

ADDENDUM No. 1

RFP No. 23-39

SANITARY SEWER FLOW METERING SERVICES

Due: August 15, 2023 at 2:00 P.M. (local time)

The information contained herein shall take precedence over the original documents and all previous addenda (if any) and is appended thereto. **This Addendum includes two (2) pages.**

The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document should be included in submitted proposal:

- Attachment C – City of Ann Arbor Non-Discrimination Declaration of Compliance
- Attachment D - City of Ann Arbor Living Wage Declaration of Compliance
- Attachment E - Vendor Conflict of Interest Disclosure Form of the RFP Document

Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.

QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Question 1: Section II Part 2 of RFP states that three (3) currently installed ADS Triton+ flow meters are being rented by the City of Ann Arbor (City). Section II Part 3.a of RFP states contractor to operate and maintain 15 ADS Triton+ flow meters in locations shown in Attachment A. Does City need pricing options (buy or lease) for three (3) ADS Triton+ flow meters or will City continue to rent the three (3) ADS Triton+ flow meters they currently possess?

Answer 1: City will need pricing options (both buy and lease alternative) to have 3 equivalent flow metering devices at the current locations. It's not a requirement to continue to use the 3 current leased ADS Triton equipment as these are short term metering needs.

Question 2: Section II Part 3.d of RFP states that services shall include webbased data management system for alarming and web hosting of near real time and historic data. Section II Part 1 of the RFP states that the City currently utilizes the ADS webbased Prism software. Is a new contract and pricing options necessary to continue utilizing the ADS Prism software?

Answer 2: ADS Prism does not need to be used but a comparable software system is needed.

- Question 3: Section II Part 3.e states that contractor to provide all necessary traffic control and confined space entry personnel and equipment, hand tools, personal protective equipment, safety gear, and manhole entry equipment necessary for installation and maintenance of flow monitoring devices. Please provide clarification regarding the precise criteria the City would consider as suitable for traffic control.
- Answer 3: Information and requirements on traffic control permits can be found [here](#). In situations where a lighted arrow board may be needed, city crews will provide a lighted arrow board.
- Question 4: Section II Part 3.h states operation of all flow monitor devices shall occur within 30 days from the City's authorization to proceed notice. Please provide clarification regarding what the City considers "operation."
- Answer 4: The intent is to limit the downtime (data gap) between current system and proposed system. If 30 days is not sufficient, the proposal shall include a timeframe for when replacement system will be installed and flow data collected.
- Question 5: Section II Part 3.o states the Contractor must provide a plan to verify the quality of the data on a regular basis and make the data available for download in a .csv file or Microsoft Excel compatible file type on the website. Part 3.o is unclear and clarification is requested regarding what the City considers "on a regular basis."
- Answer 5: The proposal shall provide recommendation on the frequency of QA/QC based on previous experience and industry practice. The goal of the city is to have reliable data.
- Question 6: Section II Part 3.r states that contractor to provide real time high level alarm capability for all flow monitoring devices which shall have capability to send text messages of the high alarm notice to up to five (5) city personnel. Does the City already possess this capability and need to maintain it, or does the City currently lack this capability and require its implementation?
- Answer 6: The current equipment is providing the above mentioned alarming feature.
- Question 7: Does the City Own or lease the Prism software? If the software is leased, will the City continue to pay the lease fee to ADS or is it the responsibility of the Service Contractor to carry that cost in their bid? If the Contractor is to carry this cost, what is the current fee that Ann Arbor pays to ADS for this service?
- Answer 7: Prism is being supplied as part of the current monthly maintenance service being provided by contractor. City does not own a Prism license. Any fees for a software system shall be included with the bid.
- Question 8: For the 3 leased ADS Triton+ meters. Will the City continue to pay the lease fee to ADS or is it the responsibility of the Service Contractor to carry that cost in their bid? If the Contractor is to carry this cost, what is the current fee that Ann Arbor pays to ADS for this lease?
- Answer 8: It will be the responsibility of the contractor to provide leased flow metering equipment (comparable to existing equipment) at the 3 leased locations. Cost for this shall be included in the bid. These 3 locations are currently collecting data (short term) for upcoming model calibration effort.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.