

ADDENDUM No. 1

RFP No. 23-33

WWTP Electrical Preventative Maintenance

Due: June 29, 2023 by 2:00 p.m. (local time)

The information contained herein shall take precedence over the original documents and all previous addenda (if any), and is appended thereto. **This Addendum includes three (3) pages.**

The Proposer is to acknowledge receipt of this Addendum No. 1, including all attachments in its Proposal by so indicating in the proposal that the addendum has been received. Proposals submitted without acknowledgement of receipt of this addendum may be considered non-conforming.

The following forms provided within the RFP Document should be included in submitted proposal:

- **Attachment A – Prevailing Wage Declaration of Compliance**
- **Attachment B – Legal Status of Offeror**
- **Attachment C – Non-Discrimination Declaration of Compliance**
- **Attachment D – Living Wage Declaration of Compliance**
- **Attachment E – Vendor Conflict of Interest Disclosure Form**

Proposals that fail to provide these completed forms listed above upon proposal opening may be rejected as non-responsive and may not be considered for award.

I. QUESTIONS AND ANSWERS

The following Questions have been received by the City. Responses are being provided in accordance with the terms of the RFP. Respondents are directed to take note in its review of the documents of the following questions and City responses as they affect work or details in other areas not specifically referenced here.

Q1: What is the anticipated number of electricians for this contract?

A1: There is not a specific number expected. It is up to the contractor to determine the number of electricians that are needed to complete the task.

Q2: Do you expect the technician(s) will be full time onsite 40 hours per week?

A2: The City's expectation is that the work will be performed in a timely manner. The time that technicians will be onsite will depend on the workflow and coordination with plant staff.

Q3: Will we be required to be on 24/7 call for emergency services?

A3: 24/7 on call is not required. However, plant operations are 24/7 and will need to continue throughout the project therefore if the maintenance tasks being performed interrupt plant operations the city will expect the contractor to remedy the issue as quickly as possible.

Q4: If the plant anticipates only needing (1) technician, will there be any available personnel for assistance provided by the plant for safety reasons, or will this be a completely independent contract without any assistance from the plant?

A4: The Wastewater plant is staffed 24/7 and coordination with plant Supervisor's during shutdown for inspection and repairs is required.

Q5: Will an apprentice be allowed as a second staff member to our team ?

A5: Yes, if an apprentice has the proper training with high, medium and low voltage.

Q6: Is electrical cable testing required?

A6: Yes. The requirements for specific equipment/cable testing are laid out in the RFP scope/testing procedures.

Q7: Will the sign-in sheet from the mandatory pre-proposal meeting be made available?

A7: See attached.

Offerors are responsible for any conclusions that they may draw from the information contained in the Addendum.

Electrical Preventative Maintenance

RFP 23-33

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