



## **15th District Court Small Claims Mediation Program Description Using MI-RESOLVE**

### **\*\*PLEASE READ INSTRUCTIONS CAREFULLY\*\***

All Small Claims matters proceed to court ordered Mediation through the Dispute Resolution Center (DRC). Mediation is an effective method of resolving disputes that provides parties with the opportunity to reach mutually-satisfactory agreements in a non-adversarial manner.

You will need to provide the court with contact information so the hearing can be scheduled and conducted on MI-RESOLVE

**If you received a *Contact Information* form from the 15<sup>th</sup> District Court, please complete the form and return it via one of the following routes:**

**Email:**      [15DSmallClaims@a2gov.org](mailto:15DSmallClaims@a2gov.org)

**Fax:**            (734) 794-6753

**Drop-Off:** 15<sup>th</sup> District Court  
Justice Center  
301 E. Huron, P.O. Box 8650  
Ann Arbor, MI 48107

The Court will submit the case file to the DRC, upon receiving proof of service. The DRC will contact all parties to schedule an agreeable date and time to conduct the virtual Zoom hearing. Once the date is scheduled, you will receive an email confirmation with information on how to access the hearing.

**For questions or further information regarding Mediation, please contact the DRC:**

**Phone:**      (734) 794-2125

**Email:**      [thedrc@washtenaw.org](mailto:thedrc@washtenaw.org)

**If you have any questions about the 15th District Court Small Claims process, please contact the Civil Division during normal business hours at (734) 794-6752.**