



Administrator's Report

The city's mission is to deliver exceptional services that sustain and enhance a vibrant, safe and diverse community.

City Administrator's Report August 7, 2023 prepared for City Council. Kindly forward questions, comments, or suggestions for input to mdohoney@a2gov.org, jfournier@a2gov.org, or shiqqins@a2gov.org.

SAFETY NOTES

Safety Update **COVID-19 Report**

The Washtenaw County Health Department recently released a COVID-19 Mortality Report on the first three years of the pandemic (March 1, 2020 - Feb 25, 2023). The report acknowledges the significant loss of life locally, but also recognizes that the death rate across Michigan was higher compared to Washtenaw County. Per the Health Department, "In Washtenaw County, Health Department staff, health care workers, community partners, and volunteers worked countless hours to respond to the pandemic— and community members listened to guidance to protect themselves and others. There were ongoing challenges and significant resource limitations, but our collective actions mattered and reduced deaths and disease in our community". You can review the report on the Washtenaw County website [here](#).

BICENTENNIAL NEWS

A2 Be Safe!

Ann Arbor Bicentennial (1824-2024). Planning is underway for Ann Arbor's 200th birthday, to be celebrated throughout the entirety of 2024, with a myriad of events that will be fun, educational, unifying, and inclusive. To kick off this planning year, the Bicentennial Coordinating Committee quickly identified the need to develop a special logo to commemorate the year-long celebration, one that can be used by the community and event organizers to establish consistency and be a recognizable symbol of our collective efforts. More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=948>. The Bicentennial logo will be shared with event organizers and others who wish to use it on their promotional materials. Logo requests can be directed to info@a2bicentennial.org. We encourage you to co-brand your events.

SUSTAINABILITY & INNOVATIONS

Sustainability & Innovations Corner. Catch up on the latest from the Ann Arbor Office of Sustainability and Innovations (OSI). For more information, including registration links, visit <https://www.a2gov.org/departments/sustainability/Newsletter-Events/Pages/default.aspx>.

- **Home Electrification Expo.** You're invited to attend Ann Arbor's second annual Home Electrification Expo on Friday, August 11th from 5:00-9:00pm located at 315 Detroit Street. This is a free public event for homeowners, renters, & building professionals featuring live music, food trucks, and industry experts. Learn about ways to make your home cleaner, greener, and safer! Also, you could have a chance to win a free heat pump water heater from Richmond Water Heaters, and free electric lawn care services! For more information, visit www.a2gov.org/expo. If you have any questions, please contact jroth@a2gov.org.
- Get ready for the **A²ZERO Green Fair** where we celebrate all things sustainable in Ann Arbor! On Friday, Sept. 22, Main Street will be activated 5–8 p.m. with exhibits featuring renewable energy, electrification technology, energy waste reduction, the circular economy, water resource protection, environmental engagement, green infrastructure and so much more. Green Fair this year is also during World Car Free Day! Ditch your personal vehicle and walk, bike or take the bus to the Library Lane and Library Lot 2–6 p.m. to engage with e-bikes, electric vehicles and transportation initiatives designed to help us transition from combustion-powered transportation to clean, green, sustainable options that benefit us and the planet. Just around the corner, the fun continues with SPARK's Mobility Row at Liberty Plaza. Departments are invited to submit to table at Green Fair at no charge. Check out the [details and the application form](#).
- **A²ZERO Summer Game Badge.** In case you missed it, OSI and the Ann Arbor District Library dropped a Summer Game badge recently. Check out www.a2zero.org to start earning your Badge!
- **Subscribe to the OSI Newsletter.** If you haven't already, please subscribe to monthly, detailed newsletter highlighting some of the sustainability-related activities unfolding in the community. If you aren't already, please subscribe at: https://service.govdelivery.com/accounts/MIANNA/subscriber/new?topic_id=MIANNA_146
- **Energy Options Analysis** – OSI and 5Lakes Energy are in the final phases of data analysis for the Energy Options Analysis. It is anticipated that the draft report will be ready right after Labor Day.
- **Sustainable Heating Feedback.** A central part of the city's A²ZERO goal is becoming carbon neutral by 2030 and that means implementing clean, renewable energy choices to heat homes and businesses. If you have ideas on what this work could look like, please send your thoughts to franchisefeedback@a2gov.org and learn more [on the City's heating website](#).
- **Ann Arbor Solar Stories** takes place the first Thursday of each month, 7–8 p.m. This one-hour, online event is hosted by the GLREA where the community can hear from Ann Arborites who have gone solar and have a chance to ask them all your questions! Register for "Thursday Night Energy Events" to receive meeting links. Register in advance at <https://www.2glrea.org/events-1/thursday-night-energy-events>. After registering, you will receive a confirmation email containing information to join the meeting.

COUNCIL PRIORITIES/INITIATIVES

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for July 2023 for purchases over \$3,000.

PREVIEWS

The **August 7 Council Meeting** will feature the following items of interest:

Consent Agenda (20). There are 20 items on the consent agenda.

Public Hearings (1). Public hearing is listed below under second readings.

Ordinances – Second Readings (1).

- A Public Hearing and An Ordinance to An Ordinance to Amend Section 1:207 (Transportation Commission) of Chapter 8 of City Code (ORD-23-23)

Ordinances – First Readings (3).

- An Ordinance to Amend the Zoning Map, Being a Part of Section 5.10.2 of Chapter 55 of Title V of the Code of the City of Ann Arbor, (1601 S. State Street - South Town Rezoning from R4C to C1A/R with Conditions) (CPC Recommendation: Approval - 7 Yeas and 0 Nays)
- An Ordinance to Amend Sections 5.15, 5.16 and 5.17 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (TC1 Uses, Auto-related and TC1 Development Use Specific Standards, Transit Corridor Additional Standards)
- An Ordinance to Add Chapter 106 (Home Energy Rating Disclosure) to Title VIII (Building Regulations) of the Code of the City of Ann Arbor

OTHER

Celebrate with August NAP Events in the Ann Arbor Parks. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor’s natural areas and to foster an environmental ethic within the community. This involves conducting plant and animal inventories, ecological monitoring, and stewardship projects in Ann Arbor parks. These tasks are performed by both staff and volunteers. NAP is sharing community events planned for August 2023.

To attend a workday, participants are encouraged to preregister using VolunteerHub at <https://cityofannarbor.volunteerhub.com/lp/nap>; registration links to each event in VolunteerHub are also provided with each description.

Volunteers are asked to wear long pants, tall socks, and closed-toe shoes to NAP workdays. Tools and know-how provided. All minors should be accompanied by a guardian. More information: <https://nap.a2gov.org/WhatToWear> (PDF).

Greenbelt Program Celebrates 20th Anniversary with New Affordable Farmland Access Opportunity. The Ann Arbor Greenbelt's 20th anniversary also marks the program's first-ever affordable farmland purchasing opportunity via its buy-protect-sell initiative. Farmers are invited to submit a proposal to buy protected farmland that is being sold at a reduced price thanks to this new initiative.

Under the new buy-protect-sell initiative, the first opportunity is a farm located on Nollar Road in Northfield Township. The 54-acre farm is being sold in two parts: the 20-acre North Parcel and the 34-acre South Parcel. Applicants can submit proposals to purchase either parcel, or both. The sale packet is available to view at (PDF). **Submissions are due by Monday, Sept. 11.** More information is available via <https://www.a2gov.org/news/pages/article.aspx?i=985>.



MEMORANDUM

TO: Milton Dohoney Jr., City Administrator

FROM: Colin Spencer, Purchasing Manager

DATE: 7/31/2023

SUBJECT: Sole/Best Source Data for July 2023

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for July 2023 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Marti Praschan, Chief Financial Officer
Sara Higgins, Director of Operations

Sole/Best Source for July 2023

| Unit | Amount | Vendor | Item | Description | Type |
|--------------------|---------------|-----------------------------|---|--|-------------|
| Fleet & Facilities | \$ 5,000.00 | A2 Auto Glass | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | CONTRACTED SERVICES | Best Source |
| Fleet & Facilities | \$ 70,000.00 | AIS Construction Equipment | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | PARTS/REPAIRS | Sole Source |
| Fleet & Facilities | \$ 15,000.00 | Bandit Industries | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | PARTS/REPAIRS | Sole Source |
| Fleet & Facilities | \$ 110,000.00 | Macqueen Equipment | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | PARTS/REPAIRS | Sole Source |
| Fleet & Facilities | \$ 20,000.00 | Benlee | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | PARTS | Best Source |
| Fleet & Facilities | \$ 120,000.00 | Cummins Sales and Service | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | PARTS/REPAIRS | Sole Source |
| Fleet & Facilities | \$ 15,000.00 | Dows Equipment Service | MAINTENANCE SERVICES, BUILDING (NOT OTHERWISE CLASSIFIED).91052 | GARAGE HOIST, LIFT REPAIRS & MAINTENANCE | Best Source |
| Fleet & Facilities | \$ 10,000.00 | Fastenal Company | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | NUTS, BOLTS & FASTENERS | Best Source |
| Fleet & Facilities | \$ 90,000.00 | Fredrickson Supply | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | PARTS/REPAIRS | Sole Source |
| Fleet & Facilities | \$ 60,000.00 | Interstate Truck Source | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | PARTS/REPAIRS | Sole Source |
| Fleet & Facilities | \$ 70,000.00 | Jack Doheny Supplies | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | PARTS/REPAIRS | Sole Source |
| Fleet & Facilities | \$ 10,000.00 | Linde Gas & Equipment | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | WELDING SUPPLIES | Best Source |
| Fleet & Facilities | \$ 5,000.00 | Mid America Rink Services | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | ZAMBONI PARTS | Sole Source |
| Fleet & Facilities | \$ 9,000.00 | Moriarty Machinery & Supply | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | PARTS/REPAIRS | Best Source |

Sole/Best Source for July 2023

| Unit | Amount | Vendor | Item | Description | Type |
|--------------------|---------------|-----------------------------|--|--|-------------|
| Fleet & Facilities | \$ 10,000.00 | Saline Chevrolet | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | REPAIRS | Sole Source |
| Fleet & Facilities | \$ 7,000.00 | Suburban Ann Arbor | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | PARTS | Best Source |
| Fleet & Facilities | \$ 24,999.00 | Truck & Trailer Specialties | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | PARTS/REPAIRS | Sole Source |
| Fleet & Facilities | \$ 6,000.00 | Zep Sales & Service | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | CLEANING MATERIALS & SUPPLIES | Best Source |
| Fire | \$ 51,748.65 | R&R Fire Truck Repair | *AP Invoice | REPAIRS & MAINTENANCE TO LADDER 1-5 | Sole Source |
| WWTP | \$ 186,175.00 | D3W Industries | CHEMICALS (NOT OTHERWISE CLASSIFIED).50530 | ODOR CONTROL CHEMICAL (YEAR 2) | Sole Source |
| Water Treatment | \$ 5,746.00 | EMSL Analytical | LABORATORY AND FIELD TESTING SERVICES (NOT OTHERWISE CLASSIF.96148 | WTP: CRYPTOSPORIDIUM AND GIARDIA LAB SERVICES | Best Source |
| Water Treatment | \$ 20,000.00 | Thomas Scientific | ASBESTOS SQUARES, CORKS, FILES, GLASS C.17554 | WTP: LAB SUPPLIES | Best Source |
| Water Treatment | \$ 20,000.00 | MG Scientific | LABORATORY SUPPLIES: ASBESTOS SQUARES, CORKS, FILES, GLASS C.17554 | WTP: LAB CHEMICALS & SUPPLIES | Best Source |
| Public Works | \$ 3,360.00 | Eganix Inc | INSTALLATION AND REMOVAL SERVICES (NOT OTHERWISE CLASSIFIED).96246 | FY24 INSTALL AND MAINTAIN MICROTAB HF TABLETS | Sole Source |
| Water Treatment | \$ 13,440.00 | Labworks | COMPUTER MANAGEMENT SERVICES.95823 | WTP COMPUTER MANAGEMENT SUPPORT | Sole Source |
| Parks & Rec | \$ 9,100.00 | Performance Sports Turf | *AP Invoice | LASER GRADING OF BASEBALL & SOFTBALL FIELDS | Best Source |
| IT | \$ 14,850.00 | Access Michigan | *AP Invoice | MOVE IT OFFICE POWER TO UPS/GENERATOR PROTECTION | Best Source |
| Fire | \$ 11,500.00 | West Shore Fire | *AP Invoice | REMOVE & RELOCATE EMERGENCY SIREN PER QUOTE 5104 | Sole Source |
| Treasury | \$ 9,043.24 | Kent Communications | FORMS PRINTING (NOT CONTINUOUS).96636 | 2023 TAX BILL PRINTING | Best Source |
| Fire | \$ 20,000.00 | Bound Tree Medical | *AP Invoice | AAFD MEDICAL SUPPLIES | Best Source |

Sole/Best Source for July 2023

| Unit | Amount | Vendor | Item | Description | Type |
|--------------------|--------------|------------------------------------|--|--|-------------|
| Fleet & Facilities | \$ 15,000.00 | Trane U.S. Inc. | *AP Invoice | CITY HALL - ROOF TOP CHILLER SOFTWRE PROGRAMMING | Best Source |
| Sustainability | \$ 4,559.43 | Chicobag | *AP Invoice | REUSABLE UTENSILS | Best Source |
| Fleet & Facilities | \$ 8,000.00 | BNM Trailer Sales | TRAILERS, TRUCK (NOT OTHERWISE CLASSIFIED).07082 | TRAILER (REPLACING 6479) | Best Source |
| Public Works | \$ 69,000.00 | Jack Doheny Supplies | AUTOMOBILE, TRUCK AND BUS PARTS AND EQUIPMENT.99809 | 2621 PARTS & SERVICE TO MAINTAIN THE VACTOR & RODDING TRUCKS | Sole Source |
| Water Treatment | \$ 9,548.48 | Presidio Networked Solutions Group | GATES, ELECTRIC (CARD READER, ETC.) MAINTENANCE AND REPAIR.93637 | WTP - KEY CARD ACCESS READERS | Best Source |
| Water Treatment | \$ 4,930.00 | GFG Instrumentation | *AP Invoice | MAIN OZONE SENSORS | Best Source |