim were made by the Contractor, any subcontractor, or anyone employed by them directly or indirectly. Prior to commencement of any work under this contract, Contractor shall provide to the City documentation satisfactory to the City, through City-approved means (currently myCOI), demonstrating it has obtained the required policies and endorsements. The certificates of insurance endorsements and/or copies of

policy language shall document that the Contractor satisfies the following minimum requirements. Contractor shall add registration@mycoitracking.com to its safe sender's list so that it will receive necessary communication from myCOI. When requested, Contractor shall provide the same documentation for its subcontractor(s) (if any).

Required insurance policies include:

- (a) Worker's Compensation Insurance in accordance with all applicable state and federal statutes. Further, Employers Liability Coverage shall be obtained in the following minimum amounts:

- Bodily Injury by Accident - \$500,000 each accident
  - Bodily Injury by Disease - \$500,000 each employee
  - Bodily Injury by Disease - \$500,000 each policy limit

- (b) Commercial General Liability Insurance equivalent to, as a minimum, Insurance Services Office form CG 00 01 04 13 or current equivalent. The City of Ann Arbor shall be named as an additional insured. There shall be no added exclusions or limiting endorsements specifically for the following coverages: Products and Completed Operations, Explosion, Collapse and Underground coverage or Pollution. Further there shall be no added exclusions or limiting endorsements that diminish the City's protections as an additional insured under the policy. The following minimum limits of liability are required:

- \$1,000,000 Each occurrence as respect Bodily Injury Liability or Property Damage Liability, or both combined.
  - \$2,000,000 Per Project General Aggregate
  - \$1,000,000 Personal and Advertising Injury
  - \$2,000,000 Products and Completed Operations Aggregate, which, notwithstanding anything to the contrary herein, shall be maintained for three years from the date the Project is completed.

- (c) Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, equivalent to, as a minimum, Insurance Services Office form CA 00 01 10 13 or current equivalent. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles. The City of Ann Arbor shall be named as an additional insured. There shall be no added exclusions or limiting endorsements that diminish the City's protections as an additional insured under the policy. Further, the limits of liability shall be \$1,000,000 for each occurrence as respects Bodily Injury Liability or Property Damage Liability, or both combined.

- (d) Umbrella/Excess Liability Insurance shall be provided to apply excess of the Commercial General Liability, Employers Liability and the Motor Vehicle coverage enumerated above, for each occurrence and for aggregate in the amount of \$1,000,000.

- (2) Insurance required under subsection (1)(b) and (1)(c) above shall be considered primary as respects any other valid or collectible insurance that the City may possess, including any self-insured retentions the City may have; and any other insurance the City does possess shall be considered excess insurance only and shall not be required to contribute

with this insurance. Further, the Contractor agrees to waive any right of recovery by its insurer against the City for any insurance listed herein.

- (3) Insurance companies and policy forms are subject to approval of the City Attorney, which approval shall not be unreasonably withheld. Documentation must provide and demonstrate an unconditional and un-qualified 30-day written notice of cancellation in favor of the City of Ann Arbor. Further, the documentation must explicitly state the following: (a) the policy number(s); name of insurance company(s); name and address of the agent(s) or authorized representative(s); name(s), email address(es), and address of insured; project name; policy expiration date; and specific coverage amounts; (b) any deductibles or self-insured retentions which may be approved by the City, in its sole discretion; (c) that the policy conforms to the requirements specified Contractor shall furnish the City with satisfactory certificates of insurance and endorsements prior to commencement of any work. Upon request, the Contractor shall provide within 30 days a copy of the policy(ies) and all required endorsements to the City. If any of the above coverages expire by their terms during the term of this Contract, the Contractor shall deliver proof of renewal and/or new policies and endorsements to the Administering Service Area/Unit at least ten days prior to the expiration date.
- (4) Any Insurance provider of Contractor shall be authorized to do business in the State of Michigan and shall carry and maintain a minimum rating assigned by A.M. Best & Company's Key Rating Guide of "A-" Overall and a minimum Financial Size Category of "V". Insurance policies and certificates issued by non-authorized insurance companies are not acceptable unless approved in writing by the City.
- (5) City reserves the right to require additional coverage and/or coverage amounts as may be included from time to time in the Detailed Specifications for the Project.
- (6) The provisions of General Condition 28 shall survive the expiration or earlier termination of this contract for any reason.

## **Section 29 - Surety Bonds**

Bonds will be required from the successful bidder as follows:

- (1) A Performance Bond to the City of Ann Arbor for the amount of the bid(s) accepted;
- (2) A Labor and Material Bond to the City of Ann Arbor for the amount of the bid(s) accepted.

Bonds shall be executed on forms supplied by the City in a manner and by a Surety Company authorized to transact business in Michigan and satisfactory to the City Attorney.

## **Section 30 - Damage Claims**

The Contractor shall be held responsible for all damages to property of the City or others, caused by or resulting from the negligence of the Contractor, its employees, or agents during the progress of or connected with the prosecution of the work, whether within the limits of the work or elsewhere. The Contractor must restore all property injured including sidewalks, curbing, sodding, pipes, conduit, sewers or other public or private property to not less than its original condition with new work.

## **Section 31 - Refusal to Obey Instructions**

If the Contractor refuses to obey the instructions of the Supervising Professional, the Supervising Professional shall withdraw inspection from the work, and no payments will be made for work performed thereafter nor may work be performed thereafter until the Supervising Professional shall have again authorized the work to proceed.

## **Section 32 - Assignment**

Neither party to the Contract shall assign the Contract without the written consent of the other. The Contractor may assign any monies due to it to a third party acceptable to the City.

## **Section 33 - Rights of Various Interests**

Whenever work being done by the City's forces or by other contractors is contiguous to work covered by this Contract, the respective rights of the various interests involved shall be established by the Supervising Professional, to secure the completion of the various portions of the work in general harmony.

The Contractor is responsible to coordinate all aspects of the work, including coordination of, and with, utility companies and other contractors whose work impacts this project.

## **Section 34 - Subcontracts**

The Contractor shall not award any work to any subcontractor without prior written approval of the City. The approval will not be given until the Contractor submits to the City a written statement concerning the proposed award to the subcontractor. The statement shall contain all information the City may require.

The Contractor shall be as fully responsible to the City for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by it.

The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractors to the Contractor by the terms of the General Conditions and all other contract documents applicable to the work of the subcontractors and to give the Contractor the same power to terminate any subcontract that the City may exercise over the Contractor under any provision of the contract documents.

Nothing contained in the contract documents shall create any contractual relation between any subcontractor and the City.



## **Section 35 - Supervising Professional's Status**

The Supervising Professional has the right to inspect any or all work. The Supervising Professional has authority to stop the work whenever stoppage may be appropriate to insure the proper execution of the Contract. The Supervising Professional has the authority to reject all work and materials which do not conform to the Contract and to decide questions which arise in the execution of the work.

The Supervising Professional shall make all measurements and determinations of quantities. Those measurements and determinations are final and conclusive between the parties.

## **Section 36 - Supervising Professional's Decisions**

The Supervising Professional shall, within a reasonable time after their presentation to the Supervising Professional, make decisions in writing on all claims of the City or the Contractor and on all other matters relating to the execution and progress of the work or the interpretation of the contract documents.

## **Section 37 - Storing Materials and Supplies**

Materials and supplies may be stored at the site of the work at locations agreeable to the City unless specific exception is listed elsewhere in these documents. Ample way for foot traffic and drainage must be provided, and gutters must, at all times, be kept free from obstruction. Traffic on streets shall be interfered with as little as possible. The Contractor may not enter or occupy with agents, employees, tools, or material any private property without first obtaining written permission from its owner. A copy of the permission shall be furnished to the Supervising Professional.

## **Section 38 - Lands for Work**

The Contractor shall provide, at its own expense and without liability to the City, any additional land and access that may be required for temporary construction facilities or for storage of materials.

## **Section 39 - Cleaning Up**

The Contractor shall, as directed by the Supervising Professional, remove at its own expense from the City's property and from all public and private property all temporary structures, rubbish and waste materials resulting from its operations unless otherwise specifically approved, in writing, by the Supervising Professional.

## **Section 40 - Salvage**

The Supervising Professional may designate for salvage any materials from existing structures or underground services. Materials so designated remain City property and shall be transported or stored at a location as the Supervising Professional may direct.

## **Section 41 - Night, Saturday or Sunday Work**

No night or Sunday work (without prior written City approval) will be permitted except in the case of an emergency and then only to the extent absolutely necessary. The City may allow night work which, in the opinion of the Supervising Professional, can be satisfactorily performed at night. Night work is any work between 8:00 p.m. and 7:00 a.m. No Saturday work will be permitted unless the Contractor gives the Supervising Professional at least 48 hours but not more than 5 days notice of the Contractor's intention to work the upcoming Saturday.

## **Section 42 - Sales Taxes**

Under State law the City is exempt from the assessment of State Sales Tax on its direct purchases. Contractors who acquire materials, equipment, supplies, etc. for incorporation in City projects are not likewise exempt. State Law shall prevail. The Bidder shall familiarize itself with the State Law and prepare its Bid accordingly. No extra payment will be allowed under this Contract for failure of the Contractor to make proper allowance in this bid for taxes it must pay.

**Section 43**

**CONTRACTOR'S DECLARATION**

I hereby declare that I have not, during the period \_\_\_\_\_, 20\_\_\_, to \_\_\_\_\_, 20\_\_\_, performed any work, furnished any materials, sustained any loss, damage or delay, or otherwise done anything in addition to the regular items (or executed change orders) set forth in the Contract titled \_\_\_\_\_, for which I shall ask, demand, sue for, or claim compensation or extension of time from the City, except as I hereby make claim for additional compensation or extension of time as set forth on the attached itemized statement. I further declare that I have paid all payroll obligations related to this Contract that have become due during the above period and that all invoices related to this Contract received more than 30 days prior to this declaration have been paid in full except as listed below.

There is/is not (Contractor please circle one and strike one as appropriate) an itemized statement attached regarding a request for additional compensation or extension of time.

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

By \_\_\_\_\_  
(Signature)

Its \_\_\_\_\_  
(Title of Office)

Past due invoices, if any, are listed below.



## **STANDARD SPECIFICATIONS**

All work under this contract shall be performed in accordance with the Public Services Department Standard Specifications in effect at the date of availability of the contract documents stipulated in the Bid. All work under this Contract which is not included in these Standard Specifications, or which is performed using modifications to these Standard Specifications, shall be performed in accordance with the Detailed Specifications included in these contract documents.

Standard Specifications are available online:

<http://www.a2gov.org/departments/engineering/Pages/Engineering-and-Contractor-Resources.aspx>

## DETAILED SPECIFICATIONS



SECTION 01300

SUBMITTALS

PART 1 GENERAL

1.1 SCHEDULE FOR SUBMISSION

- A. Submittal procedures
- B. Submittal Review
- C. Proposed Products list
- D. Shop Drawings, Product Data, and Samples
- E. Manufacture's installation instructions
- F. Manufacture's certificates

1.2 RELATED SECTIONS

- A. General Conditions
- B. Standard Specifications
- C. Section 01400 - Quality Control
- D. Section 01700 - Contract Closeout

1.3 SCHEDULE FOR SUBMISSION

- A. Prior to submitting any shop drawings, product data, portfolios, samples, etc. the Contractor shall prepare a Schedule of Submittals, listing all items in the project which he will submit for review by the Engineer. Identify all critical path submittals.
- B. The summary shall be submitted within twenty (20) calendar days after receipt of Notice to Proceed and shall be updated once per month thereafter.
- C. The summary shall include the proposed dates for submittal for each item for control purposes. The summary shall be prepared in coordination with the Project Schedule for Construction and adequate time shall be allowed therein for review and possible resubmittal.
- D. The summary and schedule for submittals shall not relieve the Contractor of his obligation to comply with specification requirements for items not listed on the schedule.
- E. Nothing herein shall be construed as allowing additional time for completion of the project in the event resubmittal is required for shop drawings or the other items to be submitted.



#### 1.4 SUBMITTAL PROCEDURES

- A. Transmit each submittal with Engineer approved transmittal form.
- B. Sequentially number the transmittal form. Re-submittals shall have original specification number and a sequential alphabetic suffix.
- C. Identify Project, Contractor, Subcontractor and supplier; pertinent drawing and detail number, and specification section number, as appropriate.
- D. Apply Contractor's stamp, signed or initialed certifying that review, verification of Products required, field dimensions, adjacent construction Work, and coordination of information, is in accordance with the requirements of the Work and Contract Documents.
- E. Schedule submittals to expedite the Project, and deliver to the Engineer in a manner to allow sufficient time for review and processing by the Engineer so as to not cause delays in the Work. Coordinate submission of related items.
- F. All drawings, information and documentation shall be prepared and submitted with all words in the English language and dimensions in American units. No foreign language or metric units will be permitted.
- G. Identify variations from Contract Documents and Products and system limitations which may be detrimental to successful performance of the completed work.
- H. Provide space for Contractor and Engineer review stamps.
- I. Revise and resubmit submittals as required and identify all changes made since previous submission.
- J. Distribute copies of reviewed submittals to all concerned and related parties. Instruct parties to promptly report any inability to comply with provisions.
- K. The Engineer reserves the right to refuse to check or review any submittal of a subcontractor or manufacturer which is not presented in compliance with the foregoing requirements.
- L. Electronic Submittals:
  - 1. All electronic submittals shall follow the procedures outlined above.
  - 2. Electronic submittal procedures are only applicable to Shop Drawings and product data submittals.
  - 3. Electronic submittals shall be made in .PDF format
  - 4. Reviewed submittals shall be returned in PDF electronic format for the Contractor's printing and distribution.

#### 1.5 SUBMITTAL REVIEW

- A. All subcontractors and manufacturers' drawings shall first be sent directly to the Contractor, who shall keep a record of the drawing numbers and the dates of receipt. The Contractor shall check thoroughly all such drawings, as regards measurements, sizes of members, materials, and all other details to assure himself that they conform to the intent of the drawings and the

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specification, and shall promptly return to the subcontractors and/or manufacturers for correction such drawings as are found inaccurate or otherwise in error.

- B. The Engineer will review the Contractor's, subcontractors' and manufacturers' drawings within a reasonable time after receipt thereof and will return one copy endeavoring to indicate, by notation thereon or written instructions, any correction which may be necessary to meet the Contract requirements. The Contractor shall then review such notations and/or instructions and if he concurs therein, shall make or have made such required corrections, and shall, when so noted on the drawings or requested by the Engineer, resubmit corrected drawings to the Engineer as soon as possible, for final review. Such further review by the Engineer will be limited to the corrections only, and the Contractor, by such re-submission shall be held to have represented that such drawings contain no other alterations, additions or deletions, unless the Contractor (in writing) directs the Engineer's specific attention to same. Should the Contractor question, or dissent from, such notations and/or instructions, he shall so inform the Engineer and request further clarification before resubmitting the drawings.
- C. The review of Contractor's, subcontractors', and manufacturers' drawings by the Engineer is for coordination and assistance, and the Engineer does not thereby assume responsibility for errors or omissions. Such errors or omissions must be made good by the Contractor, irrespective of the receipt, review of the drawings by the Engineer, and even though the work is done in accordance with such drawings.

#### 1.6 PROPOSED PRODUCTS LIST

- A. Within 15 days after date of Owner-Contractor Agreement submit list of all major products proposed for use, including those previously called for to be submitted in the Proposal, with name of manufacturer, trade name, and model number of each product.
- B. For products specified only by reference standards, give manufacturer, trade name, model or catalog designation, and reference standards.

#### 1.7 SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES

- A. While the contract drawings and specifications propose to be complete in all respects as to layout, type of equipment and materials, they are not intended to serve as detailed installation drawings and the preparation of such drawings required or necessary for this purpose, or to set equipment accurately, shall be the responsibility of the Contractor.
- B. These Contract Documents shall be supplemented by other drawings, product data, samples and portfolios of all equipment, components, apparatus, materials, anchors/fasteners, etc. furnished by the Contractor and reviewed by the Engineer. All such supplementary drawings or instructions are intended to be consistent with the Contract Documents, true developments thereof and reasonably inferable therefrom. Therefore, no extra charge will be allowed on a claim that particular supplemental drawings or instructions differed from the Contract documents, incurring extra work, unless the Contractor has first brought the matter, in writing, to the Engineer's attention for proper adjustment before starting on the work covered by such and has received from the Engineer an order in writing to so proceed.

- C. These original and supplementary drawings constitute the drawings according to which the work is to be done. The Contractor shall keep at the site of the work, copies of all drawings and specifications and shall at all times give the Engineer or Owner access thereto.
- D. Shop Drawings are drawings, diagrams, schedules other data specifically prepared for the Work by the Contractor or a subcontractor, Subcontractor manufacturer, supplier or distributor to illustrate some portion of the Work.
- E. Shop Drawings, Product Data, Samples and similar submittals are not Contract Documents. The purpose of these submittals is to demonstrate for those portions of the Work for which submittals are required the way the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents.
- F. Product Data are illustrations, standard schedules, performance charts, instructions, catalog cuts, brochures, diagrams, materials lists and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.
- G. Samples are physical examples which illustrate materials, equipment or workmanship and establish standards by which the Work will be judged.
- H. The Contractor shall review, approve, and submit to the Engineer, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents requested by the Engineer or Owner or otherwise necessary for the proper execution of the work, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of separate contractors. Submittals made by the Contractor which are not required by the Contract Documents may be returned without action.
- I. The Contractor shall perform no portion of the Work requiring submittal, resubmittal, and review of Shop Drawings, Product Data, Samples or similar submittals until the respective submittal has been reviewed by the Engineer. Such Work shall be in accordance with reviewed submittals.
- J. By approving and submitting Shop Drawings, Product Data, Samples and similar submittals, the Contractor represents that the Contractor has determined and verified materials, field measurements and field construction criteria related thereto, or contained within such submittals with the requirements of the Work and of the Contract Documents.
- K. The Contractor shall not be relieved of responsibility for deviations from requirements of the Contract Documents by the Engineer's review of Shop Drawings, Product Data, Samples or similar submittals unless the Contractor has specifically informed the Engineer in writing of such deviation at the time of submittal and the Engineer has given written approval to the specific deviation. The Contractor shall not be relieved of responsibility for errors or omissions in the Shop Drawings, Product Data, Samples or similar submittals by the Engineer's review thereof, as the Engineer's review is intended to cover compliance with the Contract Document and not to enter into every detail of the shop work.
- L. The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those required by the Engineer on previous submittals.

- M. When professional certification of performance criteria of materials systems or equipment is required by the Contract Documents, the Engineer shall be entitled to rely upon the accuracy and completeness of such calculations and certifications.
- N. Shop Drawings
  - 1. Submit in the form of legible PDFs
- O. Product Data
  - 1. Submit in the form of legible PDFs
  - 2. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information unique to this Project.
  - 3. Product data shall include an index sheet containing a space at least 5" x 8" for review stamps and notes.
  - 4. After review distribute in accordance with the Submittal Procedures article above and provide copies for record documents described in Section 01700 - CONTRACT CLOSEOUT.
- P. Samples
  - 1. Submit samples to illustrate functional and aesthetic characteristics of the Product, with integral parts and attachment devices. Coordinate sample submittals for interfacing work.
  - 2. Submit samples of sufficient size and representative of finishes indicating textures, and patterns for Owner selection.
  - 3. Include identification on each sample, with full Project information.
  - 4. Submit the number of samples specified in individual specification sections; two of which will be retained by the Engineer.
  - 5. Reviewed samples which may be used in the work are indicated in individual specification sections.

#### 1.8 MANUFACTURER INSTALLATION INSTRUCTIONS

- A. When specified in individual specification sections, submit printed instructions for delivery, storage, assembly, installation, start-up, operating, maintaining and finishing to the Engineer in quantities specified for Product Data.
- B. Identify conflicts between manufacturer's instructions and contract documents.

#### 1.9 MANUFACTURER CERTIFICATES

- A. When specified in individual sections, submit certification by manufacturer to Engineer, in quantities specified for Product Data.
- B. Indicate material or Product meets or exceeds specified requirements. Submit supporting reference data, affidavits, and certifications as appropriate.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

END OF SECTION

SECTION 01400  
QUALITY CONTROL

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Quality assurance - control of installation.
- B. Tolerances
- C. References.
- D. Inspecting and testing laboratory services.
- E. Manufacturers' field services and reports.

1.2 RELATED SECTIONS

- A. Section 01300 - Submittals: Submission of manufacturers' instructions and certificates.
- B. Section 01600 - Material and Equipment: Requirements for material and product quality.

1.3 QUALITY ASSURANCE - CONTROL OF INSTALLATION

- A. Monitor quality control over suppliers, manufacturers, Products, services, site conditions, and workmanship, to produce Work of specified quality.
- B. Comply with manufacturers' instructions, including each step in sequence.
- C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Architect/Engineer before proceeding.
- D. Comply with specified standards as minimum quality for the Work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- E. Perform work by persons qualified to produce workmanship of specified quality.
- F. Secure Products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, or disfigurement.

1.4 TOLERANCES

- A. Monitor tolerance control of installed Products to produce acceptable Work. Do not permit tolerances to accumulate.

- B. Comply with manufacturers' tolerances. Should manufacturers' tolerances conflict with Contract Documents, request clarification from Architect/Engineer before proceeding.
- C. Adjust Products to appropriate dimensions; position before securing Products in place.

#### 1.5 REFERENCES

- A. For Products or workmanship specified by association, trade, or other consensus standards, comply with requirements of the standard, except when more rigid requirements are specified or are required by applicable codes.
- B. Conform to reference standard by date of issue current on date specified in the individual specification sections, except where a specific date is established by code.
- C. Obtain copies of standards where required by product specification sections.
- D. The contractual relationship, duties, and responsibilities of the parties in Contract nor those of the Architect/Engineer shall not be altered from the Contract Documents by mention or inference otherwise in any reference document.

#### 1.6 INSPECTING AND TESTING LABORATORY SERVICES

- A. The Contractor shall hire an approvable Material Testing firm to perform compaction and concrete tests
- B. Owner may appoint, employ, and pay for specified services of an independent firm to perform inspecting and testing, as required in addition to the material testing identified above..
- C. The independent firm will perform inspections, tests, and other services specified in individual specification sections and as required by the Engineer or the Owner.
- D. Inspecting, testing, and source quality control may occur on or off the project site. Perform off-site inspecting or testing as required by the Engineer or the Owner.
- E. Reports will be submitted by the independent firm to the Engineer, in duplicate, indicating observations and results of tests and indicating compliance or non-compliance with Contract Documents.
- F. Cooperate with independent firm; furnish samples of materials, design mix, equipment, tools, storage, safe access, and assistance by incidental labor as requested.
  - 1. Notify Engineer and independent firm 48 hours prior to expected time for operations requiring services.
  - 2. Make arrangements with independent firm and pay for additional samples and tests required for Contractor's use.
- G. Testing or inspecting does not relieve Contractor of performing Work to contract requirements.

- H. Retesting required because of non-conformance to specified requirements shall be performed by the same independent firm on instructions by the Engineer. Payment for retesting will be charged to the Contractor by deducting inspecting or testing charges from the Contract Sum.

1.7 MANUFACTURERS' FIELD SERVICES AND REPORTS

- A. When specified in individual specification sections, require material or Product suppliers or manufacturers to provide qualified staff personnel to observe site conditions, conditions of surfaces and installation, quality of workmanship, start-up of equipment, test, adjust and balance of equipment and as applicable, and to initiate instructions when necessary.
- B. Report observations and site decisions or instructions given to applicators or installers that are supplemental or contrary to manufacturers' written instructions.
- C. Submit report in duplicate within 30 days of observation to Engineer for information.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

END OF SECTION



SECTION 01600

MATERIALS, PRODUCTS AND EQUIPMENT

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. General Provisions.
- B. Transportation and handling.
- C. Storage and protection.
- D. "Or Equal" Clause
- E. Product options.
- F. Substitutions.
- G. Installation of Equipment.
- H. Damage during tests and instruction period.

1.2 RELATED SECTIONS

- A. Section 01400 - Quality Control: Product quality monitoring.

1.3 GENERAL PROVISIONS

- A. Products (including all materials, machinery, equipment, and systems) shall be carefully designed and installed to insure that all required functions are adequately performed within specified degrees of precision and that each unit shall operate with every other part, furnished or existing, to provide a complete integrated system which shall operate to the satisfaction of the Engineer. Any changes or revisions of existing work made necessary by the type and dimensions of furnished products shall be made at the expense of the Contractor, and he shall furnish detail drawings showing such changes or revisions for the approval of the Engineer.
- B. Submit to the Engineer ample proof that each and every part of the products to be furnished is of a reliable make and of a type which has been in successful operation within the continental United States. Installation of any experimental or untried type of apparatus, material, or machinery will not be allowed.
- C. Each major item of equipment shall have the manufacturer's nameplate securely affixed in a conspicuous place. The nameplate shall show the manufacturer's name, address, model number, rating, and any other pertinent data such as speed, horsepower, etc.
- D. All materials, equipment, and accessories shall be new and unused and shall be essentially the products of a manufacturer regularly engaged in the production of such material or equipment

and shall essentially duplicate material or equipment that has been in satisfactory operation at least 5 years.

- E. The owner reserves the right to reject any material or equipment manufacturer who, although he meets the above requirements, does not provide satisfactory evidence indicating adequate and prompt post-installation repair and maintenance service as required to suit the operational requirements of Owner. Items of any one type of materials or equipment shall be the product of a single manufacturer.
- F. All piping and equipment furnished under this contract shall be fabricated of such materials that under normal operating conditions harmful substances are not imparted to the water supply system.
- G. Except as otherwise specified or required, equipment shall be primed and finish painted at the factory in accordance with the recommendations or the approved manufacturer. All equipment supplied under this contract shall include at least one quart of finish paint used for touch-up at the completion of construction.
- H. Necessary field painting shall be in accordance with the requirements of Section 09900 - Painting. Any damage to shop coating shall be corrected to the satisfaction of the Engineer.
- I. Certification shall be provided that all materials which may come into contact with potable water meets the National Sanitation Foundation Standard 61 and all MDPH regulations in force at the time of submittals.

#### 1.4 TRANSPORTATION AND HANDLING

- A. All parts of the equipment shall be carefully crated to facilitate shipping and handling. The crates shall be constructed to completely protect the equipment and shall be sufficiently strong to permit lifting and skidding without requiring additional bracing or reinforcement.
  - 1. Packages or materials showing evidence of damage or contamination, regardless of cause, will be rejected.
- B. Transport and handle Products in accordance with manufacturer's instructions.
- C. Transport and handle all materials in such a manner to avoid breakage, inclusion of foreign materials, and/or damage by water or other causes.
- D. Deliver packaged materials in original unopened containers. Packages or materials showing evidence of damage or contamination regardless of cause will be rejected.
- E. Promptly inspect shipments to ensure that Products comply with requirements, quantities are correct, and Products are undamaged.
- F. Repair or replace all items damaged or broken as a result of the Contractor's operation at no cost to the Owner.
- G. When specified in the individual Section, equipment shall be made available for conditional acceptance by the Engineer at the factory prior to shipment.

- H. Equipment shall not be delivered unless it can be immediately incorporated into the work or proper storage facilities are available.
- I. Provide equipment and personnel to handle Products by methods to prevent soiling, disfigurement, or damage.
- J. Notify the Engineer at least two days in advance of the delivery of equipment.

#### 1.5 STORAGE AND PROTECTION

- A. All materials and equipment shall be handled in a manner to avoid damage, breakage, soiling, disfigurement, shock, denting, marring of surfaces or delay in the completion of the work.
  - 1. The Contractor shall coordinate delivery of equipment with his construction program so that an undue amount of storage space is not required. Space for contractor's use will be designated by the Owner.
  - 2. The Contractor shall exercise care in the protection of materials and equipment furnished and/or installed under this contract while they are in storage at the site and during and after installation prior to final acceptance.
  - 3. The Contractor shall repair or replace, without cost to the Owner and to the satisfaction of the Owner, all items damaged or broken as a result of his operation.
  - 4. Provide bonded off-site storage and protection when site does not permit on-site storage or protection.
  - 5. All materials which have been stored shall be subject to retest and shall meet the requirements of these Specifications at the time they are used in the work and at the time of final acceptance of the work.
  - 6. Arrange storage of Products to permit access for inspection. Periodically inspect to verify Products are undamaged and are maintained in acceptable condition.
- B. Store and protect Products in accordance with manufacturers' instructions, with seals and labels intact and legible.
  - 1. Store sensitive Products in weather tight, climate controlled enclosures.
  - 2. Cover Products subject to deterioration with impervious sheet covering. Provide ventilation to avoid condensation or potential degradation of Product.
  - 3. All machined surfaces of the equipment subject to corrosion shall be protected by coating with grease immediately after finishing.
  - 4. All flanges shall be protected prior to installation by means of wooden flanges bolted in place.
  - 5. Pump casings shall be thoroughly drained of all water.
  - 6. All unpainted steel surfaces shall be prevented from rusting by an Owner approved method.
  - 7. Plate and sheet metal work shall be handled and stored with care to prevent permanent deformations or crimps in the material.
  - 8. Whenever the shop coat of protective paint is damaged, spot coating shall be made immediately to prevent rusting.
  - 9. Store loose granular materials on solid flat surfaces in a well-drained area. Prevent mixing with foreign matter.
  - 10. Equipment and materials stored outdoors shall be placed on sloped supports, up at least six inches above the ground.

- C. Openings in tanks, valves and pipe shall be kept covered to prevent dirt, rubbish or water from entering, with machined surfaces such as flange faces, pipe threads, machined weld ends of pipe, and fittings protected from corrosion by proper Owner approved compounds.

#### 1.6 PRODUCT OPTIONS

- A. Products Specified by Reference Standards or by Description Only: Any Product meeting those standards or description.
- B. Products Specified by Naming One or More Manufacturers with the provision "No Substitutions": Products of manufacturers named and meeting specifications, no options or substitutions allowed.
- C. Products Specified by Naming One or More Manufacturers with a Provision for "or Equal" or Substitutions: Submit a request for substitution for any manufacturer not named in accordance with the following article and Section 01300.

#### 1.7 "OR EQUAL" CLAUSE

- A. Specifying an article, material, or piece of equipment by reference to a proprietary product or by using the name of a manufacturer or vendor followed by the clause "or equal" shall be understood to indicate the type, function, minimum standard of design, efficiency, and quality desired and shall not be construed in such a manner as to exclude products of comparable quality, design, and efficiency.
- B. Comparable products shall be capable of performing equal function and shall be compatible with other equipment, materials, or systems to which they connect or will become an integral part of.
- C. The clause "or approved equal" which may appear elsewhere in the documents shall mean the same as "or equal".
- D. Wherever in the documents an article, material, or piece of equipment is defined by specifying a proprietary product or using the name of a manufacturer or vendor the term "or equal" if not included shall be implied.
- E. Substitutions of "or equal" products are subject to approval of the Engineer.

#### 1.8 SUBSTITUTIONS OR ALTERNATIVES

- A. For the purposes of this Specification, Alternatives and Substitutions are the same.
- B. Alternatives are required to be submitted in the Bid Form, Section 2 – Material, Equipment and Environmental Alternatives. Alternatives submitted on that form must follow the provisions herein, and will be evaluated following the Bid opening. (They will not be considered during the Bid process.) Alternatives proposed following the bid will not be considered.
- C. Refer also to Section 01300.

- D. Document each alternative identified on the Bid Form with complete data substantiating compliance of proposed Substitution with Contract Documents.
- E. Each request shall include the credit amount for the alternative. This amount must include all cost adjustments to any other trade as a result of this alternative.
- F. A request constitutes a representation that the Contractor:
  - 1. Has investigated proposed Product and determined that it meets or exceeds the quality level of the specified Product.
  - 2. Will provide the same warranty for the Substitution as for the specified Product.
  - 3. Will coordinate installation and make changes to other Work which may be required for the Work to be complete with no additional cost to Owner.
  - 4. Waives claims for additional costs or time extension which may subsequently become apparent.
- G. Substitutions will not be considered when they are indicated or implied on shop drawing or product data submittals, without separate written request, or when acceptance will require revision to the Contract Documents.
- H. Substitution Submittal Procedure:
  - 1. Submit three copies of request for Substitution for consideration. Limit each request to one proposed Substitution.
  - 2. Submit shop drawings, product data, and certified test results attesting to the proposed Product equivalence. Also provide information required by Section 01300 for substitutions. Burden of proof is on proposer.
  - 3. The Engineer will notify Contractor in writing of decision to accept or reject request.

## 1.9 INSTALLATION OF EQUIPMENT

- A. General
  - 1. Contractor shall have on hand sufficient personnel, proper equipment, and machinery of ample capacity to facilitate the work.
  - 2. Contractor shall be responsible for locating, aligning, and leveling all equipment.
  - 3. Complete manufacturer's installation instructions including permissible tolerances shall be furnished with each unit of equipment.
  - 4. All equipment shall be installed in accordance with the approved manufacturer's specifications, drawings, and tolerances under the direct supervision of the required manufacturer's engineer.
  - 5. Equipment shall be erected in a neat and workman-like manner on the foundations at the locations and elevations shown on the drawings unless directed otherwise by the Engineer during installation.
- B. Installation
  - 1. Special care shall be used in locating, aligning and, leveling all equipment and parts thereof to insure that each item is in the proper position relative to other equipment and that all parts are aligned within allowable tolerances. The Contractor shall be responsible for this accuracy and shall notify the Engineer of any conditions in prior work which would prevent this alignment before proceeding with the work. The Contractor shall employ a competent surveyor to set all lines and levels of equipment to the accuracy required.

2. All blocking and wedging required for the proper support and leveling of equipment during installation shall be furnished by the Contractor. All temporary supports shall be removed except steel wedges and bronze shims which may be left in place with the approval of the Engineer.
3. Each piece of equipment or supporting base bearing on concrete foundations shall be bedded in grout. The Contractor shall provide a minimum of 1-1/2" thick grouting or as indicated on Contract Drawings.

1.10 DAMAGE DURING TESTS AND INSTRUCTION PERIODS

- A. Contractor shall be fully responsible for the proper operation of equipment during tests and instruction periods and he shall neither have nor make any claim for damage which may occur to equipment prior to the time when the Owner formally takes over the operation thereof.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

END OF SECTION

SECTION 01700  
CONTRACT CLOSEOUT

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Closeout procedures.
- B. Final cleaning.
- C. Adjusting.
- D. Project record documents.
- E. Equipment startup services.
- F. Substantial completion.
- G. Warranties.

1.2 RELATED SECTIONS

- A. Section 01300 - Submittals.

1.3 SUBMITTALS

- A. As-Built Drawings
- B. Final Change Order
- C. Final Application for Payment, including
  - 1. Waiver of Liens
  - 2. Contractor's Affidavit
  - 3. Contractors Declaration
  - 4. Release of Surety
- D. Manufacturers extended warranties, with the date of Substantial Completion and warranty end date identified
- E. Occupancy Permit (when required)
- F. Confirmation that all submittals were approved, and that no outstanding re-submittals are required
- G. Satisfactory evidence that all claims have been resolved

#### 1.4 CLOSEOUT PROCEDURES

- A. Submit written certification that Contract Documents have been reviewed, Work has been inspected, and that Work is complete in accordance with Contract Documents and ready for Engineer's review.
- B. Provide submittals to Engineer that are required by governing or other authorities.
- C. Submit final Application for Payment identifying total adjusted Contract Sum, previous payments, and sum remaining due.
- D. Submit As-Built drawings to Engineer for scanning. Engineer to provide project AutoCAD Record Drawings

#### 1.5 FINAL CLEANING

- A. Complete final cleaning and restoration prior to final project inspection.
- B. Remove all temporary labels, stains and foreign substances. Wash or clean by approved methods all surfaces on which dust and dirt has collected.
- C. Clean equipment and fixtures to a sanitary condition with cleaning materials appropriate to the surface and material being cleaned.
- D. Clean debris from drainage systems.
- E. Clean site; sweep paved areas, rake clean landscaped surfaces.
- F. Remove waste and surplus materials, rubbish, and construction facilities from the site.
- G. Restore disturbed area. Lawn area may be seeded unless otherwise noted. Paved area shall be restored to their original condition, compatible with the surrounding area, using like materials and workmanship.
- H. Touchup painted surface. Clean and repaint with matching color all scratched, marred or otherwise damaged painted surfaces of all equipment and enclosures.

#### 1.6 ADJUSTING

- A. Adjust operating Products and equipment to ensure smooth and unhindered operation.

#### 1.7 PROJECT RECORD DOCUMENTS

- A. Maintain on site, one set of the following record documents:
  - 1. Drawings.
  - 2. Specifications.
  - 3. Addenda.
  - 4. Change Orders and other modifications to the Contract.
  - 5. Reviewed Shop Drawings, Product Data, and Samples.
  - 6. Manufacturer's instruction for assembly, installation, and adjusting.



- B. As the work progresses, keep a complete and accurate record of all changes in the Contract Documents (including Drawings, Shop Drawings, Product Data, and Specifications) indicating the work as actually installed. All changes shall be neatly shown on blue-line prints of the drawings effected or in the specifications which shall be kept at the job site for inspection by the Owner and the Engineer.
- C. Ensure entries are complete and accurate, enabling future reference by Owner.
- D. Store record documents separate from documents used for construction.
- E. Record information concurrent with construction progress.
- F. Specifications: Legibly mark and record at each Product section description of actual Products installed, including the following:
  - 1. Manufacturer's name and product model and number.
  - 2. Product substitutions or alternates utilized.
  - 3. Changes made by Addenda, Field Modifications and Change Orders.
- G. Record Documents and Shop Drawings: Legibly mark each item to record actual construction including:
  - 1. Measured depths of foundations, slabs, platforms in relation to finish main floor datum.
  - 2. Measured horizontal and vertical locations of underground utilities and appurtenances, referenced to permanent surface improvements.
  - 3. Measured locations of internal utilities, conduits and appurtenances concealed in construction, referenced to visible and accessible features of the Work.
  - 4. Field changes of dimension and detail.
  - 5. Details not on original Contract drawings.
- H. On completion of the work, prior to the Contractor's application for final payment and as a condition to its approval by the Engineer and Owner, the Contractor shall arrange such site records in order in accordance with the various sections of the specifications bind them together and index them and deliver them to the Engineer. In addition the Contractor shall request a complete set of reproducible contract Drawings, and transfer all as-built revisions and changes to them and deliver them to the Engineer. These drawings shall be dated and marked "As-Built".
- I. All reproducible tracings made by the Contractor, equipment manufacturers, and/or material suppliers shall be corrected to show the work as actually completed or installed and a reproducible copy of these drawings shall then be turned over to the Engineer.
- J. Written approval or other evidence satisfactory to the Engineer of the final conditions of the work shall be obtained from:
  - 1. Detroit Edison Company
  - 2. All public authorities or agencies having jurisdiction over any portion of the work
  - 3. Any others as requested by the Engineer in writing.
- K. All public authorities or agencies having jurisdiction over any part of the work shall be determined, and all the requirements of these authorities or agencies with respect to but not

limited to inspection, permits, fees, approval, and the like regardless of whether they are listed above or not shall be met.

- L. Submit all documents to Engineer for approval prior to submittal of final Application for Payment.

#### 1.8 EQUIPMENT START-UP SERVICES

- A. Equipment start-up period for the training of plant personnel shall begin after satisfactory completion and acceptance of the field tests and coincidentally with the certified date of substantial completion for that part of the work for which the equipment is included. If the equipment is not covered by a certificate of substantial completion for a part of the work, the period shall begin upon substantial completion of the project.
- B. During the equipment start-up period, the Contractor shall furnish at no additional cost to the Owner the services of factory trained representatives of the equipment manufacturers for the equipment designated in the Specifications to:
  - 1. Assist in the start-up and operations of the equipment.
  - 2. Assist in the training of facility personnel, designated by the Owner, in the proper operation and maintenance of the equipment.
- C. The Owner shall:
  - 1. Provide the necessary personnel to be instructed in the operation and maintenance of the equipment. The Owner's personnel shall operate all equipment.
  - 2. Pay for all fuel, power and chemicals consumed beyond quantities specified or in the Contract Documents or required due to Contractor's fault. The Contractor shall pay for fuel, power, and chemicals consumed up to the date of "certified substantial completion" except as otherwise specified herein.
- D. Contractor shall be available to promptly repair all work during the start-up period so as to cause minimum disruption to the total facility operation.
- E. In the event a system, equipment, or component proves defective or is unable to meet specified performance criteria, the Contractor shall replace the defective item and the one year guarantee period for the item shall start after satisfactory replacement and testing of the item.

#### 1.9 SUBSTANTIAL COMPLETION

- A. Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy and utilize the facilities for its intended use.
- B. When the Contractor considers that the Work, or portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Engineer a comprehensive list of items to be completed or corrected. The Contractor shall proceed promptly to complete and correct items on the list. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Upon receipt of the Contractor's list, the Engineer will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Engineer's inspection discloses any item, whether or not included on the

Contractor's list, which is not in accordance with the requirements of the Contract Documents, the Contractor shall complete or correct such item upon notification by the Engineer. The Contractor shall then submit a request for another inspection by the Engineer to determine Substantial Completion. When the Work or designated portion thereof is substantially complete, the Engineer will prepare a Certificate of Substantial Completion which shall establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance, and shall fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion. The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in such Certificate.

#### 1.10 WARRANTIES

- A. Provide duplicate copies of all extended warranties.
- B. Execute and assemble transferable warranty documents from Subcontractors, suppliers, and manufacturers with a Table of Contents in three D side ring binder with durable plastic cover.
- C. Submit warranty documents prior to final Application for Payment.
- D. For items of Work delayed beyond date of Substantial Completion, provide updated submittal within 10 days after acceptance, listing date of acceptance as start of warranty period.
- E. All parts of the work or equipment which is in the opinion of the Engineer prove defective in material, workmanship, or operation within the warranty period shall be removed and replaced or repaired in a manner satisfactory to the Engineer and at no cost to the Owner.
- F. Any service material or equipment required because of the defect shall be supplied without charge.
- G. All work specified to be designed by the Contractor shall be guaranteed to perform as specified.
- H. The Warranty period shall be one year from the date of Substantial Completion unless:
  - 1. A greater period is specified elsewhere.
  - 2. Owner chooses to take over and use a portion of the Work as provided for in the Specifications; in which case the warranty shall be one year from said takeover and use.
- I. Equipment or work replaced and/or repaired during the warranty period shall be guaranteed for one year from the date of acceptance of the repair or replacement or until expiration of the original warranty period whichever comes later.

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

END OF SECTION

SECTION 02050 –  
DEMOLITION WORK

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Demolition of designated structures and removal of materials from site.
- B. Demolition, removal, and disposal off-site of masonry block, concrete and all other debris created by the Work.
- C. Demolition removal and disposal of piping, equipment, and wiring unless same is called to be turned over to the Owner, disconnected and left in-place, or left in operation.
- D. Disconnecting and capping of identified utilities.

1.2 REGULATORY REQUIREMENTS

- A. Conform to all applicable Federal, State, County, and local codes and ordinances for demolition of structures, safety of adjacent structures, dust control, runoff control, disposal, and erosion control.
- B. Submit Regulatory Notifications for demolition work to authorities as required to perform the Work.
- C. Obtain required permits from authorities.
- D. The cost of all permits shall be included as part of the bid.
- E. Notify affected utility companies before starting work and comply with their requirements.
- F. Pay all costs incurred with terminating utility services on the site.
- G. If a particular utility company requires work to be done by their forces, the cost of this work shall be included in the base bid.
- H. Do not close or obstruct public roadways, sidewalks, and hydrants without permits.

1.3 PROJECT CONDITIONS

- A. The buildings to be demolished shall be considered turned over to the Contractor who shall assume full responsibility of, and liability for, the premises as though an Owner, immediately upon award of the Contract. The Owner, however, reserves the right to enter the properties for inspection purposes at any time.

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- B. Immediately after the contract is awarded, the Contractor will meet with the Owner's Engineer and prepare a schedule setting actual dates for starting and completion of the various parts of the work.
- C. The Contractor shall provide all toilet facilities required for the use of his personnel on the site. Any water, compressed air electric power, telephone, or other services required by this Contractor, will be furnished by him, the cost of which shall be included in his bid.
- D. Protection:
  - 1. Perform all demolition and removal work to prevent damage or injury to structures, occupants thereof and adjacent features which might result from falling debris or other causes, and so as not to interfere with the use, and free and safe passage to and from adjacent structures.
  - 2. The Contractor shall provide and install all necessary shoring and bracing required to support walls and other parts of existing buildings during demolition. All Contractor installed fences, barricades, shoring, etc. not essential for the further protection of property or personnel at the completion of the demolition work shall be removed by the Contractor.
  - 3. Closing or obstructing of roadways, sidewalks, and passageways adjacent to the work by the placement or storage of materials will not be permitted, and all operations shall be conducted with a minimum interference to traffic on these ways.
  - 4. Erect and maintain barriers, lights, sidewalk sheds, and other necessary protective devices.
  - 5. Repair damage to facilities to remain, or to any property belonging to the Owner or occupants of the facilities.
- E. It is the intent of this Section that the Demolition Work shall be complete whether or not specifically specified herein or shown on the Drawings, and all costs associated with the Demolition Work shall be included in the bid price.
- F. Explosives:
  - 1. The use of explosives will not be permitted.

1.4 COORDINATION OF THE WORK

- A. Contractor shall submit for approval, before commencing work:
  - 1. Schedule: Submit for approval, proposed methods, equipment, and operating sequences. Include coordination for shut-off, capping, temporary services, continuation of utility services, and other applicable items to ensure no interruption of Owner's operations.
  - 2. A detailed sequence of demolition and removal work to ensure uninterrupted of Owner's operation.
  - 3. Names and locations of proposed licensed disposal sites for all materials.
  - 4. Notify and schedule all demolition work through the Owner.

1.5 TESTING AND SAMPLING

- A. The Owner will provide and pay for all testing and sampling as per the General Conditions.

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- B. The Contractor shall provide full access to all areas to the Independent Testing Laboratory selected by the Owner to perform tests, as outlined herein.

1.6 CONTRACTOR'S SUPERVISION

- A. Contractor's responsibility shall include a completely equipped first aid kit, provided and maintained at the site in a clean orderly condition and shall be readily accessible at all times to all the Contractor's employees.
- B. The Contractor shall designate certain employees who are properly instructed to be in charge of first aid. Contractor is fully responsible for site safety during the execution of the work.
- C. At least one such employee shall be available whenever work is in progress at the demolition site.
- D. Telephone call lists for summoning aids from outside sources, such as doctors, ambulances, pulmotor and rescue squads, shall be conspicuously posted at the site.

1.7 MAINTENANCE OF SERVICE

- A. Contractor shall note the present use and volume of traffic on adjacent roadways.
- B. Full protection shall be provided for these roadways and all work governed by this Proposal shall be coordinated in such a manner so as not to infringe on the full use of these roadways, as approved by the Engineer.
- C. Any and all operations within road rights-of-way shall be conducted in strict conformance with the Specifications and the Michigan Manual of Uniform Traffic Control Devices.
- D. The premature breaking up and removal of public sidewalks, streets, and other related pavements is not a part of this contract.
  - 1. The Contractor shall be responsible for the above items.
  - 2. To assure minimum damage during period of demolition and removal of existing buildings, the Contractor shall protect same with heavy timbers, meeting Engineer's approval, or use other means meeting Engineer's approval to maintain existing and construction traffic patterns, as required.
- E. Upon removal of all protection materials from the above described Municipality property, all shall be intact and capable of use by the public or other trades without recourse to repairs, the expense of which, if necessary, will be paid by the Contractor.
- F. Where additional removal is required after demolition of the buildings, said removal shall be accomplished as specified elsewhere herein in the chronological order indicated.
- G. Any damage by the Contractor to items not scheduled for demolition, shall be immediately repaired to a condition "As-Good-As", or "Better" at the Contractors sole expense.

1.8 SUBMITTALS

- A. Submit under provisions of Section 01300 of the specification.

- B. Shop Drawings: Coordination schedule described above. Indicate demolition and removal sequence; and location and construction of barricades, fences, and temporary work.

1.9 SCHEDULING

- A. Schedule all work for protection, demolition removal, and salvage to comply with Special Project Requirements.
- B. Coordinate utility terminations where applicable with the Owner.
  - 1. The Contractor shall arrange for gas and electrical terminations with the local providers and Miss Dig as necessary to prepare the site for the demolition work.

1.10 PROJECT RECORD DOCUMENTS

- A. On completion of project, prior to receiving final payment, the Contractor shall prepare record Drawings, or record reproducible copies of the Contract Drawings provided to him by the Engineer, showing locations of existing utilities which are either left in operation or abandoned in place and exposed by his work.
- B. Accurately record locations of capped utilities, and subsurface obstructions encountered.

PART 2 GENERAL

NOT USED

PART 3 EXECUTION

3.1 PREPARATION

- A. Prior to submitting his bid, the Contractor shall visit the site and determine the nature of the work.
- B. Provide, erect, and maintain temporary barriers and security devices at the site.
- C. Prevent movement or settlement of adjacent structures. Provide bracing and shoring as required.
- D. Mark location of all utilities.
- E. Contractor's responsibility shall include a completely equipped first aid kit, provided and maintained at the site in a clean orderly condition and shall be readily accessible at all time to all the Contractor's employees.
  - 1. The Contractor shall designate certain employees who are properly instructed to be in charge of first aid.
  - 2. At least one such employee shall be available whenever work is in progress.
- F. Telephone call lists for summoning aid from outside sources, such as doctors, ambulances, pulmonary and rescue squads, shall be conspicuously posted at the site.

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### 3.2 DEMOLITION REQUIREMENTS

- A. Conduct demolition to minimize interference with adjacent structures, occupancies, and roadways.
- B. Conduct demolition operations to ensure safety of all persons and to prevent damage to existing structures and utilities, construction in progress, and other property.
- C. Cease operations immediately if adjacent structures appear to be in danger. Notify Engineer immediately. Do not resume operations until permission has been granted by the Owner.
- D. Conduct operations with minimum interference to public or private accesses. Maintain protected egress and access at all times.
- E. Obtain written permission from adjacent property owners when demolition equipment will traverse, infringe upon or limit access to their property.
- F. All dumpsters supplied by the Contractor for use during the project shall be covered with tarps at all time when not being actively used.
- G. Sprinkle the work area with water to minimize dust.
  - 1. Provide hoses and water connections for this purpose.
  - 2. Contractor shall obtain a meter and backflow preventor from the local municipality and pay all fees related to rental of equipment and usage of water prior to final acceptance.

### 3.3 PARTIAL DEMOLITION

- A. Restrict demolition to comply with the limits of removal as shown on the Drawings.
- B. Protect adjacent members from any and all damage due to demolition operations.
- C. Sawcutting of concrete for removal shall stop at corners. Sawcutting shall not continue beyond limit of removal (corner) at either face of concrete.

### 3.4 DEMOLITION

- A. The work included under this Section consists of providing all labor, equipment, and services required to remove and dispose of demolition items as shown on the Drawings.
- B. The items of demolition and removal shown are not necessarily intended to be a complete detail of each and every item of work.
  - 1. The Contractor is required to carefully review the Drawings for all trades, as well as examine the actual sites of the various items of work so that he may include all items of demolition and removal work under this section.
  - 2. The Owner does not guarantee that the work was constructed in accordance with any drawings that are available.
  - 3. The Contractor shall make his own independent determination of the work by visiting and surveying the work sites.

4. All information relative to existing conditions is shown to assist the Contractor in evaluation of the work, but with no specific representation, either expressed or implied, as to completeness or accuracy. The Contractor shall be responsible for any deductions or conclusions made on the basis of this information and that of any additional site inspections, if made.
  5. Location of existing underground utilities and subsurface obstructions are shown using the best information available but with no representation that the indicated locations are accurate or that lines other than shown may not be present.
- C. In general, the indicated removal of a piece of equipment shall include all steel supports, interconnecting pipe, fittings, valves, miscellaneous devices and electrical conduit and wiring unless otherwise called for.
- D. When a piece of equipment or device is removed the piping, and/or electrical, shall be removed back to the main line.
1. Piping shall be capped at the main.
  2. Electrical conduit and wiring shall be removed back to the point of distribution.
- E. The Drawings are not intended to indicate precise details of all interconnecting items to be removed nor exact locations of items for demolition and removal.
1. The Contractor shall visit the site prior to bidding to ascertain the scope of work and shall, if necessary, request written clarification of any items in doubt.
- F. Bracing and shoring shall be provided as necessary to prevent collapse due to removals of any part of any of the structures concerned with under this contract.
1. Bracing and shoring shall be removed promptly when no longer required.
  2. Care shall be taken not to impair retained portions of existing structures during demolition and removal operations.
- G. All debris, scrap, etc., removed during demolition operations, unless specified otherwise hereinafter, shall become the Contractor's property and be legally disposed of or recycled promptly off the Owner's property.
1. Only one day's accumulation of debris will be permitted at any job site unless the material is suspected to be hazardous/contaminated as determined in 3.05 of this Section.
  2. Such materials may be stored as indicated in 3.05 of this Section.
  3. All suspect materials shall be landfilled if not tested and approved for other disposal.
- H. Cleaning wastes (liquid or solid) shall be stored in container suitable for the type of material, tested and disposed of in an offsite facility that is appropriate for the type of tested material.
- I. Unless noted otherwise, all existing fence within the sites shall be removed in its entirety, including foundations.
- J. Existing trees on the site shall be protected against damage from operations governed by this work, subject to deposition under other specification sections herein.
- K. After storm and sanitary drain lines are disconnected, the Contractor shall remove them.

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- L. In general, this Contractor will take possession of the buildings to be demolished and all of their contents, including all remaining plumbing fixtures, heating units, structural shapes, piping, radiators, and electrical installation of every description.
- M. All the contents are to be removed, the buildings demolished and sites cleared. Existing interior concrete slabs and asphalt pavement at existing grade levels shall also be removed as they may exist.
- N. All masonry walls and existing foundations shall be removed.
- O. All columns and existing interior concrete and masonry walls are to be removed.
- P. Concrete curbs, raised concrete bases, etc., within interior or exterior to existing buildings at grade shall be removed.
- Q. All pits and subgrade areas to be backfilled shall be cleaned free of all rubbish and loose material, subject to Engineer's inspection and subsequently filled, as specified herein.
- R. All pit and basement slabs shall be removed prior to backfill.
- S. All pit and subgrade areas, as they exist, shall be backfilled in compacted layers not exceeding 6" in thickness with approved back run sand in their entirety.
- T. Sand backfill material must be accepted by the Independent Testing Laboratory prior to backfilling with a report indicating approval, submitted to the Owner's Engineer.
1. All backfill material must meet 95% compaction, Modified Proctor, including bottom portion of fill as well as top layers.
  2. A representative of the Independent Testing Laboratory must be on the site continually during all phases of the backfilling operation to provide continuous inspection as well as tests.
  3. Individual tests shall consist of a minimum of one test per 1,000 sq. ft. per foot of lift in unconfined areas taken as a random pattern as the backfilling progresses or one test per foot of lift in each confined area 1,000 sq. ft. or less.
  4. All material shall be compacted to a minimum bearing value of at least 4,000 psf at optimum moisture.
- U. Trucks hauling loose materials from or to the sites shall be tight and their loads trimmed to prevent spillage on public streets.
1. The Contractor shall promptly clean streets dirtied by any cause arising from his operations.
- V. Wood, Glass and Plastic: Wood, glass and plastics must be landfilled.
- W. Tanks, piping and miscellaneous metals shall be landfilled or recycled.
1. Tanks, piping and miscellaneous metals may be required to be cleaned, characterized, tested and disposed of in accordance with the characterization or tests as required by State or Federal regulations.
- X. Asphalt: Asphalt materials may be recycled, or landfilled.

- Y. Concrete: Concrete may be recycled if there are no visible reinforcement bars. If concrete is stained, it must be tested prior to recycling and disposed of in accordance with the test results.
- Z. Electric lamps and devices containing elemental mercury shall be managed as a universal waste under the requirements of R 299.9109 and R 299.9228 of the Part 111 rules and 40 CFR Part 2734 as overseen by the appropriate governmental agency.
  - 1. Specific requirements for universal waste handlers, universal waste removal methods, storage and labeling of universal wastes, transportation of universal waste, and universal waste destination facilities.
- AA. Ballasts containing PCB's shall be disposed of under the requirements of the Federal Toxic Substances Control Act (TSCA).
  - 1. Ballasts shall be assumed to contain PCBs if it was manufactured prior to 1978 or the ballast does not contain the statement "No PCBs." Small capacitors with less than 3 pounds of fluid are generally not subject to TSCA disposal requirements.
  - 2. All leaking ballasts must be managed and disposed of as a PCB waste.
- BB. Care shall be taken that dust and debris do not in any way impair or damage the Owner's machinery or plant that has to be salvaged or remain in place.
  - 1. The work of this section shall take into consideration the protection of employees, buildings, machinery, and equipment.
  - 2. In line with this requirement, all necessary dust and weather protection, of a type meeting with the approval of the Owner, shall be provided for the time required, and promptly removed when no longer required.

### 3.5 HAZARDOUS/CONTAMINATED MATERIAL

- A. The following indicators shall be used by Owner onsite observers during demolition to identify materials suspected of being hazardous or contaminated and requiring disposal in a Type I or Type II landfill.
  - 1. Insulation or fibrous material that may contain asbestos.
  - 2. Flooring or ceiling tiles that may contain asbestos.
  - 3. Material that emits a chemical or petroleum odor.
  - 4. Based on these observations, materials in question shall be stockpiled separately, inspected, and representative samples should be collected and screened in the field.
  - 5. Materials should be stored in a manner consistent with the suspected nature of the waste, at a secure location at the Plant, designated by the Owner, until disposal is determined.
- B. Potentially hazardous materials should be screened in the field by qualified personnel for the presence of volatile organic compounds (VOC) using a photoionization (PI) meter.
  - 1. It is assumed that the presence of VOCs should provide a general indicator of the presence of other potentially hazardous chemicals.
  - 2. Materials to be subjected to further laboratory analysis should be selected based on the results of the field screening and observations made by the person monitoring the demolition.
- C. Based on the field screening and laboratory analysis, the Contractor will be advised by the Owner as to the required method of disposal.

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3.6 WASTE CHARACTERIZATION AND TESTING

- A. All material that is required to be tested in Section 3.4 and 3.5 shall be tested in accordance with the requirements for testing of the suspected hazardous or contaminated material.
- B. Materials sent to different disposal facilities shall meet have been tested in accordance with the testing requirements of that facility and shall meet the facilities material quality requirements.
- C. The Contractor is responsible testing and for submitting initial waste characterization data to the disposal of recycling facilities through the Owner.
- D. The Contractor shall be aware that the results of testing are expected to be available not less than ten (10) days after the samples have been taken.

3.7 DISPOSAL AND RECYCLING FACILITIES

- A. As part of the submittal process, the Contractor shall submit to the Owner a list of all landfills, recycling facilities, other disposal facilities, material transporters and intended items to be transported by or disposed of at each landfill or facility.
  - 1. The submittal shall include classifications for each transporter and facility and a copy of the license for each transporter and facility.
- B. No material shall be shipped to any landfill, disposed or recycling facility without prior approval of the Owner and a complete record shall be kept of such items.
  - 1. This record shall be turned over to the Owner upon completion of the demolition work.
- C. Materials that are transported from the Plant shall be transported by a transporter who meets applicable requirements of State and Federal law.
  - 1. The material shall be contained and transported in a manner that meets all applicable requirements of State and Federal law.
- D. Serial numbered and dated load tickets are required for all hazardous/contaminated material that leaves the construction site.
  - 1. The tickets will be generated by the Owners representative, in triplicate.
  - 2. One ticket will be kept and two will be given to the driver.
  - 3. The load tickets will show the destination of the material.
  - 4. The load ticket and the facility invoice must be included with any request for payment.
  - 5. These documents will be reconciled with the owner's copy of the load tickets before payment will be made to the contractor.
  - 6. The manifesting system shall meet the requirements of the appropriate State and Federal regulations for the waste material.

3.8 UTILITIES

- A. The Contractor shall notify all corporations, companies, individuals, or local authorities owning conduits, wire, or pipes running to and on the property.

- B. The Contractor shall coordinate arrangements to cap all pipes and sewers scheduled for demolition at the curb line and removal of all wires running to or on the property. The City of Berkley's DPW will cap the services at the property line. A minimum of one week prior to planned demolition, the Contractor is to contact the DPW to request work orders for the disconnect of the services at the property line, which includes water, fire suppression and sewer leads. The Contractor is responsible for removing the existing leads from the property line back to the building.
- C. All gas services shall be terminated at the appropriate mains, meeting Engineer's approval.
- D. Existing telephone and electrical service to the buildings shall be removed in their entirety, back to the nearest service pole not conflicting with new construction.
- E. As specified, all water and electrical connections to be removed shall be removed by this Contractor. All required letters of clearance for the respective utilities and governing authorities, shall be obtained by this Contractor and costs for same included in the base bid.
- F. Where the respective utilities require that the work be done by their forces rather than the Contractor's forces, then the cost for same shall be included in the base bid.
- G. Contractor shall protect and maintain all conduits, drains, sewers, pipes, poles and wires that are to remain on the property.

3.9 WORK INCLUDED

- A. All debris shall be removed as directed by the Owner and disposed of off-site at the Contractor's expense.
- B. The Contractor shall be responsible for taking all necessary measures for safely removing, storing, transporting and disposal of materials.

END OF SECTION

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SECTION 02110

SITE CLEARING

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Removal of surface debris.
- B. Removal of paving, curbs, and gravel roadway materials, as required.
- C. Removal of trees, shrubs, and other plant life, including root system.
- D. Topsoil excavation and stockpiling.

1.2 RELATED SECTIONS

- A. Section 01005 - Administrative Provisions
- B. Section 02200 - Earthwork
- C. Section 02220 - Soil Erosion Control
- D. Section 02958 - Special Landscape Requirements for Site

1.3 REGULATORY REQUIREMENTS

- A. Conform to applicable code for disposal of debris.
- B. Coordinate clearing Work with utility companies.

1.4 SITE INFORMATION

- A. The Contractor shall be held to have compared the conditions of the site where work is to be performed with the drawings and specifications and to have satisfied himself as to the conditions of the site, existing conditions, and any other conditions affecting the carrying out of the work, before delivery of his proposal. It is expressly understood that he will obtain first hand information concerning the available facilities for receiving, transporting, handling and storing construction equipment and materials and concerning other local conditions that may affect his work.
- B. The contractor shall draw his own conclusions as to soil conditions, including possible presence of groundwater, to be encountered, and he shall complete the work under any job or field condition which was present and/or ascertainable prior to bidding.
- C. He shall also complete the work under whatever conditions he may create by his own sequence of construction, construction methods, or other condition he may create at no additional cost to the Owner.

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- D. No allowance or extra consideration on behalf of the Contractor will subsequently be allowed by reason of error or oversight on the part of the Contractor.

## PART 2 PRODUCTS

Not Used.

## PART 3 EXECUTION

### 3.1 WORK INCLUDED

- A. The work included under this section consists of providing all labor, equipment and services to execute all items of clearing, demolition, soil erosion control and removal as shown on the drawings, including all incidental work obviously required to effect complete work to the full intent of the drawings and specifications.

### 3.2 PREPARATION

- A. Verify that existing plant life designated to remain is tagged or identified.
- B. Identify the waste area for disposing of removed materials off site.

### 3.3 PROTECTION

- A. Locate, identify and protect utilities that remain, from damage.
- B. Protect trees, plant growth, and features designated to remain as final landscaping.
- C. Protect benchmarks, survey control points, and existing structures from damage or displacement.

### 3.4 CLEARING

- A. Clear areas required for access to site and execution of Work, as shown on the Contract Drawings.
- B. Remove trees and shrubs as indicated. Remove stumps, roots, and other debris to depths indicated on the Drawings and in Section 02958 of these Specifications.
- C. Clear undergrowth and deadwood, without disturbing subsoil.
- D. Remove topsoil and grass as indicated.

### 3.5 REMOVAL

- A. Remove debris, rock and extracted plant life from site, and dispose of in accordance with all Federal, State and Local Ordinances.



- B. Removing paving, curbs, and gravel base, as required, and dispose of off site. Neatly saw cut edges at right angle to surface.
- C. Do not burn any waste material.
- D. All combustible materials resulting from the clearing and grubbing operations shall be removed promptly from the site to a solid waste disposal site properly licensed under the latest revision, Act 87 of the Public Acts of 1965 of the State of Michigan. No open burning of debris or rubbish will be permitted at the site.

3.6 TOPSOIL EXCAVATION

- A. Excavate or strip topsoil from cleared areas without mixing with foreign or underlying materials.
- B. Do not excavate wet topsoil.
- C. Stockpile in area designated on site or off site as approved by the Engineer; construct piles to drain freely, and protect from erosion.
- D. Remove excess topsoil not intended for reuse from site.
- E. Refer to Section 02958 - Special Landscape Requirements for Site.

END OF SECTION

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**ASBESTOS REMEDIATION**

**PART 1 - GENERAL**

**1.1 SUMMARY**

- A. This Section includes removal and disposal of asbestos-containing materials by full enclosure, glove bag, or entire structures methods as applicable. Demolition and debris removal of all asbestos-containing materials identified by provisions of this Section, or shown on drawings, or identified at the site, shall be executed under the provisions of this Section, and other applicable sections of these specifications.
- B. Extent of asbestos removal work is as follows:
  - 1. Surveyed and listed in "Schedule of Items Containing Asbestos" Article in Part 3 of this Section.

**1.2 DEFINITIONS**

- A. Asbestos Abatement Firm: Firm engaged to perform actual removal and disposal work, either as Contractor or subcontractor.
- B. Asbestos Containing Material: The term "asbestos containing material" is abbreviated ACM.
- C. Owner's Consultant: Firm engaged by Owner to identify and measure asbestos containing materials, or to inspect demolition operations, including monitoring of air quality.

**1.3 SUBMITTALS**

- A. Initial Submittals: Submit the following documents to Owner's Representative at the pre-abatement meeting:
  - 1. License from the State of Michigan in accordance with Act 135 P.A. 1986 (Asbestos Abatement Contractors Licensing Act).
  - 2. Copy of notification sent to appropriate federal, state, and local agencies.
  - 3. Schedule of removal, specifying work locations, length and number of shifts, foreman's name, and crew size.
- B. Waste Disposition Submittals: Submit to owner signed waste shipment record stating that asbestos waste has been properly disposed. Submit the following:
  - 1. Receipts (trip tickets) from approved landfill.
  - 2. Asbestos Waste Shipment Record: As follows:
    - 1. Prior to removing asbestos-containing material from the project site, provide Owner's Representative or Owner's consultant with a completed waste shipment record fully complying with Section 61.150 of the NESHAP standard, and 49 CFR Part 172.200 of the U.S. Department of Transportation, and including all required information.

2. Ensure that the landfill operator provides a signed copy of the waste shipment record to owner within 35 days of the date that asbestos-containing material is removed from the project site. If waste is not transported directly from the project site to the landfill, the waste shipment record shall reflect each transfer.
3. The Owner will not make final payment prior to receipt of signed waste shipment record.

#### **1.4 QUALITY ASSURANCE**

- A. Engage one of the following firms to perform abatement of asbestos containing materials:
  1. Adrian Environmental, LLC
  2. Certified Abatement Services, Inc.
  3. Environmental Maintenance Engineers, Inc.
  4. Environmental Specialty Services, Inc.
  5. Great Lakes Environmental Service, Inc.
  6. MIS Corporation-Michigan
  7. Next Generation Environmental, Inc.
  8. Pro-Tech Environmental, Inc.
  9. Professional Thermal Systems, Inc.
  10. Quality Environmental Services, Inc.
  11. Sloan Environmental Services, Inc.
  12. Trust Thermal Abatement, Inc.
- B. Regulatory Requirements: Make all necessary notifications to the appropriate federal, state, and local agencies.
  1. The National Emission Standards for Hazardous Air Pollutants (NESHAP), Asbestos regulation 40 CFR 61, Sub-Part M requires that if at least 80 lin. meters (260 lin. ft.) of friable asbestos materials, at least 15 sq. meters (160 square feet), or 1 cu. meter (35 cu. ft.) of friable asbestos materials, or other facility components are stripped or removed while renovating a facility, all the requirements of section 61.147 apply.
  2. When applicable, notify the Michigan Department of Environmental Quality (MDEQ), the Michigan Department of Licensing and Regulatory Affairs (MDLARA), and appropriate state and local regulatory agencies. No work shall be conducted without notification of authorities having jurisdiction.
- C. Pre-Abatement Meeting: Approximately 2 weeks prior to scheduled start of the abatement project, the Owner's Representative will hold a pre-abatement meeting with the individuals indicated below:
  1. Contractor representative.
  2. Asbestos Abatement Firm's representative.
  3. Owner's consultant.
  4. Owner's Representative.
  5. Owner's building maintenance personnel.
- D. The meeting agenda will include:
  1. Review of the scope of work.
  2. Removal methods to be used.
  3. Review of Contractor's initial submittals.
  4. A walk-through survey of the site, if appropriate.

- E. For small projects, the meeting may be suspended at the discretion of the Owner's Representative. If the meeting is suspended, deliver required initial submittals to the Owner's Representative's office 2 weeks prior to the start of work.

**PART 2 - PRODUCTS (NOT APPLICABLE)**

**PART 3 - EXECUTION**

**3.1 ASBESTOS ABATEMENT, GENERAL**

- A. Conduct asbestos abatement operations in a manner that fully protects Contractor's and subcontractor's employees, the general public, and building occupants from exposure to asbestos and other safety and health hazards.
  - 1. Asbestos abatement projects shall be directly supervised by a competent person as described in 29 CFR 1926.1101.
  - 2. The supervisor/competent person must complete responsibility checklists throughout all phases of the project.
- B. Protect adjacent areas, materials and surfaces from damage due to demolition operations, including but not necessarily limited to the following:
  - 1. Water damage.
  - 2. Dirt, dust and debris.
  - 3. Abrasion.
  - 4. Cuts and scratches.
  - 5. Holes from fasteners for temporary barriers.
- C. All asbestos work shall be conducted within a regulated area that complies with the following requirements:
  - 1. Post a sufficient number of signs required by 29 CFR 1926.1101 at the asbestos abatement area and at every work area entrance, so that tenants, Owner's personnel, and other contractor's employees have an opportunity to take protective measures before exposing themselves to asbestos. Place banners if necessary, to secure open areas. Include information on signs indicating location and quantity of asbestos-containing material.
  - 2. Allow only authorized, properly protected personnel to enter the regulated area. Immediately report unauthorized individuals entering the work area to Owner or the Owner's consultant.
- D. When required, provide employees and inspectors authorized to enter the regulated area with protective work clothing consisting of disposable Dupont "Tyvek" (or equivalent) full body coveralls, head covers, boots, and other necessary safety gear, including a hard hat and eye protection.
- E. Provide respiratory protection to employees as required by current OSHA regulations including 29CFR 1910.134 and 1926.1101.

1. Provide asbestos abatement workers with powered air purifying respirators (PAPR) with full facepiece and HEPA filters for adequate protection during asbestos material removal operations. Respiratory protection may be down-graded if negative exposure assessment indicates that less protection is required.
  2. A half-face respirator or PAPR must be worn while tearing down and setting up enclosures, while glove bagging, and during pre-cleaning and post-cleaning work.
  3. Do not allow respirators to be pulled away from faces while in the work area.
  4. Maintain an extra PAPR unit on site at all times for the duration of the abatement project.
  5. Provide full facepiece supplied-air respirators operated in pressure demand mode equipped with air auxiliary and pressure self-contained breathing apparatus or HEPA egress filters if required for measured fiber concentrations.
- F. Maintain at each job site and post the following documents:
1. Copy of MDEQ/MDLARA notification.
  2. Employee respiratory protection program.
  3. Michigan Right-To-Know poster.
  4. Material Safety Data Sheet locator.
  5. Company standard operating procedure.
  6. This specification Section.
  7. Material Safety Data Sheets for products used on job.
  8. CFR 1926.1101.
  9. CFR, Part 61 (NESHAP).
  10. The foreman's or supervisor's Contractor/Supervisor Accreditation Certificate.
  11. State of Michigan Accreditation Certificates and Medical Approval for each worker.
- G. Use the following engineering controls and work practices for all asbestos abatement operations, regardless of measured exposure levels:
1. Vacuum cleaners equipped with HEPA filters to collect all asbestos-containing dust and debris.
  2. Wet methods to control exposures during asbestos removal and clean-up, except where proven to be infeasible.
  3. Prompt clean-up and disposal of asbestos-contaminated wastes and debris in leak-proof containers.
  4. Establish a decontamination area, adjacent and connected to the regulated area, if the Project requires the removal of more than 25 lin. ft., or 10 sq. ft. of thermal systems insulation or surfacing ACM.
  5. Establish an equipment area adjacent to the regulated area if the Project requires the removal of less than 25 lin. ft. or 10 sq. ft. of thermal systems insulation or surfacing ACM.
- H. Do not use any of the following equipment or work practices during asbestos abatement operations, regardless of measured exposure levels:
1. High-speed abrasive disc saws not equipped with point-of-cut HEPA ventilation or HEPA filtered exhaust air enclosures.
  2. Blowing with compressed air to remove asbestos-containing materials.

3. Dry sweeping, shoveling, or other dry methods to clean up asbestos-containing dust and debris.
4. Employee rotation as a means of reducing employee exposure to asbestos.

### **3.2 ASBESTOS REMOVAL BY FULL ENCLOSURE METHOD**

- A. Preparation of the Work Area: Complete the following preparation work prior to beginning asbestos removal operations:
  1. Install critical barriers over each opening into the regulated area. The following requirements are in addition to, not in lieu of, other indicated surface and object protection requirements:
    1. Seal each opening between the work area and adjacent areas with not less than 2 layers of 4-mil polyethylene sheeting. Use an expanding-polyurethane foam gun to seal areas with large numbers of pipes, conduits and beams. Openings include, but are not necessarily limited to, windows, skylights, doorways, elevator hoist way openings, corridor entrances, drains, ducts, grills, grates, and diffusers.
    2. Seal intake and exhaust vents and duct seams within the regulated area with not less than 2 layers of 6-mil polyethylene sheeting.
  2. HVAC System Shutdown: Owner's maintenance personnel will shut down heating, cooling, and air conditioning systems when necessary. Coordinate scheduling with Owner's personnel and provide 72 hours notice to the Owner's Representative prior to planned shut-down.
  3. Protection of Surfaces and Objects: The following requirements are in addition to, not in lieu of, indicated work area sealing requirements. Cover the following surfaces and objects as follows:
    1. Protect all surfaces beneath all removal activity. Remove moveable objects from the work area, and cover fixed objects with impermeable drop cloths or plastic sheeting with edges securely sealed with tape.
    2. Cover open tanks with plywood or other solid material.
    3. Provide clean, fresh air to mechanical equipment, where required to maintain proper performance of equipment.
    4. Fully pre-clean all covered surfaces with amended water and a HEPA vacuum.
    5. Cover walls with not less than 2 layers of 4-mil polyethylene sheeting. Construct free-standing enclosure walls of not less than 6-mil polyethylene sheeting, with supports spaced not more than 3 feet o.c.
    6. Cover floors with not less than 2 layers of 6-mil polyethylene sheeting. Avoid seams where possible. If seams are necessary, overlap not less than 12 inches and tape joints. Extend sheeting 12 inches up the side walls leaving no seams at the wall and floor joint. Immediately repair punctures and leaks, and clean up seepage.
  4. Cleaning: Do not use cleaning methods that raise dust, such as sweeping or using vacuum cleaners not equipped with HEPA filters. Do not disturb asbestos materials during pre-cleaning phases.

1. Treat water removed from the enclosure as asbestos contaminated waste. Fully seal floor drains.
5. Deactivate or install ground-fault circuit interrupters on each electrical circuit within the enclosure.
6. Construct a three-chambered decontamination facility that is adjacent to and connected to the regulated area, and that consists of a dirty room, a shower room, and a clean room in series. Construct decontamination facilities that are exposed to weather of lumber and exterior grade plywood. Secure the facility when not in use.
  - 1) Supply the equipment room with properly labeled, impermeable bags and containers for the containment and disposal of contaminated protective equipment.
  - 2) Construct showers that comply with the requirements of 29 CFR 1910.141 (d) (3), with the shower room adjacent to both the equipment room and the clean room. Filter water waste and shower water through a 5 micron filter, or remove water from site as asbestos waste.
  - 3) Equip the clean room with a locker or appropriate storage container for each employee.
7. Employee Decontamination Facilities: Comply with the following requirements:
  1. Access the work area only through an approved decontamination system. Lock or block other entrances. Seal emergency exits (for use during a fire or accident) with polyethylene sheeting and tape.
  2. Seal the waste pass-out, except during the removal of asbestos waste from the enclosure.
  3. Entrance To The Regulated Area: Employees shall enter the decontamination area through the clean room, remove and store clothing, and put on protective clothing and respiratory protection before passing through to the equipment room.
  4. Exit From The Regulated Area: Employees shall exit the regulated area by removing gross contamination and debris from their protective clothing. The clothing shall be removed and disposed of in the equipment room into labeled impermeable bags or containers. Employees shall then shower and enter the clean room before changing into street clothes.
8. Local Exhaust Ventilation: Maintain portable air filtration units with a HEPA filter in use during asbestos abatement operations requiring enclosures. Units shall conform to OSHA Standard 1926.1101, Appendix F, and shall be designed in accordance with 40 CFR 61, Subpart M, Section 61.153.
  1. Exhaust directly to building exterior. Provide a backup portable air filtration unit at each removal enclosure. Start up ventilation units prior to initiating asbestos removal operations and run until the Owner's consultant has approved their shut-down after cleaning, sampling, visual inspection, and tear-down.
  2. Direct air movement within the enclosure away from the employees' work area and toward the air filtration device.
  3. Provide not less than 4 air changes per hour within the enclosure.



4. Within the enclosure, through the period of its use, maintain a pressure differential of not less than minus 0.02 water gage with respect to ambient conditions outside the enclosure.
  9. Visually inspect the enclosure for breeches and smoke-test for leaks before work begins, and before the start of each work shift. Make all modifications to the enclosure prior to starting removal work.
- B. Asbestos Removal Operations: Comply with the following requirements for asbestos removal operations:

1. Immediately preceding asbestos removal, apply a fine mist of amended water (water and wetting agent) to the asbestos materials and the surrounding area. Keep surrounding areas wet by spraying periodically with amended water. Maintain a high humidity environment to assist in fiber settling.
2. Remove asbestos material using two-person teams, on staging platforms, if necessary.
3. Remove the wet asbestos material as intact sections or components. Carefully lower the material to the floor or place directly into container. Never drop or throw asbestos material on the floor.
4. At working heights between 15 and 50 feet above the floor, place removed asbestos materials in containers at the elevated levels and lower to floor, or place onto inclined chutes or scaffolding for subsequent collection and placement into containers. Clean all debris at the completion of each workday.
5. Once the asbestos material is at ground level, pack in labeled 6-mil polyethylene bags, wet and, if appropriate, hold in drums prior to starting the next section.
6. Use 2 sealed and labeled 6-mil thick bags for storage and transportation of asbestos waste. Standing water shall be in each bag
7. Wrap large components removed intact in two layers of 6-mil polyethylene sheeting, label, and secure with tape for transport to the landfill. Comply with all wetting requirements.
8. Treat wires, hangers, steel bands, nails, screws, metal lath, tin sheeting, and similar sharp objects removed with asbestos material as asbestos waste. Place in drums for disposal.
9. Label containerized asbestos waste in accordance with OSHA, EPA, and Department of Transportation regulations, as follows:
  1. Label each container with OSHA label that contains the following information:

**DANGER  
CONTAINS ASBESTOS FIBERS  
AVOID CREATING DUST  
CANCER AND LUNG  
DISEASE HAZARD**

2. Label each container with Owner's and Asbestos Abatement Firm's names and addresses as required by NESHAP. Owner's address is 301 E. Huron, Ann Arbor, MI 48104.
3. Label each container with Class 9 Label required by DOT and identify waste as "RQ, Asbestos NA 2212."

10. Prepare a complete and accurate NESHAP Waste Shipment Record (special manifest). Assure all information required by the U.S. Department of Transportation regulation is included. Under "special handling instructions" provide the required DOT identification information: RQ Asbestos 9,NA 2212, PG III.
    1. Do not remove waste from site until Owner's Representative has signed and verified the shipment record.
  11. Remove containerized asbestos waste daily from site, or store on site in a locked or secured location until ready for final disposal. Obtain approval of Owner's Representative of the location of disposal containers. Outdoor waste containers shall be fully enclosed and locked. Mark vehicles used to transport waste during the loading and unloading of asbestos waste with a visible sign, as required by NESHAP.
  12. Each container shall have excess water evident, or the asbestos waste shall be mixed in a slurry.
- C. Post-Removal Operation Requirements: After completion of asbestos removal and clean-up operations, comply with the following requirements:
1. The Asbestos Abatement Firm representative, in presence of Owner's consultant, shall inspect the entire work area for asbestos. Include decontamination unit, all plastic sheeting, seals over doorways, windows, and all other openings.
    1. If any suspect asbestos is found, repeat final cleaning operation, until the visual inspection is satisfactory to the Owner's consultant and the asbestos removal firm. Asbestos not scheduled to be removed as part of the project is exempt.
  2. Encapsulate all walls, floors, ceilings, other exposed surfaces, and decontamination facilities after completing the work area inspection.
    1. Remove the inner polyethylene barrier that is not integral to maintaining negative pressure in the enclosure at this time, and post-abatement air samples will be collected by Owner's consultant. Immediately clean any asbestos-containing materials observed behind these secondary barriers.
  3. When post-abatement fiber levels are greater than either 0.01 fiber/cc or background level, repeat cleanup operation until the area is below either 0.01 fibers/cc or background level.
  4. When the post-abatement samples are in compliance, and the Owner's consultant has completed the visual inspection, the enclosure shall be removed.
    1. Turn off HEPA filter exhaust units only after all barriers have been removed.
    2. A final visual inspection will then be conducted by the Owner's consultant before the Contractor is released from the removal site. The final inspection will include tape, polyethylene sheet, debris, and equipment.

### **3.3 FIELD QUALITY CONTROL**

- A. Pre-Notification of Owner's Representative: To permit adequate time to schedule air monitoring, notify the Owner's representative not less than 10 calendar days prior to planned start of all removal operations.

- B. Air Monitoring: Owner will retain a professional independent industrial hygiene consultant to collect air samples and oversee the project to ensure that compliance with applicable codes, regulations, and ordinances, including 29 CFR 1926.1101, NESHAP, and P.A. 135. The consultant will collect background, contiguous, work area, personal, and post-abatement air samples. Owner will provide one copy of the report to the Contractor if requested.
  - 1. If contiguous sampling indicates airborne fiber concentrations above 0.01 fibers/cc or background level, work will be stopped unless otherwise approved by Owner. Work may resume when the source of contamination has been corrected and the contamination has been cleaned to the satisfaction of the Owner.
  - 2. Glovebag, entire structures, and full enclosure clearance sampling will be by the aggressive PCM method when feasible. Enclosures must be fully dry before sampling.
- C. Inspection: If during the project, Owner's representative or Owner's consultant determines that work practices either violate applicable rules and regulations or endanger employees, the Contractor's on-site representative shall stop operations immediately and take corrective action. Cooperate fully with Owner's representative and Owner's consultant.

### **3.4 SCHEDULE OF ITEMS CONTAINING ASBESTOS**

- A. Bidding Requirements: Comply with the following requirements related to bidding:
  - 1. Survey quantities provided are approximate. Bidders are required to field investigate as necessary and assume all responsibility to verify the work required and quantities involved for complete asbestos abatement.
  - 2. The building is open for field inspection by all bidders during the bidding period.
  - 3. A "pre-bid orientation meeting" will be conducted to familiarize prospective bidders with site conditions and provide for verification of marked and scheduled quantities, as applicable.
  - 4. The below materials have been surveyed and determined to contain asbestos

#### *Veteran's Park/Shelter*

- 1. Vermiculite insulation (836 s.f.)
  - Exterior Walls (excluding overhead doors, restroom entrances and fire place wall).

**LIMITED BUILDING MATERIAL SURVEY OF  
SUSPECT ASBESTOS CONTAINING MATERIALS  
CITY OF ANN ARBOR - Vets Mem Park Ramada Structure  
INSPECTION DATE - 04/15/2022**

HA #	SAMPLE#	ROOM# / LOCATION	FLOOR	DESCRIPTION	POS or NEG	QUANTITY
1	1	Roof	1	Black Skylight Sealant	NEG	
2	2	Roof	1	Chimney Sealant	NEG	
3	3	Exterior Doors and Windows	1	Door Sealant	NEG	
4	4	Kitchen Wall	1	White Kitchen Sink Sealant	NEG	
5	5	Roof	1	White Sink and Toilet	NEG	
6	6	Exterior	1	Roof Shingles and Paper	NEG	
7	7	Exterior	1	Door Insulation/Filler	NEG	
8	8	Kitchen	1	12x12 Floor Tile Tan and Speckled	NEG	
9	9	Kitchen	1	12x12 Floor Tile White and Speckled	NEG	
9	9A	Kitchen	1	Yellow Mastic	NEG	
10	10	Kitchen	1	12x12 Floor Tile Blue and Speckled	NEG	
10	10A	Kitchen	1	Brown Adhesive	NEG	
11	11	Exterior Walls		Brick and Mortar	NEG	
12	12	Exterior Walls	1	Bathroom Sign Mastic Black	NEG	
12A	12A	Exterior Walls	1	Bathroom Sign Tan adhesive	NEG	
13	13	Ceiling	1	Light Insulation	NEG	
14	14	Exterior Walls	1	CMU and Mortar	NEG	
15	15	Exterior Wall	1	Wall Mastic	NEG	
16	16	Interior Walls	1	Drywall and Joint Compound	NEG	
16	16A	Interior Walls	1	Joint Compound	NEG	
<b>17</b>	<b>17</b>	<b>Exterior Walls</b>	<b>1</b>	<b>Vermiculite Insulation</b>	<b>POS</b>	<b>836 sf/ 418 cf</b>





SECTION 02200

EARTHWORK

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. General
- B. Site Preparation
- C. Excavations
- D. Unauthorized Excavation
- E. Subgrade
- F. Slopes, Sheeting and Bracing
- G. Backfill
- H. Flowable Fill
- I. Finish Grading

1.2 RELATED SECTIONS

- A. Section 00700 - General Conditions
- B. Section 01400 - Quality Control
- C. Section 01500 - Construction Facilities
- D. Section 01900 - Soil Conditions and Boring Logs
- E. Section 02110 - Site Clearing
- F. Section 02140 - Dewatering
- G. Section 02220 - Soil Erosion Control

1.3 GENERAL

- A. All excavation and backfilling shall be performed that is necessary to complete the work under this Contract. Excavation shall include the loosening, loading, removing, transporting, stockpiling, and disposing of all materials of every sort, necessary to be removed for purposes of construction; the furnishing, placing, and maintaining of all sheeting, bracing, and timbering; the care of existing roads, existing structures, utilities; and all incidental and

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collateral work necessary to complete the entire work as specified and as shown on the Drawings.

- B. Backfilling shall include the filling of the excavated and void spaces around and over the outside of completed structures and pipes. It is also the intention of these specifications to provide that backfill shall be so compacted that no appreciable subsequent settlement will occur, and so that sidewalks, driveways, roads and berms may be placed or replaced shortly after completion of backfilling.
- C. The Contractor will be held to have compared the conditions of the site where work is to be performed with the drawings and specifications and to have satisfied himself as to the conditions of the site, existing conditions, and any other conditions affecting the carrying out of the work, before delivery of his proposal. It is expressly understood that he will obtain first hand information concerning the available facilities for receiving, transporting, handling and storing construction equipment and materials and concerning other local conditions that may affect his work.
- D. The Contractor shall draw his own conclusions as to soil and/or rock conditions to be encountered, and he shall complete the work under any job or field condition which was present and/or ascertainable prior to bidding.
- E. He shall also complete the work under whatever conditions he may create by his own sequence of construction, construction methods, or other condition he may create at no additional cost to the Owner.
- F. The Contractor shall be responsible for evaluating the compatibility of his construction methods with the Plans, Specifications and Soil Information provided by the Owner for bidding purposes.
- G. No allowance or extra consideration on behalf of the Contractor will subsequently be allowed by reason of error or oversight on the part of the Contractor.
- H. This contractor shall grade all areas within his work area and provide slopes, shoulders, berms, and level surfaces defined according to existing and established grades.
- I. Care shall be taken to retain, at all times, normal flow of drainage water on the property and all present above ground and underground utilities.
- J. All work shall be done in a thorough and workmanlike manner and in conformance with accepted good practices and all requirements of local, state, and federal authorities having jurisdiction.

#### 1.4 REGULATORY REQUIREMENTS

- A. Conform to applicable state and local codes for disposal of excavated materials judged not suitable for backfill.
- B. Obtain disposal permit from Local Enforcing Agency.



1.5 QUALITY ASSURANCE

- A. Comply with all code, laws, ordinances, and regulations of governmental authorities having jurisdiction over this part of the work.
- B. Backfill materials shall be compacted to not less than specified percentage of optimum dry density as determined by ASTM D 698.
- C. Testing of backfill material will be done in accordance with ASTM D 2922, ASTM D 1556, and ASTM D 3017.
- D. Unsuitably compacted backfill materials shall be removed and recompact.

1.6 SITE CONDITIONS

- A. Provide and maintain barricades, warning lights, warning signs, and other protection required by applicable laws for safety of persons and property.
- B. Protect excavations by shoring, bracing, sheet piling, underpinning, or other methods required to prevent earth movement.
- C. Notify Owner of unexpected subsurface conditions and discontinue affected work area until notified to resume work.

1.7 HAZARDOUS/CONTAMINATED MATERIAL

- A. The following indicators shall be used by Owner onsite observers during excavation to identify materials suspected of being hazardous or contaminated and requiring disposal in a Type I or Type II landfill.
  - 1. Materials other than general construction debris of a color not consistent with the natural soils observed in the area;
  - 2. Materials other than general construction debris of a consistency that is not consistent with the natural soils observed in the area;
  - 3. Man-made containers, vessels, tanks, or barrels;
  - 4. Electric devices;
  - 5. Insulation or fibrous material that may contain asbestos;
  - 6. Material that emits a chemical or petroleum odor.

Based on these observations, materials in question shall be stockpiled separately, inspected, and representative samples should be collected and screened in the field. Materials should be stored on plastic sheeting at the predesignated, secure location on the parcel or an adjacent parcel and covered with plastic sheeting until disposal is determined.

- B. Potentially hazardous materials should be screened in the field by qualified personnel for the presence of volatile organic compounds (VOC) using a photoionization (PI) meter. It is assumed that the presence of VOCs should provide a general indicator of the presence of other potentially hazardous chemicals.

Materials to be subjected to further laboratory analysis should be selected based on the results of the field screening and observations made by the person monitoring the excavation.

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- C. Based on the field screening and laboratory analysis, the Contractor will be advised by the Owner as to the required method of disposal.
- D. The Owner will be responsible for testing of hazardous/contaminated material.
- E. Refer to Section 00700 - General Conditions, Section No. 50 for additional requirements.

PART 2 PRODUCTS

2.1 BACKFILL

- A. All material necessary to complete the backfill as shown on the drawings or to replace excavated unsuitable material shall be furnished by the Contractor. Backfill at the structures, unless otherwise indicated on the Drawings, backfill replacing unsuitable material, backfill under gravel or stone and paved roads, shall all be granular material conforming to Michigan Department of Transportation (MDOT) Granular Materials Class II. If suitable material for backfilling is not available on site then suitable material shall be brought in from an off-site borrow pit by the Contractor at no additional cost to the Owner.
- B. The Owner shall have the right to reject any backfill material which when used in the work, does not accomplish the required compaction.
- C. All backfill material shall be free from large or frozen lumps, concrete rubble, blue clay, sod, wood, debris, and other extraneous material.

2.2 FLOWABLE FILL

- A. Where called for on the Drawings certain areas of the excavation and areas of existing structures shall be backfilled with flowable fill.
- B. Flowable fill shall consist of a mixture of fly ash, cement and water such as "C-Fill" as manufactured by Clawson Concrete or "M-Crete" as manufactured by Michigan Foundation or equal.
- C. Cement shall be Portland Cement conforming to A.S.T.M. C 150 Type I. Air entrained cement, pozzolan, and other types of cement shall not be used. Fly ash shall conform to the requirements of A.S.T.M. C618, Class F. Water shall be potable.
- D. The stabilized fly ash mixture shall contain 4 to 5% Portland cement based on the dry weight of the fly ash. Occasional batches of mixture with a cement content of 3-4% will be allowed provided immediate action is taken to restore the cement content to the specified range. Mixtures containing less than 3% shall not be used. The mixture shall have a slump of 10 to 12 inches at the point of placement. The mix temperature shall not be lower than 50°. The mixture shall have a compressive strength of 100 psi minimum at 28 days.
- E. The method used to measure fly ash and cement shall be submitted for acceptance. The contractor's proposed method shall be one that compliments the type of mixing plant being used and provides assurance that the percentage of cement is being satisfactorily controlled. Cement content shall be based on the dry weight of the fly ash in the mix. The batched weight

of fly ash shall be corrected for its moisture content. Water shall be measured, although its control will be a function of consistency (slump and workability) of the mix.

- F. The flowable fill may be mixed by a pug mill, central concrete mixer, turbine mixer or other acceptable equipment or method. Provisions shall be made to maintain the mix temperatures and slump as stated.
- G. The material shall be placed by end or side dumping, tremie, pump, conveyors, or other suitable method. Lines and grades shall be as shown on the design drawings. Stabilized fly ash shall be protected from freezing temperatures for the initial 24 hours after placement. Protection may consist of earth cover, straw, or a sacrificial layer of the stabilized fly ash mix.

### PART 3 EXECUTION

#### 3.1 EXCAVATIONS

- A. The Contractor shall make all excavation necessary for the construction of all work called for by the drawings or specified herein.
- B. Excavations shall be made to the line and grade shown on the drawings including removal of unsuitable soils from under structures or roads, or as required to meet MIOSHA regulations. Side slopes of unbraced excavations shall be such as to prevent slides which might injure the work. The Contractor shall conduct his excavation and other operations in such a manner as to ensure that the bed for footings and foundations remains free from rutting, trampling, or other undue disturbance. The beds for footings and foundations shall be true to grade and free of all loose material before any concrete is put in place. All unauthorized excavation below grade of any structure shall be backfilled with concrete to the proper grade at the Contractor's expense. The Contractor shall make all necessary fills to bring grade to finished grade shown on the drawings. Fills and cuts shall be graded to a uniform, smooth, and even grade to grades as shown on the Drawings to meet Owner's approval. Existing underground utilities that are to remain in place shall be protected and any damage caused by excavating shall be made good.
- C. Control the grading in the vicinity of excavated areas so that the surface of the ground will be properly sloped to prevent water from running into the excavated areas. Such areas shall be kept reasonably dry at all times. Accumulated water in the excavated areas shall be removed by pumping.
- D. Broken concrete or rubbish unsuitable for backfill shall be disposed of by the Contractor. Borrow material shall be graded in such a way that surface water will continue to drain in a manner similar to the drainage patterns present before filling occurred. Broken concrete and rubbish shall be disposed of off-site.

#### 3.2 UNAUTHORIZED EXCAVATIONS

- A. Whenever the excavation is carried beyond the lines and grades established by the drawings or as approved by the Owner, the Contractor shall, at his own expense, fill all such excavated space with an approved material and in such a manner as to meet the approval of the Owner.

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- B. Unauthorized excavation beneath structures shall be filled with plain concrete, or flowable fill as determined by the Owner.

3.3 SUBGRADE

- A. The subgrade for all structures shall be prepared so as to have as near as practicable a uniform density throughout the entire area. The subgrade shall be compacted to 95% maximum density at optimum moisture content as specified in AASHTO-180 or by Michigan Cone density, whichever is greater, by rolling or by other approved methods. After being prepared, the subgrade shall be maintained until concrete has been placed thereon.
- B. If, through neglect or delay on the part of the Contractor, the earth at subgrade elevation becomes unsuitable for the support of the work to be constructed thereon, the Contractor shall excavate down to solid earth, and shall backfill to the required subgrade elevation with plain concrete, compacted sand, or other suitable material as required to meet the Owner's approval. Unstable subgrade soil under all concrete foundations shall be replaced with plain concrete.
- C. All subgrades shall be approved by the Engineer before proceeding with backfilling and compaction, landscaping, or other construction work.
- D. Subgrades shall be level and clean of all loose rock, dirt, and debris and free of standing water prior to placing concrete.

3.4 SLOPES, SHEETING, AND BRACING

- A. All slopes shall be cut and maintained to the proper degree required for stability. Sheeting and bracing shall be placed and maintained as indicated and/or whenever required for safety to men and the work. The degree of slope for all excavations shall be fixed by the Contractor, and shall comply with all State and Federal safety requirements.
- B. The Contractor shall provide, install, and maintain all shoring, sheet piling, and bracing required to maintain banks of excavations and other construction, and assume full responsibility for same. The design of all shoring systems shall be performed by an Engineer registered in the State of Michigan utilizing loading diagrams as provided in Section 1900 of the Specifications. The shoring system design computations shall be sealed by the Engineer who prepared them and forwarded to the Owner for review.
- C. Sheeting, bracing and timbering shall be so placed as to allow the work to be constructed to the lines and grades shown on the drawings.

Size and placing of members shall be subject to review by the Owner but the design of members and safety of the excavation shall be the responsibility of the Contractor.

Exact areas to be sheet piled and final weight of sheet piling shall be determined by the Contractor unless otherwise indicated for permanent sheet piling. Actual quantity and location of all sheet piling required for this project shall be determined by the Contractor.

- D. The Contractor shall select hammer or hammers to be used on sheet piling based on length, weight, type of pile, and depth of penetration and submit data on the hammer selected to the Owner for review. Double-acting hammers may be used on sheet piling.

Approximate weight of hammer shall be 2-1/2 times the weight of a sheet of piling to be driven.

- E. Sheet piling shall be driven to depths and lengths required by the Contractor unless otherwise indicated for permanent sheet piling. Level measurements, utilizing previously specified bench marks, shall also be made at existing structures, in the presence of the Owner's designated representative, during all driving of sheet piling to record any change in the level of present structures or utilities caused by the Contractor's Operations.

- F. Permanent sheet piling where indicated on the drawings shall be of weight, area and depth shown on the drawings and shall remain in place.

- G. Temporary sheet piling may not be withdrawn from any area until concrete within the zone influenced by vibrations set up by withdrawal operations, has attained its 28 day design strength.

- H. If the sheeting and bracing cannot be removed without detriment to the finished structure or existing structures, then the sheeting and bracing shall be left in place temporarily or permanently as the Owner shall approve. Sheeting and bracing left in place permanently shall be cut off at the required level so as not to interfere with subsequent construction. The cost of materials left in place less the eliminated expense of removal work shall be paid as an extra. No extra payment shall be allowed for the cost of placing the material.

- I. All bracing used shall be so arranged as to place no stress on any portion of the completed work until such work shall have developed sufficient strength, as determined by the Owner. Any damage to any structures occurring through settlements, water or earth pressure, slides, cave-ins, or other causes shall be repaired by the Contractor at his own expense.

All materials used for earth bracing or support shall be structurally sound, uniform in quality, and adequate in size and strength for the use intended.

### 3.5 BACKFILL AND COMPACTION

- A. It is the intent of these Specifications that backfill shall be so placed and consolidated that no appreciable subsequent settlement will occur.
- B. Backfill shall be placed in uniform layers not exceeding 12 inches in depth when measured loose and each layer shall be thoroughly compacted by tamping, sheepsfoot-roller, mechanical vibrators, or by other effective means approved by the Owner. All backfill in all areas shall be compacted to at least 95% of maximum density, at optimum moisture content as specified in MDOT Standard Specifications for Construction Controlled Density Method. Compaction by flooding will not be permitted.

The Owner shall have the right to reject any backfill material which when used in the work, does not accomplish the required compaction.

- C. The Contractor shall furnish all necessary assistance and test pits as required for the Owner to conduct compaction density tests.
- D. No backfill material shall be placed on areas where free water is standing or on frozen subsoil areas.
- E. Clean areas and excavations to be backfilled of all trash and debris before placement of backfill. In placing backfill, take special care to prevent any wedge action, eccentric loading, damage, or overloading of any adjacent structures, piping, and equipment by equipment used in compacting backfill material.
- F. Heavy equipment for spreading and compacting fill and backfill shall not be operated closer to a wall than a distance equal to the height of the fill or backfill to be placed. Power-driven hand operated equipment shall be used against walls and where space limits the use of heavy equipment.
- G. All excavations around the walls and other foundations, etc., shall be backfilled to meet Owner approval after all work has been inspected and approved. Backfill shall not be placed against walls until all supporting slabs are in place and have attained their design strength or as indicated on the structural drawings.
- H. If compaction tests indicate work does not meet specified requirements, remove work, replace and retest at no cost to the Owner.
- I. Porous stone filters shall be furnished and installed where shown on the Drawings. Stone filters shall be encased in a drainage geotextile fabric as specified in Section 02202 of these specifications.

3.6 FINISH GRADING

- A. The Contractor shall grade the entire site as indicated on the drawings to a smooth and even grade, meeting existing grades and/or the grades indicated on the drawings.
- B. Excavated material suitable and approved for backfilling shall be stored on the site in areas approved by the Owner. Reusable topsoil that is displaced shall also be stored on the site in separate area from the backfill.
- C. Finish grade under gravel road areas and under paved areas shall be limited to 1/2 inch in 10 feet from true profile, and shall be maintained until succeeding layer or surface course is placed.
- D. Finish grading shall slope uniformly to contour lines shown on the Drawings, and to meet existing adjacent levels. The Contractor shall grade all areas within his work site and provide slopes, shoulders, berms, and level surfaces defined according to existing and established grades. The work shall also include all adjacent areas disturbed by construction and as required by new pavement installation.
- E. The subgrade for all slabs and pavements shall be prepared so as to have as near as practicable a uniform density throughout the entire area. The subgrade shall be compacted to 95% maximum density at optimum moisture content, as specified under BACKFILL AND

COMPACTION herein, by rolling or by other approved methods. After being prepared, the subgrade shall be maintained until concrete or pavement has been placed thereon.

- F. If, through neglect or delay on the part of the Contractor, the earth at subgrade elevation becomes unsuitable for the support of the work to be constructed thereon, the Contractor shall excavate down to solid earth, and shall backfill to the required subgrade elevation with plain concrete, or other suitable material as required to meet the Owner's approval.

Soil found to be unstable in the subgrade shall, when required to meet the Owner's approval, be excavated to firm soil and replaced with MDOT Granular Material, Class II, as specified above thoroughly compacted. Subgrade area supporting structures shall have unstable material replaced with Owner approved concrete.

- G. Refer to Section 02958 - Special Landscaping Requirement for Site.

### 3.7 INSTALLATION OF PERIMETER DRAINS

- A. Install at locations where drains are shown on Contract Drawings.
- B. Install aggregate and filter cloth as shown on details on Contract Drawings.
- C. Compact aggregate as specified and complete filter cloth installation prior to completion of backfill.

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SECTION 02211  
ROUGH GRADING

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Removal of topsoil and subsoil.
- B. Cutting, grading, filling, rough contouring, and compacting, the site to meet the requirements shown on the Contract Drawings and as specified in related sections.

1.2 RELATED SECTIONS

- A. Section 01400 - Quality Control.
- B. Section 02110 - Site Clearing.
- C. Section 02200 - Earthwork.
- D. Section 02220 - Soil Erosion Control.
- E. Section 02930 - General Landscape Materials and Final Grading.
- F. Section 02970 - Landscape Maintenance and Guarantee Standards.

1.3 REFERENCES

- A. AASHTO T180 - Moisture-Density Relations of Soils Using a 10 lb (4.54 kg) Rammer and an 18-in. (457 mm) Drop.
- B. ASTM D1556 - Test Method for Density of Soil in Place by the Sand-Cone Method.
- C. ASTM D1557 - Test Methods for Moisture-Density Relations of Soils and Soil-Aggregate Mixtures Using 10 lb (4.54 Kg) Rammer and 18 inch (457 mm) Drop.
- D. ASTM D2167 - Test Method for Density and Unit Weight of Soil in Place by the Rubber Balloon Method.
- E. ASTM D2922 - Test Methods for Density of Soil and Soil-Aggregate in Place by Nuclear Methods (Shallow Depth).
- F. ASTM D3017 - Test Methods for Moisture Content of Soil and Soil-Aggregate Mixtures.

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## PART 2 PRODUCTS

### 2.1 MATERIALS

- A. Topsoil: Type - Existing Removed Material as specified in Section 02200, 02930 and 02958.
- B. Subsoil Type: Excavated and re-used material, graded, free of lumps larger than 3 inches, rocks larger than 2 inches and debris conforming to ASTM D2487 Group Symbol OL.
- C. Subsoil Type S2: Imported material, graded, free of lumps larger than 3 inches, rocks larger than 2 inches and debris conforming to ASTM D2487 Group Symbol OL, as required to complete fill operation.

## PART 3 EXECUTION

### 3.1 EXAMINATION

- A. Verify site conditions under provisions of Section 01039.
- B. Verify that survey bench mark and intended elevations for the Work are as indicated.

### 3.2 PREPARATION

- A. Identify required lines, levels, contours, and datum.
- B. Stake and flag locations of known utilities.
- C. Protect all utilities from damage.
- D. Notify utility company to remove or relocate utilities as required.
- E. Protect plant life, lawns, and other features remaining as a portion of final landscaping.
- F. Protect bench marks, survey control points, structures, fences, sidewalks, paving, and curbs from excavating equipment and vehicular traffic.

### 3.3 SOIL EXCAVATION

- A. Excavate topsoil and subsoil from areas to be excavated for installation of structures and utilities and areas to be further re-landscaped, or re-graded as indicated on the Contract Drawings. Depth of subsoil removal shall be as called for on the Contract Drawings and as specified in Section 02970.
- B. Do not excavate and process wet material to obtain optimum moisture content.
- C. When excavating through roots, perform work by hand and cut roots with sharp axe.
- D. Stockpile in area designated on remote site to depth not exceeding 10 feet and protect from erosion. Segregate topsoil from sub-soil and store separately. Protect stockpiles from erosion from water and wind.

- E. Benching Slopes: Horizontally bench existing slopes greater than 1:4 to key placed fill material to slope to provide firm bearing.
- F. Stability: Replace damaged or displaced subsoil to same requirements as for specified fill.

### 3.4 FILLING

- A. Install Work in accordance with State of Michigan MDOT standards and as called for in Sections 02200 – Earthwork and Section 02970 – Landscape Maintenance and Guarantee Standards and as called for on the Contract Drawings.
- B. Fill areas to contours and elevations with unfrozen materials.
- C. Place fill material on continuous layers and compact as called for in Sections 02200, 02970 and as called for on the Contract Drawings.
- D. Filling of topsoil and final grading is covered under Sections 02930 and 02970.
- E. Maintain optimum moisture content of fill materials to attain required compaction density.
- F. Slope grade away from building minimum 2 inches in 10 ft unless noted otherwise.
- G. Make grade changes gradual. Blend slope into level areas.
- H. Remove surplus fill materials from site.

### 3.5 TOLERANCES

- A. Top Surface of Subgrade: Plus or minus 1/10 foot from required elevation or as called for in Sections 02200 and 02970.

### 3.6 FIELD QUALITY CONTROL

- A. Section 01400 - Quality Control: Field inspection and testing.
- B. Testing: In accordance with ASTM D1556, ASTM D1557, ASTM D698, AASHTO T180, ASTM D2167, ASTM D2922, and ASTM D3017.
- C. If tests indicate Work does not meet specified requirements, remove Work, replace and retest.
- D. Frequency of Tests: To be determined by Owner's testing consultant.

### 3.7 SCHEDULES

- A. Compaction and depth of each lift shall be as referred to in Sections 02200 and 02970, and as called out hereinafter, or as called for on the Contract Drawings.
- B. Structural Fill:
  - 1. Fill Type-Clay: Maximum 12 inches compacted depth for each lift.
  - 2. Compact to minimum 95 percent of maximum density.

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- C. Pervious Structural Fill:
  - 1. Fill Type-MDOT Class II Maximum 12 inches compacted depth for each lift.
  - 2. Compact to minimum 95 percent of maximum density.

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SECTION 02220

SOIL EROSION CONTROL

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. This specification section provides certain requirements, techniques and measures to minimize erosion damage to the construction site.

1.2 GENERAL

- A. In general, the Contractor shall conduct his operations in such a manner as to limit any exposed area of any disturbed land for the shortest practicable period of time and any sediment caused by soil erosion due to his operations shall be restricted and reduced to a non-polluting minimum before it leaves the site.
- B. The Contractor shall comply with all requirements under the Soil Erosion and Sedimentation Control Act, 1972 Public Act 347. Where these specifications are more stringent than Act 347 then these specifications shall govern.
- C. All temporary stabilization work done shall be coordinated with Section 02930 – General Landscape Materials and Final Grading for site so that this work does not interfere with the final site restoration.

1.3 RELATED SECTIONS

- A. Section 02110 - Site Clearing
- B. Section 02200 - Earthwork
- C. Section 02211 - Rough Grading
- D. Section 02930 - General Landscape Materials and Final Grading
- E. Section 02970 - Landscape Maintenance and Guarantee Standards
- F. Section 02990 - Permits

1.4 INLAND LAKES AND STREAMS ACT

- A. All waterway crossings are subject to the provisions of the Inland Lakes and Streams Act, 1972 Public Act 346, as amended and Administrative Rules. The Contractor shall obtain the latest version of these regulations for use on this project as reference material. Special attention is directed to applicable portions of Rules 22 through 29, inclusive. The Contractor's activities shall adhere to the provisions of this act and the Contractor shall hold the Owner harmless from any violations, civil action or penalties arising from the Contractor's actions.

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1.5 BASIS OF PAYMENT

- A. All costs associated with the above stated requirements shall be considered incidental to the project and shall be included in the bid.
- B. The Owner shall obtain the necessary Soil Erosion and Sedimentation Control Permit and the Wetlands Permit from the State of Michigan with no cost to the Contractor.

PART 2 PRODUCTS

2.1 MATERIALS

- A. Refer to the following Table 1 for stabilization materials and seasons for use. Also, coordinate this work with Section 02930 – General Landscape Materials and Final Grading so that any soil stabilization done does not interfere with the final site restoration.

TABLE I  
MATERIALS FOR STABILIZATION  
OF CONSTRUCTION AREAS

<u>Material</u>	<u>Amount</u>	<u>Season</u>
Spring Oats or Barley or Domestic Rye Grass or Sudan Grass or Rye or Perennial Ryegrass or Wheat	25 lbs/acre  35 lbs/acre  25 lbs/acre  25 lbs/acre  2.5 bus/acre	April 1 to Aug. 15  June & July  Aug. 1 to Oct. 15  Sep. 20 to Oct. 15
Fertilizer: 12-12-12 Commercial	600 lbs/acre	Seeding Season
Mulch: Sm. grain Straw Hay	2 tons/acre	All Year
Spray Coating: Liquid Asphalt RC 1, 2, or 3 MC 2 or 3	0.10 gal/s.y.	All Year

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<u>Material</u>	<u>Amount</u>	<u>Season</u>
Asphalt Emulsion: RC 1 or 2 MC 2	0.04 gal/s.y.	Spring & Fall
Mulch: Kraft Paper	Cover Area	All Year
Netting:	See Mulching Section	
Top Soil for Permanent Seed:	3"	Seeding Season
Top Soil for Sod:	3"	Sodding Season
Sod: MDOT 8.21 Class B	1-1/2" x 10" x 18" min.	May 1 to Oct. 20
Pegs: Sound Wood	8" long (min.) 0.75 sq. in. (min.)	

PART 3 EXECUTION

3.1 EROSION PROTECTION-CROSSING DRAINS/STREAMS

- A. In order to limit the length of time that the exposed area is subject to the elements and the subsequent conditions causing erosion, the contractor shall adhere to the following requirements.
1. The banks of drains will not be left unprotected for more than one day where possible, but never more than seven days. Construction will not be allowed to continue at the expense of not providing stream bank protection. All spoils including organic and inorganic soils, vegetation and debris shall be placed above the ordinary high water mark, leveled and stabilized with sod and/or seed, fertilized and mulched, in such a manner as not to erode into any waterbody or wetland.
  2. All disturbed drain banks will be finished with a slope not steeper than 2:1 (2 horizontal to 1 vertical) and in accordance with grading plans. Fill shall consist of inert materials which will not cause siltation nor contain soluble chemicals or organic matter which is biodegradable. All fill shall be contained in such a manner as not to erode into any watercourse. All raw banks shall be stabilized with sod, seed, fertilizer and mulch or riprapped as necessary to prevent erosion.
  3. All raw soil will be either sodded or seeded, fertilized and mulched. On slopes greater than 10 percent, sod will be pegged for stability.
  4. Deflection dikes consisting of gravel or other suitable material, reinforced by one row of sandbags, will be used to divert runoff from steep slopes adjacent to water courses,

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where contributing runoff could be great enough to cause slope erosion and resulting sedimentation at the ditch. Diversion berms, filter berms, diversion ditches or terracing may be appropriate.

5. Excavation shall stop some distance from ditches to leave a protective plug of 10 to 20 feet of unexcavated material at each bank. These plugs shall be left in place.

- B. Any unforeseen situations that may be encountered during the course of construction, that may cause accelerated erosion and deposition of sediment into waterways and/or lakes, will be controlled by methods that may include sediment traps, sediment basins, or holding ponds. Any slope failures or development of gullies after construction has been completed will be corrected immediately.

### 3.2 EROSION PROTECTION-OPEN CUT CONSTRUCTION

- A. In order to limit the length of time that the exposed area is subject to the elements and subsequent conditions causing erosion, the Contractor shall adhere to the following requirements.
  1. Burlap Silt Traps (or equivalent) shall be placed between the frame and cover of all manholes, catch basins, and gate wells in the construction area. The burlap shall be periodically replaced if silt buildup causes the trap to function improperly.
  2. Underground piping and conduit construction, including installation of pipe, backfilling, surface restoration and removal of excess excavation shall be accomplished in one continuous operation. Backfilling, removal of excess excavated material and final or temporary stabilization (according to seasonal limitation) shall follow pipe laying and conduit construction by no more than 100 feet.
  3. Excess excavated materials shall be removed from the job site. Excess excavated material shall be disposed of in accordance with Section 02200-Earthwork. A soil erosion plan must be prepared by the Contractor for each fill area and it shall be approved by a proper authorized agency and implemented before starting filling operations.

### 3.3 APPLICATION OF PERMANENT STABILIZATION

- A. Permanent stabilization shall be applied to all areas disturbed by the Contractor during completion of the work required by the Contract.
- B. The stabilization shall be accomplished within 7 days of completion of the final earth change provided that change is made within the stated season for such stabilization.
- C. If the final earth change is accomplished at a time outside of the stated seeding or sodding season, temporary stabilization shall be applied within 7 days of completion of the final earth change and shall be replaced with permanent stabilization as soon after the following April 20 as the ground is workable.

### 3.4 APPLICATION OF TEMPORARY STABILIZATION

- A. Temporary stabilization shall be applied to areas where initial work has caused disturbance and the final earth change will not be completed immediately and to areas where the final earth change is completed between October 1 and April 20.

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- B. Temporary stabilization shall be applied to areas where the final earth change has been completed, including final grading and top soil placement, between the dates of October 1 and April 20. The disturbed areas shall have mulch placed and anchored as described in the following paragraphs. After April 20, areas to be seeded shall be seeded through the mulch. Mulch shall be added and anchored as necessary to replace that lost prior to April 20. Where sod is to be placed, the mulch will be removed or worked into the soil. If worked into the soil, the fertilizer application rate shall be increased by 25%.
- C. Areas disturbed by construction activities but on which the final earth change has not been made shall be graded to provide positive drainage and shall be stabilized to prevent erosion.
- D. Areas which receive an initial earth change during the period October 15 to April 1 and will not receive further work for any length of time within that season shall have mulch placed and anchored. If work is not anticipated in such areas prior to the following July 1, the area shall be seeded with temporary seeding on or shortly after April 1.
- E. Areas which receive an initial earth change between April 1 and October 15 and on which no further work is anticipated within 3 months shall receive temporary seeding and mulch.
- F. Areas which receive an initial earth change and on which further work is to be done within 3 months shall be graded to provide positive drainage and shall have mulch placed and anchored.

### 3.5 SEEDING FOR TEMPORARY AND PERMANENT STABILIZATION

- A. Site Preparation
  - 1. The seedbed immediately before seeding shall be firm but not so compact as to prohibit the seed from securing adequate germination or root penetration. Topsoil shall be replaced after grading operations for permanent stabilization. No topsoil is required for temporary stabilization. Tillage implements shall be used as necessary to provide at least a 3 inch depth of firm but friable soil, free of large clods and stones and other debris. All seeding shall be protected by mulching. See Sections 02200 and 02930 of these specifications for details of permanent stabilization which include spreading topsoil, seeding, fertilizing, mulching, establishment and guarantee. Mulching work shall also be included in temporary stabilization.
- B. Seeding Dates
  - 1. Seed shall be applied from April 20 to October 1 for permanent stabilization and from April 1 to October 15 for temporary stabilization and the seeded areas shall be kept moist for fourteen (14) days to insure growth. If the site is readied for seeding during non-seeding months, it shall be protected by mulching. The site can be seeded later through the mulch. Seeding shall not be done on frozen soil or if the soil is snow covered.
- C. Seedings
  - 1. Seed in a moist firm seedbed. Place seed from 1/4 to not over 1/2 inch in depth. See Table No. 1 for seeding mixture.
- D. Irrigation

1. The Contractor shall apply water to the new seedings daily in order to insure that the seed bed is moist enough to allow germination and growth of the seeds.

3.6 SOD FOR PERMANENT STABILIZATION

A. Site Preparation

1. Fill areas must be compacted enough to resist uneven settling. Cut areas must be loosened if needed to permit grass root penetration. The entire surface to be sodded shall be free from large clods, stones, or other debris. Immediately before placing sod the soil surface shall be loosened to a depth of one inch and thoroughly dampened if not already moist.
2. See Sections 02200 and 02930 of these specifications for sodding details which include type of sod, fertilizing, sod laying, establishment and guarantee.

B. Sodding Dates

1. Sod shall be applied from May 1 until October 20 and properly irrigated. Frozen sod shall not be placed nor shall any sod be placed on frozen soil. During periods when sod cannot be laid, temporary stabilization methods shall be applied.

C. Irrigation

1. The Contractor shall apply water to the new sod daily in order to insure that the sod is moist enough to allow growth.

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SECTION 02836

PROPERTY PROTECTION FENCE

“Property Protection Fence” shall be six (6) foot high chain link fence installed at the boundary of the construction limits, except through drive approaches and as otherwise indicated on the Plans or directed by the Owner to surround landscaping and trees to be preserved and protected. The purpose of the fence is to define the limits of all construction activities and prevent the public from entering the affected area. Construction is to be confined within the limits of the fencing. Only at the direction of the project engineer will the property protection fence be relocated.

The fence shall meet the following specifications:

Height: .....6'-0" (minimum)  
Fence Material: ..... Chain Link  
Post Spacing:..... 10 ft (maximum)  
Post Material: ..... Steel  
Shade Tarp: ..... 6' high mesh

Itemized within the Proposal is “Property Protection Fence.” The unit price bid shall include all costs for providing and installing the protective fence, maintaining fence during construction, and removal of the protective fencing upon completion of the project as directed by the Owner. No construction fence may be removed without Owner authorization. Construction fence that is installed on pavement areas shall be supported by posts that are not driven into the pavement or otherwise supported without damaging the pavement.

A 6 ft high green or black, 80% shade fence tarp with grommets spaced every 12 inches along the perimeter shall be used with the temporary construction fencing.

The Owner may increase or decrease the quantity within the Proposal. No adjustment in Contract unit price will be made for increases or decreases in Property Protection Fence quantities, regardless of the percentage of increase or decrease.

The fence is to be removed once demolition activities are completed and the site restored to its condition prior to installation.

END OF SECTION

SECTION 02929

SEEDING

PART 1 GENERAL

1.1 SUMMARY OF WORK

- A. Extent of seeded and sodded lawns is shown on drawings and by provisions of this section.
- B. Types of work required include the following:
  - 1. Soil preparation
  - 2. Topsoil
  - 3. Hydroseeding

1.2 RELATED WORK

- A. Related work specified elsewhere:
  - 1. Section 02200 - Earthwork
  - 2. Section 02950 - Trees, Plants and Ground Covers
  - 3. Section 02970 - Landscape Maintenance and Guarantee Standards

1.3 QUALITY ASSURANCE

- A. Seeding Subcontractor shall have a minimum of 5 years of experience with hydroseeding and related work.

1.4 SUBMITTALS

- A. Submit certification of grass seed from seed vendor for each grass seed mixture.
- B. Manufacturer's certification of fertilizer.
- C. Hyrdoseeder's certification of experience.

1.5 DELIVERY, STORAGE AND HANDLING

- A. Deliver seed in original sealed, labeled and undamaged containers.

1.6 PROJECT CONDITIONS

- A. Work notifications: Notify Engineer at least 7 working days prior to start of seeding operation.
- B. Protect existing utilities, paving and other facilities from damage caused by seeding operations.
- C. Perform seeding work only after planting and other work affecting ground surface has been completed.

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- D. Restrict traffic from lawn areas until grass is established. Erect signs and barriers as required.
- E. Provide hose and lawn watering equipment as required.

1.7 WARRANTY

- A. Hydroseeding shall be warranted for a period of 1 year following acceptance

PART 2 PRODUCTS

2.1 MATERIALS

- A. Grass Seed:
  - 1. Fresh, clean, dry, new-crop seed complying with the Association of Official Seed Analysts' - Rules for Testing Seeds - for purity and germination tolerances.
  - 2. Seed Mixture: Provide seed of grass species and varieties, proportions by weight, and minimum percentages of purity, germination, and maximum percentage of weed seed as indicated on Schedules at the end of this section.
- B. Fertilizer:
  - 1. Granular, non-burning product composed of not less than 50% organic slow acting, guaranteed analysis professional fertilizer.
  - 2. Type A: Starter fertilizer containing 20% nitrogen, 12% phosphoric acid and 8% potash by weight or similar approved composition.
- C. Ground limestone: Containing not less than 85% of total carbonates and ground to such fineness that 50% will pass through a 100 mesh sieve and 90% will pass through a 20 mesh sieve. Use if determined by soil tests to be necessary.
- D. Water: Free of substance harmful to grass seed and grass growth. Hoses or other methods of transportation furnished by Contractor.
- E. Topsoil
  - 1. Topsoil shall be fertile, friable and representative of productive soil, capable of sustaining vigorous plant growth and shall be free of clay lumps, sub-soil, weeds, seeds and other foreign debris.
  - 2. Acidity range shall be between pH 5.0 and 7.5.
  - 3. Organic content shall be not less than 5% and not greater than 30%.
  - 4. Clay content shall range between 5% and 25%.

PART 3 EXECUTION

3.1 EXAMINATION

- A. Examine finish surfaces, grades, topsoil quality and depth. Do not start seeding work until unsatisfactory conditions are corrected.

### 3.2 PREPARATION

- A. Limit preparation to areas which will be immediately seeded. Spread topsoil, fine grade.
- B. Treat lawn areas with "Round Up", by Monsanto, per label directions as required to kill existing vegetation prior to seeding.
- C. Scarify surface of lawn areas to minimum depth of 3". Remove stones over 1" in any dimension and sticks, roots, rubbish and extraneous matter.
- D. Apply 3" minimum topsoil to entire area to be seeded.
- E. Grade lawn areas to smooth, free draining and even surface with a loose, uniformly fine texture. Roll and rake; remove ridges and fill depressions as required to drain.
- F. Apply limestone, if required by soil test results, at rate determined by the soil test, to adjust pH of topsoil to not less than 6.0 nor more than 6.8. Distribute evenly by machine and incorporate thoroughly into topsoil.
- G. Apply Type A fertilizer at the rate equal to 1.0 lb. of actual nitrogen per 1,000 sq. ft. (43 lbs./acre). Apply fertilizer by mechanical rotary or drop type distributor, thoroughly and evenly incorporated with the soil to depth of 1" by discing or other approved methods. Fertilize areas inaccessible to power equipment with hand tools and incorporate it into soil.
- H. Dampen dry soil prior to seeding.
- I. Restore prepared area to specified condition if eroded, settled or otherwise disturbed after fine grading and prior to seeding.

### 3.3 HYDROSEEDING

- A. Hydroseeding: Mix specified seed, fertilizer, and fiber mulch in water, using equipment specifically designed for hydroseed application. Continue mixing until uniformly blended into homogenous slurry suitable for hydraulic application.
- B. Mix slurry with nonasphaltic tackifier.
- C. Apply slurry uniformly to all areas to be seeded in a 1-step process. Apply mulch at the minimum rate of 1500 lb per acre (16.5 kg per 100 sq. m) dry weight but not less than the rate required to obtain specified seed-sowing rate.
- D. Apply slurry uniformly to all areas to be seeded in a 2-step process. Apply first slurry application at the minimum rate of 500 lb per acre (5.5 kg per 100 sq. m) dry weight but not less than the rate required to obtain specified seed-sowing rate. Apply slurry cover coat of fiber mulch at a rate of 1000 lb per acre (11 kg per 100 sq. m).

### 3.4 MAINTENANCE

- A. Proper maintenance shall be performed to adequately establish seed

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3.5 CLEANING

- A. Perform cleaning during installation of the work and upon completion of the work. Remove from site all excess materials, debris and equipment. Repair damage resulting from seeding operations.

END OF SECTION

SECTION 02930

GENERAL LANDSCAPE MATERIALS AND FINAL GRADING

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Handling and installation of existing topsoil materials.
- B. Supply and installation of additional topsoil materials.
- C. Final grading of topsoil for finish landscaping.

1.2 RELATED SECTIONS

- A. Section 01400 - Quality Control
- B. Section 02200 - Earthwork
- C. Section 02211 - Rough Grading
- D. Section 02220 - Soil Erosion Control

PART 2 PRODUCTS

2.1 TOPSOIL

- A. Topsoil, as provided by the Contractor, shall meet the following requirements:
- B. Topsoil shall be fertile, friable, and representative of productive soil, capable of sustaining vigorous plant growth, and shall be free of clay lumps, sub-soil, weeds, seeds, and other foreign debris.
- C. Acidity range shall be between pH 5.0 and 7.5.
- D. Organic content shall be not less than 5% and not greater than 30%.
- E. Clay content shall range between 5% and 25%.

PART 3 EXECUTION

3.1 EXAMINATION

- A. Verify building and trench backfilling have been inspected.
- B. Verify subsoil has been contoured and compacted.

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3.2 SUBSTRATE PREPARATION

- A. Eliminate uneven areas and low spots.
- B. Remove debris, roots, branches, stones, in excess of 1/2 inch in size. Remove and replace subsoil contaminated with petroleum products.
- C. Scarify surface to a depth of 3 inches where topsoil is scheduled. Scarify in areas where equipment used for hauling and spreading topsoil has compacted subsoil.

3.3 PLACING TOPSOIL

- A. Place topsoil in areas as designated on the Contract Drawings, Thickness shall be as called for on the Contract Drawings. Place topsoil during dry weather.
- B. Fine grade topsoil to eliminate rough or low areas. Maintain profiles and contour of subgrade.
- C. Remove roots, weeds, rocks, and foreign material while spreading.
- D. Manually spread topsoil close to existing plant life, buildings, and other above-grade appurtenances to prevent damage.
- E. Compact placed topsoil as called for on the Contract Drawing.
- F. Remove surplus subsoil and topsoil from the site.
- G. Leave stockpile area and site clean and raked, ready to receive landscaping, on both the facility site and remote storage site.

3.4 TOLERANCES

- A. Top of Topsoil: Plus or minus 1/2 inch or as called for on the Contract Drawings.

3.5 PROTECTION

- A. Protect landscaping and other features remaining as final work.
- B. Protect all other structures, utilities, paving and other above grade appurtenances.

END OF SECTION

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SECTION 02970

LANDSCAPE MAINTENANCE AND GUARANTEE STANDARDS

PART 1 GENERAL

1.1 DESCRIPTION

- A. The requirements of this section include a one-year warranty period from the date of final inspection performed by the Owner for all landscape features unless a longer period is specified elsewhere in the Specifications.

1.2 PROJECT WARRANTY

- A. Warranty seeded or sodded areas through specified maintenance period.
- B. Warranty trees, transplanted trees, and shrubs, for a period of two years after the date of substantial completion, against defects including death and unsatisfactory growth, except for defects resulting from neglect by Owner, abuse or damage by others, or unusual phenomena or incidents which are beyond Landscape Installer's control.
- C. Based upon the opinion of the Owner, all plants found dead or unhealthy shall be removed and replaced.
- D. Based upon the opinion of the Owner, all plants in doubtful condition shall be removed and replaced or shall have an extended warranty period.
- E. The extended warranty period is one full-growing season.
- F. At the end of the extended warranty period all plants found dead, unhealthy, or in doubtful condition shall be removed and replaced, based upon the opinion of the Owner.
- G. Make replacements during growth season following the end of warranty or extended warranty season.
- H. Only one replacement will be required at the end of the warranty or extended warranty period, except for losses or replacements due to failure to comply with specified requirements.

1.3 MAINTENANCE

- A. Begin maintenance immediately after planting.
  - 1. Maintain trees, transplanted trees, shrubs, and other plants until final acceptance.
  - 2. The Contractor shall be responsible for watering all plantings through the maintenance period and shall keep guy wire taut, raise tree balls which settle, furnish, and apply sprays as necessary to keep the plantings free of disease and furnish and apply sprays as necessary to keep the plantings free of disease and insects until the end of the warranty period. All evergreens shall be watered thoroughly in the Fall to ensure they do not go into the Winter dry. Arrange with the Owner to walk the site monthly during the maintenance period to review maintenance standards. Remove all stakes,

guy wires, tree wrap paper, dead twigs, and branches from tree and plant materials at the end of this maintenance warranty period.

B. Maintain Seeded Grass Areas

1. The Contractor shall establish a dense lawn of permanent grasses, free from lumps and depressions or any bare spots, none of which is larger than one foot of area up to a maximum of 3% of the total seeded lawn area. Any part of the seeded lawn that fails to show uniform germination shall be reseeded until a dense grass cover is established.
2. The Contractor shall water and provide a minimum of two cuttings of the lawn or more as necessary until the final inspection and acceptance of the seeded lawn area by the Architect/Engineer. When the lawn reaches 3 inches in height it shall be cut to 2" inches in height.
3. If seeded in fall and not given full 60 days of maintenance, or if not considered acceptable at that time, continue maintenance following spring until acceptable lawn is established.
4. Maintain lawns by watering, fertilizing, weeding, mowing, trimming, and other operations such as rolling, regrading, replanting, and applying herbicides, fungicides, and insecticides as required to establish a smooth, acceptable lawn, free of eroded or bare areas.
5. Water as required to maintain adequate surface soil moisture for proper seed germination. Continue watering as required for not less than 30 days. Thereafter apply 1/2" of water twice weekly until acceptance. When irrigation is not present, seeding should take place in early spring or fall.
6. Repair, rework, and re-seed all areas that have washed out, are eroded, or do not catch.

C. Maintain Sodded Grass Areas

1. Maintain sodded lawn areas, including watering, spot weeding, mowing, application of herbicides, fungicides, insecticides, and resodding until a full, uniform stand of grass free of weed, undesirable grass species, disease, and insects is achieved and accepted by the Architect/Engineer.
2. Water sod thoroughly every 2 to 3 days, as required to establish proper rooting.
3. Repair, rework and resod all areas that have washed out or are eroded. Replace undesirable or dead areas with new sod.
4. Mow lawn areas as soon as lawn top growth areas a 3" height. Cut back to 2" height. Repeat mowing as required to maintain specified height. Not more than 40% of grass shall be removed at any single mowing.
5. The Contractor shall water and provide a minimum of two cuttings of the lawn or more as necessary until final inspection and acceptance of seeded lawn areas by the Owner.
6. Provide a uniform stand of grass by watering, mowing, and maintaining lawn areas until final acceptance. Resod areas, with specified materials, which fail to provide a uniform stand of grass until all affected areas are accepted by the Owner.
7. Sodded areas will be acceptable provided all requirements, including maintenance, have been complied with, and a healthy, even colored viable lawn is established, free of weeds, undesirable grass species, disease, and insects.

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- D. Inspection and Final Acceptance
1. When landscape work is completed, including maintenance, the Owner will, upon request, make a final inspection to determine acceptability.
  2. Landscape work may be inspected for acceptance in parts agreeable to the Owner provided work offered for inspection is complete, including maintenance.
  3. Where inspected landscape work does not comply with requirements, replace rejected work and continue specified maintenance until reinspected by the Owner and found acceptable. Remove rejected plants and materials promptly from project site.

PART 2 PRODUCTS

NOT USED

PART 3 EXECUTION

NOT USED

END OF SECTION



SECTION 02990

PERMITS

PART 1 GENERAL

1.1 GENERAL

- A. The Permits included in this Section have been applied for by the Owner with the cost to the Contractor noted. They are provided as information for the Contractor because the requirements and regulations contained in these documents shall be adhered to by the Contractor as they pertain to the work done under this Contract.
- B. Should any contradictions or discrepancies between the requirements of the Permits Section and other Sections of these Specifications be found, this sections language shall have precedence.

1.2 RELATED SECTIONS

- A. Section 00700 - General Conditions
- B. Section 00800 - General Supplementary Conditions
- C. Section 01000 - General Specifications
- D. Section 02200 – Earthwork
- E. Section 02220 - Soil Erosion Control
- F. Section 02930 - General Landscaping Materials and Final Grading

1.3 PERMIT

- A. The following permits are contained hereinafter with costs to the Contractor noted.
  - 1. City of Ann Arbor - Soil Erosion and Sediment Control Permit
  - 2. Demolition and Building Permits – see City for requirements

PART 2 PRODUCTS

Not Used.

PART 3 EXECUTION

Not Used.

END OF SECTION

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SECTION 16010

GENERAL ELECTRICAL, INSTRUMENT, AND CONTROL REQUIREMENTS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. General requirements for electrical power, instrumentation, and controls systems.

1.2 REFERENCES

- A. All equipment and workmanship shall be in conformance with the following documents:
1. National Electrical Code, latest approved edition.
  2. Any and all Federal, State, and/or local codes, ordinances, or regulations.
  3. Latest approved standards of ISA, IEEE, ANSI, NEMA, and Underwriters' Laboratories.
- B. All equipment shall be designed, constructed, installed, and tested in conformity with all requirements, as a minimum, of applicable standards of IEEE, NEMA, ISA, ANSI, ICEA, and OSHA, except as modified herein.

1.3 GENERAL REQUIREMENTS

- A. The Contractor shall furnish all labor, material, and equipment required for the demolition and installation of the electrical systems and the completion of the work as herein specified and/or indicated on the Drawings. It is the intent that the Drawings and Specifications, which are general only, shall provide for finished, first-class work, and that the equipment and appurtenances thereto shall be of such construction and details, and of such materials, as to function completely and properly, and so as to be of long life; and such as not to require excessive upkeep or maintenance; and that operation shall be simple and control convenient. Any items omitted therefrom which are clearly necessary for the completion of the work or its appurtenances shall be considered a portion of the work though not directly specified or shown. All work shall conform with NECA 1-2010, Good Workmanship in Electrical Contracting.
- B. Unless otherwise specified, provide tools, equipment, apparatus, transportation, labor, and supervision to complete and place in satisfactory operation the work indicated on the Drawings and specified herein. Where permits or inspection fees are required in connection to the work under this Specification, the Contractor shall secure such permits and pay all fees.
- C. Where any public or private utilities are encountered, the Contractor shall be responsible for any damages thereto resulting from his operations. Any existing lines or utilities damaged during the construction and which are not to be abandoned or removed, shall be replaced or repaired. The Contractor shall be responsible for determining the exact location of all underground or otherwise concealed utilities, conduit runs, piping, etc. which may interfere with construction or which require modifications.

- D. All work shall be done in conformity with the applicable requirements of the codes, rules, and regulations of public utilities and all others having jurisdiction.
- E. Where the Specifications describe or the Drawings show materials of higher quality than required by the above rulings and codes, the Drawings and Specifications shall govern the quality of materials which shall be furnished.
- F. The wire, conduit, and equipment sizes shown on the Contract Drawings are based on estimated ratings. If ratings of equipment as furnished under the Contract exceed the estimated ratings, the wire, conduit, and equipment sizes shall be adjusted to meet NEC requirements at no additional cost to the Owner.
- G. The phrase "below grade," when used in reference to the interior of buildings, rooms, or other structures in these Specifications and on the Drawings, shall apply to the entire internal volume of the room, area, or structure where 50% or more of the volume is actually below the average of the exterior finished grade elevations. In all other cases, the phrase shall only apply to the volume of space actually below finished grade.
- H. Dry locations are defined as interior; above grade; heated rooms, structures, buildings, cabinets, enclosures, etc. not normally subject to dampness or wetness. Damp locations are defined as interior; above grade; unheated rooms, structures, and buildings. Wet locations are defined as all outdoor areas; all underground rooms, structures, building areas, vaults, etc.; whether heated or unheated. Refer to National Electrical Code Article 100, "Location:" for additional definitions.

#### 1.4 PROJECT CONDITIONS

- A. Before submitting his proposal, this Contractor shall be held to have examined the site and satisfied himself as to the existing conditions under which he will be obliged to work. The Contractor will be allowed no claim(s) for extra(s) due to his failure to make the above examination.

#### 1.5 INSPECTION

- A. At the proper time, the Contractor shall file application for inspection of his work with the local, State, or National authority having jurisdiction and shall deliver to the Owner all required certificates attesting to approval by such authorities.

#### 1.6 GUARANTEE

- A. The equipment and installation furnished under this Section shall be guaranteed for a period of one (1) year as specified under Section 01700, Contract Closeout.

### PART 2 PRODUCTS

#### 2.1 MATERIALS AND EQUIPMENT

- A. All materials and equipment shall be new, except where specifically identified otherwise.

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- B. All materials and equipment shall be listed or labeled by Underwriters' Laboratories, Inc., except for materials and equipment not available from any source with such listing and/or labeling, or as specifically required by the Division 16 Sections.
- C. All conductor terminations, lugs, and connectors on all equipment supplied under this Contract shall be 75°C rated for copper conductors.
- D. Concrete for electrical work shall be ready-mix or transit mixed concrete to the requirements of ASTM C94, latest edition. Concrete shall have a compressive strength, after twenty eight (28) days, of 3,500 psi (minimum).

## 2.2 LOOSE AND DETACHABLE PARTS

- A. The Contractor shall retain all loose and small detachable parts of the apparatus and equipment furnished under his Contract, until the completion of his work, and shall then turn same over to the Owner or his representative delegated to receive them and obtain from the Owner an itemized receipt, therefore, in triplicate, the Owner retaining the original. The Contractor shall retain one copy of this receipt for his files and shall attach the other two to any request for final payment for the work.

## 2.3 STANDARDS

- A. All materials shall be new and shall conform as a minimum with NEMA, ANSI, and Underwriters' Laboratories, Inc. (UL) in every case where such a standard has been established for the particular type of material in question.

## PART 3 EXECUTION

### 3.1 GENERAL REQUIREMENTS

- A. All floor mounted equipment shall be provided with a minimum 4 inch high concrete pad, unless a higher dimension is shown (or called for) on the Drawings.
- B. Material and equipment furnished and installed by the Contractor shall be completely protected against damage, pilferage, dampness, or abuse until turned over and accepted by the Owner.
- C. The installation of all electrical, instrumentation, and control equipment shall meet the requirements of the State and Federal Occupational Safety and Health Statutes.

### 3.2 DRAWINGS AND MEASUREMENTS

- A. Drawings shall be submitted in accordance with Sections 01300 and 01700 of these Specifications and as specified hereinafter. No work shall be undertaken until the Engineer has reviewed and approved the shop drawings. Only approved materials shall be installed and only approved installation methods shall be used.
- B. The Drawings show the arrangement, general design, and extent of the systems. The work is shown on the Drawings by symbols, as shown in a legend on the Drawings. Equipment is

shown in its general location, except where in certain cases the Drawings may include details giving the exact location and arrangement. Existing, underground or otherwise concealed utilities, piping, conduit runs, etc. indicated on the Drawings are shown in approximate locations and orientations only; the Contractor shall field verify exact locations.

- C. The Drawings are not intended to be scaled for roughing-in measurements nor to serve as shop drawings. Where drawings are required for these purposes or have to be made from field measurements, they shall be prepared by the Contractor. Field measurements necessary to determine the required quantities of materials and fitting the installation of all materials and equipment into the building construction shall be taken by the Contractor.
- D. Installation drawings and manufacturer's shop drawings are required for all electrical, instrumentation, and control work. Installation drawings shall show panel layout, conduit connection sizes, and location and equipment foundations, details, and locations, accurately dimensioned. Exposed runs of conduit need not be dimensioned. Conduit layout and installation drawings shall be submitted for approval and shall show all conduit runs, complete from origination to termination, and shall indicate conduit sizes and fills, raceway system components, methods and spacing of supports, etc.
- E. Control schematics shall be provided for all modified existing control circuits. Control schematics shall use the ladder diagram type format incorporating line numbers, operation function statements, contact location line numbers with underlines indicating normally closed contacts. A description of operation of each device and complete written sequence of operation shall be provided with all control schematics. Format and symbols shall be as approved by the Owner. Wire and terminal numbers shall be clearly shown.
- F. Upon completion of the work, complete "As-Built" drawings shall be provided. For additional requirements see Section 01700, Contract Closeout, Project Record Documents.

### 3.3 STORING OF EQUIPMENT

- A. All equipment shall be stored in accordance with the manufacturer's recommendations. A letter from the manufacturer shall be provided stating those recommendations.
- B. All equipment which has been set in place but not in operation shall be protected from damage or deterioration from whatever causes in accordance with the manufacturer's recommendations until the equipment has been accepted by the Owner.
- C. All wire and cable shall be stored on the original, manufacturer's reels, protected from the weather, and all cable end seals shall be maintained intact until the cable is installed.
- D. During construction, all electrical equipment insulation shall be protected against absorption of moisture and metallic components shall be protected against corrosion by strip heaters, lamps, or other acceptable means. This protection shall be provided immediately upon receipt of the equipment and maintained continuously.

### 3.4 CLEANUP

- A. After substantial completion and prior to final acceptance, all electrical equipment shall be cleaned up, interior and exterior, to be free of dust and other foreign matter.

3.5 PAINTING

- A. The exterior of all enclosures shall be cleaned and touched up with matching paint where scratched or marred so that the exterior presents an "as new" appearance.
- B. All factory finished equipment shall be protected from damage during erection, thoroughly cleaned after erection, and touched up as required. If the factory finish has, in the opinion of the Owner, been seriously damaged, the equipment shall be refinished.

END OF SECTION

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SECTION 16110

RACEWAYS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Metal conduit.
- B. Non-metallic conduit.
- C. Fittings and conduit bodies.

1.2 RELATED SECTIONS

- A. Section 16010 – General Electrical, Instrument, and Control Requirements.
- B. Section 16170 – Grounding and Bonding.

1.3 REFERENCES

- A. ANSI C80.1 – Rigid Steel Conduit, Zinc Coated.
- B. ANSI/NEMA FB 1 – Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit and Cable Assemblies.
- C. ANSI/NFPA 70 – National Electrical Code.
- D. NECA 101-2013, Steel Conduits (Rigid, IMC, EMT).
- E. NECA 111-2003, Standard for Installing Non-metallic Raceways.
- F. NEMA RN 1 – Polyvinyl Chloride (PVC) Externally Coated Galvanized Rigid Steel Conduit and Intermediate Metal Conduit.
- G. NEMA TC 2 – Electrical Plastic Tubing (EPT) and Conduit (EPC-40 and EPC-80).
- H. NEMA TC 3 – PVC Fittings for Use with Rigid PVC Conduit and Tubing.
- I. UL 6 Standard for Rigid Metal Conduit.

1.4 SUBMITTALS

- A. Submit under provisions of Section 01300.
- B. Shop Drawings: Conduit layout and installation drawings shall be submitted for approval and shall show all conduit runs, complete from origination to termination, and shall indicate

conduit sizes and fills, raceway system components, methods and spacing of supports, etc. Indicate materials, finishes, dimensions, listings, and standards compliance.

- C. Product Data: Provide data for conduit, tubing, duct, fittings, and accessories.
- D. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by Product testing agency specified under Regulatory Requirements. Include instructions for storage, handling, protection, examination, preparation, and installation of Product.

#### 1.5 DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, protect, and handle Products to site under provisions of Section 01600.
- B. Accept conduit on site. Inspect for damage.
- C. Conduit shall be delivered at the construction site in not less than ten foot lengths; each length of conduit to have approval label of the Underwriters.
- D. Protect conduit from corrosion and entrance of debris by storing above grade. Provide appropriate covering.
- E. Protect PVC conduit from sunlight.

#### 1.6 PROJECT CONDITIONS

- A. Verify that field measurements are as shown on Drawings.
- B. Verify routing and termination locations of conduit prior to rough-in.
- C. Conduit routing is shown on Drawings in approximate locations, unless dimensioned. Route as required to complete the raceway system.

### PART 2 PRODUCTS

#### 2.1 CONDUIT AND FITTINGS

- A. Provide all conduit, conduit fittings, outlet boxes, pull boxes, supports, hangers, plates, and such other items as are incidental to or required for a complete installation, all of which shall be made of cast iron, malleable iron, or galvanized steel, unless indicated otherwise.
- B. No threadless couplings or running threads will be permitted on rigid conduits.
- C. No conduit smaller than 3/4 inch shall be used, unless otherwise indicated or specified.
- D. All raceways shall be marked with the manufacturer's name or trademark as well as type of raceway and size. This marking shall appear at least once every 10 feet and shall be of sufficient durability to withstand the environment involved.

## 2.2 RIGID STEEL CONDUIT

- A. Rigid steel conduits shall consist of heavy wall, mild steel tube, hot-dipped galvanized with threads electrogalvanized after cutting, and especially selected with reference to uniformity of thickness and freedom from defects. All fittings shall be suitable and approved for use in rigid steel conduit systems.
- B. Manufacturers:
  - 1. Wheatland Tube Company
  - 2. Allied Tube & Conduit Corporation
  - 3. Maverick Pipe
  - 4. Or Approved Equal
- C. Rigid Steel Conduit: ANSI C80.1, UL 6.
- D. Fittings and Conduit Bodies: ANSI/NEMA FB 1; UL Standard 514B; all steel fittings.

## 2.3 NON-METALLIC, PVC CONDUIT

- A. Manufacturers:
  - 1. Thomas & Betts – Carlon
  - 2. JM Eagle
  - 3. Osburn Associates, Inc.
  - 4. IPEX - Scepter
  - 5. Cantex
  - 6. Or Approved Equal
- B. Description: NEMA TC 2; Schedule 40 PVC.
- C. Fittings and Conduit Bodies: NEMA TC 3.
- D. Plastic (PVC) conduit shall be heavy wall, Schedule 40 with integral bell, polyvinyl chloride (PVC), non-metallic conduit.

## 2.4 MISCELLANEOUS FITTINGS AND MATERIALS

- A. Insulated grounding bushings shall be Type HBLG as manufactured by O.Z./Gedney, American Fittings Corp., Thomas & Betts, or equal.
- B. Insulating bushings shall be high impact resistant, thermoset plastic, 150°C rated, Type A as manufactured by O.Z./Gedney, American Fittings Corp., Thomas & Betts, or equal.
- C. All locknuts shall be of the sealing type, O.Z./Gedney Type SLG, Appleton, American Fittings Corp., Thomas & Betts, or equal.
- D. Liquidtight hubs shall have a sealing ring between the fitting and the box and an insulated throat to insure protection of the wires as pulled. Hubs shall be made of nodular or malleable iron steel, zinc plated for corrosion resistance, UL listed, and shall meet or exceed the requirements of UL test 514B. Liquidtight hubs shall be Bridgeport, O.Z./Gedney Type CHM, Ideal Industries 75-000 Series, American Fittings Corp., Thomas & Betts, or equal.

### PART 3 EXECUTION

#### 3.1 INSTALLATION OF RACEWAYS

- A. Install conduit in accordance with NECA 101-2013, Steel Conduits (Rigid, IMC, EMT).
- B. Arrange supports to prevent misalignment during wiring installation.
- C. Do not support conduit with wire or perforated pipe straps. Remove wire used for temporary supports.
- D. Do not attach conduit to ceiling support wires.
- E. Arrange conduit to maintain headroom and present neat appearance.
- F. Joints shall be made tight with standard couplings and corners turned with elbows or long radius bends in pipe.
- G. The Contractor shall provide and install, where required, the additional steel to adequately support all conduits, boxes, and all other electrical equipment.
- H. All conduit shall be dry, clean, and free of obstructions before conductors are pulled in. If there is evidence of moisture, obstructions, or foreign matter in the conduit when the conductors are installed, the wiring shall be removed and the conduit cleaned to the satisfaction of the Owner. All wiring showing evidence of damaged insulation shall be replaced.
- I. Wherever a conduit enters an electrical equipment enclosure from an underground or outdoor location and other locations where indicated on the Drawings, the conduit opening shall be sealed after the wires and/or cables are pulled. One and one half (1½) inch and smaller conduits with more than 20 percent wire fill may be sealed with conduit sealing compound; all other conduits, where required, shall be provided with conduit sealing bushings or compound bushings with ground conductor connectors, as manufactured by O.Z./Gedney or equal. Conduit sealing compound shall be forced into conduits to a minimum depth of 12 inches.
- J. Field bends in conduit shall not be of a lesser radius than that of manufactured elbows of the same trade size and shall show no flattening of the conduit. Conduit bends shall be held to as large a radius as possible for ease in pulling of conductors and to provide a neatly installed appearance. Generally, conduits 1" and smaller shall be bent in the field. Other conduit bends shall conform to the following: 2" and 2½" conduit, 24" radius, 3" and larger with a minimum radius of 36". Except where conduit runs are shown in exact detail on Drawings, the maximum length of straight conduit runs shall be 200 ft. between pull boxes, with 50 ft. deducted for each 90 degree bend and 25 ft. deducted for each 45 degree bend, reduction in length for all other angle bends shall be figured on a similar basis.
- K. Metallic sleeves containing a ground conductor shall be bonded at each end to the ground conductor.
- L. The ends of all metallic conduits or elbows shall be cut square, reamed, and threaded.

- M. The threads of all steel conduit connections concealed in concrete shall be coated at the time of installation with No. B69A45 Zinc clad primary coating, as manufactured by Sherwin William's Corp., Ideal Industries No. 40-630, CRC Chemicals Zinc-It, or equal.
- N. All metallic conduits, except those terminated in metal boxes or enclosures without knockouts and secured with double locknuts, integral hubs, or liquidtight hubs, shall be terminated with insulated grounding bushings. Conduits terminated in metal boxes or enclosures without knockouts and secured with double locknuts shall be terminated with an insulating bushing.
- O. All conduits and sleeves, metallic and non-metallic, intended for the passage of wire or cable and not terminated with a fitting, shall be terminated with a bushing or end bell.
- P. Install non-metallic conduit in accordance with manufacturer's instructions.
- Q. Join non-metallic, PVC conduit using cement as recommended by manufacturer. Wipe non-metallic conduit dry and clean before joining. Apply full even coat of cement to entire area inserted in fitting. Allow joint to cure for 20 minutes, minimum. The Contractor shall allow 24 hours, minimum, for all solvents to evaporate after cementing the last joint in the raceway system before pulling in any wires or cables.

END OF SECTION



SECTION 16123

WIRE AND CABLE

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Building wire.
- B. Irrigation Control Cable
- C. Wiring connectors and connections.

1.2 RELATED SECTIONS

- A. Section 16110 – Raceways.

1.3 REFERENCES

- A. ANSI/NFPA 70 – National Electrical Code.
- B. Underwriters' Laboratories Standard UL-83.
- C. Underwriters' Laboratories Standard UL-44.
- D. Federal Specification A-A-59544.
- E. ANSI Standard C33.80.
- F. ICEA – Insulated Cable Engineers Association.
- G. ASTM – American Society for Testing and Materials.

1.4 SUBMITTALS

- A. Submit under provisions of Section 01300.
- B. Product Data: Provide for all wire and cable.
- C. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by product testing agency.

1.5 PROJECT CONDITIONS

- A. Verify that field measurements are as shown on Drawings.
- B. Wire and cable routing shown on Drawings is approximate. Route wire and cable as required to meet Project Conditions.

- C. Where wire and cable routing is not shown, and destination only is indicated, determine exact routing and lengths required.

#### 1.6 COORDINATION

- A. Determine required separation between cable and other work.
- B. Determine cable routing to avoid interference with other work.

### PART 2 PRODUCTS

#### 2.1 GENERAL

- A. All wires and cables shall be permanently identified, at intervals not exceeding 3 feet, indicating type, size, voltage rating, and manufacturer's name.
- B. All wires and cables shall be continuous and shall be delivered in reels or in coils. Reels and coils shall be plainly marked for complete identification, including the wire or cable size, the number of conductors, the type of wire or cable, length, weight, thickness and character of the insulation, and the name of the manufacturer.
- C. All coils and reels of wires or cables shall carry original date perforated inspection labels of the Underwriter's laboratories, Inc. showing the number of feet and type of wire contained.

#### 2.2 MANUFACTURERS – BUILDING WIRE

- A. General Cable
- B. Southwire Corporation
- C. Approved Equal

#### 2.3 BUILDING WIRE

- A. Description: Single conductor insulated wire.
- B. Conductor: Annealed, uncoated copper. All conductors shall be stranded. ASTM designation B-3.
- C. Conductor Temperature Rating: 90°C in wet locations; 90°C in dry locations.
- D. Insulation Voltage Rating: 600 volts.
- E. Insulation: ANSI/NFPA 70, Type THWN; high temperature polyvinyl chloride with nylon jacket or Type XHHW-2, high temperature cross-linked polyethylene.

#### 2.4 MANUFACTURERS – IRRIGATION CONTROL CABLE

- A. Paige Wire

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- B. Southwire Corporation
- C. Service Wire Co.
- D. Approved Equal.

## 2.5 IRRIGATION CONTROL CABLE

- A. Description: Multiple conductors of solid bare copper meeting ASTM B-3, insulated with .015" of 60 degree C color coded PVC insulation, wet/dry, cabled with .025" of an extruded PE jacket with a nylon rip cord. Cable shall be suitable for direct burial, rated 30 volts. Outer jacket shall be UV and sunlight resistant. RoHS compliant.
- B. Conductor: 18 AWG, number of conductors as required for installation.
- C. Splicing: Shall be avoided. Where required, for direct burial or in valve box, provide 3M Company, Model No. DBR/Y-6.

## 2.6 MANUFACTURERS – WIRING CONNECTORS AND ASSOCIATED MATERIALS

- A. Solderless Pressure Connectors:
  - 1. 3M™ Company Model Scotchlok
  - 2. Thomas & Betts Model Sta-Kon
  - 3. Burndy Model Insulug Type TN
- B. Spring Wire Connectors:
  - 1. 3M™ Company Model Scotchlok
  - 2. Ideal Model Wing-Nut
- C. Compression Connectors:
  - 1. 3M™ Company Model Scotchlok
  - 2. Thomas & Betts Model Color-Keyed
  - 3. Burndy Model Hylug
- D. Tap Connectors:
  - 1. Thomas & Betts Model Color-Keyed
  - 2. Burndy Model Crimpit
  - 3. Anderson Model Crimptaps
- E. Watertight, Twist-On Connectors:
  - 1. 3M™ Company Direct Bury Splice Kits
  - 2. King Innovation "DryConn"
  - 3. Ideal Industries, Inc. Twister DB Plus
- F. Watertight, Insulated Connector Blocks:
  - 1. Utilco Type USPA-SS, Type PSA-SS, or Type PED-SS
  - 2. IlSCO Type USPA-SS
- G. Electrical Insulating Tape:
  - 1. 3M™ Company "Scotch" No. 33+

- 2. Plymouth "Premium Black"
- H. High Temperature Tape:
  - 1. 3M™ Company "Scotch" No. 70
  - 2. Plymouth "Plysil"
- I. Fireproofing Tape:
  - 1. 3M™ Company "Scotch" No. 77
  - 2. Plymouth No. 50
- J. Woven Fiberglass Tape:
  - 1. 3M™ Company "Scotch" No. 69
  - 2. Plymouth "Plyglas"
- K. Color Coding Tape:
  - 1. 3M™ Company "Scotch" No. 35
  - 2. Plymouth "Slipknot" No. 45
- L. Insulating and Watertight Sealing Materials:
  - 1. 3M™ Company "Scotchcast" kits
  - 2. Raychem WCS Series heat shrinkable sleeves
  - 3. 3M™ Company 8400 Series cold shrink materials
  - 4. 3M™ Company "Scotchkote" sealant
- M. Watertight Cord Grip Fittings:
  - 1. Crouse-Hinds CGB-SG Series
  - 2. Appleton Electric Co.
  - 3. Thomas & Betts
- N. Cable or Cord Strain Relief:
  - 1. Hubbell-Kellems
  - 2. Daniel Woodhead Co.
- O. Cable Pulling Lubricant:
  - 1. American Polywater "Dyna-Blue"
  - 2. Ideal "Aqua Gel"
  - 3. Minerallac "Golden Glide"
  - 4. 3M™ Company "GEL"

## 2.7 WIRING CONNECTORS AND ASSOCIATED MATERIALS

- A. All wiring connectors shall be 75°C rated and suitable for use on copper conductors.
- B. Cable or cord strain reliefs shall consist of stainless steel wire mesh with support bale. Strain reliefs shall be of the split rod type where required or indicated on the Drawings.
- C. Cable Pulling Lubricant:
  - 1. Lubricant shall be UL listed and approved for use on the cable jacket or insulation.
  - 2. Lubricant shall be polymer based and shall dry completely when exposed to air.

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## PART 3 EXECUTION

### 3.1 EXAMINATION

- A. Verify that interior of building has been protected from weather.
- B. Verify that mechanical work likely to damage wire and cable has been completed.

### 3.2 PREPARATION

- A. Completely and thoroughly swab raceway before installing wire.

### 3.3 WIRING METHODS

- A. Exterior Locations:
  - 1. Wire and cable for general power, light, and control for use in raceways exterior to buildings and in underground raceways shall be building wire Type THWN or Type XHHW-2 insulation.
- B. Use wiring methods indicated on Drawings.
- C. Color Coding:

The color schedule for the conductor insulation of wire and cable shall conform to the following:

  - 1. Three phase lighting and power, 208Y/120 VAC-Black, Red, Dark Blue, White or Gray, and Green ground.
  - 2. Three phase lighting and power, 120/240 VAC-Black, Red, Orange (high leg to ground), White or Gray, and Green ground.
  - 3. Single phase lighting and power, 120/240 VAC-Black, Red, White or Gray, and Green ground.
  - 4. Three phase lighting and power, 480 VAC-Brown, Orange, Yellow, and Green ground.
  - 5. Three phase lighting and power, 480Y/277 VAC-Brown, Orange, Yellow, Gray, and Green ground.
  - 6. DC power – Red with White stripe (+) and Light Blue with White stripe (-).
  - 7. Single conductor control, AC voltage – Red.
  - 8. Multi-conductor control cables – ICEA Method 1.
  - 9. Alarm, annunciator, instrumentation, graphic, and telemetering (if not shielded), AC voltage – Pink.
  - 10. Alarm, annunciator, instrumentation, graphic, and telemetering (if not shielded), DC voltage – Light Blue.
  - 11. Intrinsically safe circuits – Purple.
  - 12. On wire sizes larger than Number 8 AWG and/or where authorized by the Owner, coding may be identified by taping with the appropriate colored self-adhesive vinyl color coding tape.
  - 13. Grounding conductors shall be continuous green or bare for all systems.
  - 14. Neutral conductors shall be continuous white or gray for all systems.
- D. The installation of intrinsically safe circuits shall meet all requirements of the NEC.
- E. Wiring Connections:

1. Dry location splices and tap connections shall consist of compression connectors or tap connectors, taped to 150 percent of insulation rating of the conductors.
2. Final connections to equipment wire leads for No. 8 AWG and smaller wire in dry locations only, except 480 volt motor leads, may be made with spring wire connectors.
3. Wet and damp location splices and tap connections shall consist of compression connectors or tap connectors with insulating and watertight sealing materials; water tight, twist-on connectors for wire sizes up to three No. 10 AWG; or watertight, insulated connector blocks; providing watertight connections suitable for direct burial.
4. All conductor terminations at screw terminals shall consist of solderless pressure connectors, except where conductor terminations are included with the equipment being connected.
5. Insulation of connections in lighting fixture and high temperature equipment shall consist of silicone rubber type high temperature tape with a woven fiberglass tape over-wrap.
6. Electrical insulating tape (plastic type) shall be used on all splice and tap connections, unless wire manufacturer's recommendations require otherwise.

### 3.4 INSTALLATION

- A. Pull all conductors into raceway at same time. Cable pulling tensions shall not exceed manufacturer's recommended values.
- B. Use suitable wire pulling lubricant for wire, No. 4 AWG and larger, and for all cables. No soap flakes, vegetable oils, clays, or grease shall be permitted in raceways.
- C. Use suitable cable fittings and connectors.
- D. Neatly train and lace wiring inside boxes, equipment, and panelboards.
- E. Clean conductor surfaces before installing lugs and connectors.
- F. Make splices, taps, and terminations to carry full ampacity of conductors with no perceptible temperature rise.
- G. Wire and cable shall be supported in vertical runs by insulated clamps so that wire or cable weight will not be unduly supported from conductor terminations.
- H. Spade or fork tongue lugs shall not be used, except where approved by the Owner.
- I. Wires and cables shall, in general, be run continuously, without splicing, from origination to termination. No splices shall be permitted in any feeder circuit, except in outlet, junction, and/or pull boxes, or where specifically noted on the Drawings. Use sufficient length of wire for connecting to equipment without straining. All methods of splicing shall meet cable manufacturer's recommendations. All splices shall be carefully placed in outlet boxes, etc. without crowding. No splicing shall be permitted in signal cables.
- J. Splices and tap connections shall be made in junction boxes only; conduit type fittings shall not be used as junction boxes.

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- K. Wires and cables shall be installed in raceways, as indicated on the Drawings or required, and shall provide a complete and operating system.
- L. All wires and cables shall be tagged as specified in Section 16195.
- M. Where an exposed run of cable or cord enters a box or enclosure, provide a watertight cord grip fitting suitable for the cable or cord diameter.

### 3.5 INTERFACE WITH OTHER PRODUCTS

- A. Identify wire and cable under provisions of Section 16195.
- B. Identify each conductor with its circuit number or other designation indicated on Drawings.

### 3.6 FIELD QUALITY CONTROL

- A. Perform field inspection and testing under provisions of Sections 01400.
- B. Inspect wire and cable for physical damage and proper connection.
- C. Measure tightness of bolted connections and compare torque measurements with manufacturer's recommended values.
- D. Verify continuity of each branch circuit conductor.
- E. Verify continuity of each feeder conductor.

END OF SECTION

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SECTION 16170  
GROUNDING AND BONDING

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Grounding electrodes and conductors.
- B. Equipment grounding conductors.
- C. Bonding.

1.2 RELATED SECTIONS

- A. Section 16010 - General Electrical, Instrument, and Control Requirements.

1.3 REFERENCES

- A. ANSI/NFPA 70 - National Electrical Code.

1.4 PERFORMANCE REQUIREMENTS

- A. Grounding System Resistance: 5 ohms.

1.5 SUBMITTALS

- A. Submit under provisions of Section 01300.
- B. Product Data: Provide data for grounding electrodes and connections.
- C. Test Reports: Indicate facility's overall resistance to ground.
- D. Manufacturer's Instructions: Include instructions for storage, handling, protection, examination, preparation and installation of exothermic connectors.

1.6 PROJECT RECORD DOCUMENTS

- A. Submit under provisions of Section 01700.
- B. Accurately record actual locations of grounding electrodes.

1.7 REGULATORY REQUIREMENTS

- A. Conform to requirements of ANSI/NFPA 70.
- B. Furnish products listed and classified by Underwriters Laboratories, Inc. or other testing firm acceptable to authority having jurisdiction, as suitable for purpose specified and shown.



## PART 2 PRODUCTS

### 2.1 ROD ELECTRODES

- A. Ground rods shall be 3/4" diameter by 10 feet long and shall have copper jackets and steel cores. The rods shall be as manufactured by Blackburn/Eritech, Erico Electrical Products, Harger, or equal.

### 2.2 MECHANICAL CONNECTORS

- A. All compression connectors, lugs, etc., used in grounding circuits in any location shall have bolts, nuts, etc., of silicon bronze alloy equal to "Everdur" metal. Grounding connections, clamps, etc., shall be as manufactured by Burndy Engineering Company, Thomas and Betts Company, Delta-Star Electric Company, Harger, or equal.
- B. Fittings for bonding a grounding conductor to metallic conduit shall be Thomas and Betts Series 3900BU or equal. Fittings for bonding a grounding conductor to its own conduit shall be Burndy Engineering Company GAR-BU Series, Thomas and Betts Series 3900, Harger, or equal.
- C. Where connections to ground rods or ground mats must be disconnected for testing, the fittings shall be Burndy Engineering Co. Type GD, GG, GAR; Thomas and Betts Co. Series 3902BU; Harger; or equal.

### 2.3 EXOTHERMIC CONNECTIONS

- A. Connections to steel, between conductors, and for water stops shall consist of exothermic welding similar and equal to Burndy Engineering Company's "Thermoweld", Erico Products, Inc. "Cadweld Kits", Thomas & Betts Corp. "Furseweld", or Harger.

### 2.4 CONDUCTORS

- A. Grounding conductors, loops, and risers shall be bare, stranded, soft-drawn copper and shall be of the sizes indicated on Drawings.
- B. All bonding jumpers shall be copper and of a cross-sectional area at least equal to their corresponding grounding conductors.

## PART 3 EXECUTION

### 3.1 EXAMINATION

- A. Verify that final backfill and compaction has been completed before driving rod electrodes.

### 3.2 INSTALLATION

- A. Install Products in accordance with manufacturer's instructions.

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- B. Install rod electrodes at locations indicated. Install additional rod electrodes as required to achieve specified resistance to ground. Rod electrodes shall be driven into undisturbed earth or engineered backfill only.
- C. Provide bonding to meet Regulatory Requirements.
- D. The non-current carrying parts of all electrical equipment installed under this Contract, including but not limited to raceways, raceway supports, and equipment enclosures, shall be bonded by means of bare copper cable or copper strap to the grounding system as shown on the Drawings and specified hereinafter.
- E. Where attached to equipment, conduits, cabinets, etc., suitable approved solderless lugs, compression connectors, or clamps shall be used. No soldered connections shall be used on grounding circuits at any point.
- F. Where a grounding cable is to be bonded to structural or architectural metal, the exact location of each bond shall be approved by the Owner. The location of such grounding connections shall be at points where they will not be subject to mechanical damage and, if possible, shall be accessible for inspection.
- G. Taps and splices in grounding cables and connections to ground rods shall be made by an exothermic weld process.
- H. Splices in wire or cable ground leads shall not be permitted.

### 3.3 FIELD QUALITY CONTROL

- A. Inspect grounding and bonding system conductors and connections for tightness and proper installation.

END OF SECTION

SECTION 16470

PANELBOARDS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Modifications to existing panelboards.

1.2 RELATED SECTIONS

- A. Section 16010 – General Electrical, Instrument, and Control Requirements.

1.3 REFERENCES

- A. NECA (National Electrical Contractors Association) “Standard of Installation.”
- B. NEMA AB 1 – Molded Case Circuit Breakers.
- C. NEMA PB 1 – Panelboards.
- D. NEMA PB 1.1 – Instructions for Safe Installation, Operation and Maintenance of Panelboards Rated 600 Volts or less.
- E. NFPA 70 – National Electrical Code.

1.4 SUBMITTALS

- A. Submit under provisions of Section 01300.
- B. Shop Drawings: Indicate outline and support point dimensions, voltage, main bus ampacity, integrated short circuit ampere rating, circuit breaker arrangement and sizes.
- C. Manufacturer’s Installation Instructions: Indicate application conditions and limitations of use stipulated by Product testing agency. Include instructions for storage, handling, protection, examination, preparation, installation, and starting of Product.

1.5 OPERATION AND MAINTENANCE DATA

- A. Submit under provisions of Section 01700.
- B. Maintenance Data: Include spare parts data listing; source and current prices of replacement parts and supplies; and recommended maintenance procedures and intervals.

1.6 QUALITY ASSURANCE

- A. Perform Work in accordance with NECA Standard of Installation.

1.7 REGULATORY REQUIREMENTS

- A. Conform to requirements of NFPA 70.
- B. Furnish products listed and classified by Underwriters Laboratories, Inc. or other testing firm acceptable to authority having jurisdiction, as suitable for purpose specified and shown.

PART 2 PRODUCTS

2.1 MODIFICATIONS TO EXISTING PANELBOARDS

- A. Where indicated on the Drawings, provide modifications to existing panelboards as required. The panelboards shall be modified by the addition of new devices, connections to existing devices, and/or disconnection from existing devices.
- B. Circuit breakers for addition to existing panelboards shall be the panelboard manufacturer's compatible replacement parts and shall match the panelboards existing breaker interrupting ratings. Breaker trip ratings and number of poles shall be as indicated on the Drawings.

PART 3 EXECUTION

3.1 INSTALLATION

- A. Provide filler plates for unused spaces in panelboards.
- B. Provide typed circuit directory for modified panelboard.
- C. All panelboard circuit breakers or switches shall have a circuit number marker on or adjacent to the breaker or switch.
- D. Provide engraved plastic nameplates and circuit number markers.

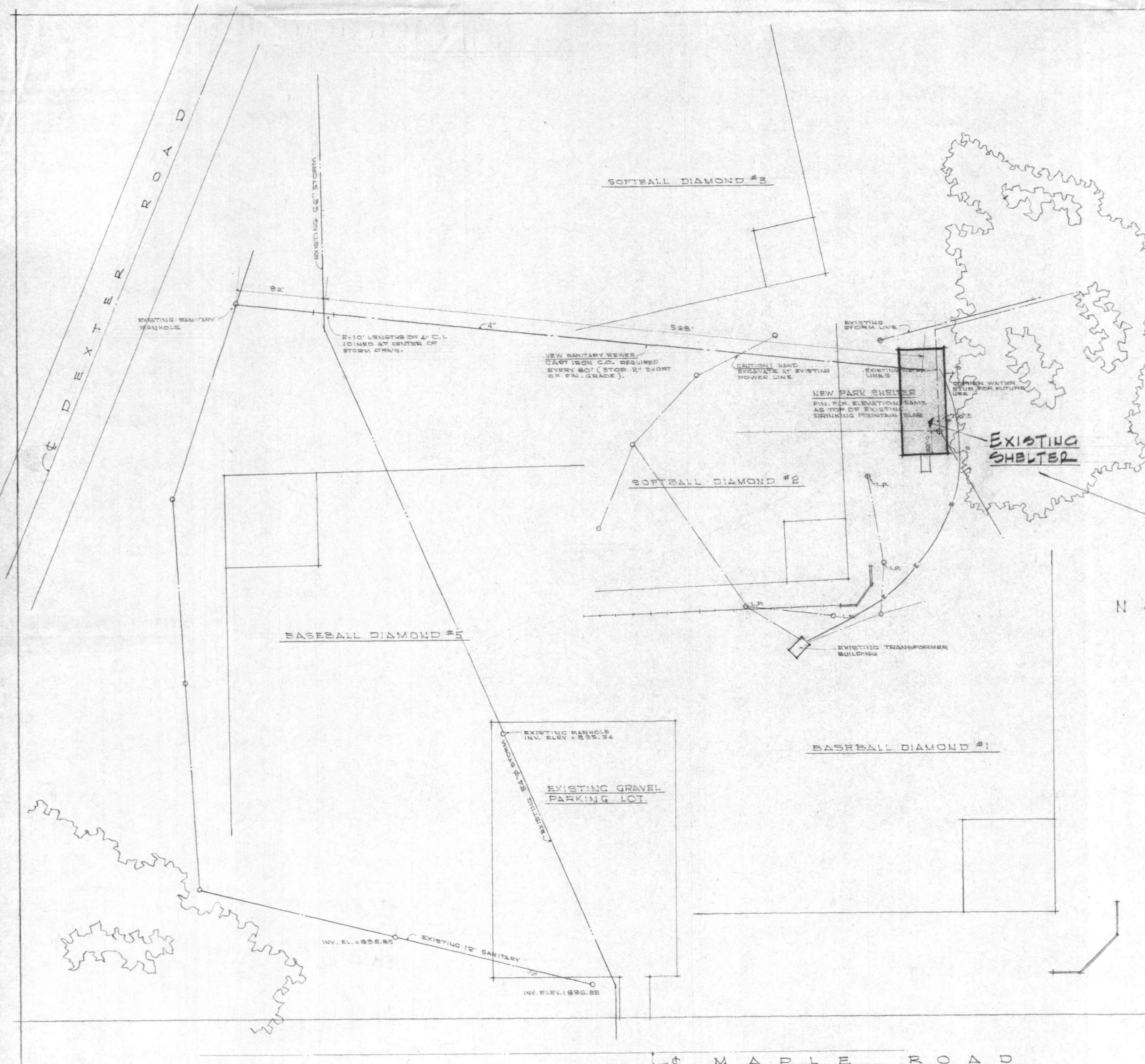
3.2 FIELD QUALITY CONTROL

- A. Visual and Mechanical Inspection: Inspect for physical damage, proper alignment, anchorage, and grounding. Check proper installation and tightness of connections for circuit breakers and lugs.

END OF SECTION

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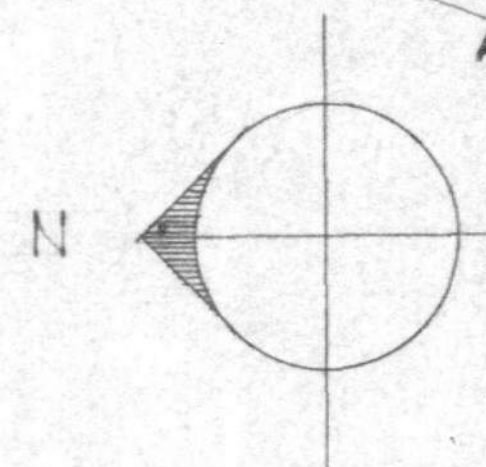
## APPENDIX



INDEX TO DRAWINGS

1. PLOT PLAN
  2. FOUNDATION & FOOTING PLAN
  3. FLOOR PLAN
  4. ELEVATIONS & DETAILS
  5. BUILDING SECTIONS & DETAILS
  6. ROOF FRAMING PLAN
  7. MECHANICAL & ELECTRICAL PLAN
- SPECIFICATIONS
8. GENERAL CONDITIONS, EXCAVATING & GRADING, CONCRETE, MASONRY, STRUCT. & MISC. METALS, CARPENTRY & MILLWORK.
  9. ROOF & SHEET MET., HOLLOW MET. FRAMES, TOILET PARTITIONS, ASPHALT PAVED, PAINTING & CAULKING, PLUMBING
  10. ELECTRICAL

**NOTE:** CONTRACTOR SHALL CONSULT THE REVISED SPECIFICATIONS FOR CHANGES AND ADDITIONS TO ABOVE ORIGINAL SPECS. SEE SHT. 2 FOR KEY TO NEW WORK TO BE DONE ON EXISTING BUILDING.



REVISED PLOT PLAN ° SCALE 1" = 50'-0"

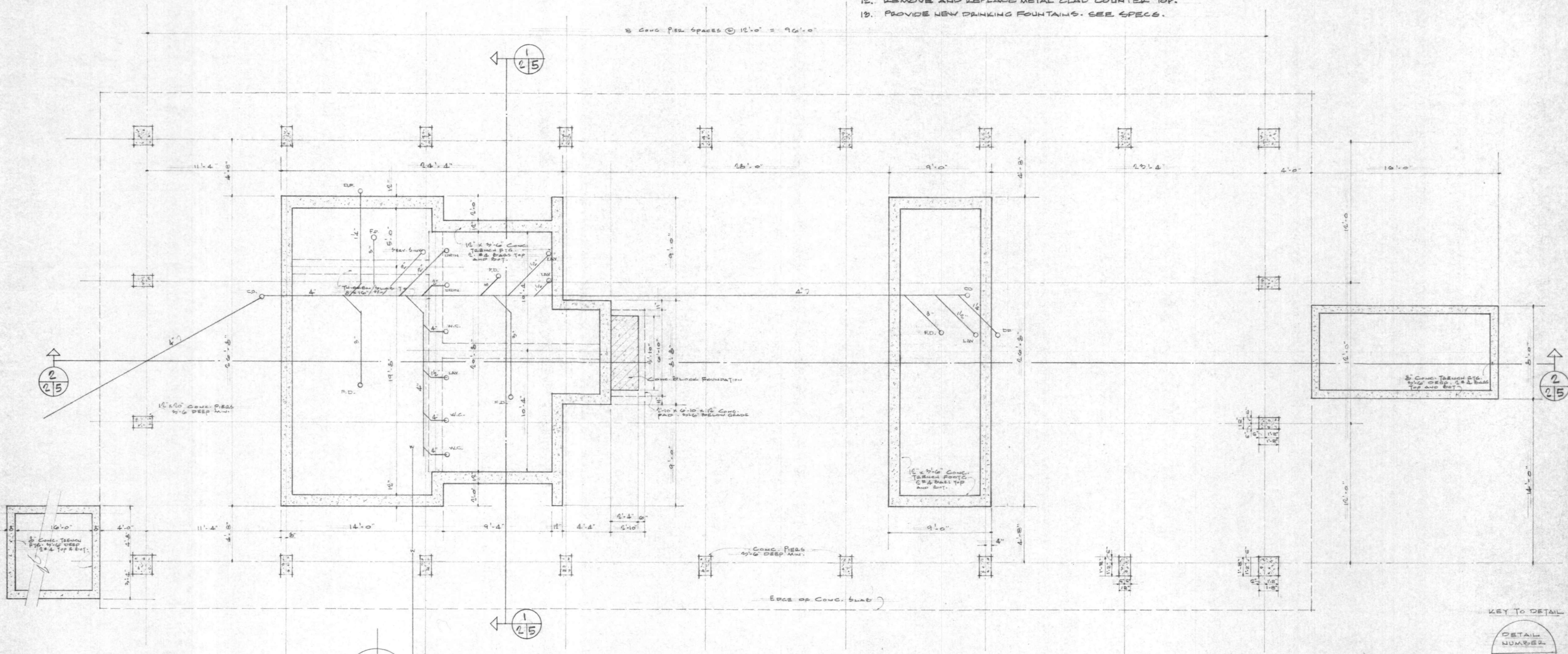
PROJECT <b>RENOVATIONS TO VETERANS PARK SHELTER</b> ANN ARBOR, MICHIGAN		OWNER <b>CITY OF ANN ARBOR</b>	ARCHITECT <b>JAMES P. WONG &amp; ASSOC.</b> 2378 E. STADIUM BLVD. ANN ARBOR, MICHIGAN	JOB #0463 <b>1</b>
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REVISED - APRIL 23, 1971  
REVISED - AUG. 17, 1963

# KEY TO NEW WORK TO BE DONE ON EXISTING BUILDING

NOTE: (3) INDICATES NUMBERS ON DRAWINGS CORRESPONDING TO THE FOLLOWING NUMBERED ITEMS.

1. REMOVE AND REPLACE APPROX. 1/2 OF DAMAGED BRICK PIER.
2. RESET, LEVEL AND REGROUT EXISTING WOOD BEAM ANCHORS.
3. REMOVE AND REPLACE CHIPPED AND DAMAGED BRICKWORK.
4. REMOVE TOP 2" OF MASONRY WALL AND REPLACE INCLUDING WOOD PLATE ANCHOR BOLTS.
5. REMOVE AND REPLACE ENTIRE BRICK AND BLOCK WALLS INCLUDING CHIMNEY AND FIREPLACE. LIMITS OF DEMOLITION ARE APPROXIMATE AND MASON SHALL USE HIS DISCRETION TO FACILITATE KEYING IN HIS WORK.
6. REMOVE EXISTING DOORS AND FRAMES AND REPLACE WITH NEW. SEE DOOR SCHED. AND SPECS.
7. SAND AND REFINISH EXISTING DOOR AND FRAME.
8. ENLARGE EXISTING MASONRY OPENING AND FINISH NEW LINTEL, OVERHEAD DOOR AND FRAME.
9. STEAM CLEAN, OR USE OTHER METHOD AS NECESSARY TO CLEAN EXISTING MASONRY WALLS.
10. RESET SECURELY BENCH ANCHOR SUPPORTS.
11. REPLACE EXISTG. WOOD BENCHES WITH CONCRETE TYPE AS DETAILED.
12. REMOVE AND REPLACE METAL CLAD COUNTERTOP.
13. PROVIDE NEW DRINKING FOUNTAINS. SEE SPECS.
14. REMOVE EXISTING TOILET PARTITIONS AND REPLACE WITH NEW. SEE SPECS.
15. REMOVE ALL EXISTG. PLUMBING FIXTURES AND REPLACE WITH NEW.
16. PROVIDE ENTIRE NEW ROOF STRUCTURE INCLUDING WOOD SUPPORTING BEAMS, TRUSSES, SHINGLES, FASCIA, ANCHORS, BLOCKING, LOUVERS AND ALL NECESSARY MATERIALS AND LABOR AS REQUIRED.
17. PROVIDE 14 NEW REMOVABLE WALL PANELS AS SHOWN AND SPECIFIED.
18. PATCH DAMAGED WATER LINE AS REQUIRED.
19. PROVIDE ALL NEW LIGHTING FIXTURES AS INDICATED IN LIGHTING SCHEDULE AND AS SPECIFIED.
20. PROVIDE NEW WALL OUTLET AND WIRING AS REQ'D.
21. PROVIDE NEW ELECTRIC SPACE HEATING EQUIPM'T. WHERE SHOWN AND AS SPECIFIED.
22. PROVIDE NEW EXHAUST FAN AS SPECIFIED.
23. PROVIDE NEW SWITCHES AND WIRING.
24. PROVIDE NEW ELECT. HOT WATER HEATER.
25. PROVIDE NEW LIGHT PANEL AND SAFETY SWITCH.
26. PROVIDE WOOD COUNTERTOPS THROUGHOUT.



FOOTING & FOUNDATION PLAN SCALE 1/4"

NOTE: PLUMBING SHOWN IS SCHEMATIC.

KEY TO DETAIL

DETAIL NUMBER	LOCATION SHEET	DETAIL SHEET
(3)		

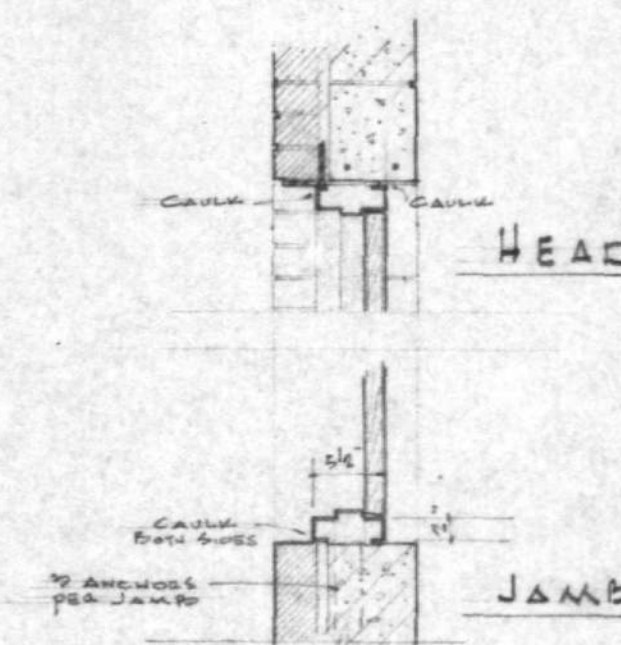
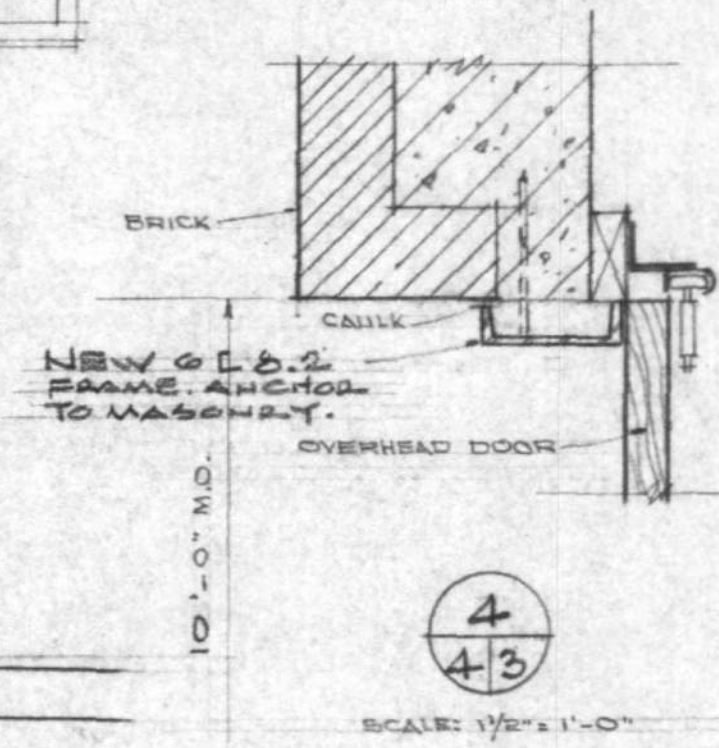
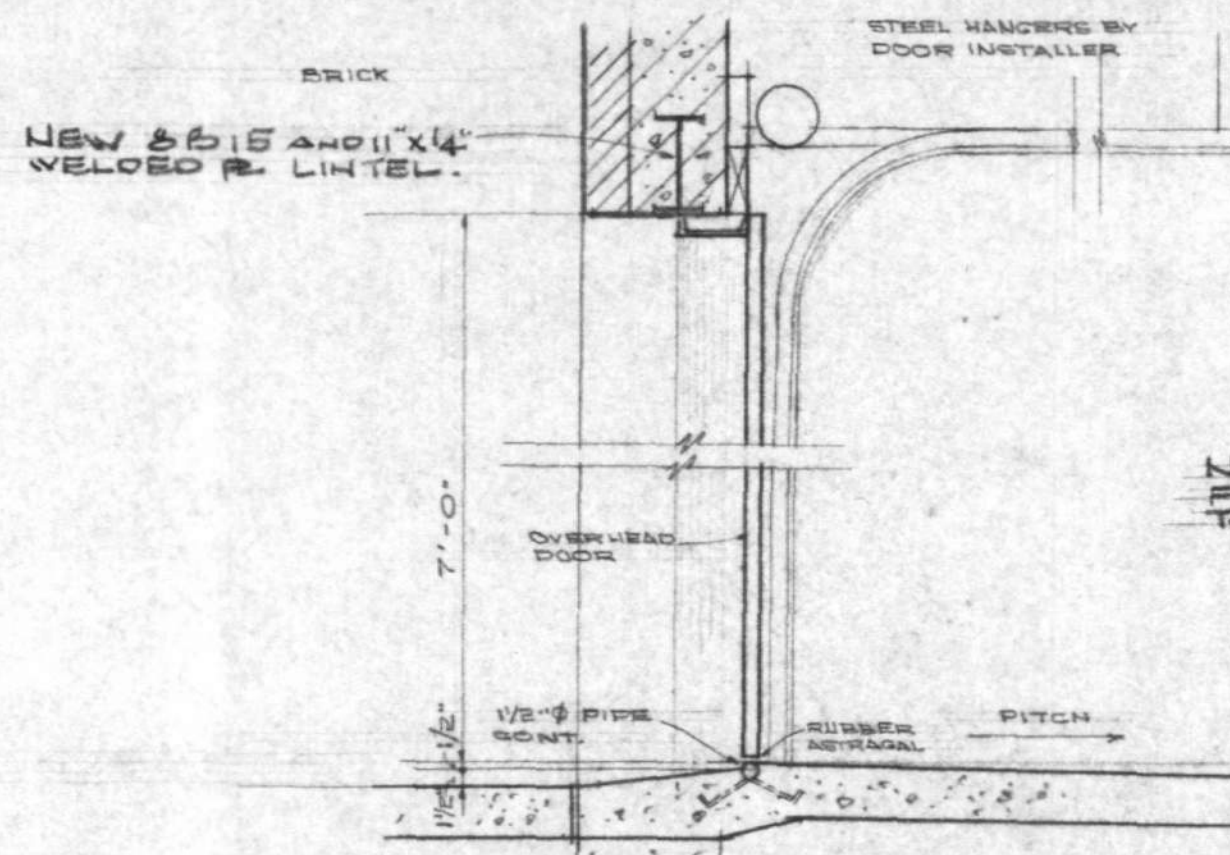
REVISED APRIL 23, 1971

PROJECT <b>RENOVATIONS TO VETERANS PARK SHELTER</b> ANN ARBOR, MICHIGAN	OWNER <b>CITY of ANN ARBOR</b>	ARCHITECT <b>JAMES P. WONG ASSOC.</b> 2378 E. STADIUM BLVD. ANN ARBOR, MICHIGAN	JOB No. 0463 DATE 6-27-68 <b>2</b>
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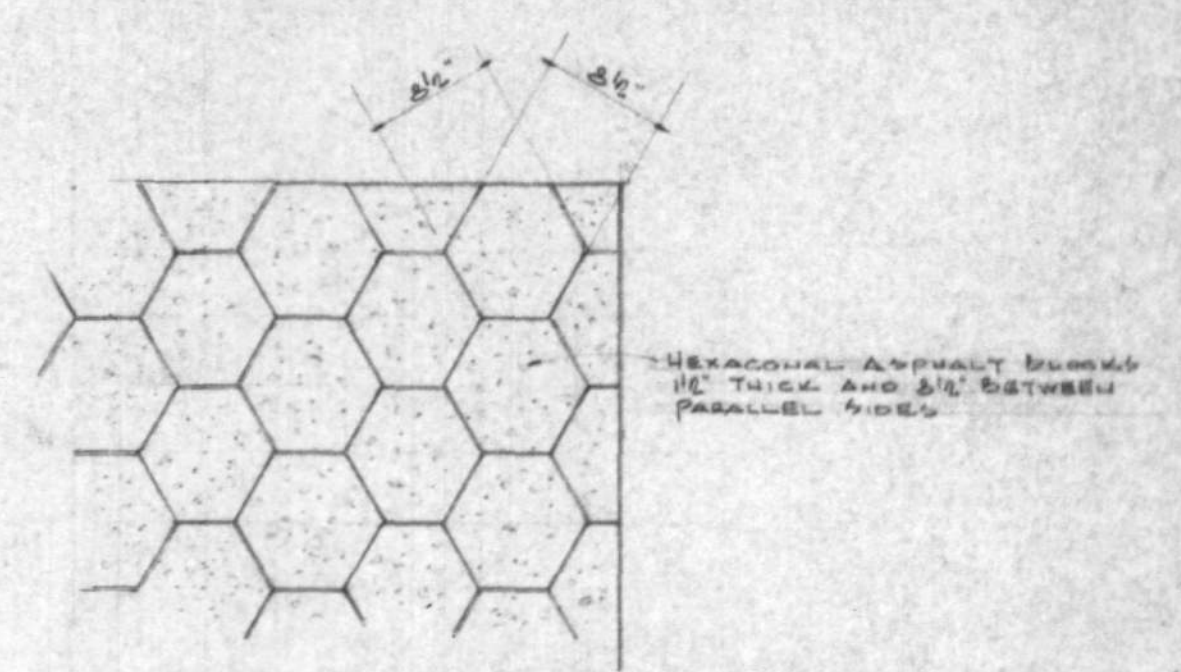
DOOR SCHEDULE

No.	SIZE	TYPE	FRAME	REMARKS
1	10'-0" x 7'-0" x 1 1/2"	OVERHEAD WOOD	STEEL TEE PSH	SEE ELEVATION EXT. NO. 4
2	6'-6" x 7'-0" x 1 1/2"	FLUSH WOOD SOLID	HOLLOW METAL	SEE DET. THIS SET.
4	3'-0" x 7'-0" x 1 1/2"	FLUSH HOLLOW MET.	HOLLOW MET.	do
5	do	do	do	do
6	do	do	do	do
7	6'-6" x 7'-0" x 1 1/2"	do	do	SEE ELEV. AND DET. EXT. NO. 3
8	3'-0" x 7'-0" x 1 1/2"	do	do	do

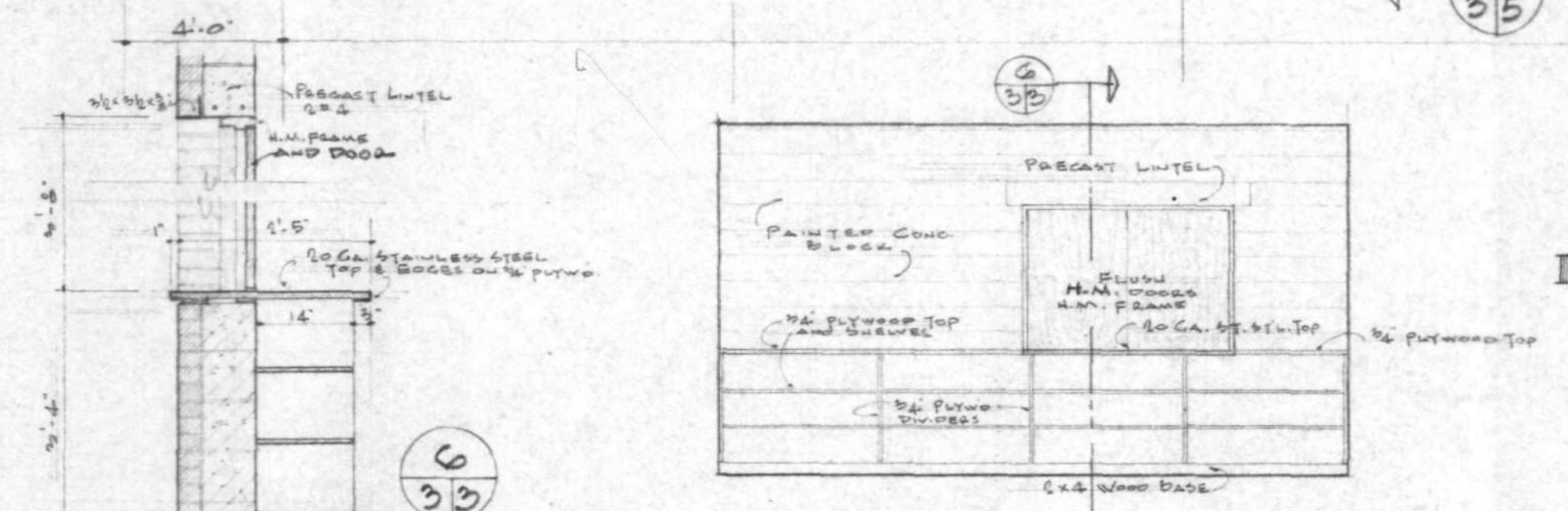
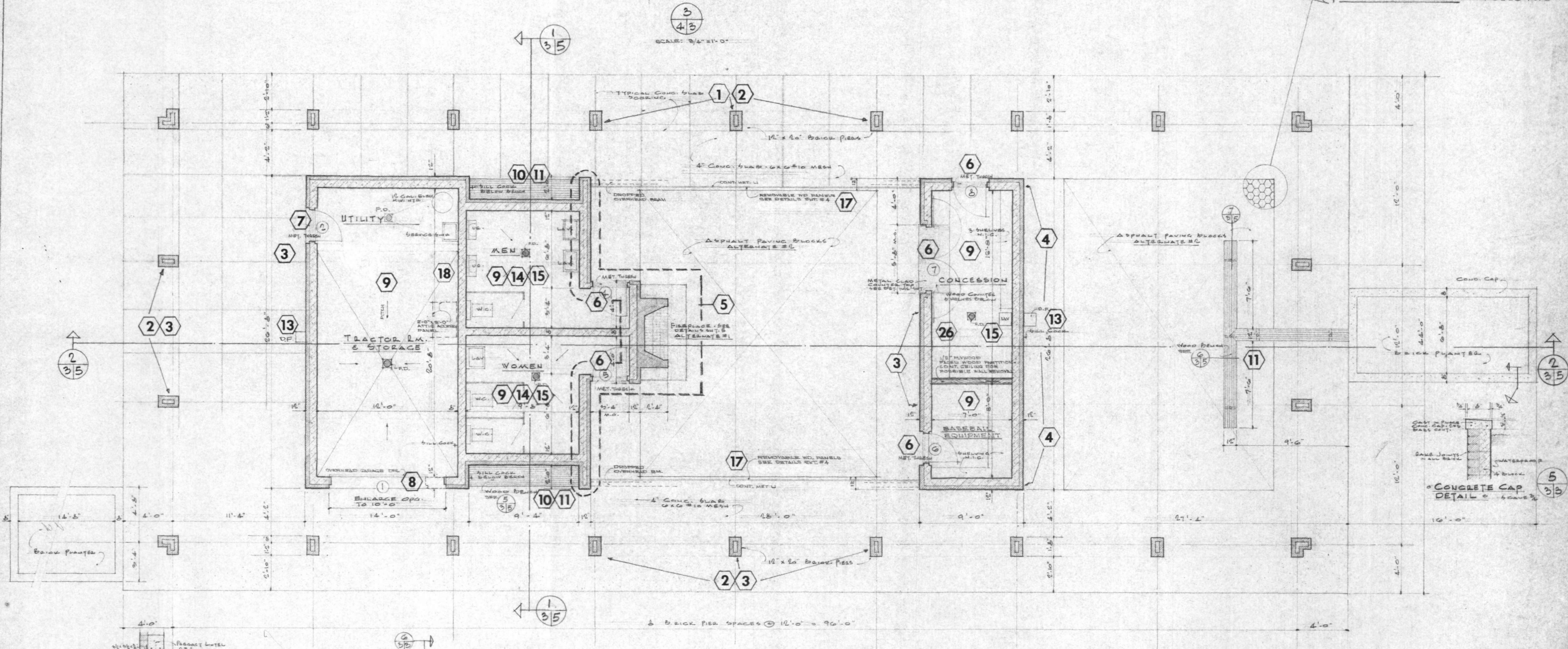
METAL THRESHOLDS FOR ALL DOORS EXCEPT NO. 1, 2, 7, INCLUDE IN HARDWARE ALLOWANCE  
 NOTE - ALL DOORS #1 THROUGH #8 WALLS HAVE PRECAST CONC. LINTELS 6" x 6" WITH 2# BARS AND 3/4" x 1/4" x 1/2" L BRICK LINTEL.



TYPICAL HOLLOW METAL FRAME DETAIL - SCALE 1/2"



DETAIL PLAN OF ASPHALT PAVING BLOCKS - SCALE 1 1/2"

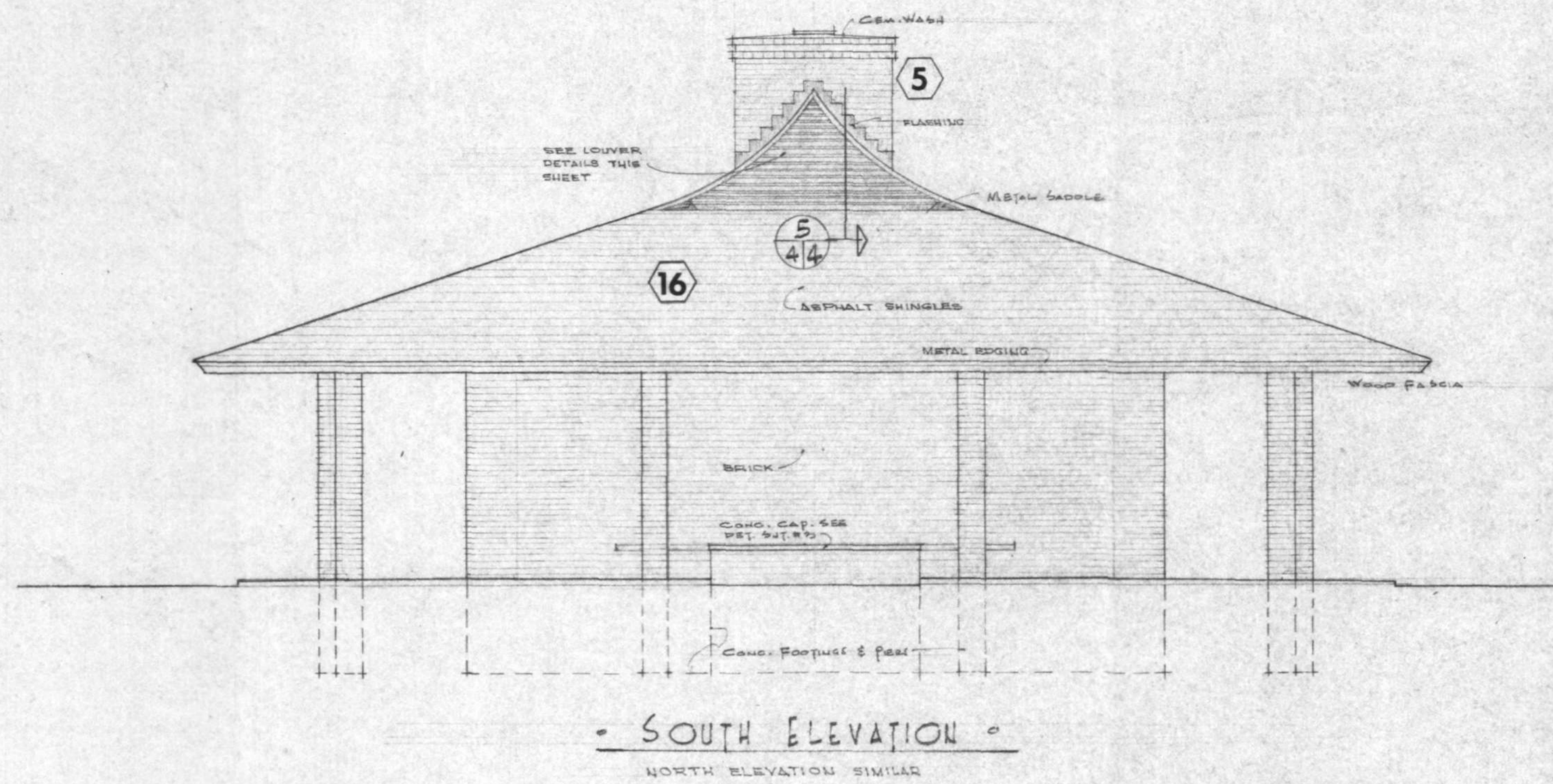


ELEVATION & DETAILS OF CONCESSION COUNTER - SCALE 1/2"

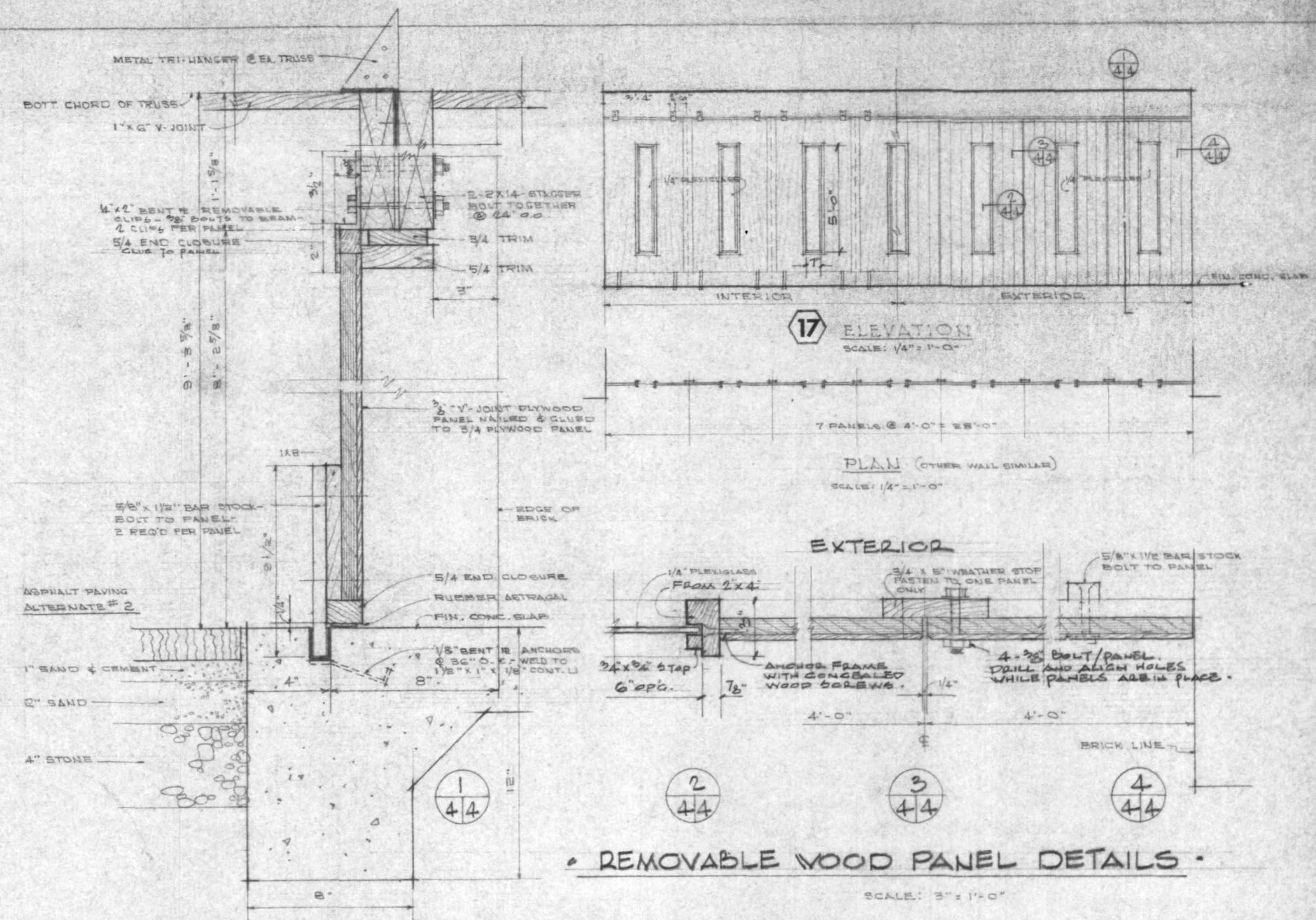
PROJECT	OWNER	ARCHITECT	Job No. 0400 DATE 6-29-69
VETERANS PARK SHELTER ANN ARBOR, MICHIGAN	CITY OF ANN ARBOR	JAMES P. WONG & ASSOC. 2376 E. STADIUM BLDG. ANN ARBOR, MICHIGAN	3

REVISED APRIL 23, 1971

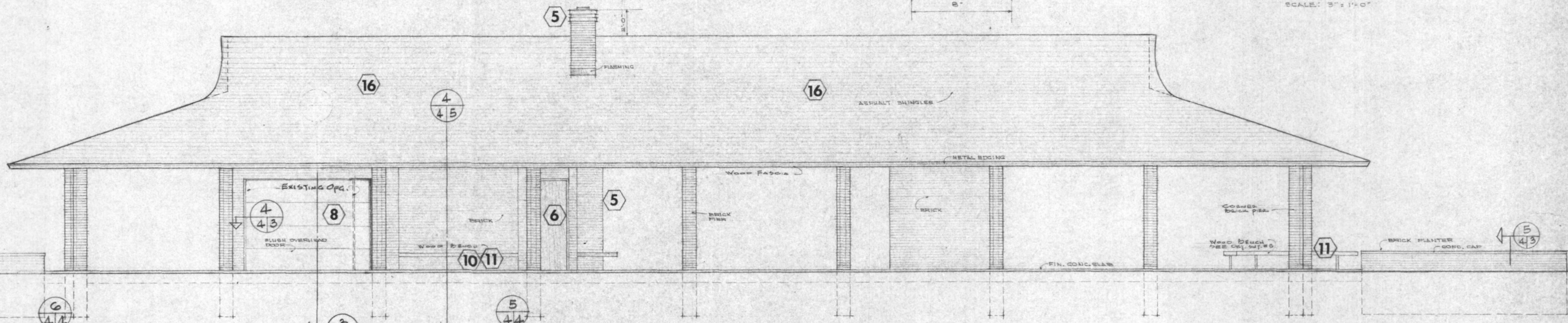




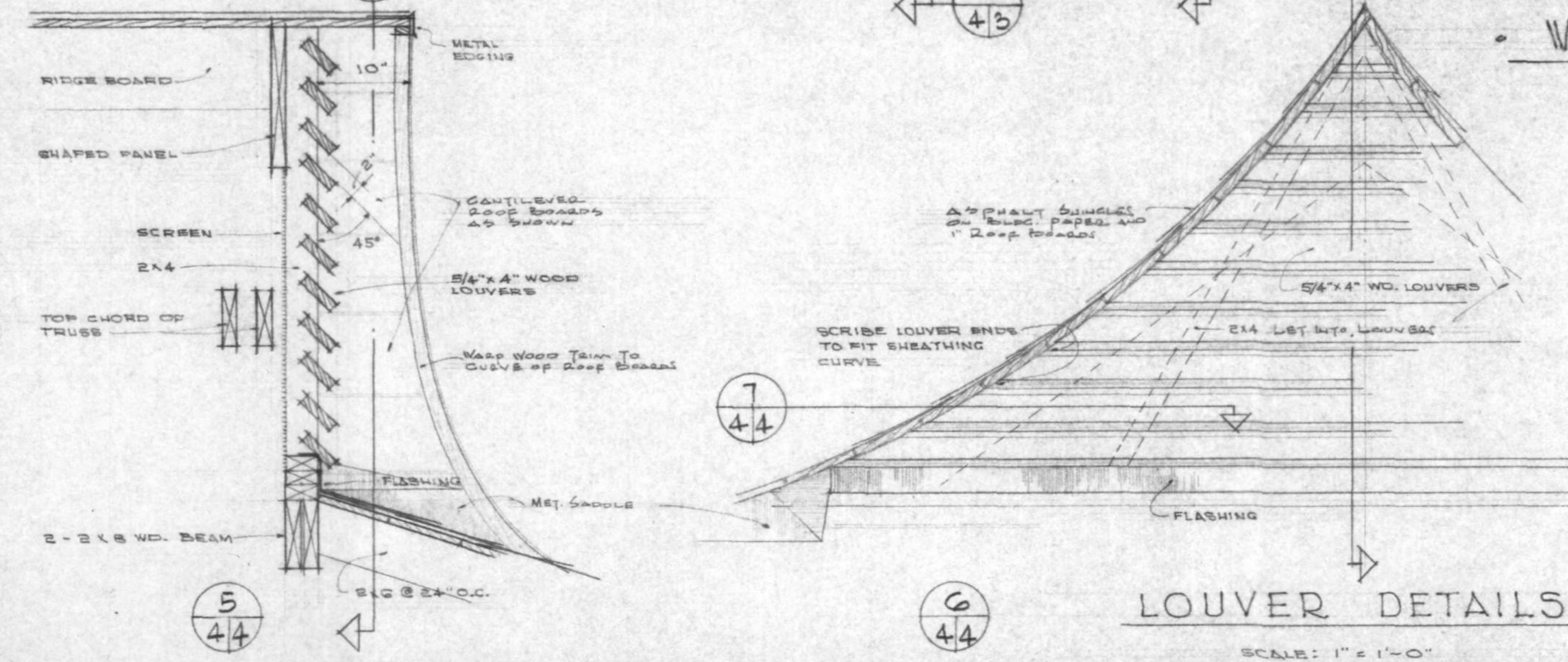
**• SOUTH ELEVATION •**  
NORTH ELEVATION SIMILAR



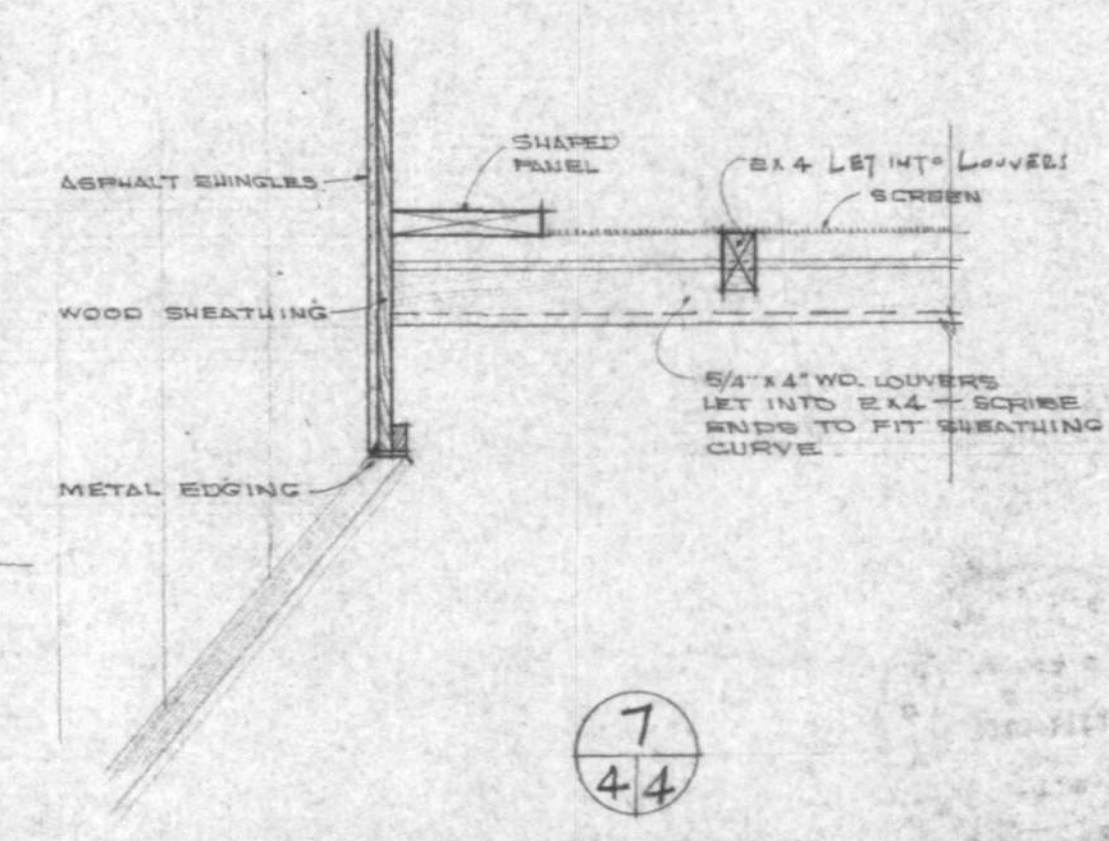
**• REMOVABLE WOOD PANEL DETAILS •**  
SCALE: 3/4" = 1'-0"



**• WEST ELEVATION •**  
EAST ELEVATION SIMILAR  
SCALE 1/4"



**LOUVER DETAILS**  
SCALE: 1" = 1'-0"

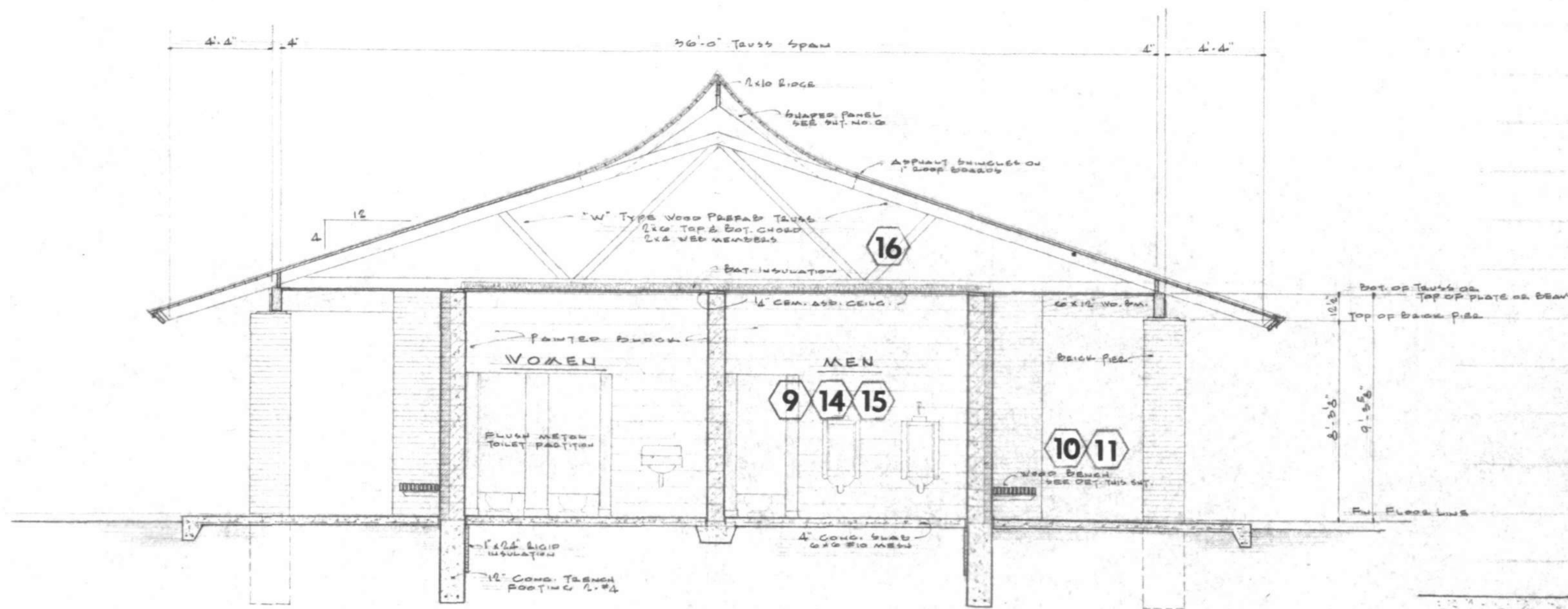


KEY TO DETAILS

DETAIL NUMBER	LOCATION	DETAIL SHEET
5/44		
6/44		
7/44		
4/43		
8/43		
10/11		
11/11		
16/44		
17/44		

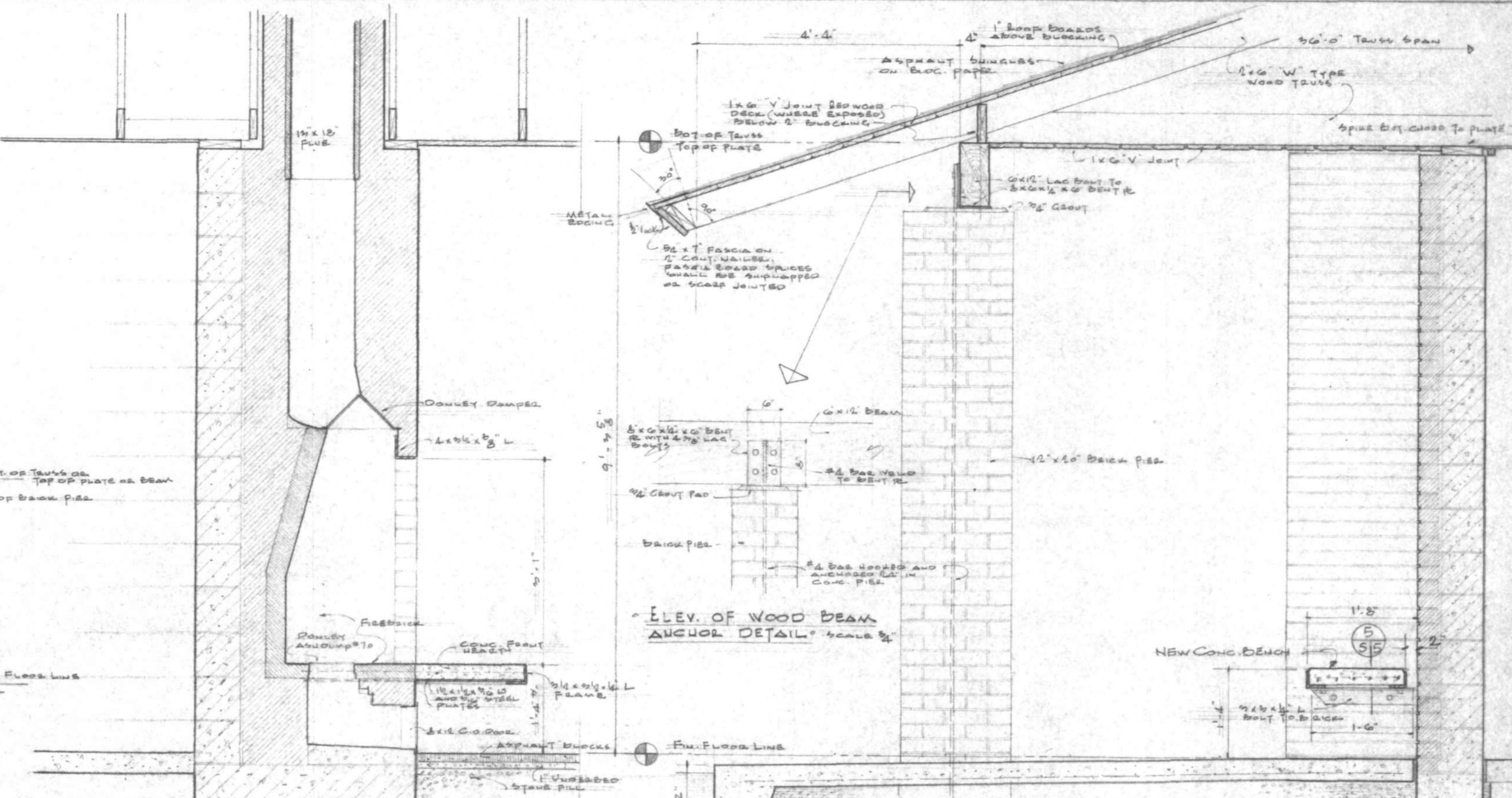
PROJECT <b>RENOVATIONS TO VETERANS PARK SHELTER</b> ANN ARBOR, MICHIGAN	OWNER <b>CITY OF ANN ARBOR</b>	ARCHITECT <b>JAMES P. WONG &amp; ASSOC.</b> 1875 E. STADIUM BLVD. ANN ARBOR, MICHIGAN	Job No. 0688 DATE 6-10-68 <b>4</b>
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REVISED APRIL 23, 1971



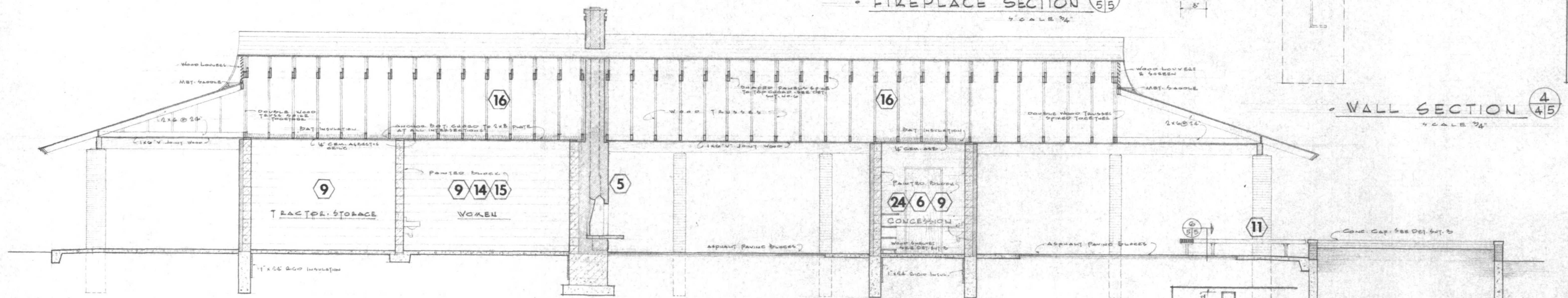
BUILDING SECTION 1/5

SCALE 1/4"



FIREPLACE SECTION 3/5

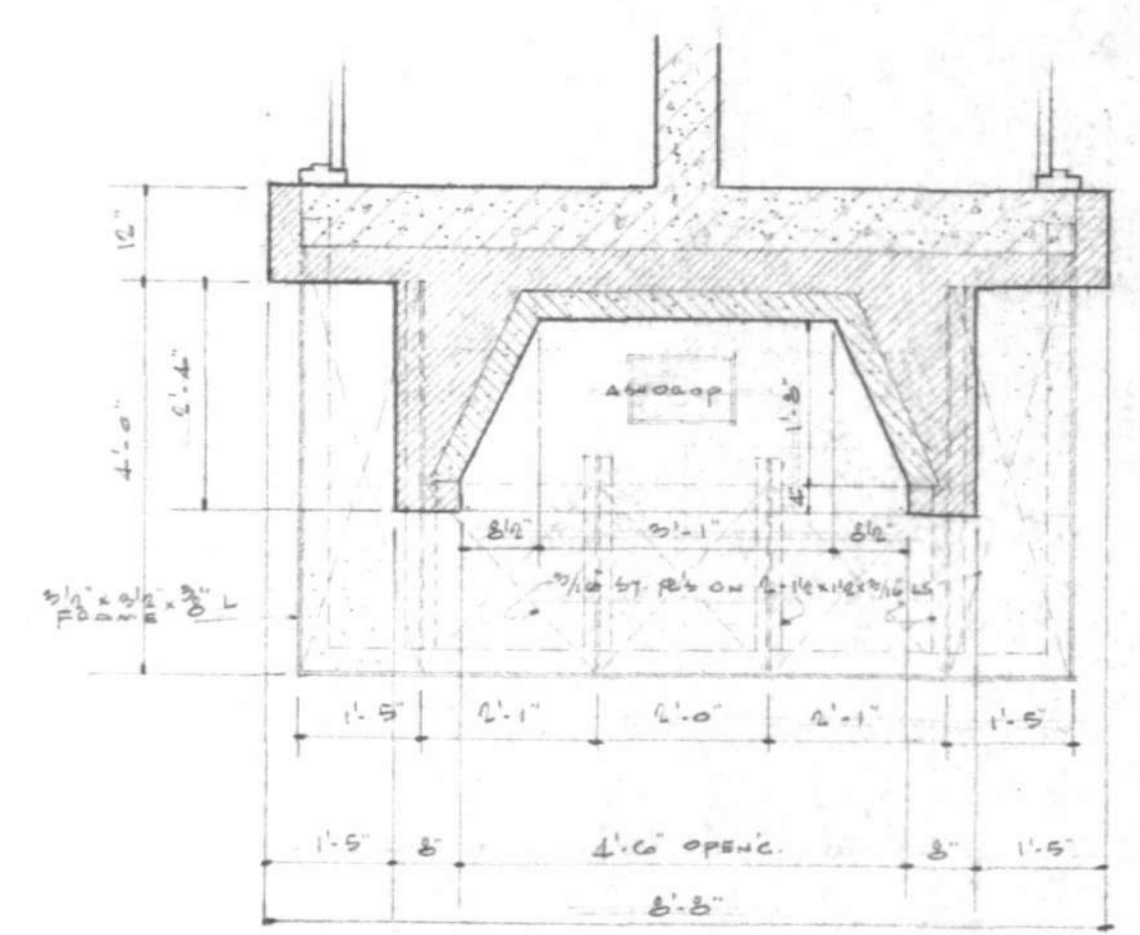
SCALE 3/4"



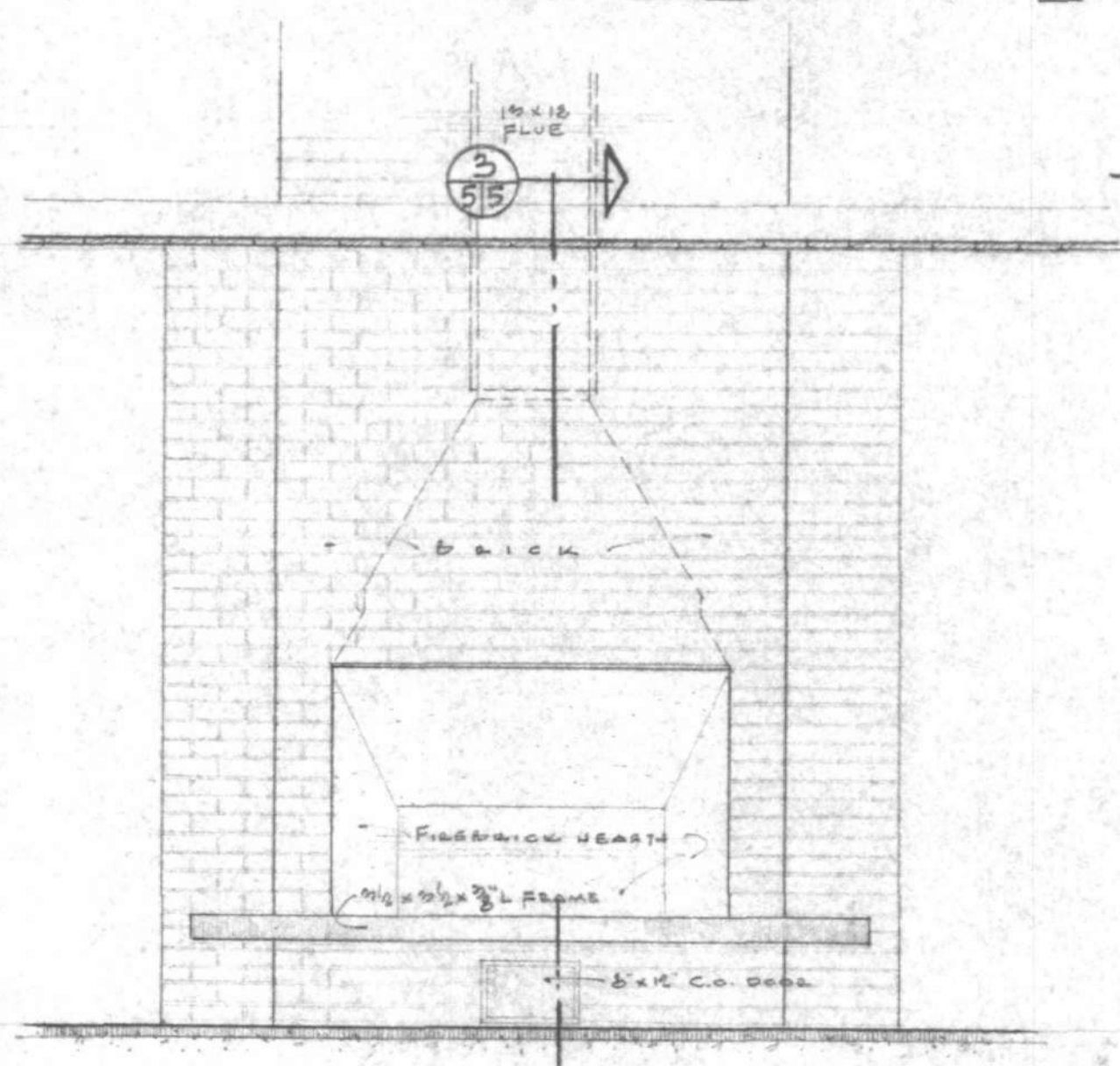
BUILDING SECTION 2/5

WALL SECTION 4/5

SCALE 3/4"

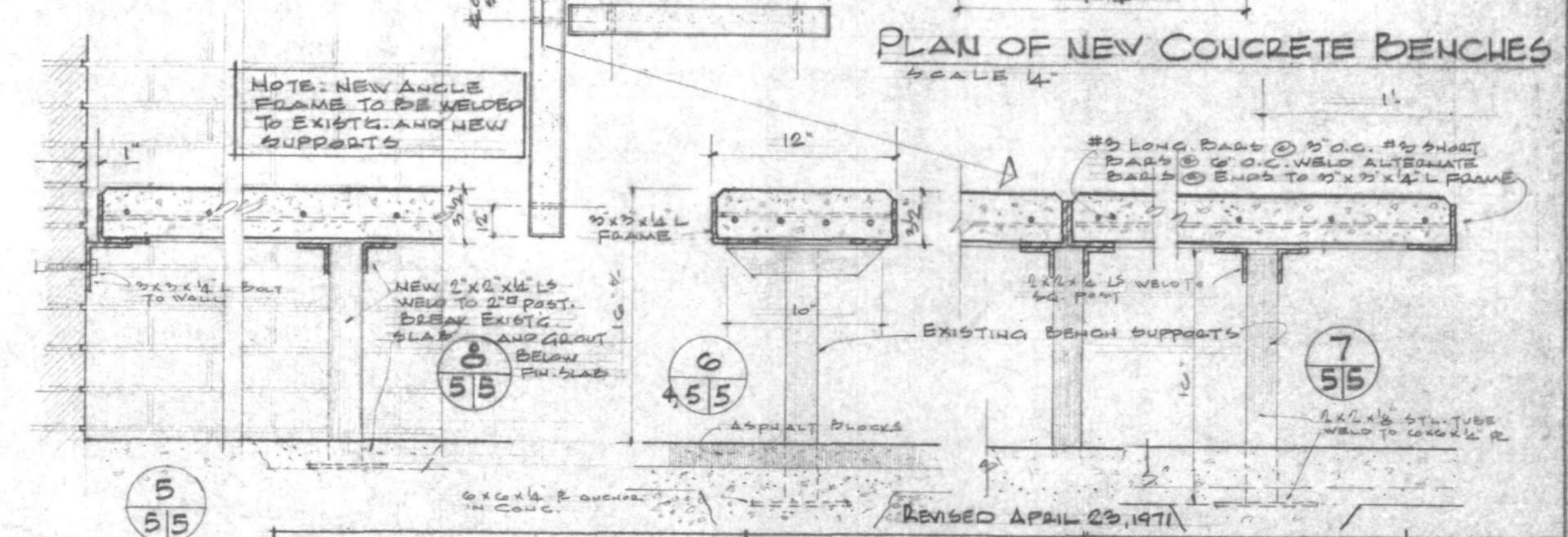


FIREPLACE PLAN



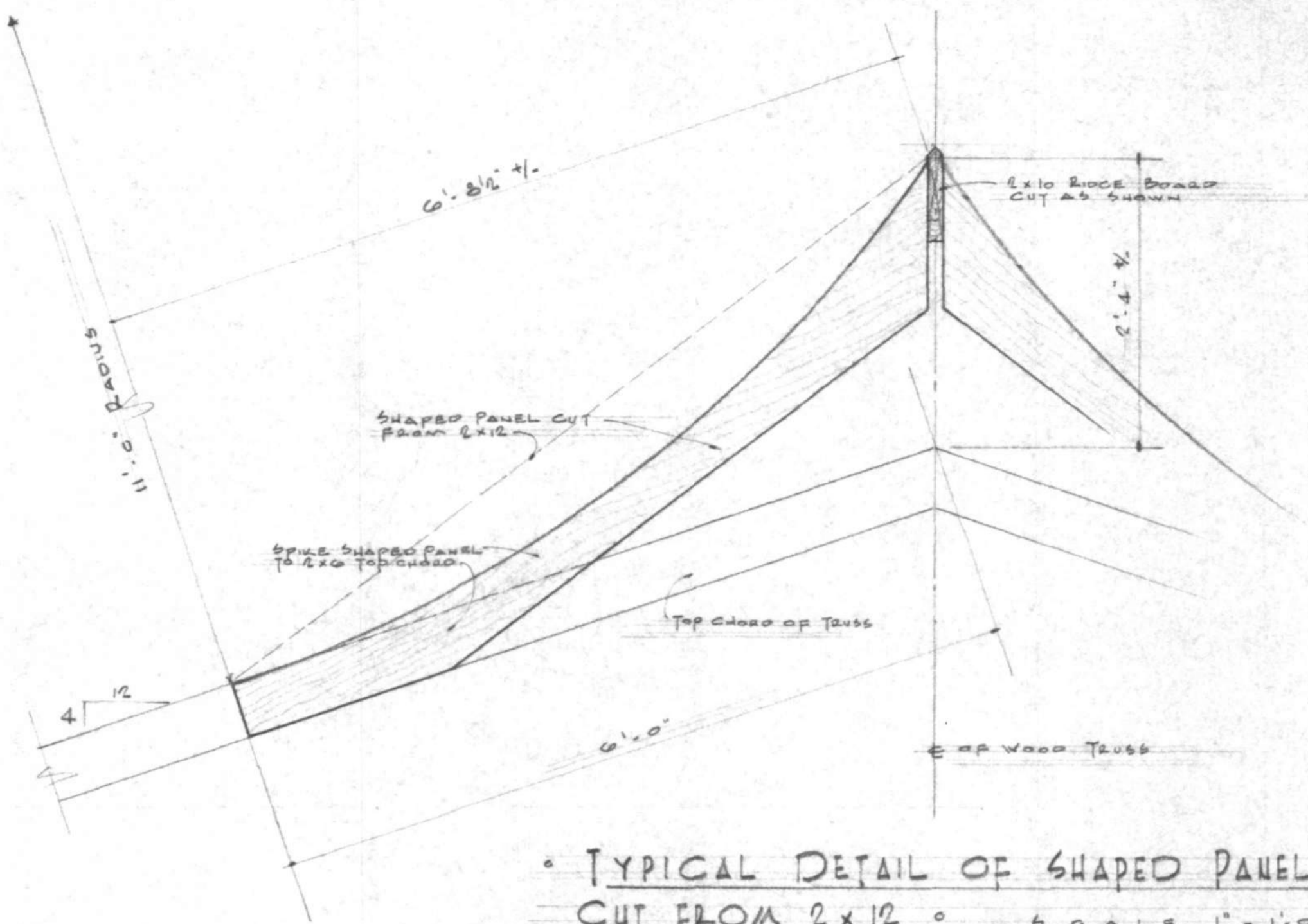
ELEVATION SCALE 1/2"

BENCH DETAILS SCALE 1/2"

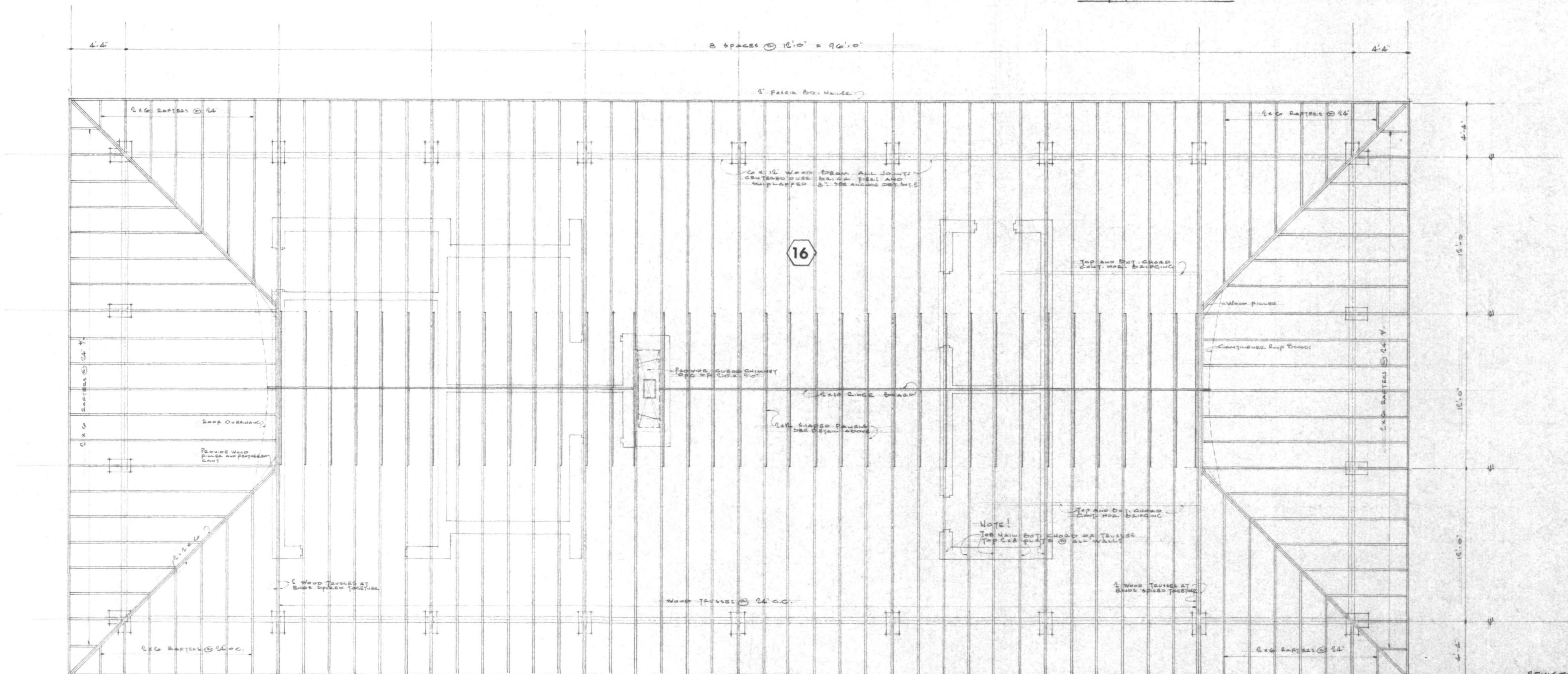


PLAN OF NEW CONCRETE BENCHES SCALE 1/4"

PROJECT	OWNER	ARCHITECT	JOB NO. 0269
RENOVATIONS TO VETERANS PARK SHELTER	CITY OF ANN ARBOR	JAMES P. WONG & ASSOC.	DATE 02-7-69
ANN ARBOR, MICHIGAN		537 E. STADIUM BLVD. ANN ARBOR, MICHIGAN	5



• TYPICAL DETAIL OF SHAPED PANEL  
CUT FROM 2x12 • SCALE 1" = 1'-0"



• ROOF FRAMING PLAN • SCALE 1/4" = 1'-0"



PROJECT RENOVATIONS TO VETERANS PARK SHELTER ANN ARBOR MICHIGAN	OWNER CITY OF ANN ARBOR	ARCHITECT JAMES P. WONG & ASSOC. 2875 E. STADIUM BLVD. ANN ARBOR MICHIGAN	Job No. 2463 DATE 02-77 <b>6</b>
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REVISED APRIL 29, 1971



GENERAL CONDITIONS ( SUPPLEMENTARY )

1. Scope:
  - A. The Contractor shall provide all items, articles, operations or methods listed, mentioned or scheduled on the drawings and/or herein, including all labor, materials, equipment and incidentals necessary and required for their completion.
2. General Conditions:
  - A. The "General Conditions" of the Contract for the Construction of Buildings standard form, American Institute of Architects, current edition, shall form a part of these specifications, applying to the Contractor and all Subcontractors.
  - B. A copy is available for reference at the office of the Architect.
3. Allowances:
  - A. See trade divisions for sums to be set aside for materials and/or labor not specifically described. Allowances include:
    - a. Brick, see Masonry - \$73.00 /M
    - b. Finish Hardware, See Carpentry and Millwork - \$450.00
  - B. Any difference between the Allowances and final costs to be adjusted between Owner and Contractor.
4. Laying Out Work:
  - A. The Contractor shall be responsible for correctly laying out the work as shown on the drawings, and maintaining accuracy in the work through out.
  - B. As the work progresses, the Contractor shall lay out and mark all partitions as a guide to all trades.
5. Manufacturer's Specifications:
  - A. Whenever materials or products are specified by trade name the Manufacturer's Specifications shall be strictly followed. No substitution allowed without approval of the Architect.
6. Protection:
  - A. General:
    - a. Erect safe and proper barricades as necessary to prevent personal injury.
  - B. Weather:
    - a. Provide suitable protection for all work and materials to prevent any weather damage.
    - b. At the end of a day's work, cover all new work likely to be damaged.
    - c. Provide a temporary storage shed on the premises for the use of all trades.
7. Temporary Utilities:
  - A. The General Contractor will provide all electric, lighting, and other utilities for all trades. Water will be supplied to building area by city at no cost to Contractor.
8. Insurance:
  - A. Contractor:
    - a. The Contractor shall maintain Workmen's Compensation, Public Liability, and Property Damage insurance through out the term of this contract, all in accordance with the laws of the State of Michigan. The limits of insurance required are:
 

Public Liability	\$100,000 for injury to one person and \$300,000 for one accident
	\$ 50,000 for damage to property
9. Toilet Accomodations:
  - A. General Contractor shall provide and maintain temporary facilities for the workmen. Installation is to meet all governing codes.

EXCAVATION, BACKFILL & GRADING

1. General Conditions:
  - A. The work under this section is subject to the General Conditions (Supplementary) items 1 thru 9.
2. General Notes:
  - A. General Contractor will stake out the building and establish floor and grade elevations.
3. Excavations:
  - A. Remove topsoil from the building area and pile it for redistribution.
  - B. Excavate to dimensions and elevations indicated, plus sufficient space to permit erection of forms. Use all material on the site.
  - C. This Contractor shall notify Architect before placing of concrete, of any unusual soil conditions which might prevent footings and piers from being poured on solid bearing.
4. Filling and Grading:
  - A. Fill:
    - a. Fill under all concrete slabs, interior and exterior, with 6" minimum sand-gravel, run-of-pit.
  - B. Backfill:
    - a. Backfill foundation wall trenches with sand-gravel, run-of-pit. Compact all fill with water and tamping.
  - C. Grading:
    - a. Cut or fill to bring grades to approximately those shown on drawings.
    - b. Placement of topsoil and finish hand grading is not a part of this contract.

CONCRETE

1. General Conditions:
  - A. The work under this section is subject to the General Conditions (Supplementary) items 1 thru 9.
2. Footings and Piers:
  - A. Footing trenches and piers:
    - a. Cut with straight sides, if possible, and remove all loose earth.
  - B. Forms:
    - a. Lined up. Level and centered under walls.
  - C. Reinforcing:
    - a. This Contractor to furnish and install all reinforcing bars.
    - b. See foundation plan and sections.
  - D. Placing concrete:
    - a. Per requirement of Local Code. Use 3000# concrete.
    - b. Rough screed top in preparation for placement of block walls.
  - E. Anchors:
    - a. Note anchor rods to be installed in concrete piers.
3. Floors:
  - A. Interior:
    - a. Note concrete floor is placed over 6" minimum sand-gravel fill. Settle with water.
    - b. Vapor barrier required - 4 mil Visqueen film vapor barrier over sand fill in all interior rooms.
    - c. Reinforce with 6 x 6 #10 ga. welded wire mesh.
    - d. Place 4" slab. Steel trowel floors to smooth surface suitable for finish floor, pitched 1" to drains.
    - e. Use 3000# concrete through out.
    - f. Use Densicon Cure-Hard Liquid Hardener.
  - B. Exterior:
    - a. Note slabs are placed over 6" minimum sand-gravel fill, settled with water.
    - b. See plans for expansion joints. Include joint between all parts of the structure and the slabs. Use 1/2" x 4" asphalt impregnated material such as Flexcell, by Celotex Corporation.
    - c. Reinforce with 6 x 6 #10 gauge welded wire fabric, lapped 6" and pulled up into slab. (Do not run through expansion or cold joints).
    - d. Place 4" slab and trowel to smooth surface.
    - e. Grass-brush with fine hair broom.
    - f. Edge all slabs and joints with small radius tool.
    - g. Pitch as shown. Note slab is thickened to 12" on entire perimeter.
    - h. Use minimum 3000# air entrained concrete.
    - i. Place metal inserts and bench supports as shown.

MASONRY

1. General Conditions:
  - A. The work under this section is subject to the General Conditions. (Supplementary) items 1 thru 9.
2. Block Walls:
  - A. Materials:
    - a. Block, lightweight aggregate.
    - b. Mortar, use one part commercial mortar cement to three parts sand by volume. Brimant preferred.
    - c. Reinforcing, "Duro-Wal", every third course.
    - d. Galvanized brick anchors.
  - B. Laying:
    - a. Full beds of mortar.
    - b. Plumb, level, true to line, 8" per course, running bond.
    - c. Tool all exposed joints half round, strike others flush.
    - d. Fill core of block work of all exterior walls with water repellent Vermiculite insulation.
  - C. Cleaning:
    - a. Cut out loose mortar, fill all holes, repoint where necessary.
    - b. Exposed masonry surfaces left clean of mortar lumps and stains.
3. Brick Walls & Piers:
  - A. Material:
    - a. Brick allowance, \$73.00/M.
    - b. Mortar, dark color, Architect to select color.
  - B. Laying:
    - a. Full beds of mortar, running bond, parge block back-up.
    - b. Plumb, level, true to line.
    - c. All exposed joints to be raked.
    - d. Provide cement wash and grout into place steel anchors for all wood beams at top of all brick piers. Note angle supports for wood benches.
  - C. Cleaning:
    - a. Cut out loose mortar, fill all holes, repoint where necessary.
    - b. Scrub with 5% solution of muriatic acid.
    - c. Flush with clear water.
4. Fireplace - Alternate #1:
  - A. Fireplace:
    - a. Build per details on sheet 5, and the plan on sheet 3.
    - b. Damper, cast-iron, chain control.
    - c. Plie lining, terra cotta, free from cracks.
    - d. Fire brick, laid flat, backwall and sidemalls.
    - e. Hearth, reinforced concrete, on steel frame. Smooth trowel finish top and exposed edges.
    - f. Depressed 1" firebrick under fire.
    - g. Outslay clay of cement with wash. Waterproof with two coats "Tharoseal".
    - h. Base and cap flashing by others.

5. Insulation:
  - A. Perimeter of foundation walls:
    - a. Furnished and installed by General Contractor.
  - B. Block walls:
    - a. Masonry Contractor to fill block cavity with water repellent Vermiculite masonry fill insulation by Zemelite Company.
6. Planter Boxes - Alternate IV:
  - A. Planter box:
    - a. Build per detail on Sheet # 3.
    - b. Asphalt waterproof interior.

STRUCTURAL STEEL & MISCELLANEOUS METALS

1. General Conditions:
  - A. The work under this section is subject to the General Conditions. (Supplementary) items 1 thru 9.
2. Listels:
  - A. Furnish all steel listels of built up sections and angles as shown in details. Built up lintel over garage door shall have minimum bearing of 8" each side. Masons will install.
3. Wood Bench Anchors:
  - A. Furnish bent plate anchors as detailed on Sheet # 5 to masons to locate and set. This Contractor shall weld anchoring rod to plate after anchors are set in grout.
4. Wood Bench Supports & Inserts Built In Concrete:
  - A. Furnish to Masonry and Concrete Contractors steel angle and pipe bench supports; pipe insert at sill of garage door in proper time for them to install.
5. Fabrication:
  - A. Do all punching and drilling of steel required for attachment of other materials.
  - B. All shop connections shall be welded.
6. Painting:
  - A. All structural steel and miscellaneous metals shall receive one shop coat of metal primer after all dirt, rust and scale have been removed.

CARPENTRY & MILLWORK

1. General Conditions:
  - A. The work under this section is subject to the General Conditions. (Supplementary) items 1 thru 9.
2. Work Included:
  - A. In general the Carpentry and Millwork will include: roof trusses with shaped panels, roof decking, wood beams, ceiling joist, plates, wood ceiling, cement asbestos board ceiling, doors, counter and shelving, wood fascia and trim, wood louvers, wood bounces and sry and all miscellaneous items not mentioned heretofore but shown on drawings or necessary for a completed installation.
  - B. Trusses:
    - a. As fabricated by Michigan Timber and Truss.
    - b. Shop drawings shall be submitted to Architect showing all connections, lumber grades and details for approval.
  - C. Beams & Joists:
    - a. Beams shall be No. 2 fir or better selected for straightness.
    - b. Roof and ceiling joist shall be No. 1 fir.
  - D. Roof Sheathing:
    - a. Shall be shiplap T.P. not over 3" wide where concealed by ceiling. At exposed underside (approximately 4' outside of brick piers) roof sheathing shall be 1" x 6" "V" joint redwood.
  - E. Shaped Panels:
    - a. Shall be No. 2 fir or better cut from 2" x 12" and spiked to top chord of truss. Note detail on Structural Sheet.
  - F. Studs & Plates:
    - a. Shall be No. 2 fir or better.
    - b. Stud partition shall be 16" o.c. with 1/2" V.O. fir plywood screwed to both sides of studs for possible removal.
    - c. Plates shall be 2 x 8 bolted 4' o.c. to masonry walls. Bottom chord of trusses bearing on plate shall be toenailed to plate for added stability of roof.
  - G. Finish Ceilings:
    - a. 1 x 6 "V" joint redwood nailed to joist and bottom chord of truss in open shelter areas.
    - b. 1/4" cement asbestos panels in all enclosed areas. Chipped edges of panels will not be accepted. Provide 5/8" x 5/8" redwood molding at top of walls to cover plates.
  - H. Benchings:
    - a. Shall be clear, all heart redwood as shown. Seal with one coat of "Woodlife" before assembly.
  - I. Doors:
    - a. Sizes as shown in Door Schedule with solid core, paint grade birch veneer and exterior glass.
    - b. Overhead doors shall be by "Crawford" or "Overhead" of 4 panel flush design, 1/8" hardboard panels both sides, exterior glass, complete with track and all hardware and weatherstripping.

REVISED APRIL 23, 1971

PROJECT <b>RENOVATIONS TO          VETERANS PARK SHELTER</b> <small>ANN ARBOR, MICHIGAN</small>	OWNER <b>CITY OF ANN ARBOR</b>	ARCHITECT <b>JAMES P. NONG &amp; ASSOC.</b> <small>1272 E. STAPLON BLVD.          ANN ARBOR, MICHIGAN</small>	JOB NO. 2407 DATE 2-27-68 <div style="font-size: 2em; font-weight: bold; margin-top: 20px;">8</div>
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2. Work Included: - continued

J. Fascia, Louvers & Trim:

- a. Shall be clear all heart redwood.
- b. Fascia board at joints shall be scarfed or shiplap. No butt joints will be accepted.
- c. Screening shall be 18-lb aluminum screen cloth.

K. Counter Top & Shelves:

- a. Counter top shall be 3/4" mahogany plywood. Metal cladding at pass thru window will be by others.
- b. All shelving and dividers shall be 3/4" fir A-B plywood.

L. Access Panel:

- a. Provide a 24" x 36" access panel of 1/2" plywood with a cased opening of 1 x 2 in Tractor Room where shown. Hang with aluminum piano hinges.

M. Hardware (Finish):

- a. Furnish and install all necessary hardware. Hardware allowance of \$450.00.

N. Removable Panels - Alternate III:

- a. Seven are required on west elevation and six on east elevation.
- b. 2 built up head beams and 2 continuous channel anchors as detailed are required under this alternate.
- c. Panels shall be 3/8" redwood rusticwood plywood panel by (Simpson) exterior glued to 3/4" V.G. fir plywood good one side.
- d. Each panel shall have a glazed panel of 1/4" clear, colorless "Plexiglass" as detailed with redwood jambs and stops. Allow 1/8" minimum on all sides of plexiglass for expansion.
- e. Bent plate head clamps and bottom holding bolts as detailed.
- f. 3 coats of pigment stain for beams and panels and one coat metal primer and 2 coats metal paint on metal included under this Alternate.

O. Insulation:

- a. Ceiling of enclosed areas: Fiberglass 6" thick by 24" bats foiled faced furnished and installed by this Contractor.

ROOFING AND SHEETMETAL

1. General Conditions:

- A. The work under this section is subject to the General Conditions. (Supplementary) items 1 thru 9.

2. Work Included:

- A. In general the work under this section shall include: metal flashing, saddles, asphalt shingle roof, roof edging and metal counter top.
- B. Flashing of plumbing vents will be by others.

3. Asphalt Shingles:

- A. Shall be Wind Seal Shingles by "Bird". Weight shall be 235# per square. Color to be Moire Black. Shingles shall be laid 5" to weather in accordance with manufacturers instructions.
- B. Underlayment, one layer of 15# asphalt saturated felt applied "shingle fashion" with 6" minimum end laps and 4" minimum edge laps. Cap all ridges with full width strips and ridge shingles.
- C. Roofing nails shall not penetrate roof sheathing where underside is exposed.

4. Flashing & Metal Edging:

- A. Shall be 16 oz. cold rolled copper.
- B. Metal edging shall be required on all roof edges including gable end. No butt joints will be permitted. Edging shall have 1/2" bottom lock and joints shall be lapped 3" and bottom locked.
- C. Flashing at chimney shall be base and counter or cap.

5. Metal Counter Top:

- A. Shall be 20 ga. stainless steel formed to top furnished by Carpentry Contractor. Stainless steel shall cover the edges and lap the bottom a minimum of 1". All corners shall be soldered and ground smooth.

6. Exhaust Fan & Ducts:

- A. Note location of fan and grille in ceiling of toilet rooms. Fan will be mounted on rubber or felt mounts in attic space and discharge directly into attic space.
- B. Duct work shall be 26 ga. galvanized iron from each register or grille as shown and terminate at a common plenum connection of fan.
- C. Fan shall be ILO Electric Ventilating Company small type B Util-A-Set No. B9 - 1725 RPM, 1/12 H.P.
- D. Ceiling grilles shall be by A & A Register Company. No. A-05, Size 6" x 14" in each toilet room.
- E. Electrical Contractor will make all electrical connections and wiring.

HOLLOW METAL DOOR FRAMES

1. General Conditions:

- A. The work under this section is subject to the General Conditions. (Supplementary) items 1 thru 9.

2. Frames:

- A. Frames shall be 16 gauge cold rolled steel with 3 anchors per jamb and floor anchor clips. Frames are to be mortised and reinforced for strikes and hinges.
- B. All frames shall be shop primed both sides with a rust inhibitor paint.

METAL TOILET PARTITIONS

1. General Conditions:

- A. The work under this section is subject to the General Conditions. (Supplementary) items 1 thru 9.

2. Partitions:

- A. Toilet partitions shall be Mills "Marbimetal" floor braced or approved equal; color to be Sage Green #M-722. Partitions, doors, hardware and installation to meet manufacturers standard specification.
- B. Sizes shall be 36" x 57".
- C. All exposed surfaces other than hardware and trim shall have one coat of baked on primer and two coats of baked on enamel.
- D. Each compartment shall have a paper holder, slide latch, keeper and bumper and combination coat hook and bumper of manufacturers standard design.
- E. Erect compartments rigid, straight, plumb and level. Secure to wall with two stirrups near top and bottom and bolt to wall. Secure to floor with 3/8" cadmium plated bolts set in expansion shields, extending at least 2" into concrete.

ASPHALT PAVING BLOCKS - ALTERNATE II

1. General Conditions:

- A. The work under this section is subject to the General Conditions. (Supplementary) items 1 thru 9.

2. Paving Blocks:

- A. Hexagonal asphalt blocks shall be as manufactured by the Hastings Pavement Company (Russ Brown and Associates, 10230 Grand River Ave., Detroit, Telephone Number BR. 3-6960).
- B. Blocks shall be 1 1/2" thick and 8 1/2" between parallel sides composed of crushed limestone and asphaltic cement binder.
- C. Blocks shall be laid in tight joints on a bed of 4" well tamped and rolled stone approximately 3/4" to 1 1/4" in size; then 2" of finely graded sand-stone to fill voids between large stone. Over this base spread a 1" underlayment of six parts sand to one part cement.
- D. Blocks shall be laid in straight courses end to end; each row begun with half or full blocks alternately. Surface is sealed by sweeping equal portions of dry sand. Cement into joints.
- E. Detailed installation instructions will be furnished by manufacturer.

PAINTING AND CAULKING

1. General Conditions:

- A. The work under this section is subject to the General Conditions. (Supplementary) items 1 thru 9.

2. Caulking:

- A. Caulk all joints around door frames and any other locations shown or required to make all exterior work weather tight.
- B. Caulking shall be Tremco Caulking and Painting Compound or approved equal. Color to match adjoining material.

3. Painting:

- A. Preparation of surfaces include cleaning off all dirt, filling all nail holes and in general preparing a clean smooth surface to receive paint or stain.
- B. Exterior Work:
  - a. Wood beams, fascia board, louvers, trim; 3 coats of pigmented oil stain. Color to be selected.
  - b. Wood doors, one coat of exterior wood primer and two coats of exterior oil paint. Painting of top and bottom of doors included.
  - c. Redwood soffits, two coats of pigmented stain.
  - d. Ferrous metal including all anchors, door frames, bench supports, steel lintels shall have two coats exterior metal paint not including shop primer coat.
  - e. Aluminum light fixture frames; metal primer and one coat exterior metal paint sprayed on.
- C. Interior Work:
  - a. Cement asbestos ceilings; two coats of semi-gloss enamel.
  - b. Wood plate or molding; two coats of pigmented stain.
  - c. All block walls except Toilet Rooms; two coats "Crete Masonry Paint".
  - d. Plywood partition; one coat of sealer, two coats enamel.
  - e. Counter and shelving; one coat sealer and two coats of semi-gloss enamel.
  - f. Toilet Room block walls:
    - 1. "Teramo-Wall" by Arven, epoxy-glass (3 coats)
    - 2. "Sitaflex" by H. L. Blackford, Inc.
    - 3. "Texolite" by U.S. Gypsum Company (3 coats)
- D. Protection of Work:
  - A. Protect concrete floor with drop clothes and remove all paint drippings.

PLUMBING


1. General Conditions:

- A. The work under this section is subject to the General Conditions. (Supplementary) items 1 thru 9.

2. General Notes:

- A. All work to conform to Local and State Codes.
- B. Sewer and water benefit charges under sewer ordinance #51 and water ordinance #43 are included in the bid.

REVISED APRIL 23, 1971

	PROJECT	OWNER	ARCHITECT	DATE
	RENOVATIONS TO VETERANS PARK SHELTER ANN ARBOR MICHIGAN	CITY OF ANN ARBOR	JAMES P. WONG & ASSOC. 2972 E. TADPOLE DRIVE ANN ARBOR MICHIGAN	9

3. Soil, Waste and Vent Lines:

A. Building Sewer:

- a. Main and branch waste and vent lines, cast-iron below concrete floor, may be galvanized steel pipe or Type L hard copper above at contractor's option.
- b. Sewer, 4" cast-iron to point 10' outside north wall of building. Vitrified clay pipe and fittings from this point to existing sanitary (including new man hole as per Ann Arbor standards) see Sheet #1.

B. Flashing of vent lines thru roofs (2)

- a. Lead or copper roof jack furnished by this Contractor (not hammer - ring type).
- b. Roofing Contractor will build into shingles.

4. Drains:

A. Footing Drains: - None

B. Floor Drains: (3)

- a. Toilet rooms and concession, 3" cast-iron body, polished nickel bronze adjustable strainer, set 1" below finish floor.
- b. Utility room, 3" cast-iron body, cast-iron strainer, set 1 1/2" below finish floor. Tractor Room same as Utility Room.

5. Water Supply Pipes and Fittings:

A. Meter and service:

- a. Run 1 1/2" Type K copper service line from point shown on foundation plan west of building to water location on south wall of Tractor Room. Cap end of water line outside building temporarily.
- b. Notify Owner to apply for 3/4" x 1" meter.
- c. Owner to provide water to cap end of water line.
- d. Alternate V - 1 1/2" copper water line from 10 ft. west of Shelter to property line at Maple Road and cap.

B. Piping:

- a. All inside water supply piping to be Type L hard copper, stream-lined fittings, sweat solder type, when above concrete floors. Use Type K soft copper below concrete floors, 95-5 joints (avoid joints if possible).
- b. Size supplied according to Local and State Codes.
- c. Provide air chambers of sufficient capacity at all faucets to prevent knocking, and solder hangers to pipe, provide rubber gaskets etc., to prevent noise from pipe movement.

C. Shut-Off Valves:

- a. Provide for all fixtures.
- b. Provide for two outside sillcocks, Zurn 2-1395, 3/4" bronze casing.

6. Insulation:

- A. Insulate all cold water pipe above concrete floors with cellular asbestos to avoid sweating.
- B. Keep hot and cold water lines to a minimum of 6" apart.
- C. Electric Contractor to provide and install heat tape on underground piping from exterior wall of Men's toilet to and including all lines in concession.

7. Fixtures and Fittings:

A. Fittings:

- a. Sillcock, solid brass or bronze.
- b. Concession and toilets, chrome plated brass.
- c. Utility room, solid brass or rough C.P.

B. Fixtures: Furnish and install the following White fixtures, Crane Mfg. Co.

- a. Lavatories - Wall hung Crane 20 x 18 in. Yorkshire complete with P. D. Plug, with No. 333 Chicago push button basin faucet and 2-122h Zurn concealed type hanger.
- b. Water Closets - Crane Rapidway #3-664 vitreous china elongated closet bowl, with #11377 Sless flush valve, 1" W. H. straight stop, 0V-100A vacuum breaker, chrome seat #395 and #3-988 supporting chair.
- c. Urinals - Crane Sanitor #7-43 stall type No. 4 Ballcock #7-170 china tanks, Marvel #9-896 float valve and #9-890 siphon valve. Tanks in Utility Room.
- d. Service Sink - Crane #7-563, size 24" x 20" with #7-626 enamel inside trap for 3" pipe connection, #8-100 faucet, and 8-980 rim guard C.P.
- e. Drinking Fountain - Howe Model 74, wallhung, frost-proof valve, 36" to top of nozzle.

ELECTRICAL

1. General Conditions:

- A. The work under this section is subject to the General Conditions (Supplementary) items 1 thru 9.

2. Codes:

- A. Comply with all governing laws applying to electrical installations and with wiring rules of local electric utility company.
- B. Obtain all permits required by local ordinances. After completion of work, secure certificate of final inspection and approval.

3. Main Service:

- A. Provide 200 amp 3/P S/W switch on west wall of Switch Room in transformer building. Connect to existing 2 1/2" x 3" bus bars with lugs and bolts to phase with smallest load. Check phase load before connection.

4. Utility Service:

- A. Run Service overhead to outside of transformer building wall and down in conduit to 6" x 6" x 16" pull box 2' off grade. Conduit shall extend 18" below grade.
- B. Install 3 - #3/0 RH direct burial cable in a trench 30" deep and cover with sand and "Zinco" or creosoted plank.
- C. Service shall terminate at a 200 amp safety switch in Utility Room fused at 150 amp.
- D. Light panel shall be Square "D" QO load center for 1 p., 3 wire 120 - 240 V with 150 A main and 10- 1/p 20 amp breakers, 6- 2/p 20 amp breakers and 4 - 2/p 20 amp spaces, or approved equal.

5. Wiring:

- A. Conceal all wiring and outlet boxes, except in utility room.
- B. Use Romex type wiring inside the building, of following sizes:
  - a. All wall and ceiling light outlets, #12.
  - b. Convenience outlets, #12.
  - c. Electric heating panels, #12.
  - d. Conduit where required.

6. General Purpose Circuits:

- A. Provide 20 amp branch circuits to supply all lighting outlets and all convenience outlets throughout.

7. Appliance circuits:

- A. Provide 20 ampere branch circuit to supply hot water heater.
- B. Hot water heater shall be No. 212 glass lined automatic electric hot water heater by Payne Products Co., Ann Arbor.

8. Individual Equipment:

- A. Provide branch circuits for each of the following, and connect ready for operation:
  - a. Toilet room exhaust fan and lights. Unit furnished and installed by sheet metal contractor.
  - b. Electric space heating equipment - This contractor to provide and install the following:  
General Electric Co. Radiant Ceiling Panel, No. GE-72H2-2, 700W, 240V complete with frame, heating element assembly and face plate. Two such units are required in the girl's toilet, two in the boy's toilet and three in the concession. Mount units flush with ceiling in locations shown on plan. Mount automatic thermostats HMC11 at 5' heights where shown on plans.
  - c. Electric convection Heater GE 7257-5, 240V, 1500W with HMC11 automatic thermostat in Tractor Storage Room.
  - d. Electric convection Heater GE 7255-2, 240V, 2000W with HMC11 automatic thermostat in Utility Room.

9. Fixtures:

- A. See list of fixtures on Sheet 7.
  - a. Include all fixtures listed in the bid.
  - b. Install all fixtures, complete.
  - c. Inform Owner to obtain supply of bulbs as shown on plans from the Detroit Edison Company and install.
  - d. Face plate of fixture "A" will be painted by others.

10. Outlets:

- A. All outlets shall be located as shown.
  - a. Switches, 20 amp specification grade "T" rating.
  - b. Outside plugs, Arrow-Hart grounding type, WP, installed with tamper proof screws.
  - c. Plugs, duplex brown bakelite, grounding type outlet, Bryant.
  - d. Plates for all outlets, switch and convenience, stainless steel, plain satin finish, Bryant. Note tamper proof screws will be required on all plates. Spanner head type is recommended.

11. Heat Tape:

- A. Provide and install automatic heat tape with thermostat, EE-AB series by Easy Heat Company, on underground piping from exterior wall of men's toilet to and including all lines in concession.

REVISED APRIL 23, 1971

PROJECT RENOVATIONS TO VETERANS PARK SHELTER ANN ARBOR, MICHIGAN	OWNER CITY OF ANN ARBOR	ARCHITECT JAMES P. WONG & ASSOC. 201 E. STARKER BLVD. ANN ARBOR, MICHIGAN	Job No. 01-69 DATE 2/1/69 10
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APPENDIX B - INTERIOR PHOTOS

















9635117





PHILIPS

HID LAMPS

PHILIPS

HID LAMPS

PHILIPS

HID LAMPS





**ATTACHMENT B**  
**GENERAL DECLARATIONS**

City of Ann Arbor  
Guy C. Larcom Municipal Building  
Ann Arbor, Michigan 48107

Ladies and Gentlemen:

The undersigned, as Bidder, declares that this Bid is made in good faith, without fraud or collusion with any person or persons bidding on the same Contract; that this Bidder has carefully read and examined the bid documents, including City Nondiscrimination requirements and Declaration of Compliance Form, Living Wage requirements and Declaration of Compliance Form, Prevailing Wage requirements and Declaration of Compliance Form, Vendor Conflict of Interest Form, Notice of Pre-Bid Conference, General Information, Bid, Bid Forms, Contract, Bond Forms, General Conditions, Standard Specifications, Detailed Specifications, all Addenda, and the Plans (if applicable) and understands them. The Bidder declares that it conducted a full investigation at the site and of the work proposed and is fully informed as to the nature of the work and the conditions relating to the work's performance. The Bidder also declares that it has extensive experience in successfully completing projects similar to this one.

The Bidder acknowledges that it has not received or relied upon any representations or warrants of any nature whatsoever from the City of Ann Arbor, its agents or employees, and that this Bid is based solely upon the Bidder's own independent business judgment.

The undersigned proposes to perform all work shown on the plans or described in the bid documents, including any addenda issued, and to furnish all necessary machinery, tools, apparatus, and other means of construction to do all the work, furnish all the materials, and complete the work in strict accordance with all terms of the Contract of which this Bid is one part.

In accordance with these bid documents, and Addenda numbered \_\_\_\_\_, the undersigned, as Bidder, proposes to perform at the sites in and/or around Ann Arbor, Michigan, all the work included herein for the amounts set forth in the Bid Forms.

The Bidder declares that it has become fully familiar with the liquidated damage clauses for completion times and for compliance with City Code Chapter 112, understands and agrees that the liquidated damages are for the non-quantifiable aspects of non-compliance and do not cover actual damages that may be shown and agrees that if awarded the Contract, all liquidated damage clauses form part of the Contract.

The Bidder declares that it has become fully familiar with the provisions of Chapter 14, Section 1:320 (Prevailing wages) and Chapter 23 (Living Wage) of the Code of the City of Ann Arbor and that it understands and agrees to comply, to the extent applicable to employees providing services to the City under this Contract, with the wage and reporting requirements stated in the City Code provisions cited. Bidder certifies that the statements contained in the City Prevailing Wage and Living Wage Declaration of Compliance Forms are true and correct. Bidder further agrees that the cited provisions of Chapter 14 and Chapter 23 form a part of this Contract.

The Bidder declares that it has become familiar with the City Conflict of Interest Disclosure Form and certifies that the statement contained therein is true and correct.

The Bidder encloses a certified check or Bid Bond in the amount of 5% of the total of the Bid Price. The Bidder agrees both to contract for the work and to furnish the necessary Bonds and insurance documentation within 10 days after being notified of the acceptance of the Bid.

If this Bid is accepted by the City and the Bidder fails to contract and furnish the required Bonds and insurance documentation within 10 days after being notified of the acceptance of this Bid, then the Bidder shall be considered to have abandoned the Contract and the certified check or Bid Bond accompanying this Bid shall become due and payable to the City.

If the Bidder enters into the Contract in accordance with this Bid, or if this Bid is rejected, then the accompanying check or Bid Bond shall be returned to the Bidder.

In submitting this Bid, it is understood that the right is reserved by the City to accept any Bid, to reject any or all Bids, to waive irregularities and/or informalities in any Bid, and to make the award in any manner the City believes to be in its best interest.

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 202\_.

\_\_\_\_\_  
Bidder's Name

\_\_\_\_\_  
Authorized Signature of Bidder

\_\_\_\_\_  
Official Address

\_\_\_\_\_  
(Print Name of Signer Above)

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Email Address for Award Notice

**ATTACHMENT C**  
**LEGAL STATUS OF BIDDER**

(The bidder shall fill out the appropriate form and strike out the other three.)

Bidder declares that it is:

\* A corporation organized and doing business under the laws of the State of \_\_\_\_\_, for whom \_\_\_\_\_, bearing the office title of \_\_\_\_\_, whose signature is affixed to this Bid, is authorized to execute contracts.

**NOTE: If not incorporated in Michigan, please attach the corporation's Certificate of Authority**

• A limited liability company doing business under the laws of the State of \_\_\_\_\_, whom \_\_\_\_\_ bearing the title of \_\_\_\_\_ whose signature is affixed to this proposal, is authorized to execute contract on behalf of the LLC.

\* A partnership, organized under the laws of the state of \_\_\_\_\_ and filed in the county of \_\_\_\_\_, whose members are (list all members and the street and mailing address of each) (attach separate sheet if necessary):

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\* An individual, whose signature with address, is affixed to this Bid: \_\_\_\_\_  
(initial here)

**Authorized Official**

\_\_\_\_\_ **Date** \_\_\_\_\_, 202\_

(Print) Name \_\_\_\_\_ Title \_\_\_\_\_

Company:

---

Address:

---

Contact Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Email \_\_\_\_\_



**ATTACHMENT E**  
**LIVING WAGE ORDINANCE DECLARATION OF COMPLIANCE**

The Ann Arbor Living Wage Ordinance (Section 1:811-1:821 of Chapter 23 of Title I of the Code) requires that an employer who is (a) a contractor providing services to or for the City for a value greater than \$10,000 for any twelve-month contract term, or (b) a recipient of federal, state, or local grant funding administered by the City for a value greater than \$10,000, or (c) a recipient of financial assistance awarded by the City for a value greater than \$10,000, shall pay its employees a prescribed minimum level of compensation (i.e., Living Wage) for the time those employees perform work on the contract or in connection with the grant or financial assistance. The Living Wage must be paid to these employees for the length of the contract/program.

*Companies employing fewer than 5 persons and non-profits employing fewer than 10 persons are exempt from compliance with the Living Wage Ordinance. If this exemption applies to your company/non-profit agency please check here  No. of employees \_\_\_\_\_*

The Contractor or Grantee agrees:

- (a) To pay each of its employees whose wage level is not required to comply with federal, state or local prevailing wage law, for work covered or funded by a contract with or grant from the City, no less than the Living Wage. The current Living Wage is defined as \$15.90/hour for those employers that provide employee health care (as defined in the Ordinance at Section 1:815 Sec. 1 (a)), or no less than \$17.73/hour for those employers that do not provide health care. The Contractor or Grantor understands that the Living Wage is adjusted and established annually on April 30 in accordance with the Ordinance and covered employers shall be required to pay the adjusted amount thereafter to be in compliance with Section 1:815(3).

***Check the applicable box below which applies to your workforce***

- Employees who are assigned to any covered City contract/grant will be paid at or above the applicable living wage without health benefits
- Employees who are assigned to any covered City contract/grant will be paid at or above the applicable living wage with health benefits

- (b) To post a notice approved by the City regarding the applicability of the Living Wage Ordinance in every work place or other location in which employees or other persons contracting for employment are working.
- (c) To provide to the City payroll records or other documentation within ten (10) business days from the receipt of a request by the City.
- (d) To permit access to work sites to City representatives for the purposes of monitoring compliance, and investigating complaints or non-compliance.
- (e) To take no action that would reduce the compensation, wages, fringe benefits, or leave available to any employee covered by the Living Wage Ordinance or any person contracted for employment and covered by the Living Wage Ordinance in order to pay the living wage required by the Living Wage Ordinance.

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the services or agrees to accept financial assistance in accordance with the terms of the Living Wage Ordinance. The undersigned certifies that he/she has read and is familiar with the terms of the Living Wage Ordinance, obligates the Employer/Grantee to those terms and acknowledges that if his/her employer is found to be in violation of Ordinance it may be subject to civil penalties and termination of the awarded contract or grant of financial assistance.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Phone/Email address

## Attachment F

# CITY OF ANN ARBOR LIVING WAGE ORDINANCE

**RATE EFFECTIVE APRIL 30, 2023 - ENDING APRIL 29, 2024**

**\$15.90 per hour**

If the employer provides health care benefits\*

**\$17.73 per hour**

If the employer does **NOT** provide health care benefits\*

Employers providing services to or for the City of Ann Arbor or recipients of grants or financial assistance from the City of Ann Arbor for a value of more than \$10,000 in a twelve-month period of time must pay those employees performing work on a City of Ann Arbor contract or grant, the above living wage.

V.

### W. **ENFORCEMENT**

X. The City of Ann Arbor may recover back wages either administratively or through court action for the employees that have been underpaid in violation of the law. Persons denied payment of the living wage have the right to bring a civil action for damages in addition to any action taken by the City.

Violation of this Ordinance is punishable by fines of not more than \$500/violation plus costs, with each day being considered a separate violation. Additionally, the City of Ann Arbor has the right to modify, terminate, cancel or suspend a contract in the event of a violation of the Ordinance.

\* Health Care benefits include those paid for by the employer or making an employer contribution toward the purchase of health care. The employee contribution must not exceed \$.50 an hour for an average work week; and the employer cost or contribution must equal no less than \$1/hr for the average work week.

**The Law Requires Employers to Display This Poster Where Employees Can Readily See It.**

**For Additional Information or to File a Complaint contact  
Colin Spencer at 734/794-6500 or [cspencer@a2gov.org](mailto:cspencer@a2gov.org)**



**ATTACHEMENT G**

<b>Vendor Conflict of Interest Disclosure Form</b>
--

All vendors interested in conducting business with the City of Ann Arbor must complete and return the Vendor Conflict of Interest Disclosure Form in order to be eligible to be awarded a contract. Please note that all vendors are subject to comply with the City of Ann Arbor’s conflict of interest policies as stated within the certification section below.

If a vendor has a relationship with a City of Ann Arbor official or employee, an immediate family member of a City of Ann Arbor official or employee, the vendor shall disclose the information required below.

1. No City official or employee or City employee’s immediate family member has an ownership interest in vendor’s company or is deriving personal financial gain from this contract.
2. No retired or separated City official or employee who has been retired or separated from the City for less than one (1) year has an ownership interest in vendor’s Company.
3. No City employee is contemporaneously employed or prospectively to be employed with the vendor.
4. Vendor hereby declares it has not and will not provide gifts or hospitality of any dollar value or any other gratuities to any City employee or elected official to obtain or maintain a contract.
5. Please note any exceptions below:

Conflict of Interest Disclosure*	
Name of City of Ann Arbor employees, elected officials or immediate family members with whom there may be a potential conflict of interest.	<input type="checkbox"/> Relationship to employee <hr style="border: 0; border-top: 1px solid black;"/> <input type="checkbox"/> Interest in vendor’s company <input type="checkbox"/> Other (please describe in box below)

\*Disclosing a potential conflict of interest does not disqualify vendors. In the event vendors do not disclose potential conflicts of interest and they are detected by the City, vendor will be exempt from doing business with the City.

I certify that this Conflict of Interest Disclosure has been examined by me and that its contents are true and correct to my knowledge and belief and I have the authority to so certify on behalf of the Vendor by my signature below:		
Vendor Name	Vendor Phone Number	
Signature of Vendor Authorized Representative	Date	Printed Name of Vendor Authorized Representative

Questions about this form? Contact Procurement Office City of Ann Arbor Phone: 734/794-6500, [procurement@a2gov.org](mailto:procurement@a2gov.org)





# ATTACHMENT I

## **CITY OF ANN ARBOR NON-DISCRIMINATION ORDINANCE**

Relevant provisions of Chapter 112, Nondiscrimination, of the Ann Arbor City Code are included below.  
You can review the entire ordinance at [www.a2gov.org/humanrights](http://www.a2gov.org/humanrights).

**Intent:** It is the intent of the city that no individual be denied equal protection of the laws; nor shall any individual be denied the enjoyment of his or her civil or political rights or be discriminated against because of actual or perceived age, arrest record, color, disability, educational association, familial status, family responsibilities, gender expression, gender identity, genetic information, height, HIV status, marital status, national origin, political beliefs, race, religion, sex, sexual orientation, source of income, veteran status, victim of domestic violence or stalking, or weight.

**Discriminatory Employment Practices:** No person shall discriminate in the hire, employment, compensation, work classifications, conditions or terms, promotion or demotion, or termination of employment of any individual. No person shall discriminate in limiting membership, conditions of membership or termination of membership in any labor union or apprenticeship program.

**Discriminatory Effects:** No person shall adopt, enforce or employ any policy or requirement which has the effect of creating unequal opportunities according to actual or perceived age, arrest record, color, disability, educational association, familial status, family responsibilities, gender expression, gender identity, genetic information, height, HIV status, marital status, national origin, political beliefs, race, religion, sex, sexual orientation, source of income, veteran status, victim of domestic violence or stalking, or weight for an individual to obtain housing, employment or public accommodation, except for a bona fide business necessity. Such a necessity does not arise due to a mere inconvenience or because of suspected objection to such a person by neighbors, customers or other persons.

**Nondiscrimination by City Contractors:** All contractors proposing to do business with the City of Ann Arbor shall satisfy the contract compliance administrative policy adopted by the City Administrator in accordance with the guidelines of this section. All city contractors shall ensure that applicants are employed and that employees are treated during employment in a manner which provides equal employment opportunity and tends to eliminate inequality based upon any classification protected by this chapter. All contractors shall agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of any applicable protected classification. All contractors shall be required to post a copy of Ann Arbor's Non-Discrimination Ordinance at all work locations where its employees provide services under a contract with the city.

**Complaint Procedure:** If any individual believes there has been a violation of this chapter, he/she may file a complaint with the City's Human Rights Commission. The complaint must be filed within 180 calendar days from the date of the individual's knowledge of the allegedly discriminatory action or 180 calendar days from the date when the individual should have known of the allegedly discriminatory action. A complaint that is not filed within this timeframe cannot be considered by the Human Rights Commission. To file a complaint, first complete the complaint form, which is available at [www.a2gov.org/humanrights](http://www.a2gov.org/humanrights). Then submit it to the Human Rights Commission by e-mail ([hrc@a2gov.org](mailto:hrc@a2gov.org)), by mail (Ann Arbor Human Rights Commission, PO Box 8647, Ann Arbor, MI 48107), or in person (City Clerk's Office). For further information, please call the commission at 734-794-6141 or e-mail the commission at [hrc@a2gov.org](mailto:hrc@a2gov.org).

**Private Actions For Damages or Injunctive Relief:** To the extent allowed by law, an individual who is the victim of discriminatory action in violation of this chapter may bring a civil action for appropriate injunctive relief or damages or both against the person(s) who acted in violation of this chapter.

THIS IS AN OFFICIAL GOVERNMENT NOTICE AND  
MUST BE DISPLAYED WHERE EMPLOYEES CAN READILY SEE IT.

## MICHIGAN DEPARTMENT OF TRANSPORTATION CERTIFIED PAYROLL

COMPLETION OF CERTIFIED PAYROLL FORM FULFILLS THE MINIMUM MDOT PREVAILING WAGE REQUIREMENTS

(1) NAME OF CONTRACTOR / SUBCONTRACTOR (CIRCLE ONE) (2) ADDRESS

(3) PAYROLL NO. (4) FOR WEEK ENDING (5) PROJECT AND LOCATION (6) CONTRACT ID

(a)	(b)	(c)	(d) DAY AND DATE							(e)	(f)	(g)	(h)	(i)	(j) DEDUCTIONS						(k)
															TOTAL HOURS ON PROJECT	PROJECT RATE OF PAY	PROJECT RATE OF FRINGE PAY	GROSS PROJECT EARNED	GROSS WEEKLY EARNED	TOTAL WEEKLY HOURS WORKED ALL JOBS	
EMPLOYEE INFORMATION	WORK CLASSIFICATION	Hour Type	HOURS WORKED ON PROJECT							TOTAL HOURS ON PROJECT	PROJECT RATE OF PAY	PROJECT RATE OF FRINGE PAY	GROSS PROJECT EARNED	GROSS WEEKLY EARNED	TOTAL WEEKLY HOURS WORKED ALL JOBS	FICA	FEDERAL	STATE	OTHER	TOTAL DEDUCT	TOTAL WEEKLY WAGES PAID FOR ALL JOBS
NAME:									0				\$0.00							\$0.00	\$0.00
ETH#GEN: ID #:	GROUP/CLASS #:	S							0											\$0.00	\$0.00
NAME:									0				\$0.00							\$0.00	\$0.00
ETH#GEN: ID #:	GROUP/CLASS #:	S							0											\$0.00	\$0.00
NAME:									0				\$0.00							\$0.00	\$0.00
ETH#GEN: ID #:	GROUP/CLASS #:	S							0											\$0.00	\$0.00
NAME:									0				\$0.00							\$0.00	\$0.00
ETH#GEN: ID #:	GROUP/CLASS #:	S							0											\$0.00	\$0.00
NAME:									0				\$0.00							\$0.00	\$0.00
ETH#GEN: ID #:	GROUP/CLASS #:	S							0											\$0.00	\$0.00
NAME:									0				\$0.00							\$0.00	\$0.00
ETH#GEN: ID #:	GROUP/CLASS #:	S							0											\$0.00	\$0.00
NAME:									0				\$0.00							\$0.00	\$0.00

Date \_\_\_\_\_

I, \_\_\_\_\_ (Name of Signatory Party) \_\_\_\_\_ (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by

\_\_\_\_\_ on the \_\_\_\_\_ (Contractor or Subcontractor); that during the payroll period commencing on the \_\_\_\_\_ (Building or Work); \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, and ending the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

\_\_\_\_\_ from the full \_\_\_\_\_ (Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

- in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

- Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION
REMARKS:	
NAME AND TITLE	SIGNATURE
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	